

AGENDA
CEDAR FALLS PUBLIC LIBRARY (CFPL)
MEETING
BOARD OF TRUSTEES
September 2, 2026 4:00 PM
Cedar Falls Public Library
Conference Room

- I. Call to order
- II. Agenda: Corrections/additions/deletions/approval
- III. Minutes: Corrections and approval
- IV. Public Forum
- V. Board Training update
- VI. Communication from Officers: Action appropriate to the communications
- VII. Bills: Corrections/additions/deletions/approval
 - a. General Fund, Grant Funds
 - b. Financial Reports (General, Grants, Foundation Funds)
- VIII. Usage Report
- IX. Director's Report
 - a. Staffing update
 - b. Imagination Library update
 - c. Miscellaneous
- X. Reports from Department Heads
 - a. Public Services Librarian
 - b. Youth Librarian
- XI. Referred for Board Action
 - a. Approve policies as presented or revised:
 - i. CFPL Meeting Rooms
 - ii. Public Access Computers
 - iii. Serving Beer and Wine
 - iv. Staff Use of Electronic Equipment
 - v. Use of Wheelchair and Motorized Cart

- b. Approve Cedar Falls Community Foundation funding requests:
 - i. FableCon 2026 (Berg)
 - ii. WCAG Compliance 2026 (Berg)
- c. Adopt resolution regarding the bequest of Charlotte Catherine Wells

- XII. Reports of Standing and Special Committees: Action appropriate to the reports
 - a. Friends of the Library
 - b. Finance: No meeting needed in September
 - c. Personnel
 - d. Library Art

- XIII. Unfinished business

- XIV. New business

- XV. Adjournment

DRAFT

MINUTES
CEDAR FALLS PUBLIC LIBRARY (CFPL)
MEETING
BOARD OF TRUSTEES
August 5, 2026 4:00 PM
Cedar Falls Public Library
Conference Room

DRAFT

Members present: Blair-Broeker, Graziano, Green, Sulentic, Toppin; Members attending remotely: Cormaney, Roelofse; Staff present: Daniels, Hosford, Stern; Guests present: Clark, Rodenbeck.

- I. President Sulentic called the meeting to order at 4:01.
- II. Agenda: Corrections/additions/deletions/approval
MOTION: (Green, Blair-Broeker) to approve the agenda as presented. Passed.
- III. Minutes: Corrections and approval
MOTION: (Blair-Broeker, Green) to approve the minutes as presented. Passed.
- IV. Public Forum
City Administrator Clark was introduced.
- V. Board Training update
None
- VI. Communication from Officers: Action appropriate to the communications
None
- VII. Bills: Corrections/additions/deletions/approval
Assistant Daniels noted that four invoices were added after the bill report since they arrived too late to be part of the report. Member Blair-Broeker noted a couple of typos in the bill report and inquired about the account the library has with Ancestry.com. Director Stern gave some information regarding the account.
MOTION: (Blair-Broeker, Topping) to approve the July bills. Passed.
 - a. General Fund, Grant Funds
Assistant Daniels noted that June has not been closed out, so the information is not finalized yet. This is why the first page has a stamp on it noting that it is a preliminary report.
 - b. Financial Reports (General, Grants, Foundation Funds)
None
- VIII. Usage Report
President Sulentic noted the curbside usage.

IX. Director's Report

a. Staffing update

Director Stern noted how many applications have been received for the library assistant and shelver positions. She noted that work will begin to choose candidates to interview when Librarian Pagel is back.

b. Library memorial update

Director Stern gave an update regarding the Wells memorial and noted that she was contacted regarding the need to create a signing resolution. She noted that she is checking with the Cedar Falls City Attorney to assist with how to create one.

c. LibPost for marketing to new residents

Director Stern noted that she has been conversing with employees at the Waterloo Public Library regarding using this service to market the library to new residents. She noted that the library can choose whether to use the service to market to new residents of all Black Hawk County, or just Cedar Falls. Member Toppin inquired about what is considered a new resident designation, and whether she would be sent something if she moved to a new house within the covered area. Director Stern noted that she will have to check about this.

d. Miscellaneous

None

X. Reports from Department Heads

a. Public Services Librarian

Director Stern noted that Librarian Pagel left some information to share since Librarian Pagel would not be able to attend. She then shared some of the upcoming programs with one being an author fair happening on Saturday, August 8th.

b. Youth Librarian

Librarian Hosford distributed a handout that highlighted some of the key statistics regarding the summer reading program. She then discussed some of the statistics and noted that the winners of the Fable Fan contest will be announced on the website soon. Librarian Hosford noted that minimal programs will be happening in August to rest up from the summer, and to plan for upcoming months. She then discussed some of the programs that will be happening like the school bus storytime and petting zoo.

XI. Referred for Board Action

a. Approve policies as presented or revised:

i. Petition/Soliciting

MOTION: (Blair-Broecker, Green) to approve Petition/Soliciting policy as presented. Passed.

ii. Security Cameras

MOTION: (Blair-Broecker, Graziano) to approve Security Cameras policy as presented. Passed.

XII. Reports of Standing and Special Committees: Action appropriate to the reports

a. Friends of the Library

Member Toppin noted that they took last month off so there is not much to report, but they will meet next week. She noted that an eighth location has been confirmed for the upcoming pub crawl.

b. Finance: Meeting Wed., Aug. 26 at 4 p.m.

Director Stern noted that there is just one request that needs to be discussed. President Sulentic inquired if the meeting will be held in-person and remotely. Director Stern noted that both options would be available.

c. Personnel

None

d. Library Art

Member Green noted that the new art installation has been finished in the Redfern case downstairs and encouraged everyone to take a look.

XIII. Unfinished business

None

XIV. New business

Director Rodenbeck mentioned some potential changes with the Cedar Falls Community Foundation. She noted that there were some questions recently about whether having City of Cedar Falls employees serving on the board was a conflict of interest or not. Director Rodenbeck noted it appears that employees will still be able to serve and participate in discussion regarding requests, but they might lose their ability to vote on requests. She noted that she wanted to mention this since the library has a large amount of money deposited with the foundation.

XV. Adjournment

Motion to adjourn (Green, Blair-Broeker). Passed. Meeting adjourned at 4:23.

Respectfully submitted,
Timothy Daniels, Secretary Pro-Tem

City of Cedar Falls
Library Board Invoice Activity

Selected Criteria: Set(s) LB09022601, LB09022602, TR000021, TR000022

Report Generated on Aug 28, 2026 11:25:44 AM

September 2, 2026

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Fund	Invoice	Vendor Name	GL Account	JL Account	Amount	Description
General	L9652835810AU26	CEDAR FALLS UTILITIES	1011060-408501		\$5,584.90	LIBRARY UTILITIES
CEDAR FALLS UTILITIES					\$5,584.90	
Library Capital	999102967109	CENGAGE LEARNING INC	2941060-408923		\$212.80	LP BOOKS (MEM POOCK)
Library Capital	999102990803	CENGAGE LEARNING INC	2941060-408923		\$63.20	LP BOOKS (MEM POOCK)
Library Capital	999102996839	CENGAGE LEARNING INC	2941060-408923		\$28.80	LP BOOKS (MEM POOCK)
Library Capital	999103000921	CENGAGE LEARNING INC	2941060-408923		\$32.80	LP BOOKS (MEM POOCK)
CENGAGE LEARNING INC					\$337.60	
Library Capital	2263582	CENTER POINT LARGE PRINT	2941060-408923		\$51.54	LP BOOKS (MEM POOCK)
Library Capital	2268567	CENTER POINT LARGE PRINT	2941060-408923		\$31.46	LP BOOKS (MEM POOCK)
CENTER POINT LARGE PRINT					\$83.00	
General	4277263999	CINTAS FIRST AID & SAFETY	1011060-408601		\$36.31	LIBRARY MAT SERVICE
General	4278766774	CINTAS FIRST AID & SAFETY	1011060-408601		\$36.31	LIBRARY MAT SERVICES

City of Cedar Falls
Library Board Invoice Activity

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Fund	Invoice	Vendor Name	GL Account	JL Account	Amount	Description
CINTAS FIRST AID & SAFETY					\$72.62	
General	7827715	DEMCO, INC	1011060-407111		\$816.67	BOOK TAPE & EASELS
General	7837522	DEMCO, INC	1011060-408933		\$462.20	FOTL:YA-STICKTOGETHERS
DEMCO, INC					\$1,278.87	
General	IN15717222	GORDON FLESCH COMPANY	1011060-408191		\$46.29	COPIER CONTRACT OVERAGE
General	IN15717223	GORDON FLESCH COMPANY	1011060-408191		\$339.42	COPIER CONTRACT OVERAGE
GORDON FLESCH COMPANY					\$385.71	
General	I599732	GORDON FLESCH COMPANY INC	1011060-408191		\$903.96	COPIER CONTRACT
GORDON FLESCH COMPANY INC					\$903.96	
General	98065535	INGRAM LIBRARY SERVICES	1011060-407111		\$3.00	FUEL SURCHARGE
General	98065535	INGRAM LIBRARY SERVICES	1011060-408922		\$33.33	YOUTH BOOKS
General	98065536	INGRAM LIBRARY SERVICES	1011060-407111		\$3.00	FUEL SURCHARGE
General	98065536	INGRAM LIBRARY SERVICES	1011060-408920		\$584.25	3RD AGE BOOKS

City of Cedar Falls
Library Board Invoice Activity

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Fund	Invoice	Vendor Name	GL Account	JL Account	Amount	Description
General	98065536	INGRAM LIBRARY SERVICES	1011060-408920		\$274.20	ADULT BOOKS
General	98065536	INGRAM LIBRARY SERVICES	1011060-408921		\$11.97	YOUNG ADULT BOOKS
General	98065536	INGRAM LIBRARY SERVICES	1011060-408922		\$140.76	YOUTH BOOKS
General	98065537	INGRAM LIBRARY SERVICES	1011060-407111		\$3.00	FUEL SURCHARGE
General	98081991	INGRAM LIBRARY SERVICES	1011060-407111		\$3.00	FUEL SURCHARGE
General	98081991	INGRAM LIBRARY SERVICES	1011060-408920		\$160.87	ADULT BOOKS
General	98081991	INGRAM LIBRARY SERVICES	1011060-408922		\$160.91	YOUTH BOOKS
General	98099458	INGRAM LIBRARY SERVICES	1011060-407111		\$3.00	FUEL SURCHARGE
General	98099458	INGRAM LIBRARY SERVICES	1011060-408922		\$939.69	YOUTH BOOKS
General	98129715	INGRAM LIBRARY SERVICES	1011060-407111		\$3.00	FUEL SURCHARGE
General	98129715	INGRAM LIBRARY SERVICES	1011060-408920		\$133.86	ADULT BOOKS
General	98129715	INGRAM LIBRARY SERVICES	1011060-408922		\$198.84	YOUTH BOOKS

City of Cedar Falls
Library Board Invoice Activity

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Fund	Invoice	Vendor Name	GL Account	JL Account	Amount	Description
General	98140848	INGRAM LIBRARY SERVICES	1011060-407111		\$3.00	FUEL SURCHARGE
General	98140848	INGRAM LIBRARY SERVICES	1011060-408920		\$34.50	ADULT BOOKS
General	98140848	INGRAM LIBRARY SERVICES	1011060-408922		\$19.48	YOUTH BOOKS
General	98199188	INGRAM LIBRARY SERVICES	1011060-407111		\$3.00	FUEL SURCHARGE
General	98199188	INGRAM LIBRARY SERVICES	1011060-408922		\$17.66	YOUTH BOOKS
General	98199189	INGRAM LIBRARY SERVICES	1011060-407111		\$3.00	FUEL SURCHARGE
General	98199189	INGRAM LIBRARY SERVICES	1011060-408920		\$681.07	ADULT BOOKS
General	98199189	INGRAM LIBRARY SERVICES	1011060-408922		\$37.75	YOUTH BOOKS
General	98199190	INGRAM LIBRARY SERVICES	1011060-407111		\$3.00	FUEL SURCHARGE
General	98199190	INGRAM LIBRARY SERVICES	1011060-408920		\$209.80	ADULT BOOKS
General	98199190	INGRAM LIBRARY SERVICES	1011060-408922		\$25.08	YOUTH BOOKS
General	98234285	INGRAM LIBRARY SERVICES	1011060-407111		\$3.00	FUEL SURCHARGE

City of Cedar Falls
Library Board Invoice Activity

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Fund	Invoice	Vendor Name	GL Account	JL Account	Amount	Description
General	98234285	INGRAM LIBRARY SERVICES	1011060-408920		\$240.53	ADULT BOOKS
General	98234285	INGRAM LIBRARY SERVICES	1011060-408922		\$6.74	YOUTH BOOKS
General	98234285	INGRAM LIBRARY SERVICES	1011060-408933		\$17.25	FOTLA-ADULT BOOKS
General	98267365	INGRAM LIBRARY SERVICES	1011060-407111		\$3.00	FUEL SURCHARGE
General	98267365	INGRAM LIBRARY SERVICES	1011060-408920		\$16.10	ADULT BOOKS
General	98267365	INGRAM LIBRARY SERVICES	1011060-408921		\$428.29	YOUNG ADULT BOOKS
General	98267365	INGRAM LIBRARY SERVICES	1011060-408922		\$29.31	YOUTH BOOKS
General	98386431	INGRAM LIBRARY SERVICES	1011060-407111		\$3.00	FUEL SURCHARGE
General	98386431	INGRAM LIBRARY SERVICES	1011060-408920		\$124.21	ADULT BOOKS
General	98445464	INGRAM LIBRARY SERVICES	1011060-407111		\$3.00	FUEL SURCHARGE
General	98445464	INGRAM LIBRARY SERVICES	1011060-408920		\$303.38	ADULT BOOKS
General	98445464	INGRAM LIBRARY SERVICES	1011060-408921		\$56.27	YOUNG ADULT BOOKS

City of Cedar Falls
Library Board Invoice Activity

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Fund	Invoice	Vendor Name	GL Account	JL Account	Amount	Description
General	98445464	INGRAM LIBRARY SERVICES	1011060-408922		\$25.06	YOUTH BOOKS
General	98445465	INGRAM LIBRARY SERVICES	1011060-407111		\$3.00	FUEL SURCHARGE
General	98445465	INGRAM LIBRARY SERVICES	1011060-408921		\$7.79	YOUNG ADULT BOOKS
General	98445465	INGRAM LIBRARY SERVICES	1011060-408922		\$348.69	YOUTH BOOKS
General	98460979	INGRAM LIBRARY SERVICES	1011060-407111		\$3.00	FUEL SURCHARGE
General	98460979	INGRAM LIBRARY SERVICES	1011060-408920		\$182.19	ADULT BOOKS
General	98460979	INGRAM LIBRARY SERVICES	1011060-408921		\$33.35	YOUNG ADULT BOOKS
General	98460979	INGRAM LIBRARY SERVICES	1011060-408922		\$227.36	YOUTH BOOKS
General	98562724	INGRAM LIBRARY SERVICES	1011060-407111		\$3.00	FUEL SURCHARGE
General	98562724	INGRAM LIBRARY SERVICES	1011060-408920		\$132.83	ADULT BOOKS
General	98562724	INGRAM LIBRARY SERVICES	1011060-408922		\$59.91	YOUTH BOOKS
General	98562725	INGRAM LIBRARY SERVICES	1011060-407111		\$3.00	FUEL SURCHARGE

City of Cedar Falls
Library Board Invoice Activity

Selected Criteria: Set(s) LB09022601, LB09022602, TR000021, TR000022

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Fund	Invoice	Vendor Name	GL Account	JL Account	Amount	Description
General	98562725	INGRAM LIBRARY SERVICES	1011060-408920		\$12.00	ADULT BOOKS
General	98660828	INGRAM LIBRARY SERVICES	1011060-407111		\$3.00	FUEL SURCHARGE
General	98660828	INGRAM LIBRARY SERVICES	1011060-408922		\$10.92	YOUTH BOOKS
Library Capital	98065537	INGRAM LIBRARY SERVICES	2941060-408923		\$38.40	LP BOOKS (MEM POOCK)
Library Capital	98081991	INGRAM LIBRARY SERVICES	2941060-408923		\$33.56	LP BOOKS 9MEM POOCK)
Library Capital	98129715	INGRAM LIBRARY SERVICES	2941060-408923		\$19.80	LP BOOKS (MEM POOCK)
Library Capital	98199189	INGRAM LIBRARY SERVICES	2941060-408923		\$115.80	LP BOOKS (MEM POOCK)
Library Capital	98234285	INGRAM LIBRARY SERVICES	2941060-408923		\$20.40	LP BOOKS (MEM POOCK)
Library Capital	98386431	INGRAM LIBRARY SERVICES	2941060-408923		\$59.40	LP BOOKS (MEM POOCK)
INGRAM LIBRARY SERVICES					\$6,270.56	
General	515342	KANOPY, INC.	1011060-408942		\$329.00	KANOPY VIDEO TICKETS
KANOPY, INC.					\$329.00	
General	509176859	MIDWEST TAPE, LLC	1011060-408925		\$205.43	ADULT VIDEOS

City of Cedar Falls
Library Board Invoice Activity

Selected Criteria: Set(s) LB09022601, LB09022602, TR000021, TR000022

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Fund	Invoice	Vendor Name	GL Account	JL Account	Amount	Description
General	509213202	MIDWEST TAPE, LLC	1011060-408925		\$304.38	ADULT VIDEOS
General	509241073	MIDWEST TAPE, LLC	1011060-408925		\$259.39	ADULT VIDEOS
General	509277676	MIDWEST TAPE, LLC	1011060-408925		\$305.14	ADULT VIDEOS
MIDWEST TAPE, LLC					\$1,074.34	
General	1000518277	OCLC, INC.	1011060-407111		\$919.48	WEBDEWEY 1 YEAR SUB.
OCLC, INC.					\$919.48	
General	177919	OFFICE EXPRESS OFFICE PRODUCTS	1011060-407101		\$303.92	LETTER SIZE PAPER
General	184733	OFFICE EXPRESS OFFICE PRODUCTS	1011060-407101		\$278.23	3 1/8" RECEIPT ROLLS & TAPE
OFFICE EXPRESS OFFICE PRODUCTS					\$582.15	
General	02863CO26248130	OVERDRIVE, INC.	1011060-408942		\$112.99	ADULT AUDIO BOOKS
General	02863CO26248130	OVERDRIVE, INC.	1011060-408942		\$27.50	ADULT E-BOOKS
General	02863CO26260479	OVERDRIVE, INC.	1011060-408942		\$15.00	ADULT E-BOOKS
General	02863CO26263120	OVERDRIVE, INC.	1011060-408946		\$95.00	YOUTH AUDIO BOOKS
General	02863CO26263120	OVERDRIVE, INC.	1011060-408946		\$191.45	YOUTH E-BOOKS
General	02863CO26269039	OVERDRIVE, INC.	1011060-408942		\$781.14	ADULT AUDIO BOOKS
General	02863CO26269039	OVERDRIVE, INC.	1011060-408942		\$438.00	ADULT E-BOOKS
General	02863CO26272255	OVERDRIVE, INC.	1011060-408946		\$277.98	YOUTH AUDIO BOOKS
General	02863CO26272255	OVERDRIVE, INC.	1011060-408946		\$365.14	YOUTH E-BOOKS

City of Cedar Falls
Library Board Invoice Activity

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Fund	Invoice	Vendor Name	GL Account	JL Account	Amount	Description
General	02863CO26272393	OVERDRIVE, INC.	1011060-408942		\$270.81	ADULT AUDIO BOOKS
General	02863CP26254463	OVERDRIVE, INC.	1011060-408942		\$2.99	ADULT AUDIO BOOKS
General	02863CP26254463	OVERDRIVE, INC.	1011060-408942		\$5.28	ADULT E-BOOKS
General	02863CP26256576	OVERDRIVE, INC.	1011060-408942		\$28.86	ADULT AUDIO BOOKS
General	02863CP26256576	OVERDRIVE, INC.	1011060-408942		\$0.99	ADULT E-BOOKS
General	02863CP26258092	OVERDRIVE, INC.	1011060-408942		\$21.44	ADULT AUDIO BOOKS
General	02863CP26258092	OVERDRIVE, INC.	1011060-408942		\$7.96	ADULT E-BOOKS
General	02863CP26258187	OVERDRIVE, INC.	1011060-408942		\$9.96	ADULT AUDIO BOOKS
General	02863CP26258187	OVERDRIVE, INC.	1011060-408942		\$5.28	ADULT E-BOOKS
General	02863DA26274724	OVERDRIVE, INC.	1011060-408942		\$90.00	ADULT AUDIO BOOKS
General	02863DA26274724	OVERDRIVE, INC.	1011060-408942		\$60.00	ADULT E-BOOKS
General	02863MA26253165	OVERDRIVE, INC.	1011060-408946		\$179.99	YOUTH AUDIO BOOKS
General	02863MA26253165	OVERDRIVE, INC.	1011060-408946		\$119.47	YOUTH E-BOOKS
General	H.0125675	OVERDRIVE, INC.	1011060-408191		\$3,750.00	OVERDRIVE PLATFORM FEE FY27
OVERDRIVE, INC.					\$6,857.23	
General	543272	PLAYAWAY PRODUCTS	1011060-408924		\$71.99	ADULT PLAYAWAY AUDIO
General	545337	PLAYAWAY PRODUCTS	1011060-408924		\$374.94	ADULT PLAYAWAYS
PLAYAWAY PRODUCTS					\$446.93	
General	80656212AUG26	QUADIENT FINANCE USA, INC.	1011060-407299		\$300.00	POSTAGE

City of Cedar Falls
Library Board Invoice Activity

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Fund	Invoice	Vendor Name	GL Account	JL Account	Amount	Description
QUADIENT FINANCE USA, INC.					\$300.00	
General	332314	SHOWCASES	1011060-407111		\$56.92	CD SLEEVES
SHOWCASES					\$56.92	
General	PC.10.260720.1	US BANK	1011060-407101		\$12.76	GALLON STORAGE BAGS
General	PC.10.260720.1	US BANK	1011060-407101		\$169.70	SCISSORS (X 10)
General	PC.10.260720.1	US BANK	1011060-408919		\$14.99	WALKING FOOT
General	PC.10.260720.1	US BANK	1011060-408920		\$136.14	3RD AGE BOOKS
General	PC.10.260720.1	US BANK	1011060-408920		\$70.53	ADULT BOOKS
General	PC.10.260720.1	US BANK	1011060-408920		\$14.99	LP BOOKS (MEM POOCK)
General	PC.10.260720.1	US BANK	1011060-408920		\$18.59	YOUNG ADULT VIDEO GAMES
General	PC.10.260720.1	US BANK	1011060-408921		\$424.86	LP BOOKS (MEM POOCK)
General	PC.10.260720.1	US BANK	1011060-408921		\$97.00	YOUNG ADULT VIDEO GAMES
General	PC.10.260720.1	US BANK	1011060-408922		\$190.31	YOUTH BOOKS
General	PC.10.260720.1	US BANK	1011060-408925		\$16.89	ADULT VIDEOS
General	PC.10.260720.1	US BANK	1011060-408926		\$345.70	YOUNG ADULT VIDEO GAMES
General	PC.10.260720.1	US BANK	1011060-408933		\$27.99	FOTL:A-CANDLES

City of Cedar Falls
Library Board Invoice Activity

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Fund	Invoice	Vendor Name	GL Account	JL Account	Amount	Description
General	PC.10.260720.1	US BANK	1011060-408933		\$123.80	FOTL:A-CHESS SETS
General	PC.10.260720.1	US BANK	1011060-408933		\$44.49	FOTL:OUT-BALLOONS & STREAMERS
General	PC.10.260720.1	US BANK	1011060-408933		\$30.00	FOTL:OUT- LAMINATION SERVICE
General	PC.10.260720.1	US BANK	1011060-408933		\$6.93	FOTL:OUT- STREAMERS
General	PC.10.260720.1	US BANK	1011060-408934		\$108.86	BERG 2RMB SLP- GLASS EYES, ETC.
General	PC.10.260720.1	US BANK	1011060-408934		\$98.80	BERG TO RMB SLP- PAPER BAGS
General	PC.10.260720.1	US BANK	1011060-408947		\$234.59	BOARD GAMES
General	PC.10.260720.1	US BANK	1011060-409301		\$93.38	CARPET CLEANER
General	PC.10.260720.2	US BANK	1011060-407101		\$18.26	ROTARY CUTTING BLADES
General	PC.10.260720.2	US BANK	1011060-407101		\$7.99	TABLECLOTH CLIPS
General	PC.10.260720.2	US BANK	1011060-407111		\$3.99	SHIPPING CHARGE
General	PC.10.260720.2	US BANK	1011060-408191		\$115.00	QUICKBOOKS MONTHLY SUB.
General	PC.10.260720.2	US BANK	1011060-408919		\$67.96	BERG 2RMB SLP- CHAINS
General	PC.10.260720.2	US BANK	1011060-408919		\$19.99	PINKING SHEARS
General	PC.10.260720.2	US BANK	1011060-408920		\$292.42	ADULT BOOKS

City of Cedar Falls
Library Board Invoice Activity

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Fund	Invoice	Vendor Name	GL Account	JL Account	Amount	Description
General	PC.10.260720.2	US BANK	1011060-408921		\$53.55	YOUNG ADULT BOOKS
General	PC.10.260720.2	US BANK	1011060-408922		\$27.83	SHIPPING CHARGE
General	PC.10.260720.2	US BANK	1011060-408922		\$111.71	YOUTH BOOKS
General	PC.10.260720.2	US BANK	1011060-408925		\$28.72	ADULT VIDEOS
General	PC.10.260720.2	US BANK	1011060-408933		\$4.99	BERG 2RMB SLP- PLATES & SAUCERS
General	PC.10.260720.2	US BANK	1011060-408933		\$14.24	FOTL:A- CENTERPIECES
General	PC.10.260720.2	US BANK	1011060-408933		\$6.88	FOTL:A-COOKIES & PRETZELS
General	PC.10.260720.2	US BANK	1011060-408933		\$68.66	FOTL:A-LIGHTS & DECORATIONS
General	PC.10.260720.2	US BANK	1011060-408933		(\$35.77)	FOTL:A-TAX REFUND
General	PC.10.260720.2	US BANK	1011060-408933		\$71.63	FOTL:J-GLUE, CHARMS, ETC.
General	PC.10.260720.2	US BANK	1011060-408934		\$111.50	BERG 2RMB FABLE- BINGO CARDS
General	PC.10.260720.2	US BANK	1011060-408934		\$74.92	BERG 2RMB SLP- BEESWAX, ETC
General	PC.10.260720.2	US BANK	1011060-408934		\$15.92	BERG 2RMB SLP- BOWLS & SPOONS
General	PC.10.260720.2	US BANK	1011060-408934		\$17.37	BERG 2RMB SLP- CHAINS

City of Cedar Falls
Library Board Invoice Activity

Selected Criteria: Set(s) LB09022601, LB09022602, TR000021, TR000022

Report Generated on Aug 28, 2026 11:25:44 AM

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Fund	Invoice	Vendor Name	GL Account	JL Account	Amount	Description
General	PC.10.260720.2	US BANK	1011060-408934		\$80.94	BERG 2RMB SLP-CHARMS
General	PC.10.260720.2	US BANK	1011060-408934		\$32.98	BERG 2RMB SLP-CLAY & PLIERS
General	PC.10.260720.2	US BANK	1011060-408934		\$78.64	BERG 2RMB SLP-FABLE POKEMON
General	PC.10.260720.2	US BANK	1011060-408934		\$186.06	BERG 2RMB SLP-FOX PLANTERS
General	PC.10.260720.2	US BANK	1011060-408934		\$38.39	BERG 2RMB SLP-PASTA, SEEDS
General	PC.10.260720.2	US BANK	1011060-408934		\$375.00	BERG 2RMB SLP-PLANTS
General	PC.10.260720.2	US BANK	1011060-408934		\$9.90	BERG 2RMB SLP-PLATES & SAUCERS
General	PC.10.260720.2	US BANK	1011060-408934		\$29.48	BERG 2RMB SLP-ROCKS & SOIL
General	PC.10.260720.2	US BANK	1011060-408934		\$102.92	BERG 2RMB SLP-SODA, ETC.
General	PC.10.260720.2	US BANK	1011060-408934		\$72.90	BERG 2RMB SLP-STICKERS, ETC.
General	PC.10.260720.2	US BANK	1011060-408936		\$35.90	YOUTH VIDEOS
General	PC.10.260720.2	US BANK	1011060-408947		\$67.73	DOLL OUTFIT
General	PC.10.260720.2	US BANK	1011060-408947		(\$3.78)	TAX REFUND
Library Capital	PC.10.260720.1	US BANK	2941060-407227		\$18.50	FAKE APPLES

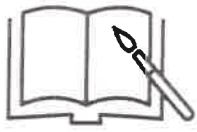
City of Cedar Falls
Library Board Invoice Activity

Selected Criteria: Set(s) LB09022601, LB09022602, TR000021, TR000022

Report Generated on Aug 28, 2026 11:25:44 AM

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Fund	Invoice	Vendor Name	GL Account	JL Account	Amount	Description
Library Capital	PC.10.260720.1	US BANK	2941060-408923		\$612.00	LP BOOKS (MEM POOCK)
Library Capital	PC.10.260720.2	US BANK	2941060-408923		\$13.99	LP BOOKS (MEM POOCK)
US BANK					\$5,130.61	
General	ARI0017930	WORLD BOOK SCHOOL AND LIBRARY	1011060-408922		\$299.00	YOUTH BOOKS
WORLD BOOK SCHOOL AND LIBRARY					\$299.00	
Report Total					<u>\$30,912.88</u>	Report Total



creativebug
FOR LIBRARIES

INVOICE

Cedar Falls Public Library
524 Main St
Cedar Falls, IA 50613
United States

Date
Invoice Number
Customer Number
Customer PO No.
Payment Terms Net 90

Subscription Billing Information

Creativebug Libraries 12 - RENEWAL Cedar Falls Public Library IA
Subscription Contract Period: Jul 1, 2026 - Jun 30, 2027
Total Contract Amount \$ 1,500.00

\$ 1,500.00 1011060-408926

Pricing stated on this invoice includes all discounts, rebates, and coupons. No further discounts may be applied. All amounts presented are in US Dollars. All check payments are in US Dollars and are drawn from US Bank. Should you have any inquiries concerning this invoice, please contact

Remittance Slip

Creativebug

Check Number _____

Customer Number
Customer Name Cedar Falls Public Library

Invoice Number 5107860000115915002 Amount Due \$ 1,500.00

Make All Checks payable to Creativebug

Approval _____ Date _____ \$ 1,500.00

PRELIMINARYREVENUE GUIDELINE
FOR FISCAL YEAR 2026
FOR THE MONTH OF JUNE 2026**PRELIMINARY**PAGE 1
ACCOUNTING PERIOD 12/2026

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ANNUAL REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	% RECEIVED
GENERAL						
INTERGOVERNMENTAL						
1011060-353021	LIBRARY-COUNTY TAX	32,000.00	.00	57,153.00	25,153.00-	179
1011060-353025	LIBRARY-OPEN ACCESS FUNDS	23,000.00	.00	24,999.10	1,999.10-	109
1011194-353020	LIBRARY GRANTS	25,000.00	.00	11,909.12	13,090.88	48
*	INTERGOVERNMENTAL TOTAL	80,000.00	.00	94,061.22	14,061.22-	118
CHARGES FOR SERVICES						
1011060-361501	FRIENDS OF THE LIBRARY	30,000.00	.00	25,928.41	4,071.59	86
1011060-361502	LIBRARY-CO-LAB FEES	500.00	64.00	763.20	263.20-	153
1011060-361503	LIBRARY-COPY MACHINE	10,000.00	1,175.75	13,818.73	3,818.73-	138
1011060-361504	LIBRARY-ENDOWMENTS	125,950.00	5,754.50	71,211.96	54,738.04	57
1011060-361505	LIBRARY-FINES & FEES	.00	105.20	904.90	904.90-	0
1011060-361506	LIBRARY-GIFTS & MEMORIALS	.00	615.00	4,136.75	4,136.75-	0
1011060-361507	LIBRARY-LOST & PAID BOOKS	4,500.00	414.99	4,246.45	253.55	94
1011060-361508	LIBRARY-OUTSIDE FUNDING	.00	.00	434.50	434.50-	0
*	CHARGES FOR SERVICES TOTAL	170,950.00	8,129.44	121,444.90	49,505.10	71
**	GENERAL FUND - TOTAL	250,950.00	8,129.44	215,506.12	35,443.88	86

REVENUE GUIDELINE
FOR FISCAL YEAR 2026
FOR THE MONTH OF JUNE 2026

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ANNUAL REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	% RECEIVED
LIBRARY CAPITAL						
USE OF MONEY & PROPERTY						
2941060-341010	CHECKING INTEREST	.00	150.42	1,841.45	1,841.45-	0
2941060-341020	CD/INVESTMENT INTEREST	.00	1,585.64	15,480.26	15,480.26-	0
*	USE OF MONEY & PROPERTY TOTAL	.00	1,736.06	17,321.71	17,321.71-	0
CHARGES FOR SERVICES						
294-0000-356.78-00	LIBRARY-GIFTS & MEMORIALS	6,700.00	.00	60,000.00	53,300.00-	896
*	CHARGES FOR SERVICES TOTAL	6,700.00	.00	60,000.00	53,300.00-	896
**	LIBRARY CAPITAL TOTAL	6,700.00	1,736.06	77,321.71	70,621.71-	1154

REVENUE GUIDELINE
FOR FISCAL YEAR 2026
FOR THE MONTH OF JUNE 2026

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ANNUAL REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	% RECEIVED
**	LIBRARY FUND - TOTAL	257,650.00	9,865.50	292,827.83	35,177.83-	114

EXPENDITURE GUIDELINE
FOR FISCAL YEAR 2026
FOR THE MONTH OF JUNE 2026

PAGE 1
ACCOUNTING PERIOD 12/2026

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ANNUAL REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	% RECEIVED
GENERAL FUND						
FINANCE & BUSINESS OPERATION						
LIBRARY						
TRANSFERS						
1011060-405001	TRANSFERS TO GENERAL FUND	398,500.00	398,500.00	398,500.00	0.00	100
* TRANSFERS - TOTAL		398,500.00	398,500.00	398,500.00	0.00	100
PERSONAL SERVICES						
1011060-406101	FULL-TIME WAGES	977,980.00	75,069.04	970,870.04	7,109.96	99
1011060-406102	PART-TIME WAGES	465,360.00	34,058.48	439,302.26	26,057.74	94
1011060-406201	PAYROLL ACCRUAL	4,330.00	360.83	4,330.00	0.00	100
1011060-406202	SEVERANCE ACCRUAL	15,940.00	1,328.33	15,940.00	0.00	100
1011060-406401	HEALTH INSURANCE PREMIUMS	234,940.00	18,569.44	203,953.19	30,986.81	87
1011060-406402	HEALTH INSURANCE REIMB.	2,850.00	6.57	1,014.92	1,835.08	36
1011060-406403	LIFE INSURANCE	2,240.00	186.11	2,208.43	31.57	99
1011060-406404	LTD INSURANCE	2,930.00	242.94	2,883.12	46.88	98
1011060-406405	WORKMAN'S COMP. INS.	3,110.00	259.17	3,110.00	0.00	100
1011060-406501	FICA	110,420.00	8,162.34	105,675.95	4,744.05	96
101-1060-423.66-01	IPERS	136,250.00	10,301.67	132,704.91	3,545.09	97
* PERSONAL SERVICES - TOTAL		1,956,350.00	148,544.92	1,881,992.82	74,357.18	96
COMMODITIES						
1011060-407101	OFFICE SUPPLIES	10,000.00	227.36	4,913.34	5,086.66	49
1011060-407102	TECHNICAL PROCESSING SUPPLIES	30,000.00	9,316.35	17,584.01	12,415.99	59
1011060-407219	PRINTING	2,000.00	197.55	337.55	1,662.45	17
1011060-407275	DISPLAY	2,000.00	.00	441.16	1,558.84	22
1011060-407276	PUBLIC RELATIONS	1,250.00	.00	1,232.45	17.55	99
1011060-407299	POSTAGE	17,500.00	926.71	13,954.52	3,545.48	80
1011060-407306	BUILDING REPAIR	4,000.00	.00	.00	4,000.00	0
* COMMODITIES - TOTAL		66,750.00	10,667.97	38,463.03	28,286.97	58

EXPENDITURE GUIDELINE
FOR FISCAL YEAR 2026
FOR THE MONTH OF JUNE 2026

PAGE 2
ACCOUNTING PERIOD 12/2026

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ANNUAL REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	% RECEIVED
CONTRACTED SERVICES						
1011060-408101	PROFESSIONAL SERVICES	4,950.00	.00	675.00	4,275.00	14
1011060-408112	COMPUTER SERVICES	105,570.00	8,797.50	105,570.00	0.00	100
1011060-408191	LICENSES & SERVICE CONTRACTS	99,000.00	1,871.57	69,506.81	29,493.19	70
1011060-408201	TELEPHONE	4,000.00	335.16	1,530.89	2,469.11	38
1011060-408305	TRAVEL (FOOD/MILEAGE/LODGING)	4,700.00	.00	2,303.31	2,396.69	49
1011060-408306	EDUCATION	8,000.00	.00	4,969.17	3,030.83	62
1011060-408401	OPERATING INSURANCE	29,820.00	2,485.00	29,820.00	0.00	100
1011060-408501	UTILITIES	94,650.00	9,608.66	65,683.05	28,966.95	69
1011060-408601	REPAIR & MAINTENANCE	7,000.00	507.75	4,426.84	2,573.16	63
1011060-408919	CO-LAB MATERIALS	2,000.00	745.10	1,569.62	430.38	78
1011060-408920	ADULT BOOKS	52,000.00	9,323.50	37,447.49	14,552.51	72
1011060-408921	YOUNG ADULT BOOKS	19,900.00	3,157.98	11,603.81	8,296.19	58
1011060-408922	YOUTH BOOKS	42,000.00	12,447.79	36,738.91	5,261.09	87
1011060-408923	LARGE PRINT BOOKS	3,500.00	.00	.00	3,500.00	0
1011060-408924	ADULT AUDIO	7,500.00	809.13	3,944.76	3,555.24	53
1011060-408925	ADULT VIDEO	10,000.00	1,974.80	8,512.04	1,487.96	85
1011060-408926	NON-PRINT RESOURCES	37,000.00	1,569.96	27,411.71	9,588.29	74
1011060-408927	NEWSPAPERS	3,000.00	705.00	2,650.23	349.77	88
1011060-408931	PERIODICALS	8,000.00	8.80	5,524.54	2,475.46	69
1011060-408933	FRIENDS SUPPORTED PROGRAM	30,000.00	1,669.36	22,641.64	7,358.36	75
1011060-408934	ENDOWMENT SUPPORTED PROGRAM	125,950.00	8,122.01	85,475.71	40,474.29	68
1011060-408935	YOUTH AUDIO	2,000.00	558.44	681.66	1,318.34	34
1011060-408936	YOUTH VIDEO	5,000.00	924.78	4,206.50	793.50	84
1011060-408937	YOUNG ADULT AUDIO	1,500.00	260.21	847.56	652.44	57
1011060-408938	YOUNG ADULT VIDEO	100.00	.00	43.49	56.51	43
1011060-408942	ADULT E-MATERIALS	67,000.00	17,365.19	69,987.42	2,987.42-	104
1011060-408944	YOUNG ADULT E-MATERIALS	13,500.00	18,314.32	22,720.36	9,220.36-	168

EXPENDITURE GUIDELINE
FOR FISCAL YEAR 2026
FOR THE MONTH OF JUNE 2026

PAGE 3
ACCOUNTING PERIOD 12/2026

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ANNUAL REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	% RECEIVED
1011060-408946	YOUTH E-MATERIALS	13,000.00	11,323.32	18,187.26	5,187.26-	140
1011060-408947	LIBRARY OF THINGS	2,500.00	175.03	2,197.76	302.24	88
* CONTRACTED SERVICES		803,140.00	113,060.36	646,877.54	156,262.46	81
CAPITAL OUTLAY						
1011060-409201	STRUCTURE IMPROVEMENT & BLDGS	6,500.00	.00	5,754.50	745.50	89
1011060-409301	EQUIPMENT	17,850.00	.00	14,109.84	3,740.16	79
** CAPITAL OUTLAY - TOTAL		24,350.00	.00	19,864.34	4,485.66	82
** LIBRARY - TOTAL		3,249,090.00	670,773.25	2,985,697.73	263,392.27	92
*** FINANCE & BUSINESS OPERATION - TOTAL		3,249,090.00	670,773.25	2,985,697.73	263,392.27	92

EXPENDITURE GUIDELINE
FOR FISCAL YEAR 2026
FOR THE MONTH OF JUNE 2026

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ANNUAL REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	% RECEIVED
ADMINISTRATION						
ADMIN/CULTURAL & RECREATION						
CONTRACTED SERVICES						
1011199-408010	GRANTS - LIBRARY	25,000.00	.00	71.85	24,928.15	0
1011199-408011	GRANTS - LIBRARY STATE AID	.00	.00	.00	0.00	0
*	CONTRACTED SERVICES - TOTAL	25,000.00	.00	71.85	24,928.15	0
**	ADMIN/CULTURAL & RECREATION - TOTAL	25,000.00	.00	71.85	24,928.15	0
***	ADMINISTRATION - TOTAL	25,000.00	.00	71.85	24,928.15	0
****	GENERAL FUND - TOTAL	3,274,090.00	670,773.25	2,985,769.58	288,320.42	91

EXPENDITURE GUIDELINE
FOR FISCAL YEAR 2026
FOR THE MONTH OF JUNE 2026

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ANNUAL REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	% RECEIVED
LIBRARY CAPITAL						
FINANCE & BUSINESS OPERATION						
LIBRARY						
COMMODITIES						
2941060-407227	LIBRARY PROGRAM SUPPLIES	1,200.00	1,040.15	1,878.48	678.48-	157
*	COMMODITIES - TOTAL	1,200.00	1,040.15	1,878.48	678.48-	157
CONTRACTED SERVICES						
2941060-408922	YOUTH BOOKS	.00	139.63	139.63	139.63-	0
2941060-408923	LARGE PRINT BOOKS	5,500.00	819.70	5,673.67	173.67-	103
*	CONTRACTED SERVICES - TOTAL	5,500.00	959.33	5,813.30	313.30-	106
**	LIBRARY - TOTAL	6,700.00	1,999.48	7,691.78	991.78-	115
***	FINANCE & BUSINESS OPERATION - TOTAL	6,700.00	1,999.48	7,691.78	991.78-	115
****	LIBRARY CAPITAL FUND - TOTAL	6,700.00	1,999.48	7,691.78	991.78-	115

EXPENDITURE GUIDELINE
FOR FISCAL YEAR 2026
FOR THE MONTH OF JUNE 2026

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ANNUAL REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	% RECEIVED
**	LIBRARY FUND - TOTAL	3,280,790.00	672,772.73	2,993,461.36	287,328.64	91

The assets of this fund were received through donations from the community to “the Cedar Falls Community Foundation for the Cedar Falls Public Library” to construct and maintain a new Cedar Falls Public Library facility. The fund shall be used solely to benefit the Library for purposes which include capital projects that benefit the facility and its programming (but not for salaries or to support the regular operating budget of the Library).

Budget Year	Date	Fair Market Value	Percent to Spend	Earned/ (Expended)	Underspent / (Overspent) Annual	Total Underspent / (Overspent)	Expended
2005	31-Jul-05	\$707,087.62	4%	\$28,283.50			
	No distributions						
					\$28,283.50	\$28,283.50	\$0.00
2024	31-Dec-23	\$1,245,699.06					
	Allocation for 2024	\$1,324,391.32	4%	\$52,975.65	(average of 12/31/20, 12/31/21, 12/31/22 FMV)		
	No requests for 2024						
					\$52,975.65	\$92,138.58	\$0.00
2025	31-Dec-24	\$1,364,353.78					
	Allocation for 2025	\$1,241,626.47	4%	\$49,665.06	(average of 12/31/21, 12/31/22, 12/31/23 FMV)		
	Conference Room Chairs			(\$5,754.50) spent			
	Music Garden			(\$30,000.00)			
					\$13,910.56	\$106,049.13	(\$35,754.50)
2026	31-Dec-25	\$1,398,911.65					
	Allocation for 2026	\$1,238,588.66	4%	\$49,543.55	(average of 12/31/22, 12/31/23, 12/31/24 FMV)		
ENC	Library Washer Dryer Unit 2026			(\$3,750.00)			
ENC	Teen Room Furniture 2026			(\$22,000.00)			
					\$23,793.55	\$129,842.68	(\$25,750.00)
2027	31-Dec-26	\$1,336,321.50	4%	\$53,452.86	(average of 12/31/23, 12/31/24, 12/31/25 FMV)		
	Allocation for 2027						
					\$53,452.86	\$183,295.54	\$0.00

Mentioned in Long Range Financial Plan	Year		Amount				
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PLAN	planning stage; no written request							
REQ	request has been written and submitted to Finance Committee, Library Board, Foundation Board for approval							
ENC	request has been approved by Library Board and Foundation Board							

The assets of this fund were received through a bequest under the Will of Kathryn L. Ray to "the Cedar Falls Community Foundation for the Cedar Falls Public Library." These funds shall be used solely to benefit the Library for purposes which include but are not limited to the preservation of the existing collection, building and enhancing the collection through the acquisition of new books, supporting special library programming, and capital projects that benefit the facility (but not for salaries or to support the regular operating budget of the Library).

Budget Year	Date	Fair Market Value	Percent to Spend	Earned/ (Expended)	Underspent / (Overspent) Annual	Total Underspent / (Overspent)	Expended
2005	4-Jan-05	\$305,046.74	4%	\$12,201.87			
	No distributions						
					\$12,201.87	\$12,201.87	\$0.00
2024	31-Dec-23	\$497,041.15					
	Allocation for 2024	\$518,524.76	4%	\$20,740.99	(average of 12/31/20, 12/31/21, 12/31/22 FMV)		
	20th Anniversary 2024			(\$3,377.25)	spent		
	Adventure Pass 2024			(\$1,875.00)	spent		
	Bridge to Reading 2024			(\$3,579.94)	spent		
	Prenatal Programs 2024			(\$6,500.00)			
					\$5,408.80	\$53,178.64	(\$15,332.19)
2025	31-Dec-24	\$523,557.56					
	Allocation for 2025	\$506,502.32	4%	\$20,260.09	(average of 12/31/21, 12/31/22, 12/31/23 FMV)		
	Adventure Pass 2025			(\$2,000.00)			
	Bridge to Reading 2025			(\$3,137.42)	spent		
	Nature Quest 2025			(\$13,500.00)			
					\$1,622.67	\$54,801.32	(\$18,637.42)
2026	31-Dec-25	\$569,797.82					
	Allocation for 2026	\$485,424.89	4%	\$19,417.00	(average of 12/31/22, 12/31/23, 12/31/24 FMV)		
ENC	Adventure Pass 2026			(\$2,000.00)			
ENC	Bridge to Reading 2026			(\$3,500.00)			
ENC	Cedar Valley's Youth Read 2026			(\$11,000.00)			
					\$2,917.00	\$57,718.31	(\$16,500.00)
2027	31-Dec-26						
	Allocation for 2027	\$530,132.18	4%	\$21,205.29	(average of 12/31/23, 12/31/24, 12/31/25 FMV)		

\$21,205.29 \$78,923.60 \$0.00

Mentioned in Long Range Financial Plan		Year		Amount				
PLAN	planning stage; no written request							
REQ	request has been written and submitted to Finance Committee, Library Board, Foundation Board for approval							
ENC	request has been approved by Library Board and Foundation Board							

The assets of this fund were received through a bequest under the Will of Shirley Berg to "the Cedar Falls Community Foundation for the Cedar Falls Public Library." These funds shall be used solely to benefit the Library for purposes which include but are not limited to the preservation of the existing collection, building and enhancing the collection through the acquisition of new books, supporting special library programming, and capital projects that benefit the facility (but not for salaries or to support the regular operating budget of the Library).

Budget Year	Date	Fair Market Value	Percent to Spend	Earned/ (Expended)	Underspent / (Overspent) Annual	Total Underspent / (Overspent)	Expended
2008	31-May-08	\$653,896.21		\$0.00			
					\$0.00	\$0.00	\$0.00
2023	31-Dec-22	\$1,409,285.61					
	Allocation for 2023	\$1,727,755.68	4%	\$69,110.23	(average of 12/31/19, 12/31/20, 12/31/21 FMV)		
	Adventure Pass 2023			(\$2,373.00)	spent		
	Cedar Valley's Youth Read 2023			(\$10,553.49)	spent		
	Summer Library Program 2023			(\$20,818.22)	spent		
	Branding Rollout 2023			(\$30,000.00)			
					\$5,365.52	\$14,326.43	(\$63,744.71)
2024	31-Dec-23	\$1,609,751.97					
	Allocation for 2024	\$1,574,964.06	4%	\$62,998.56	(average of 12/31/20, 12/31/21, 12/31/22 FMV)		
	Cedar Valley's Youth Read 2024			(\$7,023.36)	spent		
	E-Materials 2024			(\$20,000.00)			
	Midwest French Creole Program 2024			(\$1,733.68)	spent		
	Summer Library Program 2024			(\$16,906.37)	spent		
					\$17,335.15	\$31,661.58	(\$45,663.41)
2025	31-Dec-24	\$1,654,532.17					
	Allocation for 2025	\$1,624,112.19	4%	\$64,964.49	(average of 12/31/21, 12/31/22, 12/31/23 FMV)		
	Cedar Valley's Youth Read 2025			(\$10,010.04)	spent		
	Children's Book Festival/Fable's Birthday 2025			(\$9,500.00)			
	FableCon 2025			(\$6,000.00)			
	Summer Library Program 2025			(\$24,000.00)			
					\$15,454.45	\$47,116.03	(\$49,510.04)
2026	31-Dec-25	\$1,771,187.47					
	Allocation for 2026	\$1,557,856.58	4%	\$62,314.26	(average of 12/31/22, 12/31/23, 12/31/24 FMV)		
ENC	Fable's Birthday!/Children's Book Festival 2026			(\$9,500.00)			
ENC	Summer Library Program 2026			(\$24,000.00)			
ENC	Youth Modular Seating 2026			(\$4,500.00)			

				\$24,314.26	\$71,430.29	(\$38,000.00)
2027	31-Dec-26					
Allocation for 2027		\$1,678,490.54	4%	\$67,139.62 (average of 12/31/23, 12/31/24, 12/31/25 FMV)		

				\$67,139.62	\$138,569.91	\$0.00

Mentioned in Long Range Financial Plan		Year		Amount				
PLAN	planning stage; no written request							
REQ	request has been written and submitted to Finance Committee, Library Board, Foundation Board for approval							
ENC	request has been approved by Library Board and Foundation Board							

Budget Year	Date	Fair Market Value	Percent to Spend	Earned/ (Expended)	Underspent / (Overspent) Annual	Total Underspent / (Overspent)	Expended
2012	2/15/2012 (original deposit) 8/8/2012 (additional deposit)	\$43,841.56		\$310.30	\$310.30	\$310.30	\$0.00
2025	31-Dec-24	\$69,351.53	4%	\$2,774.06	\$2,774.06	\$31,434.67	\$0.00
2026	31-Dec-25	\$81,551.26	4%	\$3,262.05	\$3,262.05	\$34,696.72	\$0.00
2027	31-Dec-26		4%	\$0.00	\$0.00	\$34,696.72	\$0.00

Mentioned in Long Range Financial Plan		Year		Amount				
PLAN	planning stage; no written request							
REQ	request has been written and submitted to Finance Committee, Library Board, Foundation Board for approval							
ENC	request has been approved by Library Board and Foundation Board							

Budget Year	Date	Fair Market Value	Percent to Spend	Earned/ (Expended)	Underspent / (Overspent) Annual	Total Underspent / (Overspent)	Expended
2026	31-Dec-25	\$27,288.12		\$27,288.12			
					\$27,288.12	\$27,288.12	\$0.00
2027	31-Dec-26			\$0.00			
					\$0.00	\$27,288.12	\$0.00

Mentioned in Long Range Financial Plan		Year		Amount				
PLAN	planning stage; no written request							
REQ	request has been written and submitted to Finance Committee, Library Board, Foundation Board for approval							
ENC	request has been approved by Library Board and Foundation Board							

Budget Year	Date	Fair Market Value	Percent to Spend	Earned/ (Expended)	Underspent / (Overspent) Annual	Total Underspent / (Overspent)	Expended
2021	31-Dec-20	\$70,468.56		\$70,468.56			
					\$70,468.56	\$70,468.56	\$0.00
2025	31-Dec-24	\$18,866.05		\$18,866.05			
	Youth Desk 2025			(\$50,000.00)			
					(\$31,133.95)	\$97,109.57	(\$50,000.00)
2026	31-Dec-25	\$26,956.96		\$26,956.96			
					\$26,956.96	\$124,066.53	\$0.00
2027	31-Dec-26			\$0.00			
					\$0.00	\$124,066.53	\$0.00

Mentioned in Long Range Financial Plan		Year		Amount				
PLAN	planning stage; no written request							
REQ	request has been written and submitted to Finance Committee, Library Board, Foundation Board for approval							
ENC	request has been approved by Library Board and Foundation Board							

	26-Jul	FY27
Customer Count	20,204	20,204
Hours Open	264	264
Total Circulation	40,138	40,138
Adult	12,150	12,150
Young Adult	1,876	1,876
Youth	16,381	16,381
Interlibrary Loan (cf to other)	144	144
<i>Interlibrary Loan (other to cf)</i>	140	140
<i>CFPL@UNI</i>	6	6
WPL	1,465	1,465
Library of Things	162	162
Total Physical Circulation	30,407	30,407
<i>Overdrive</i>	7,729	7,729
<i>Hoopla</i>	1,571	1,571
<i>Freegal Downloadable Music</i>	431	431
Total eresource Circulation	9,731	9,731
County	401	401
Open Access	5,997	5,997
Reference Service	459	459
Reference Desk	197	197
Youth Desk	220	220
YA Desk	0	0
Circulation	42	42
Titles Added	583	583
Items Added	702	702
Items Withdrawn	888	888
Meeting Room Use	28	28
Conference Room	8	8
Meeting Room	8	8
Co-Lab Room	12	12
YA/Youth Area	0	0
Youth Programs		
Events/Programs	72	72
Event Attendance	3,976	3,976
Outreach Services	5	5
Outreach Attendance	92	92
Teacher Units	1	1

Adult Programs		
Outreach Services	5	5
Outreach Attendance	28	28
Library Attendance	149	149
Library Activities	17	17
Young Adult Programs		
Library Attendance	44	44
Library Activities	6	6
Computer Usage	3,077	3,077
Netbook/iPad Circulation	0	0

	25-Jul	26-Jul	26-Jun
Customer Count	20,542	20,204	18,196
Hours Open	274	264	270
Total Circulation	41,946	40,138	39,992
Adult	12,801	12,150	11,646
Young Adult	2,012	1,876	1,552
Youth	17,572	16,381	17,273
Interlibrary Loan (cf to other)	143	144	156
<i>Interlibrary Loan (other to cf)</i>	156	140	122
<i>CFPL@UNI</i>	5	6	4
WPL	1,433	1,465	1,501
<i>Library of Things</i>	157	162	173
Physical Circulation	32,385	30,407	30,471
<i>Overdrive</i>	7,171	7,729	7,417
<i>Hoopla</i>	1,654	1,571	1,600
<i>Freegal Downloadable Music</i>	736	431	504
ereources Circulation	9,561	9,731	9,521
County	357	401	337
Open Access	6,475	5,997	5,832
Reference Service	504	459	442
Reference Desk	158	197	150
Youth Desk	310	220	257
YA Desk	0	0	0
Circulation	36	42	35
Titles Added	355	583	776
Items Added	412	702	1,116
Items Withdrawn	202	888	884
Meeting Room Use	44	28	39
Conference Room	15	8	15
Meeting Room	6	8	8
Co-Lab Room	23	12	16
YA/Youth Area	0	0	0
Youth Programs			
Events/Programs	33	72	37
Event Attendance	2,606	3,976	3,920
Outreach Services	4	5	6
Outreach Attendance	129	92	160
Teacher Units	2	1	2

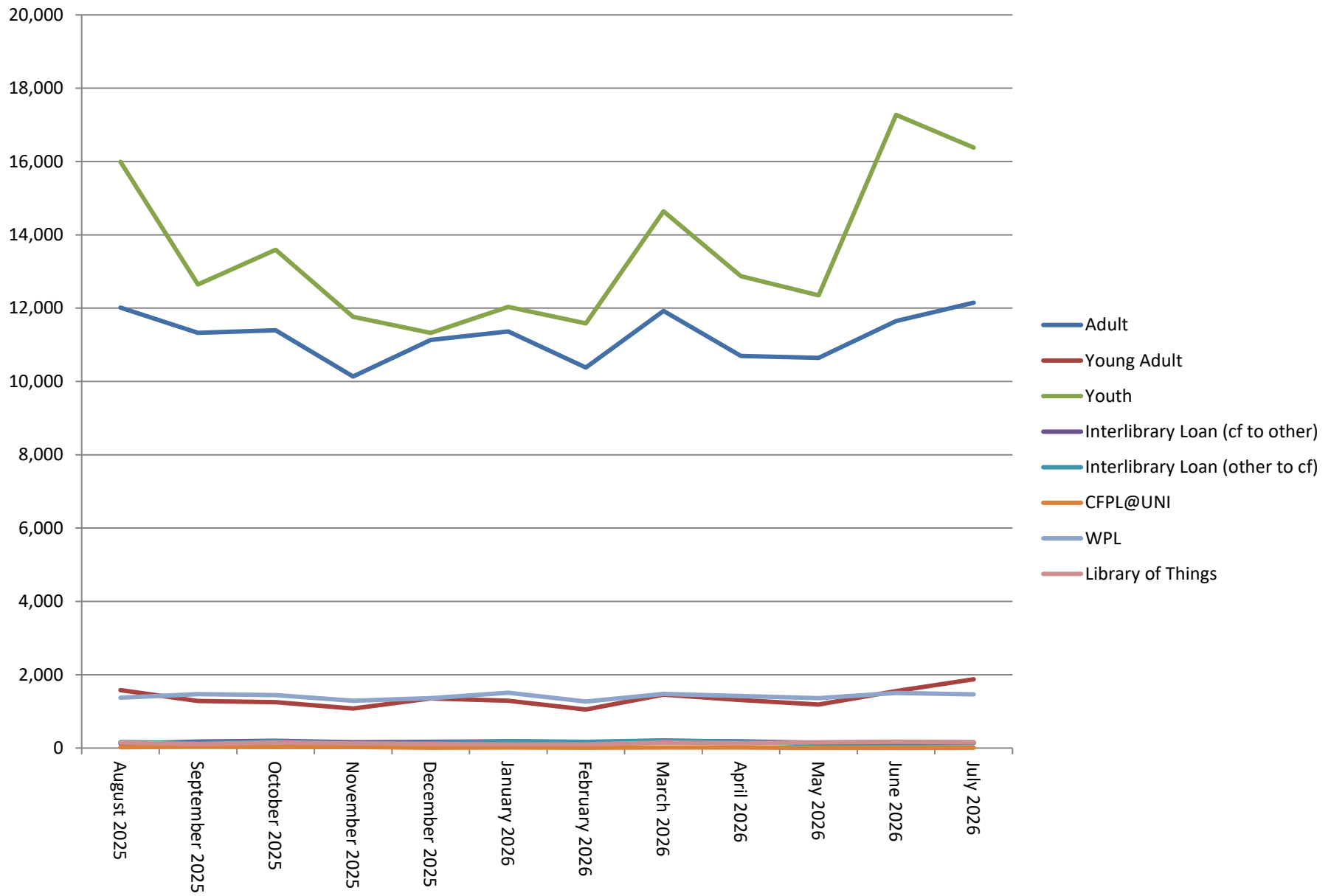
Adult Programs			
Outreach Services	6	5	5
Outreach Attendance	61	28	29
Library Attendance	249	149	195
Library Activities	21	17	24
Young Adult Programs			
Library Attendance	140	44	67
Library Activities	13	6	5
Computer Usage	3,169	3,077	2,907
Netbook/iPad Circulation	1	0	0

		African American Museum	Blank Park Zoo	Botanical of Des Moines	Figge Art Museum	Grout Museum District	Quad Cities Fun Bundle	Science Center of Iowa
2021	November		3			2		2
	December			1		3		2
2022	January			1		2		
	February					3		2
	March		5	3	3	4	4	
	April		3			3		2
	May		10	3	1		4	3
	June		16	7	1	2	3	3
	July		16	4		8	2	6
	August		16	2		1	4	4
	September		8	4	1		4	3
	October		9	2		2	2	3
	November		1			4		1
	December					3		
2023	January		2	1	1	2	1	2
	February		1	3				2
	March		7	6	5	3	3	7
	April		8	8		2		6
	May		13	6		1	1	3
	June		18	6		2	1	4
	July		19	5		4	6	5
	August		19	4		6	6	5
	September		13	5		1	1	5
	October		4			1	2	2
	November		2	1	1		1	1
	December		2	2		1	1	2
2024	January					1		2
	February		2					2
	March		7	6		4	3	3

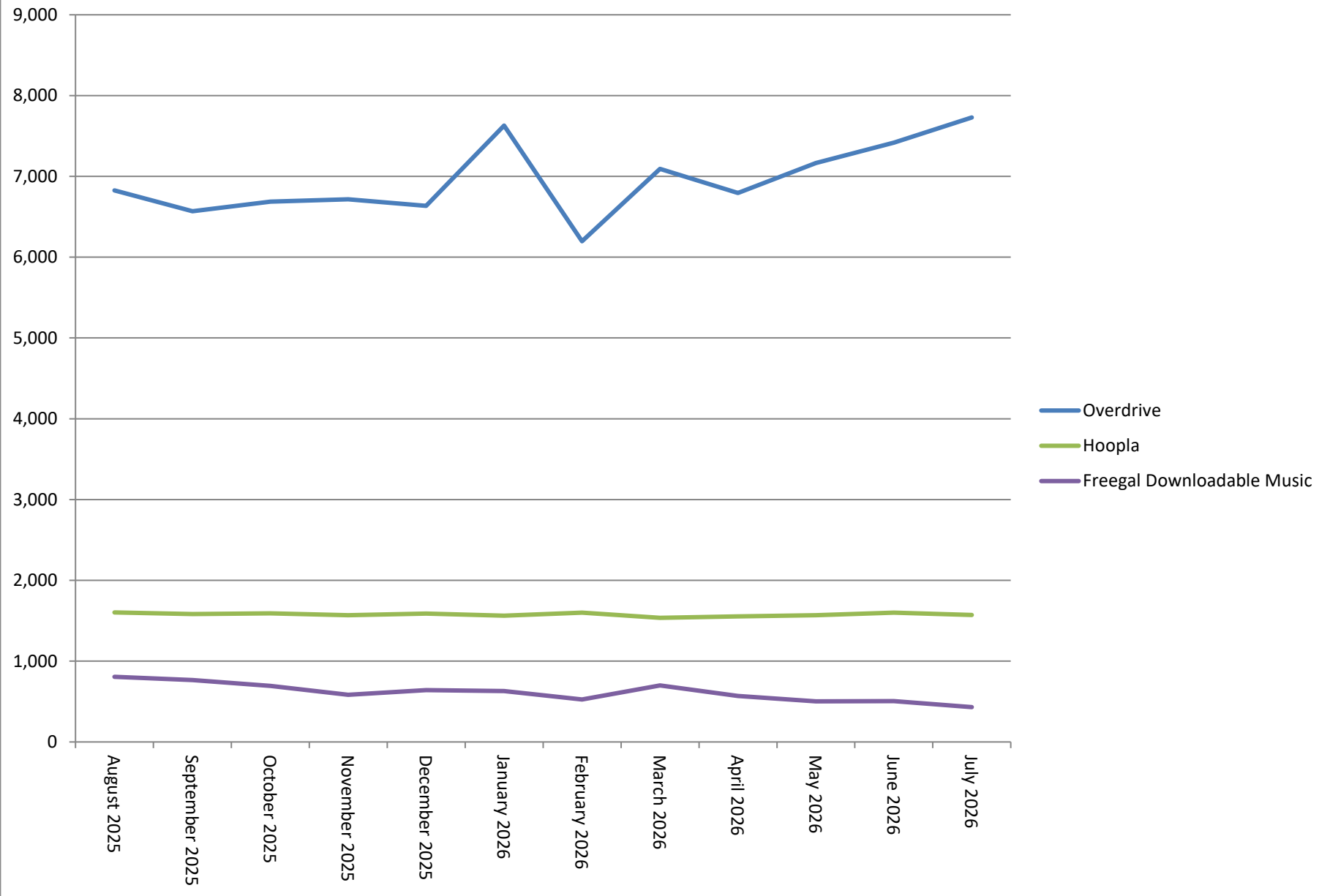
		Blank Park Zoo	Blue Zoo	Botanical of Des Moines	Grout Museum District	Museum of Danish America	Science Center of Iowa
2024	April	6		5	4		4
	May	10		2	5		2
	June	19		5	9		5
	July	20		6	18		10
	August	16		5	13		7
	September	11		1	3		3
	October	9		1	0		1
	November	0		2	0		0
	December	1		0	4		2
2025	January	0		0	0		0
	February	0		0	0		0
	March	0		0	0		0
	April	0		0	0		0
	May	1		1	0		1
	June	18		9	6		8
	July	13		7	7		12
	August	20		3	13		9
	September	12		0	4		6
	October	6		0	0		2
	November	2		1	1		1
	December	2		2	2		4
2026	January	2		2	3		4
	February	3		3	1		6
	March	6	7	5	1		6
	April	4	1	2	2		3
	May	11	2	1	0		4
	June	19		2	1	0	1
	July	17		7	1	1	11

Date	Day of Week	Patron Count	
		Curbside	Building
8/1/2026	Saturday	0	611
8/2/2026	Sunday		265
8/3/2026	Monday	1	784
8/4/2026	Tuesday	0	744
8/5/2026	Wednesday	0	843
8/6/2026	Thursday	0	507
8/7/2026	Friday	0	525
8/8/2026	Saturday	0	618
8/9/2026	Sunday		322
8/10/2026	Monday	0	875
8/11/2026	Tuesday	0	753
8/12/2026	Wednesday	1	749
8/13/2026	Thursday	0	544
8/14/2026	Friday	0	698
8/15/2026	Saturday	2	624
8/16/2026	Sunday		268
8/17/2026	Monday	0	738
8/18/2026	Tuesday	0	713
8/19/2026	Wednesday	0	734
8/20/2026	Thursday	0	501
8/21/2026	Friday	0	654
8/22/2026	Saturday	0	502
8/23/2026	Sunday		227
8/24/2026	Monday	0	677
8/25/2026	Tuesday	0	664
8/26/2026	Wednesday	1	671
8/27/2026	Thursday	0	438
8/28/2026	Friday		
8/29/2026	Saturday		
8/30/2026	Sunday		
8/31/2026	Monday		
Total		5	16,249

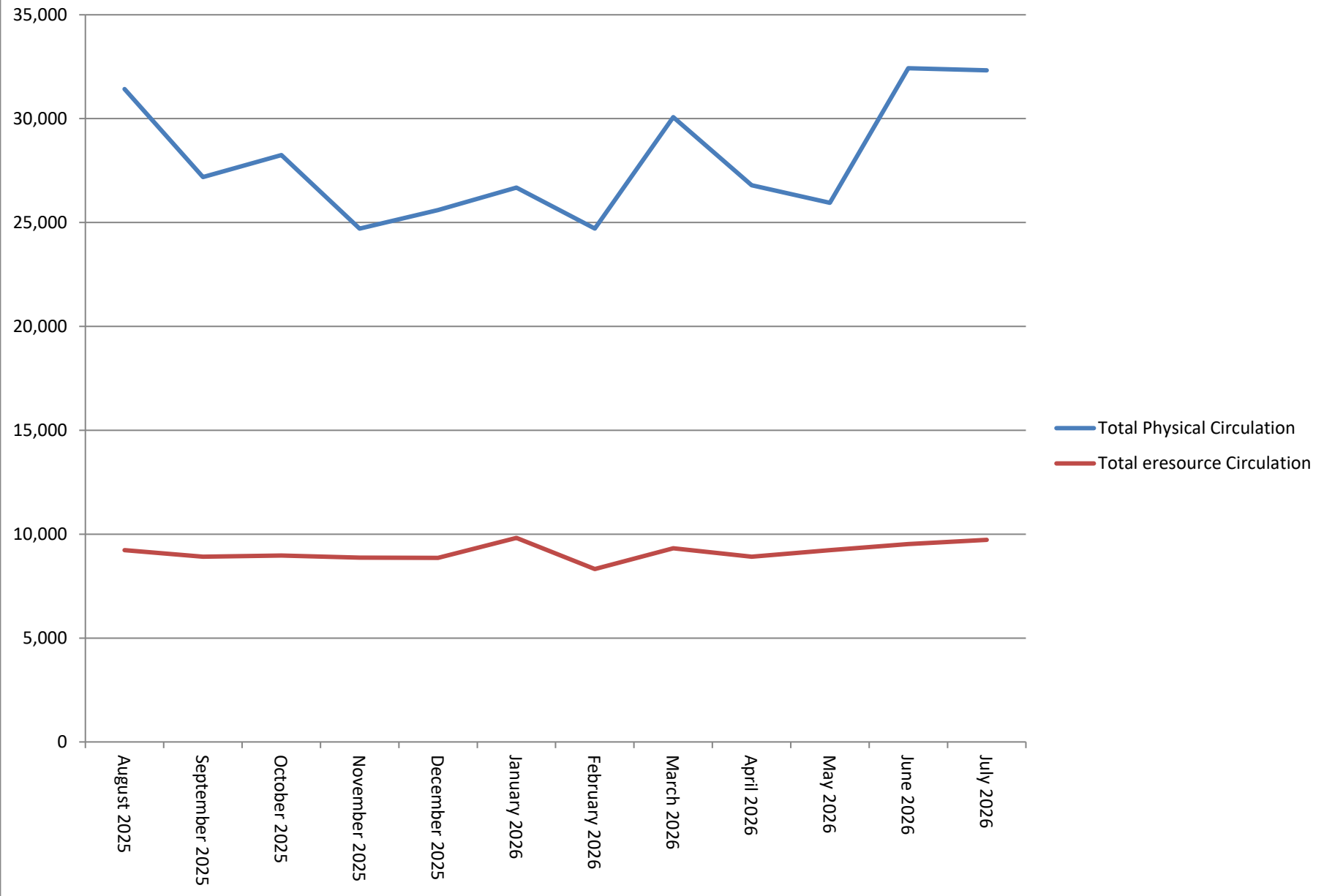
Physical Collection



eResource Collection



Physical VS eResource



Cedar Falls Public Library MEETING ROOMS POLICY

The Cedar Falls Public Library provides meeting rooms for library sponsored or co-sponsored programs and conferences which meet the library's civic, informational, educational, cultural, and recreational goals. When not in use for library activities, these meeting rooms are available to not-for-profit community organizations and committees under the following guidelines approved by the Library Board. The Library Board neither approves nor disapproves of content, topics, subject matter, or points-of-view of individuals or groups using the meeting rooms.

WHO MAY USE THE MEETING ROOMS

Community organizations and committees are defined as local not-for-profit clubs, organizations, professional associations, or groups engaged in civic, cultural, or educational activity who are located in the Cedar Valley or at the state or federal level of government.

Approval is granted for a single meeting or a brief series of meetings, ~~no more than three at once~~, not to exceed twelve per calendar year. Rooms are not intended to be a group's regular meeting place. Bookings may not be made more than three months in advance.

HOW TO RESERVE A ROOM

With this policy there is an application form to reserve a meeting room. This may be picked up from the library at ~~either the service desk on the first floor or~~ the reference desk on the second floor, or printed out from the library's webpage, <https://cedarfallslibrary.org/library/library-policies/>. The form requires the organization or group name, description of the meeting, any special equipment needed, the number of people expected, name and phone number of person responsible for meeting, and the exact times of arrival and departure. Information collected from the meeting room application is intended to ensure that library staff can communicate with the reserving party.

REGULATIONS

The meeting rooms are available for use only during the hours the library is open to the public. Users are responsible for their own set up and breakdown. All rooms must be returned to their original condition immediately after the meeting is completed. All organizations must take reasonable precautions to avoid damage of equipment, furnishings, floor cover, and other library property. The library reserves the right to require a damage deposit from the organization's reserving party. Meetings held in the library's meeting rooms are open to the public.

Meeting rooms may not be used for:

- Meetings, programs or events involving the sale, advertising, solicitation, or promotion of commercial products or services.
- Private social gatherings or parties.
- Fundraising activities, except those where the Cedar Falls Public Library is the sole beneficiary and that have received prior approval from the Library Director.

The reserving party should check in at the reference desk before setting up and notify the reference desk when leaving.

FOOD AND BEVERAGES

Refreshments may be served in the meeting rooms, provided the room(s) and kitchenette are left in the condition they were found. Users must bring their own utensils and supplies. No smoking, e-cigarettes, or alcoholic beverages are permitted anywhere on the premises. Food or beverages may not be carried to other parts of the library. Users will empty any full trash bins, ~~carrying out the trash~~ leaving the closed bags by the trash receptacles in the meeting room.

Cedar Falls Public Library MEETING ROOMS POLICY

INFORMATION TABLES

Outside of the meeting rooms, no library spaces are available to reserve, including the library atrium. Use of library spaces other than the meeting rooms to host an information table for the public is allowable only for purposes of the Library, the City of Cedar Falls, and the Friends of the Cedar Falls Public Library, with prior approval of the Library Director.

DISCLAIMERS [Copied from the reservation form]

- No organization, without the permission of the Library Director, may list the address of the Cedar Falls Public Library as its official address.
- City facilities or grounds may not be used for political campaign purposes. However, candidate debates or forums may be held in city facilities or on city grounds so long as at least two candidates seeking the same office are invited to attend the debate or forum. Precinct caucuses and caucus education or training may be held in city buildings where other public meetings are allowed. Caucus education or training may not include fundraising or other campaign work and may not include advocacy for or against a candidate or for or against a ballot issue.
- Groups may not use the Cedar Falls Public Library name or logo in any way that implies Library endorsement or sponsorship of the groups' activities.
- The Library reserves the right to refuse reservations.
- The Library does not page or take telephone calls for groups or individuals in meetings in the library.
- The Library is not responsible for accidents, injury, loss or damage to the private property of individuals or organizations. Neither the Library Board, staff, nor the City of Cedar Falls will be responsible for the property of individuals or organizations meeting in the library, or take responsibility for storage of materials.
- Individuals or organizations meeting in the library must agree to indemnify and hold the Library and the City of Cedar Falls harmless from any and all liability, claims, actions, causes of action, and/or damages, which may arise, or allegedly arise during use of the library facilities. This shall include obligation to defend the Library and the City of Cedar Falls and to be responsible for any legal fees incurred and pay any judgments entered.
- When both the conference room and large meeting room are unavailable, the Co-Lab may be reserved as a meeting space, but such use counts as part of the annual limit for meeting room uses.

Approved as revised 07/11/18, 09/04/19, 10/02/19, 5/4/22, 7/6/22, 7/2/25, 9/2/26

**Cedar Falls Public Library
MEETING ROOMS POLICY**

For library use only

Staff Initials: _____

Circle room assigned: Conference room Meeting room Co-Lab

DISCLAIMERS

- No organization, without the permission of the Library Director, may list the address of the Cedar Falls Public Library as its official address.
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- When both the conference room and large meeting room are unavailable, the Co-Lab may be reserved as a meeting space, but such use counts as part of the annual limit for meeting room uses.
- **Groups using the meeting room may not charge admission for their event(s).**

APPLICATION FOR USE OF LIBRARY MEETING ROOM

Name of Reserving Individual: _____

Name of Organization (if applicable): _____

Type of Organization (circle one): **Non-profit** **Government**

Purpose of Meeting: _____

Description of Meeting: _____

Email Address of Reserving Individual: _____

Phone: _____ Anticipated Attendance: _____

Day and Date of Meeting: _____ Start Time: _____ End Time: _____

Is AV equipment needed?: Yes No

I have read the meeting room policy and agree to abide by it.

Signature: _____ Date: _____

Cedar Falls Public Library
PUBLIC ACCESS COMPUTER POLICY

The Cedar Falls Public Library provides public access computers for Internet and Microsoft office products. Computers are reserved on a “first come, first served,” basis for one hour blocks of time with additional minutes if no one else is waiting. All computer sessions must end 10 minutes prior to closing time. To use the computers, patrons must use their own library card. Patrons may use only their own library card to access the Internet. Guest logins may be requested at the department desks for those without library cards; adults are required to present photo identification at the time of their request.

Software availability may change without notice. Anti-virus precautions have been implemented on library computers. However, the library does not guarantee protection from viruses. Users should bring their own file storage device for downloads.

Library staff cannot provide in-depth training on personal computer use or the Internet. The staff may be able to offer searching suggestions and answer questions. Internet, word processing, and other computer books are available for patron use and check-out.

Only two people may share a computer at one time. Misuse of computers such as, but not limited to, physical abuse of hardware or attempts to circumvent library security measures, will result in the loss of the patron’s computer privileges. The Library may also charge a patron for damages caused by their actions. If the patron is a minor, the parents or guardians will be held responsible for damages. The Library does not filter Internet content. Staff may, however, limit images displayed on those screens open to public viewing in accordance with Library policies. The Library reserves the right to end a computer session at any time at our sole and uncontrolled discretion.

Library equipment may not be used to make unauthorized copies of copyrighted materials. Persons who make or attempt to make unauthorized copies may be subject to penalties applicable to copyright violation.

Copies may be made on the first-floor copier. Prints and copies may be made from the second-floor computers and copier according to the following pricing:

	Black & White		Color	
Paper Size	8.5" x 11"	11" x 17"	8.5" x 11"	11" x 17"
Single Sided	10¢	20¢	25¢	50¢
Double Sided	20¢	40¢	50¢	\$1.00

Minimum of \$1.00 for non-cash or 10 cents for cash payment must be inserted for use.

On the first floor, Youth Department public access computers may only be used by patrons in 6th grade or younger and their accompanying parents or guardians.

Computers in the young adult room are intended for patrons who are twelve to eighteen years old and in grades 7 through 12.

Revised 04/04/2018, 10/02/2019, 12/07/2022, 09/02/2026

Cedar Falls Public Library
POLICY FOR SERVING WINE AND BEER
AT THE CEDAR FALLS PUBLIC LIBRARY

Alcoholic beverages will be served at the Cedar Falls Public Library in compliance with state and local laws.

All alcoholic beverages served must be given away free and the agency must not be reimbursed for this cost in any way.

No alcoholic beverages will be served at any event to which there is an admission fee, entrance fee, fare, ticket, donation or charge made or required of the invited guests to participate in the event.

Alcoholic beverages will only be served as long as the City of Cedar Falls has Host Liquor Liability insurance.

Wine and beer are the only kinds of alcoholic beverages which may be served.

All occasions in which wine and beer are served shall have previous approval by the Cedar Falls Public Library Board.

Serving of wine and beer on the premises will be limited to not more than ten Cedar Falls Public Library events each year.

On each occasion, wine and beer will be served for no more than a two-hour period.

Wine/beer will only be served if food is also served.

Those pouring or serving beer and wine shall be of legal age.

Those to whom wine and beer is offered or served will be of legal age.

Those serving the wine and beer will monitor the alcohol consumption of individual guests and discontinue service to individuals if deemed appropriate or necessary.

Persons serving will not consume wine or beer while serving wine and beer to guests.

This policy will be reviewed annually by the Cedar Falls Public Library Board.

Non-alcoholic beverages will always be available as an alternate to wine and beer when it is being served.

All wine and beer served will not be purchased with operating funds.

Reviewed/Revised 09/02/2015, 03/06/2019, 04/06/2022, 09/02/2026

Cedar Falls Public Library
POLICY ON STAFF USE OF ELECTRONIC EQUIPMENT
BELONGING TO THE LIBRARY

Library employees are allowed to use the library's electronic equipment both on and off site, as required in their job duties. In order to track this equipment, the employee must use their own library card to check out the equipment if it is removed from its regular place in the library.

Electronic equipment of \$50.00 or more in value will be cataloged in our integrated library system (ILS). Any time a staff member removes a piece of equipment from its regular storage place, that staff member should check out the equipment using the ILS, checking it out to their library card. Equipment should be checked out even if it will not be removed from the building, if the employee is taking the equipment from its normal location.

The checkout period for electronic equipment ordinarily is for one day. Equipment can be renewed if necessary, or the loan period can be extended if the employee knows use will be longer than one day. Long term use of equipment may be accommodated by changing the location rather than checking out. Equipment can be recalled if needed.

Policy Approved 03/02/2011; Reviewed/Revised 09/02/2015, 01/08/2020, 12/07/2022, 09/02/2026

Cedar Falls Public Library
USE OF WHEELCHAIR AND MOTORIZED CART POLICY

It is the policy of the Cedar Falls Public Library that patrons have access to mobility aids.

These aids are available to patrons for appropriate use upon request.

Reviewed/Revised 09/02/2015, 01/08/2020, 11/02/2022, 09/02/2026

Request for funds from the Cedar Falls Community Foundation

Name of staff member requesting funds: Eric Bryden

Title of the project: **FableCon 2026** (Berg)

Amount requested (Please be as specific as you can, listing individual costs and the total needed for the project.):

General:

Speaker fees - 1 potential speaker for workshops \$300

Advertising - posters, etc. \$200

Door Prizes \$300

Badges \$200

Miniatures for mini painting workshop \$100

Art supplies - for crafting workshops \$100

Food and beverages \$600

T-shirts \$725

Dice \$400

Enamel Pins - Fable Fox - 300 pcs. \$825

Unforeseen needs TBD \$500

Total: \$4,250

Description of the project (up to 10,000 characters):

FableCon 2026 is the second iteration of the first FableCon, held November 15, 2025. FableCon is a small, day-long convention dedicated to tabletop, face-to-face games; whether board games, roleplaying games, or miniature wargaming. The Cedar Valley is home to a large number of people who enjoy playing tabletop games. FableCon is intended to serve this portion of our community and to help promote ties between its members. This convention will be held on Saturday, November 7, 2026.

As currently conceived, the main focus of the event will be approximately 30-40 tables dedicated to game sessions, set up in the Community Center and the library meeting room. These sessions will be run by volunteers and will last between two, three, and four hours each. Sessions will be further divided by age-appropriateness or movie-style rating, with sessions for 16+ patrons to be held in the library meeting room, well away from youth oriented games. Alongside the actual gameplay, there will also be several seminars with presenters and at least two gaming-related craft workshops, utilizing the conference room and co-lab spaces respectively. Activities will be organized around the library's Saturday open hours, with a lull from noon-1pm to provide time for attendees and volunteers to get lunch. Finally, a number of vendors consisting of local merchants and gaming related groups have already been recruited to set up booths in the community center. Several, including the board game group Friendly Meeple, have expressed willingness to help run aspects of the event.

Staffing for the event will utilize some library staff, but will rely heavily on volunteer assistance.

Volunteers will be key to making this convention successful. While volunteer support will certainly help with event organization and day-of-event function, it will be crucial for the running of actual games. I anticipate that staff will run only a handful of game sessions, if any; leaving the remainder in the hands of volunteers who will be expected to both abide by and help enforce the convention's code of conduct policies for attendees. I am already in the process of recruiting volunteer gamemasters, but will be reaching out in earnest over the course of August. I believe that the process will flow smoothly, since many of the people who ran games at FableCon 2025 were enthusiastic about participating in future FableCons. My hope is to have a mostly fleshed out schedule by September 1st; at which point we will provide a means for patrons to pre register for at least some game sessions.

The funds I am requesting will be used to provide materials for crafting workshops, advertising, and to provide door prizes and commemorative memorabilia for attendees. I believe that I will be able to bring this project in under the proposed budget as I was with FableCon 2025.

Anticipated project dates:

June 1 - November 7, 2026. Actual event to occur on Saturday, November 7.

Request for funds from the Cedar Falls Community Foundation

Name of staff member requesting funds: Kelly Stern

Title of the project: WCAG Compliance 2026 (Berg)

Amount requested (Please be as specific as you can, listing individual costs and the total needed for the project.):

\$8,000

Description of the project (up to 10,000 characters):

With the passage of new federal requirements regarding accessibility of web content for local and state government entities, CFPL's website needs work to make it compliant with the new standards. As the technical knowledge required for this work falls outside of the expertise of library staff, we would like to contract with the firm that created our website to do this compliance work. The deadline for compliance is April 26, 2027. The DOJ's rule can be accessed here:

<https://www.ada.gov/resources/2024-03-08-web-rule/>.

This work will include:

- Technical remediation such as structural code issues, color contrast failures, and ensuring all images have descriptive alternative text so screen readers can read them.
- Guided manual testing & WCAG verification, which is manually testing the site for keyboard navigation, screen reader compatibility, and logical flow to ensure we meet the actual standard.

Anticipated project dates: Fall 2026 through Spring 2027

Please email this form to director@cedarfallslibrary.org.

**RESOLUTION OF THE
CEDAR FALLS LIBRARY BOARD OF TRUSTEES**

WHEREAS, Charlotte Catherine Wells, a former member of the Friends of the Cedar Falls Public Library, (“Decedent”) passed away and named the Cedar Falls Public Library (“Library”) as beneficiary to assets managed by the Teachers Insurance and Annuity Association of America (“TIAA”); and

WHEREAS, the bequest consists of all funds held in an individual retirement account (Account #A77076163), with an approximate value as of January 12, 2026 of \$55,156.02; and

WHEREAS, Section 2-411 of the Code of Ordinances, City of Cedar Falls, Iowa grants the Library Board of Trustees the authority to accept gifts of personal property and bequests and to expend the funds received by it from such gifts and bequests for the improvement of the library; and

WHEREAS, the Library Board of Trustees has reviewed the bequest and deems it to be in the best interests of the Cedar Falls Public Library to accept said bequest.

NOW THEREFORE, BE IT RESOLVED BY THE CEDAR FALLS LIBRARY BOARD OF TRUSTEES:

Section 1. That the Library Board of Trustees hereby accepts the bequest of property from Decedent.

Section 2. That the President of the Library Board of Trustees is hereby authorized, empowered, and directed, in the name of and on behalf of the Cedar Falls Public Library, to do all actions and to execute all documents as may be necessary or convenient to accept and collect the bequest.

ADOPTED the 2nd day of September 2026.

Michael Sulentic, President

Molly Cormaney, Vice President

Seth Chadwick, Secretary

Joan Bessman Taylor, Trustee

Charles Blair-Broeker, Trustee

Michael Graziano, Trustee

Reg Green, Trustee

Lindi Roelofse, Trustee

Chelsea Toppin, Trustee and Friends Liaison