

MINUTES
CEDAR FALLS PUBLIC LIBRARY (CFPL)
MEETING
BOARD OF TRUSTEES
April 1, 2026 4:00 PM
Cedar Falls Public Library
Conference Room

Members present: Bessman Taylor, Blair-Broeker, Chadwick, Cormaney, Graziano, Green, Roelofse, Sulentic, Toppin.

- I. President Sulentic called the meeting to order at 4:00.
- II. Agenda: Corrections/additions/deletions/approval
Director Stern noted that the agenda needs to be amended as an additional item needs to be added to section XI. She noted that the Friends of the Library would like to serve wine at their annual meeting.
MOTION: (Blair-Broeker, Chadwick) to approve the agenda as amended. Passed.
- III. Minutes: Corrections and approval
MOTION: (Chadwick, Blair-Broeker) to approve the minutes as presented. Passed.
- IV. Public Forum
None
- V. Board Training update
Member Bessman Taylor noted that the training that was going to happen wound up being cancelled.
- VI. Communication from Officers: Action appropriate to the communications
None
- VII. Bills: Corrections/additions/deletions/approval
Assistant Daniels noted that there are two bills added after the report since they arrived too late to be part of the report. A few members noted that they like the new format of the report. Member Blair-Broeker inquired about USBank being listed as a vendor several times. Assistant Daniels noted that these are transactions that happen via a p-card (procurement card).
MOTION: (Blair-Broeker, Chadwick) to approve the March bills. Passed.
 - a. General Fund, Grant Funds
None
 - b. Financial Reports (General, Grants, Foundation Funds)
Member Blair-Broeker noted that he likes the shortened reports regarding the Cedar Falls Community Foundation funds.

VIII. Usage Report

Member Blair-Broeker inquired if there is usually a little dip in February. Director Stern noted that is correct.

IX. Director's Report

a. City AI training for staff

Director Stern noted that City IT has held two informational sessions regarding the use of AI by employees. Since some employees are already using AI, we will start to be able to use GovAI which will help keep our data secure as there are specific restrictions when using GovAI.

b. Revised circulation policy for approval

Director Stern noted that a couple of items have been combined into this policy.

c. Miscellaneous

Director Stern noted that the updated Dolly Parton Imagination Library program that will serve just Cedar Falls children has been set up. She gave some information about the number of children that would be eligible under this program, and the number that are currently signed up. Director Stern noted that the Friends of the Library have deposited \$25,000 into the fund.

X. Reports from Department Heads

a. Public Services Librarian

Librarian Pagel noted that the first in a series of gardening programs happened last night, and there will be one each week through April. She then gave some of the attendance statistics for recent programs and noted some other upcoming programs. Librarian Pagel noted that the Nature Quest series of programs will be coming to an end in May.

b. Youth Librarian

Librarian Hosford noted that the usual programs will be happening this month, and there will be a lot of school visits. She noted that this includes going to Orchard Hill with Fable for High Five Friday. Librarian Hosford noted that CVYR is happening this month, and the public session will happen on April 22nd at 6:30 PM.

XI. Referred for Board Action

a. Approve restricting the book *How Do You Make a Baby* by Anna Fiske to a location requiring adult assistance to access

Member Chadwick noted that each patron has the right to choose what they want to interact with or not. Additionally, no other patrons have a right to restrict that. Member Cormaney noted that she is not in favor of relocating the item since it would restrict access. Member Bessman Taylor notes that the professional reviews of this book agree that this is a book that would be fine to be shelved where it is currently. Member Blair-Broeker noted that he does not believe it poses a risk to children and is not in favor of relocating the book. Member Green noted that he is concerned that relocating items where a patron would have to have someone else access them could create an undue burden on staff. President Sulentic inquired about the minimum age for patrons to be at the library without supervision. Director Stern noted that the minimum age is 11. President Sulentic noted that since they cannot be here alone, it is up to the parents to monitor what they are browsing. Member Graziano noted that there are experts on staff that can figure out the appropriate placement of materials.

MOTION: (Chadwick, Toppin) to approve restricting the book *How Do You Make a Baby* by Anna Fiske to a location requiring adult assistance to access. Failed.

b. Approve CFPL Policy: Circulation as revised

Whether to use specific technological terms versus using the general terms was discussed. For instance, using Chromebooks instead of just using the term laptops.

MOTION: (Chadwick, Green) to approve CFPL Policy: Circulation as revised. Passed.

c. Approve CFPL Checkout Periods and Limits as revised

MOTION: (Blair-Broeker, Chadwick) to approve CFPL Checkout Periods and Limits as revised. Passed.

d. Approve serving wine at the Friends of the Cedar Falls Public Library Annual Meeting on Thursday, Apr. 9

MOTION: (Chadwick, Cormaney) to approve serving wine at the Friends of the Cedar Falls Public Library Annual Meeting on Thursday, Apr. 9. Passed.

XII. Reports of Standing and Special Committees: Action appropriate to the reports

a. Friends of the Library

Member Toppin noted that their annual meeting will be at 4:30 on April 9th.

b. Finance: No meeting needed in April

None

c. Personnel

Member Roelofse noted that today is the last day to turn in reviews, and the response rate is about 60%.

d. Library Art

Member Green discussed the selection process for the next Redfern Display Case art installation. He noted that there were two proposals that the committee liked, so one was chosen for installation this year, and the other one to be installed in two years.

XIII. Unfinished business

None

XIV. New business

None

XV. Adjournment

Motion to adjourn (Bessman Taylor, Blair-Broeker). Passed. Meeting adjourned at 4:37.

Respectfully submitted,
Timothy Daniels, Secretary Pro-Tem