

MINUTES  
CEDAR FALLS PUBLIC LIBRARY (CFPL)  
MEETING  
BOARD OF TRUSTEES  
January 7, 2026 4:00 PM  
Cedar Falls Public Library  
Conference Room

Members present: Bessman Taylor, Blair-Broecker, Chadwick, Cormaney, Graziano, Green, Roelofse; Staff present: Daniels, Hosford, Pagel, Stern.

- I. Vice President Cormaney called the meeting to order at 4:01.
- II. Agenda: Corrections/additions/deletions/approval  
MOTION: (Blair-Broecker, Bessman Taylor) to approve the agenda as presented. Passed.
- III. Minutes: Corrections and approval  
MOTION: (Blair-Broecker, Bessman Taylor) to approve the minutes as presented. Passed.
- IV. Public Forum  
None
- V. Board Training update  
None
- VI. Communication from Officers: Action appropriate to the communications  
None
- VII. Bills: Corrections/additions/deletions/approval  
Assistant Daniels mentioned that there are additional bills after the usual report that will need to be voted on with the report.  
MOTION: (Blair-Broecker, Green) to approve the December bills. Passed.
  - a. General Fund, Grant Funds  
Assistant Daniels noted that the format of the reports are changing due to the new financial system and noted that November is listed as preliminary since it has not officially been closed out yet.
  - b. Financial Reports (General, Grants, Foundation Funds)  
None
- VIII. Usage Report  
Member Green asked about any trends in the data since it seems consistent. Director Stern noted that there is an increase each year, but the numbers are not back to pre-COVID levels yet. She noted that she will be sharing her annual report soon.

IX. Director's Report

a. DPIL—new contract requested by Cedar Falls Community Foundation 2026

Director Stern noted that a new agreement will need to be approved since the program is no longer for the entirety of Black Hawk County.

b. New donation for a book brick

Director Stern noted that a family purchased a book brick recently, and the money will be used for e-materials.

c. Radon awareness request from BH Co Health

Director Stern noted that this is included to be voted on later. She noted that they sell the kits for a nominal fee.

d. Inquiry about library materials

Director Stern noted that an informal challenge to a library book happened recently, so she shared information about it in case a formal challenge is made.

e. Miscellaneous

Director Stern noted that information about another bequest was received recently. She noted that policies are still being revised, so there are some included below for review and approval.

X. Reports from Department Heads

a. Public Services Librarian

Librarian Pagel noted that December was relatively quiet. She then discussed some programs happening in January. The programs discussed included a book mending workshop, a seed swap, and a new film lounge program series will be starting this month.

b. Youth Librarian

Librarian Hosford noted that the New Year's Eve party went well, and Fable's new tail has arrived. She noted that there were various crafts happening in December, and the department is back to regular programming. Librarian Hosford noted that a new book club is being started for teens regarding banned books. She noted that there will be a puppet show this month, CVYR in April, and the department is already planning for summer.

XI. Referred for Board Action

a. Approve execution of a new affiliate agreement between the Cedar Falls Community Foundation and Dolly Parton's Imagination Library for the benefit of children under five years-old living in Cedar Falls

Member Chadwick inquired what the cost will be for this program. Director Stern noted that the cost will be between \$20,000 and \$25,000 for 2026.

MOTION: (Chadwick, Bessman Taylor) to approve execution of a new affiliate agreement between the Cedar Falls Community Foundation and Dolly Parton's Imagination Library for the benefit of children under five years-old living in Cedar Falls.

b. Approve policies as revised:

Some changes to improve the readability, grammar, etc. were suggested for both display case policies, and for the electronic intellectual freedom policy.

MOTION: (Blair-Broeker, Chadwick) to approve all policies as revised and amended.

i. Confidentiality

ii. Community Display Case 1<sup>st</sup> Floor

iii. Community Display Case 2<sup>nd</sup> Floor

- iv. Electronic Intellectual Freedom
- v. Electronic Signage
- vi. Gift and Donor Recognition
- c. Approve Black Hawk County Public Health's request for tabling in the library atrium on Friday, Jan. 23 for Radon Awareness information and selling radon detection kits  
MOTION: (Chadwick, Roelofse) to approve Black Hawk County Public Health's request for tabling in the library atrium on Friday, Jan. 23 for Radon Awareness information and selling radon detection kits.

- XII. Reports of Standing and Special Committees: Action appropriate to the reports
- a. Friends of the Library  
Director Stern noted that they did not meet in December but will meet tomorrow.
  - b. Finance: Meeting: No meeting needed in January  
None
  - c. Personnel  
Director Stern noted that there is a new form, so she will pass that along to the committee.
  - d. Library Art  
None

- XIII. Unfinished business  
None

- XIV. New business  
None

- XV. Adjournment  
Motion to adjourn (Bessman Taylor, Chadwick). Passed. Meeting adjourned at 4:35.

Respectfully submitted,  
Timothy Daniels, Secretary Pro-Tem