MINUTES
CEDAR FALLS PUBLIC LIBRARY (CFPL)
MEETING
BOARD OF TRUSTEES
October 7, 2026 4:00 PM
Cedar Falls Public Library
Conference Room

Members present: Bessman Taylor, Chadwick, Cormaney, Graziano, Green, Roelofse, Sulentic, Toppin; Staff present: Daniels, Hosford, Pagel, Stern; Guests present: Rodenbeck.

I. President Sulentic called the meeting to order at 4:01.

II. Agenda: Corrections/additions/deletions/approval
MOTION: (Cormaney, Graziano) to approve the agenda as presented. Passed.

III. Minutes: Corrections and approval
MOTION: (Graziano, Green) to approve the minutes as presented. Passed.

IV. Public Forum
None

V. Board Training update
President Sulentic inquired about the link discussed during the last meeting. Director Stern noted that she will look for it after the meeting.

VI. Communication from Officers: Action appropriate to the communications
None

VII. Bills: Corrections/additions/deletions/approval
Assistant Daniels noted that a couple of bills were added after the bill report that will need to be included when voting on the report.
MOTION: (Bessman Taylor, Graziano) to approve the September bills. Passed.
a. General Fund, Grant Funds
None
b. Financial Reports (General, Grants, Foundation Funds)
None

VIII. Usage Report
None

IX. Director's Report
a. Staffing update

Director Stern mentioned the three new employees that recently started. She noted that an assistant in the youth department has resigned, so filling that position is included in Section XI.

b. Staff training: Working Genius

Director Stern discussed the specifics of this training and noted that a vote regarding opening at 1 PM on November 13th is included in Section XI so the training can happen in the morning.

c. Miscellaneous

Director Stern mentioned that the annual survey is in the process of being finalized. She noted that she will include the bylaws in the next packet since they need to be reviewed and approved by January. Director Stern noted that the Waterloo Black Hawks are doing a fundraiser in support of Dolly Parton's Imagination Library, and that she will be off on Friday and Monday.

X. Reports from Department Heads

a. Public Services Librarian

Librarian Pagel noted that some fun programs are coming up and discussed some of them. She mentioned the food drive competition happening this month and noted that three staff members will be presenting at ILA.

b. Youth Librarian

Librarian Hosford noted that Halloween is the department's favorite holiday and shared some of the upcoming themed programs. She noted the stuffed animal taxidermy program for teens that recently happened and noted that there are some school visits happening this month.

XI. Referred for Board Action

a. Approve filling 29-hour youth library assistant position, and any vacancies resulting from an internal hire

MOTION: (Chadwick, Bessman Taylor) to approve filling 29-hour youth library assistant position, and any vacancies resulting from an internal hire. Passed.

b. Approve opening the library at 1 p.m. on Friday, Nov. 13 for staff training

President Sulentic inquired if this has already been paid for. Director Stern noted that it has not as an invoice will arrive after the training.

MOTION: (Chadwick, Green) to approve opening the library at 1 p.m. on Friday, Nov. 13 for staff training. Passed.

XII. Reports of Standing and Special Committees: Action appropriate to the reports

a. Friends of the Library

Member Toppin noted that the pub crawl is happening on Tuesday and over 100 people have signed up.

b. Finance: No meeting needed in October

None

c. Personnel

None

d. Library Art

None

XIII. Unfinished business

None

XIV. New business

Director Rodenbeck noted that soon work will be happening on budgets and CIP requests. She noted that the new legislation is being reviewed to determine how it affects this process.

XV. Adjournment

Motion to adjourn (Green, Roelofse). Passed. Meeting adjourned at 4:23.

Respectfully submitted,
Timothy Daniels, Secretary Pro-Tem