

MINUTES
CEDAR FALLS PUBLIC LIBRARY (CFPL)
MEETING
BOARD OF TRUSTEES
February 4, 2026 4:00 PM
Cedar Falls Public Library
Conference Room

Members present: Bessman Taylor, Blair-Broeker, Chadwick, Cormaney, Graziano, Green, Roelofse, Sulentic; Staff present: Daniels, Hosford, Pagel, Stern.

- I. President Sulentic called the meeting to order at 4:02.
- II. Agenda: Corrections/additions/deletions/approval
MOTION: (Chadwick, Graziano) to approve the agenda as presented. Passed.
- III. Minutes: Corrections and approval
MOTION: (Blair-Broeker, Cormaney) to approve the minutes as presented. Passed.
- IV. Public Forum
None
- V. Board Training update
None
- VI. Communication from Officers: Action appropriate to the communications
None
- VII. Bills: Corrections/additions/deletions/approval
Assistant Daniels noted that there were some invoices added after the bill report due to them being received a little late. Member Blair-Broeker inquired about what type of alarm system that the Hawkeye Alarm invoice is for. Assistant Daniels noted the types of alarms that they service. Member Blair-Broeker noted some spelling errors in the bill report and asked about the cost of the invoice for the power adapters. Assistant Daniels noted that the invoice is for more than one adapter.
MOTION: (Blair-Broeker, Chadwick) to approve the January bills. Passed.
 - a. General Fund, Grant Funds
President Sulentic inquired if there was anything to note. Assistant Daniels noted that there are some endowment requests that are ready to close out, and he will be sending those in soon.
 - b. Financial Reports (General, Grants, Foundation Funds)
None
- VIII. Usage Report

Member Blair-Broecker noted that the FY24 numbers are missing from the comparison sheet. Director Stern noted that she will update the comparison sheet to include FY24.

IX. Director's Report

a. Annual report to City Council

Director Stern noted that she gave her annual report recently.

b. Redfern display case

Director Stern noted that the case is empty currently, and June 1st is the planned date for the installation of a new display. She noted that before then the case will be used for temporary displays.

c. Proposed new policy: Social Media

Director Stern noted that this policy has been reviewed by the City Attorney and is included for approval. Member Blair-Broecker inquired if this is modeled after similar city policies. Director Stern noted that it is.

d. Miscellaneous

Director Stern noted that she attended City Council's meeting with lobbyists at City Hall last month and shared what their priorities are. She noted that a new agreement has been made with the Cedar Falls Community Foundation regarding the Dolly Parton Imagination Library. Director Stern noted that it will take a few weeks to fully set up. She noted that a formal inquiry has been made regarding the book discussed at the last meeting. The process for going over the inquiry was discussed. Director Stern noted that she has been asked to speak at an upcoming meeting at the Lion's Club. She then noted the infographic that she distributed.

X. Reports from Department Heads

a. Public Services Librarian

Librarian Pagel noted that there was a seed swap on Saturday that 73 patrons attended. She noted that there is a blood drive tomorrow, and there are still some spots open. Librarian Pagel noted that there is a Japanese knot tying program and a wine and chocolate program coming up.

b. Youth Librarian

Librarian Hosford noted that since Fable is back, Fable will be attending some events in the community again. She noted that school nights are starting again, and the Fable letters to children will be starting again. Librarian Hosford noted that there is an Oreo bracket for teens to vote on, and there will be a book bike tour program happening again this summer. She noted that there will be a farm to fork program which will include a chef giving some recipes out that can be made using items that can be purchased at a farmers' market.

XI. Referred for Board Action

a. Approve CFPL Social Media policy

MOTION: (Chadwick, Blair-Broecker) to approve CFPL Social Media policy. Passed.

XII. Reports of Standing and Special Committees: Action appropriate to the reports

a. Friends of the Library

Director Stern noted that she knows that they are meeting next week.

b. Finance: No meeting needed in February

None

c. Personnel

Member Roelofse noted that the committee is working on the library director's annual evaluation.

d. Library Art

Member Green noted that a meeting was held with some staff members, and a variety of ideas for art projects were discussed.

XIII. Unfinished business

None

XIV. New business

None

XV. Adjournment

Motion to adjourn (Chadwick, Roelofse). Passed. Meeting adjourned at 4:33.

Respectfully submitted,
Timothy Daniels, Secretary Pro-Tem