

AGENDA
CEDAR FALLS PUBLIC LIBRARY (CFPL)
MEETING
BOARD OF TRUSTEES
February 4, 2026 4:00 PM
Cedar Falls Public Library
Conference Room

- I. Call to order
- II. Agenda: Corrections/additions/deletions/approval
- III. Minutes: Corrections and approval
- IV. Public Forum
- V. Board Training update
- VI. Communication from Officers: Action appropriate to the communications
- VII. Bills: Corrections/additions/deletions/approval
 - a. General Fund, Grant Funds
 - b. Financial Reports (General, Grants, Foundation Funds)
- VIII. Usage Report
- IX. Director's Report
 - a. Annual report to City Council
 - b. Redfern display case
 - c. Proposed new policy: Social Media
 - d. Miscellaneous
- X. Reports from Department Heads
 - a. Public Services Librarian
 - b. Youth Librarian
- XI. Referred for Board Action
 - a. Approve CFPL Social Media policy
- XII. Reports of Standing and Special Committees: Action appropriate to the reports
 - a. Friends of the Library
 - b. Finance: No meeting needed in February

- c. Personnel
- d. Library Art

XIII. Unfinished business

XIV. New business

XV. Adjournment

MINUTES
CEDAR FALLS PUBLIC LIBRARY (CFPL)
MEETING
BOARD OF TRUSTEES
January 7, 2026 4:00 PM
Cedar Falls Public Library
Conference Room

Members present: Bessman Taylor, Blair-Broeker, Chadwick, Cormaney, Graziano, Green, Roelofse; Staff present: Daniels, Hosford, Pagel, Stern.

- I. Vice President Cormaney called the meeting to order at 4:01.
- II. Agenda: Corrections/additions/deletions/approval
MOTION: (Blair-Broeker, Bessman Taylor) to approve the agenda as presented. Passed.
- III. Minutes: Corrections and approval
MOTION: (Blair-Broeker, Bessman Taylor to approve the minutes as presented. Passed.
- IV. Public Forum
None
- V. Board Training update
None
- VI. Communication from Officers: Action appropriate to the communications
None
- VII. Bills: Corrections/additions/deletions/approval
Assistant Daniels mentioned that there are additional bills after the usual report that will need to be voted on with the report.
MOTION: (Blair-Broeker, Green) to approve the December bills. Passed.
 - a. General Fund, Grant Funds
Assistant Daniels noted that the format of the reports are changing due to the new financial system and noted that November is listed as preliminary since it has not officially been closed out yet.
 - b. Financial Reports (General, Grants, Foundation Funds)
None
- VIII. Usage Report
Member Green asked about any trends in the data since it seems consistent. Director Stern noted that there is an increase each year, but the numbers are not back to pre-COVID levels yet. She noted that she will be sharing her annual report soon.

IX. Director's Report

a. DPIL—new contract requested by Cedar Falls Community Foundation 2026

Director Stern noted that a new agreement will need to be approved since the program is no longer for the entirety of Black Hawk County.

b. New donation for a book brick

Director Stern noted that a family purchased a book brick recently, and the money will be used for e-materials.

c. Radon awareness request from BH Co Health

Director Stern noted that this is included to be voted on later. She noted that they sell the kits for a nominal fee.

d. Inquiry about library materials

Director Stern noted that an informal challenge to a library book happened recently, so she shared information about it in case a formal challenge is made.

e. Miscellaneous

Director Stern noted that information about another bequest was received recently. She noted that policies are still being revised, so there are some included below for review and approval.

X. Reports from Department Heads

a. Public Services Librarian

Librarian Pagel noted that December was relatively quiet. She then discussed some programs happening in January. The programs discussed included a book mending workshop, a seed swap, and a new film lounge program series will be starting this month.

b. Youth Librarian

Librarian Hosford noted that the New Year's Eve party went well, and Fable's new tail has arrived. She noted that there were various crafts happening in December, and the department is back to regular programming. Librarian Hosford noted that a new book club is being started for teens regarding banned books. She noted that there will be a puppet show this month, CVYR in April, and the department is already planning for summer.

XI. Referred for Board Action

a. Approve execution of a new affiliate agreement between the Cedar Falls Community Foundation and Dolly Parton's Imagination Library for the benefit of children under five years-old living in Cedar Falls

Member Chadwick inquired what the cost will be for this program. Director Stern noted that the cost will be between \$20,000 and \$25,000 for 2026.

MOTION: (Chadwick, Bessman Taylor) to approve execution of a new affiliate agreement between the Cedar Falls Community Foundation and Dolly Parton's Imagination Library for the benefit of children under five years-old living in Cedar Falls.

b. Approve policies as revised:

Some changes to improve the readability, grammar, etc. were suggested for both display case policies, and for the electronic intellectual freedom policy.

MOTION: (Blair-Broeker, Chadwick) to approve all policies as revised and amended.

i. Confidentiality

ii. Community Display Case 1st Floor

iii. Community Display Case 2nd Floor

- iv. Electronic Intellectual Freedom
- v. Electronic Signage
- vi. Gift and Donor Recognition

c. Approve Black Hawk County Public Health's request for tabling in the library atrium on Friday, Jan. 23 for Radon Awareness information and selling radon detection kits

MOTION: (Chadwick, Roelofse) to approve Black Hawk County Public Health's request for tabling in the library atrium on Friday, Jan. 23 for Radon Awareness information and selling radon detection kits.

XII. Reports of Standing and Special Committees: Action appropriate to the reports

- a. Friends of the Library

Director Stern noted that they did not meet in December but will meet tomorrow.

- b. Finance: Meeting: No meeting needed in January

None

- c. Personnel

Director Stern noted that there is a new form, so she will pass that along to the committee.

- d. Library Art

None

XIII. Unfinished business

None

XIV. New business

None

XV. Adjournment

Motion to adjourn (Bessman Taylor, Chadwick). Passed. Meeting adjourned at 4:35.

Respectfully submitted,
Timothy Daniels, Secretary Pro-Tem

LIBRARY BILL REPORT

2/4/2026

FUND	VENDOR NAME	ACCOUNT #	AMOUNT	DESCRIPTION
GENERAL	ANFINSON, ERIN	1011060-408934	\$ 200.00	RAY 2RMB NATURE-PRESENTER FEE
	ANFINSON, ERIN Total		<u>\$ 200.00</u>	
GENERAL	BRODART CO.	1011060-407111	\$ 454.76	12" BOOK COVER ROLL, ETC.
	BRODART CO. Total		<u>\$ 454.76</u>	
GENERAL	CEDAR FALLS UTILITIES	1011060-408501	\$ 6,650.31	LIBRARY UTILITIES
	CEDAR FALLS UTILITIES Total		<u>\$ 6,650.31</u>	
GENERAL	CENTER POINT LARGE PRINT	2941060-408923	\$ 51.54	LP BOOKS (MEM POOCK)
	CENTER POINT LARGE PRINT Total		<u>\$ 51.54</u>	
GENERAL	CITY LAUNDERING CO.	1011060-408601	\$ 66.93	FIRST AID SERVICE-LIBRARY
	CITY LAUNDERING CO. Total		<u>\$ 66.93</u>	
GENERAL	DEMCO, INC	1011060-407111	\$ 56.64	1/4" FILAMENT TAPE
GENERAL	DEMCO, INC	1011060-407111	\$ 246.70	2" BOOK & "NEW" TAPE
GENERAL	DEMCO, INC	1011060-407275	\$ 441.16	SMALL EASELS
GENERAL	DEMCO, INC	1011060-408934	\$ 112.44	RAY 2RMB CVYR-BOOKPLATES
	DEMCO, INC Total		<u>\$ 856.94</u>	
GENERAL	ENGAGEDPATRONS.ORG	1011060-408926	\$ 229.00	ENGAGED PATRONS 1 YEAR SUB.
	ENGAGEDPATRONS.ORG Total		<u>\$ 229.00</u>	
GENERAL	GORDON FLESCH COMPANY	1011060-408191	\$ 125.74	COPIER CONTRACT OVERAGE
	GORDON FLESCH COMPANY Total		<u>\$ 125.74</u>	
GENERAL	GORDON FLESCH COMPANY INC	1011060-408191	\$ 855.96	COPIER CONTRACT
	GORDON FLESCH COMPANY INC Total		<u>\$ 855.96</u>	
GENERAL	HAWKEYE ALARM & SIGNAL CO.	1011060-408601	\$ 600.00	ANNUAL ALARM & TRANSMITTER FEE
	HAWKEYE ALARM & SIGNAL CO. Total		<u>\$ 600.00</u>	
GENERAL	INGRAM LIBRARY SERVICES	1011060-407111	\$ 3.00	FUEL SURCHARGE
GENERAL	INGRAM LIBRARY SERVICES	1011060-407111	\$ 3.00	FULE SURCHARGE
GENERAL	INGRAM LIBRARY SERVICES	1011060-407111	\$ 3.00	FUEL SURCHARGE
GENERAL	INGRAM LIBRARY SERVICES	1011060-407111	\$ 3.00	FUEL SURCHARGE
GENERAL	INGRAM LIBRARY SERVICES	1011060-407111	\$ 3.00	FULE SURCHARGE
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GENERAL	INGRAM LIBRARY SERVICES	1011060-407111	\$ 3.00	FULE SURCHARGE
GENERAL	INGRAM LIBRARY SERVICES	1011060-408920	\$ 200.84	ADULT BOOKS
GENERAL	INGRAM LIBRARY SERVICES	1011060-408920	\$ 114.90	ADULT BOOKS

GENERAL	INGRAM LIBRARY SERVICES	1011060-408920	\$ 156.75	ADULT BOOKS
GENERAL	INGRAM LIBRARY SERVICES	1011060-408920	\$ 63.09	ADULT BOOKS
GENERAL	INGRAM LIBRARY SERVICES	1011060-408920	\$ 276.67	ADULT BOOKS
GENERAL	INGRAM LIBRARY SERVICES	1011060-408920	\$ 20.13	ADULT BOOKS
GENERAL	INGRAM LIBRARY SERVICES	1011060-408920	\$ 85.24	ADULT BOOKS
GENERAL	INGRAM LIBRARY SERVICES	1011060-408920	\$ 376.15	ADULT BOOKS
GENERAL	INGRAM LIBRARY SERVICES	1011060-408920	\$ 28.38	ADULT BOOKS
GENERAL	INGRAM LIBRARY SERVICES	1011060-408920	\$ 18.97	ADULT BOOKS
GENERAL	INGRAM LIBRARY SERVICES	1011060-408920	\$ 18.97	ADULT BOOKS
GENERAL	INGRAM LIBRARY SERVICES	1011060-408920	\$ 147.22	ADULT BOOKS
GENERAL	INGRAM LIBRARY SERVICES	1011060-408920	\$ 274.12	ADULT BOOKS
GENERAL	INGRAM LIBRARY SERVICES	1011060-408921	\$ 79.82	YOUNG ADULT BOOKS
GENERAL	INGRAM LIBRARY SERVICES	1011060-408921	\$ 144.57	YOUNG ADULT BOOKS
GENERAL	INGRAM LIBRARY SERVICES	1011060-408921	\$ 10.92	YOUNG ADULT BOOKS
GENERAL	INGRAM LIBRARY SERVICES	1011060-408921	\$ 79.63	YOUNG ADULT BOOKS
GENERAL	INGRAM LIBRARY SERVICES	1011060-408921	\$ 507.60	YOUNG ADULT BOOKS
GENERAL	INGRAM LIBRARY SERVICES	1011060-408921	\$ 136.09	YOUNG ADULT BOOKS
GENERAL	INGRAM LIBRARY SERVICES	1011060-408921	\$ 24.11	YOUNG ADULT BOOKS
GENERAL	INGRAM LIBRARY SERVICES	1011060-408922	\$ 19.90	YOUTH BOOKS
GENERAL	INGRAM LIBRARY SERVICES	1011060-408922	\$ 332.35	YOUTH BOOKS
GENERAL	INGRAM LIBRARY SERVICES	1011060-408922	\$ 77.73	YOUTH BOOKS
GENERAL	INGRAM LIBRARY SERVICES	1011060-408922	\$ 11.49	YOUTH BOOKS
GENERAL	INGRAM LIBRARY SERVICES	1011060-408922	\$ 41.34	YOUTH BOOKS
GENERAL	INGRAM LIBRARY SERVICES	1011060-408922	\$ 10.92	YOUTH BOOKS
GENERAL	INGRAM LIBRARY SERVICES	1011060-408922	\$ 315.85	YOUTH BOOKS
GENERAL	INGRAM LIBRARY SERVICES	1011060-408922	\$ 150.20	YOUTH BOOKS
GENERAL	INGRAM LIBRARY SERVICES	1011060-408922	\$ 64.76	YOUTH BOOKS
GENERAL	INGRAM LIBRARY SERVICES	1011060-408922	\$ 6.74	YOUTH BOOKS
GENERAL	INGRAM LIBRARY SERVICES	1011060-408922	\$ (10.92)	YOUTH BOOKS CREDIT MEMO
GENERAL	INGRAM LIBRARY SERVICES	2941060-408923	\$ 58.29	LP BOOKS (MEM POOCK)
GENERAL	INGRAM LIBRARY SERVICES	2941060-408923	\$ 28.79	LP BOOKS (MEM POOCK)
GENERAL	INGRAM LIBRARY SERVICES	2941060-408923	\$ 18.60	LP BOOKS (MEM POOCK)
GENERAL	INGRAM LIBRARY SERVICES	1011060-407111	\$ 3.00	FUEL SURCHARGE
GENERAL	INGRAM LIBRARY SERVICES	1011060-407111	\$ 3.00	FUEL SURCHARGE
GENERAL	INGRAM LIBRARY SERVICES	1011060-407111	\$ 3.00	FUEL SURCHARGE
GENERAL	INGRAM LIBRARY SERVICES	1011060-408920	\$ 216.23	ADULT BOOKS
GENERAL	INGRAM LIBRARY SERVICES	1011060-408920	\$ 537.68	ADULT BOOKS
GENERAL	INGRAM LIBRARY SERVICES	1011060-408920	\$ 136.77	ADULT BOOKS
GENERAL	INGRAM LIBRARY SERVICES	1011060-408921	\$ 29.38	YOUNG ADULT BOOKS
GENERAL	INGRAM LIBRARY SERVICES	1011060-408922	\$ 83.61	YOUTH BOOKS
GENERAL	INGRAM LIBRARY SERVICES	1011060-408922	\$ 81.01	YOUTH BOOKS
GENERAL	INGRAM LIBRARY SERVICES	2941060-408923	\$ 20.40	LP BOOKS (MEM POOCK)
GENERAL	INGRAM LIBRARY SERVICES	2941060-408923	\$ 35.14	LP BOOKS (MEM POOCK)
INGRAM LIBRARY SERVICES Total			<u>\$ 5,084.43</u>	

GENERAL	OFFICE EXPRESS OFFICE PRODUCTS	1011060-407101	\$ 426.36	LETTER-SIZE PAPER, ETC.
OFFICE EXPRESS OFFICE PRODUCTS Total			<u>\$ 426.36</u>	

GENERAL	OVERDRIVE, INC.	1011060-408942	\$ 63.74	ADULT E-BOOKS
GENERAL	OVERDRIVE, INC.	1011060-408942	\$ 222.48	ADULT AUDIO BOOKS
GENERAL	OVERDRIVE, INC.	1011060-408942	\$ 368.49	ADULT E-BOOKS
GENERAL	OVERDRIVE, INC.	1011060-408942	\$ 102.74	ADULT AUDIO BOOKS
GENERAL	OVERDRIVE, INC.	1011060-408942	\$ 12.99	ADULT E-BOOKS
GENERAL	OVERDRIVE, INC.	1011060-408942	\$ 7.00	ADULT AUDIO BOOKS
GENERAL	OVERDRIVE, INC.	1011060-408942	\$ 27.50	ADULT E-BOOKS
GENERAL	OVERDRIVE, INC.	1011060-408946	\$ 45.49	YOUTH E-BOOKS

GENERAL	OVERDRIVE, INC.	1011060-408942	\$ 80.75	ADULT AUDIO BOOKS
	OVERDRIVE, INC. Total		<u>\$ 931.18</u>	
GENERAL	PLAYAWAY PRODUCTS	1011060-407111	\$ 599.60	LAUNCHPAD AC POWER ADAPTER
GENERAL	PLAYAWAY PRODUCTS	1011060-408924	\$ 174.72	ADULT PLAYAWAY
GENERAL	PLAYAWAY PRODUCTS	1011060-408935	\$ 98.23	YOUTH PLAYAWAY
	PLAYAWAY PRODUCTS Total		<u>\$ 872.55</u>	
GENERAL	QUADIENT FINANCE USA, INC.	1011060-407299	\$ 300.00	POSTAGE
	QUADIENT FINANCE USA, INC. Total		<u>\$ 300.00</u>	
GENERAL	SHRED-IT USA	1011060-408601	\$ 58.99	DOCUMENT DESTRUCTION
	SHRED-IT USA Total		<u>\$ 58.99</u>	
GENERAL	VESTIS	1011060-408601	\$ 28.80	LIBRARY MAT SERVICE
GENERAL	VESTIS	1011060-408601	\$ 28.80	LIBRARY MAT SERVICE
	VESTIS Total		<u>\$ 57.60</u>	
GENERAL	WARD, LILAH	1011060-408934	\$ 275.00	RAY 2RMB NATURE-PRESENTER FEE
	WARD, LILAH Total		<u>\$ 275.00</u>	
GENERAL	WEST DES MOINES PUBLIC LIBRARY	1011060-408922	\$ 10.95	YOUTH BOOKS (LOST ITEM)
	WEST DES MOINES PUBLIC LIBRARY Total		<u>\$ 10.95</u>	
	Total Vendor Payments		<u>\$ 18,108.24</u>	

FUND	VENDOR NAME	ACCOUNT #	AMOUNT	DESCRIPTION
GENERAL	US BANK	1011060-408191	\$ 840.00	1 YR. DATA SERVICE (7 DEVICES)
GENERAL	US BANK	1011060-407101	\$ 14.99	8 INCH PLANT COASTERS
GENERAL	US BANK	1011060-408920	\$ 121.06	ADULT BOOKS
GENERAL	US BANK	1011060-408920	\$ 9.59	ADULT VIDEOS
GENERAL	US BANK	1011060-408922	\$ 33.67	ADULT VIDEOS
GENERAL	US BANK	1011060-408925	\$ 67.55	ADULT VIDEOS
GENERAL	US BANK	1011060-408919	\$ 90.41	BUTTON SUPPLIES
GENERAL	US BANK	1011060-407101	\$ 7.35	DRY ERASE MARKERS
GENERAL	US BANK	1011060-407101	\$ 7.80	DUPLICATE KEYS
GENERAL	US BANK	1011060-408934	\$ 199.98	FOL 2RMB YOUTH DESK-ORGANIZERS
GENERAL	US BANK	1011060-408933	\$ 65.74	FOL:A-QUILLING & ORIGAMI PAPER
GENERAL	US BANK	1011060-408934	\$ 11.39	FOTL 2 RMB YOUTH DESK-DIVIDERS
GENERAL	US BANK	1011060-408933	\$ 119.50	FOTL:A-ADULT BOOKS
GENERAL	US BANK	1011060-408933	\$ 27.96	FOTL:A-CALIGRAPHY PAPER
GENERAL	US BANK	1011060-408933	\$ 73.99	FOTL:A-HOT COCOA & CUPS
GENERAL	US BANK	1011060-408933	\$ 48.40	FOTL:A-INK & CUPS
GENERAL	US BANK	1011060-408933	\$ 10.98	FOTL:A-ORIGAMI PAPER
GENERAL	US BANK	1011060-408933	\$ 12.11	FOTL:A-QUILLING PAPER
GENERAL	US BANK	1011060-408933	\$ 8.49	FOTL:A-SNACKS
GENERAL	US BANK	1011060-408933	\$ 11.89	FOTL:A-STICKERS
GENERAL	US BANK	1011060-408933	\$ 149.95	FOTL:A-TOTE BAGS
GENERAL	US BANK	1011060-408933	\$ 11.99	FOTL:A-WOOD ORNAMENTS
GENERAL	US BANK	1011060-408933	\$ 51.32	FOTL:COLAB-COTTON, PINS, PAINT
GENERAL	US BANK	1011060-408933	\$ 8.68	FOTL:COLAB-GLOVES
GENERAL	US BANK	1011060-408933	\$ 6.25	FOTL:COLAB-PUSH PINS
GENERAL	US BANK	1011060-408933	\$ 13.00	FOTL:COLAB-ROTARY CUTTER BLADE
GENERAL	US BANK	1011060-408933	\$ 19.92	FOTL:COLAB-TWEEZERS
GENERAL	US BANK	1011060-408933	\$ 68.80	FOTL:J-BALLOONS, TAPE, CANVASE

GENERAL	US BANK	1011060-408933	\$ 35.42	FOTL:J-CARDSTOCK
GENERAL	US BANK	1011060-408933	\$ 32.99	FOTL:J-DOLL CARRYING CASE
GENERAL	US BANK	1011060-408933	\$ 23.38	FOTL:J-DOLL DRESS
GENERAL	US BANK	1011060-408933	\$ 11.50	FOTL:J-DOLL SHOES
GENERAL	US BANK	1011060-408933	\$ 14.25	FOTL:J-DOLL STAND
GENERAL	US BANK	1011060-408933	\$ 74.24	FOTL:J-GRAHAM CRACKER HOUSES
GENERAL	US BANK	1011060-408933	\$ 35.07	FOTL:J-KEYCHAINS, CABLE, ETC.
GENERAL	US BANK	1011060-408933	\$ 19.98	FOTL:J-LOOM KIT
GENERAL	US BANK	1011060-408933	\$ 304.00	FOTL:J-PERIOD PRODUCTS
GENERAL	US BANK	1011060-408933	\$ 29.99	FOTL:J-PLA CALENDAR
GENERAL	US BANK	1011060-408933	\$ 38.16	FOTL:J-SHELVING UNIT
GENERAL	US BANK	1011060-408933	\$ 115.18	FOTL:J-SPAGHETTI, BAGS, ETC.
GENERAL	US BANK	1011060-408933	\$ 49.99	FOTL:J-TAPE
GENERAL	US BANK	1011060-408933	\$ (1.23)	FOTL:J-TAX REFUND
GENERAL	US BANK	1011060-408933	\$ 4.96	FOTL:YA-6 MUGS
GENERAL	US BANK	1011060-408933	\$ 18.99	FOTL:YA-BOOK
GENERAL	US BANK	1011060-408933	\$ 129.90	FOTL:YA-CRAFT ITEMS
GENERAL	US BANK	1011060-408933	\$ 20.00	FOTL:YA-GIFT CARD
GENERAL	US BANK	1011060-408933	\$ 9.99	FOTL:YA-HOT COCOA
GENERAL	US BANK	1011060-408933	\$ 49.83	FOTL:YA-MARKERS, SOCKS, ETC.
GENERAL	US BANK	1011060-408933	\$ 87.42	FOTL:YA-SNACKS & DRINKS
GENERAL	US BANK	1011060-408947	\$ 30.75	GUITAR BAG & STRAPS
GENERAL	US BANK	1011060-407101	\$ 6.59	KEYBOARD LETTER STICKERS
GENERAL	US BANK	1011060-408922	\$ 22.91	LP BOOKS (MEM POOCK)
GENERAL	US BANK	2941060-408923	\$ 19.20	LP BOOKS (MEM POOCK)
GENERAL	US BANK	1011060-407101	\$ 11.11	PAINTERS TAPE
GENERAL	US BANK	1011060-408191	\$ 115.00	QUICKBOOKS MONTHLY SUB.
GENERAL	US BANK	1011060-408934	\$ 112.25	RAY 2 RMB NATURE QUEST-COFFEE
GENERAL	US BANK	1011060-408934	\$ 46.30	RAY 2 RMB NATURE QUEST-SNACKS
GENERAL	US BANK	1011060-407101	\$ 12.76	RECLOSABLE BAGS
GENERAL	US BANK	1011060-408601	\$ 49.96	SANITIZER REFILL
GENERAL	US BANK	1011060-408921	\$ 30.24	YOUNG ADULT BOOKS
GENERAL	US BANK	1011060-408920	\$ 149.45	YOUTH BOOKS
GENERAL	US BANK	1011060-408922	\$ 178.26	YOUTH BOOKS
GENERAL	US BANK	1011060-408922	\$ 62.77	YOUTH VIDEOS
GENERAL	US BANK	1011060-408936	\$ 84.78	YOUTH VIDEOS

USBank Total \$ 4,149.10

Final Payment Total \$ 22,257.34

Remit To:

BILL TO
 Cedar Falls Public Library &
 Waterloo Public Library
DATE 01/04/2026 **TERMS** Net 30**DUE DATE** 02/25/2026

50/50 w/ WPL \$15,030.00 1011060-408191

ACTIVITY	QTY	RATE	AMOUNT
Koha Support and Hosting:4020 Annual Support & Hosting Koha Annual Support and Hosting: February 26, 2026 - February 25, 2027	1	16,560.00	16,560.00
ASPEN:4601 Aspen1 Support & Hosting Aspen Annual Support and Hosting: February 26, 2026 - February 25, 2027	1	7,500.00	7,500.00
4022 Koha Test Server Koha Test Server Annual Support and Hosting: February 26, 2026 - February 25, 2027	1	2,000.00	2,000.00
ASPEN:Aspen Test Server Aspen Test Server Annual Support and Hosting: February 26, 2026 - February 25, 2027	1	2,000.00	2,000.00
METABASE:4071 Metabase Support and Hosting Metabase Annual Support and Hosting: February 26, 2026 - February 25, 2027	1	2,000.00	2,000.00

SUBTOTAL	30,060.00
TAX (0%)	0.00
TOTAL	30,060.00

TOTAL DUE	USD 30,060.00
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Ways to pay

BANK

View and pay

EFT Payments are now easier than ever! Simply click "Review and pay" and fill out the secure form.

INVOICE



Invoice No:

Empathy Studios, LLC

Issued Date: 1/12/26

Due Date: 2/10/26

BILL TO:

Name: Kelly Stern

Email: director@cedarfallslibrary.org

Company: Cedar Falls Public Library (Iowa)

\$749.00 1011060-408306

ITEM	PRICE
2026 Annual Library Membership - 50 Staff	\$ 1,279.00 USD

Access to 35+ hours of online Homeless Trainings through Niche Academy and invitations to live trainings on Zoom. Membership includes access for all library staff.

TERMS AND CONDITIONS:

Click [HERE](#) to download. Purchasing this annual membership constitutes your agreement to abide by these Terms and Conditions.

Renewal Discount \$ 530.00 USD

TOTAL DUE \$ 749.00 USD

Thank you for your membership over the past year(s). Although our prices have increased, we're happy to keep your membership price the same. *To receive your discounts, please submit your payment on or before 2/10/26.*

PAYMENT OPTIONS:

To pay via credit card or ACH, please use this link:

To pay using a check, please reference this invoice number and make check payable to **Empathy Studios, LLC**

If you have any questions concerning this invoice, contact

Thank you for being awesome members!



Account Number
Invoice Number
Due Date
Total Due

02/04/2026
\$8.40

Gordon Flesch Company, Inc.
Bin 88236
Milwaukee, WI 53288-0236

City of Cedar Falls Administration
Julie Sorenson
220 Clay St
Cedar Falls, IA 50613-2726

A00000040CC2400IN1545366600000000840020420265

Keep lower portion for your records - Please return upper portion with your payment



Attn: Julie Sorenson
City of Cedar Falls Administration
220 Clay St
Cedar Falls, IA 50613-2726

Account Number
Invoice Date 01/05/2026
Invoice Number
DUE DATE 02/04/2026
TOTAL DUE \$8.40

Federal Tax ID: 39-0993125

Invoice Summary

\$8.40 1011060-408191

Base Period	# of Items	Total Base / Misc. Charges	Images Over Base Amount	Illinois Use Tax Recovery	Sales Tax	Late Fee	Total Due
	3	\$0.00	\$8.40	\$0.00	\$0.00	\$0.00	\$8.40

Terms: Net 30 Days

Important Messages

Overdue accounts will be charged a past-due fee of 1.5% per month.

In response to recent manufacturer price increases, GFC will be adding a surcharge on all supplies shipped to you. This additional charge will be visible on your invoices within the next 60 days. GFC values our partnership and will be absorbing a portion of the cost increases to minimize the impact on your business.

**SHARE A REFERRAL AND WE WILL DONATE
\$100 TO YOUR CHARITY OF CHOICE**

Fill out the form at
gflesch.com/referral

#GIVINGBACK



REVENUE GUIDELINE
FOR FISCAL YEAR 2026
FOR THE MONTH OF DECEMBER 2025

PAGE 1
ACCOUNTING PERIOD 6/2026

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ANNUAL REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	% RECEIVED
GENERAL FUND						
INTERGOVERNMENTAL						
1011060-353021	LIBRARY-COUNTY TAX	32,000.00	28,577.00	28,577.00	3,423.00	89
1011060-353025	LIBRARY-OPEN ACCESS FUNDS	23,000.00	24,999.10	54,999.10	31,999.10-	239
1011194-353020	LIBRARY GRANTS	25,000.00	.00	9,725.03	15,274.97	39
* INTERGOVERNMENTAL		80,000.00	53,576.10	93,301.13	13,301.13-	367
CHARGES FOR SERVICES						
1011060-361501	FRIENDS OF THE LIBRARY	30,000.00	1,039.92	12,790.56	17,209.44	43
1011060-361502	LIBRARY-CO-LAB FEES	500.00	52.55	365.85	134.15	73
1011060-361503	LIBRARY-COPY MACHINE	10,000.00	837.65	6,667.23	3,332.77	67
1011060-361504	LIBRARY-ENDOWMENTS	60,000.00	.00	.00	60,000.00	0
1011060-361505	LIBRARY-FINES & FEES	.00	78.66-	380.50	380.50-	0
1011060-361506	LIBRARY-GIFTS & MEMORIALS	.00	260.00	2,151.75	2,151.75-	0
1011060-361507	LIBRARY-LOST & PAID BOOKS	4,500.00	264.05	2,277.04	2,222.96	51
1011060-361508	LIBRARY-OUTSIDE FUNDING	.00	.00	434.50	434.50-	0
1011060-361509	LIBRARY-REIMBURSEMENTS	.00	.00	.00	0.00	0
* CHARGES FOR SERVICES		105,000.00	2,375.51	25,067.43	79,932.57	24
** GENERAL FUND		185,000.00	55,951.61	118,368.56	66,631.44	64

REVENUE GUIDELINE
FOR FISCAL YEAR 2026
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ACCOUNTING PERIOD 6/2026

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ANNUAL REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	% RECEIVED
LIBRARY CAPITAL						
USE OF MONEY & PROPERTY						
2941060-341010	CHECKING INTEREST	.00	79.65	881.84	881.84-	0
2941060-341020	CD/INVESTMENT INTEREST	.00	1,368.28	8,014.37	8,014.37-	0
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*	USE OF MONEY & PROPERTY	.00	1,447.93	8,896.21	8,896.21-	0
CHARGES FOR SERVICES						
294-0000-356.78-00	LIBRARY-GIFTS & MEMORIALS	.00	.00	50,000.00	50,000.00-	0
<hr/>		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
*	CHARGES FOR SERVICES	.00	.00	50,000.00	50,000.00-	0
**	LIBRARY CAPITAL	.00	1,447.93	58,896.21	58,896.21-	0

REVENUE GUIDELINE
FOR FISCAL YEAR 2026
FOR THE MONTH OF DECEMBER 2025

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ACCOUNTING PERIOD 6/2026

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ANNUAL REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	% RECEIVED
		318,380.00	60,159.54	182,399.77	135,980.23	57

EXPENDITURE GUIDELINE
FOR FISCAL YEAR 2026
FOR THE MONTH OF DECEMBER 2025

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ACCOUNTING PERIOD 6/2026

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ANNUAL REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	% RECEIVED
GENERAL FUND						
FINANCE & BUSINESS OPERATION						
LIBRARY						
TRANSFERS						
1011060-405001	TRANSFERS TO GENERAL FUND	398,500.00	.00	.00	398,500.00	0
* TRANSFERS		398,500.00	.00	.00	398,500.00	0
PERSONAL SERVICES						
1011060-406101	FULL-TIME WAGES	977,980.00	75,033.13	484,279.96	493,700.04	50
1011060-406102	PART-TIME WAGES	465,360.00	33,809.53	219,344.86	246,015.14	47
1011060-406201	PAYROLL ACCRUAL	4,330.00	360.83	2,165.02	2,164.98	50
1011060-406202	SEVERANCE ACCRUAL	15,940.00	1,328.33	7,970.02	7,969.98	50
1011060-406401	HEALTH INSURANCE PREMIUMS	234,940.00	17,011.60	100,325.51	134,614.49	43
1011060-406402	HEALTH INSURANCE REIMB.	2,850.00	.00	399.05	2,450.95	14
1011060-406403	LIFE INSURANCE	2,240.00	186.11	1,091.77	1,148.23	49
1011060-406404	LTD INSURANCE	2,930.00	242.94	1,425.48	1,504.52	49
1011060-406405	WORKMAN'S COMP. INS.	3,110.00	259.17	1,554.98	1,555.02	50
1011060-406501	FICA	110,420.00	8,139.18	52,732.09	57,687.91	48
101-1060-423.66-01	IPERS	136,250.00	10,274.73	66,006.71	70,243.29	48
* PERSONAL SERVICES		1,956,350.00	146,645.55	937,295.45	1,019,054.55	48
COMODITIES						
1011060-407101	OFFICE SUPPLIES	10,000.00	1,098.93	2,859.80	7,140.20	29
1011060-407102	TECHNICAL PROCESSING SUPPLIES	30,000.00	728.92	1,376.91	28,623.09	5
1011060-407219	PRINTING	2,000.00	140.00	140.00	1,860.00	7
1011060-407275	DISPLAY	2,000.00	.00	.00	2,000.00	0
1011060-407276	PUBLIC RELATIONS	1,200.00	912.00	1,232.45	32.45-	103
1011060-407299	POSTAGE	17,500.00	485.14	10,541.75	6,958.25	60
1011060-407306	BUILDING REPAIR	4,000.00	.00	.00	4,000.00	0
* COMODITIES		66,700.00	3,364.99	16,150.91	50,549.09	24
CONTRACTED SERVICES						
1011060-408101	PROFESSIONAL SERVICES	5,000.00	.00	.00	5,000.00	0
1011060-408112	COMPUTER SERVICES	105,570.00	8,797.50	52,785.00	52,785.00	50
1011060-408191	LICENSES & SERVICE CONTRACTS	99,000.00	4,628.24	39,133.80	59,866.20	40
1011060-408201	TELEPHONE	4,000.00	183.03	503.24	3,496.76	13
1011060-408305	TRAVEL (FOOD/MILEAGE/LODGING)	4,700.00	274.95	1,039.13	3,660.87	22
1011060-408306	EDUCATION	8,000.00	550.00	2,439.17	5,560.83	30
1011060-408401	OPERATING INSURANCE	29,820.00	2,485.00	14,910.00	14,910.00	50
1011060-408501	UTILITIES	112,500.00	4,522.01	23,162.03	89,337.97	21
1011060-408601	REPAIR & MAINTENANCE	7,000.00	591.28	2,067.13	4,932.87	30
1011060-408919	CO-LAB MATERIALS	2,000.00	.00	330.27	1,669.73	17
1011060-408920	ADULT BOOKS	51,000.00	2,125.36	12,117.19	38,882.81	24
1011060-408921	YOUNG ADULT BOOKS	20,000.00	2,647.01	4,741.34	15,258.66	24
1011060-408922	YOUTH BOOKS	45,000.00	1,484.20	11,065.07	33,934.93	25
1011060-408923	LARGE PRINT BOOKS	6,500.00	.00	.00	6,500.00	0
1011060-408924	ADULT AUDIO	7,500.00	.00	1,596.64	5,903.36	21
1011060-408925	ADULT VIDEO	17,000.00	879.61	2,755.50	14,244.50	16
1011060-408926	NON-PRINT RESOURCES	35,000.00	469.93	19,755.74	15,244.26	56
1011060-408927	NEWSPAPERS	3,000.00	.00	753.00	2,247.00	25

EXPENDITURE GUIDELINE
FOR FISCAL YEAR 2026
FOR THE MONTH OF DECEMBER 2025

PAGE 2
ACCOUNTING PERIOD 6/2026

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ANNUAL				% RECEIVED
		REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	
1011060-408931	PERIODICALS	8,000.00	3,353.64	3,697.09	4,302.91	46
1011060-408933	FRIENDS SUPPORTED PROGRAM	30,000.00	1,657.06	9,701.50	20,298.50	32
1011060-408934	ENDOWMENT SUPPORTED PROGRAM	60,000.00	27,860.93	46,324.63	13,675.37	77
1011060-408935	YOUTH AUDIO	2,000.00	.00	24.99	1,975.01	1
1011060-408936	YOUTH VIDEO	2,000.00	182.66	1,347.58	652.42	67
1011060-408937	YOUNG ADULT AUDIO	3,000.00	.00	201.16	2,798.84	7
1011060-408938	YOUNG ADULT VIDEO	2,000.00	.00	.00	2,000.00	0
1011060-408942	ADULT E-MATERIALS	60,000.00	24,300.71	38,503.63	21,496.37	64
1011060-408944	YOUNG ADULT E-MATERIALS	10,000.00	.00	2,108.40	7,891.60	21
1011060-408946	YOUTH E-MATERIALS	13,000.00	660.03	3,227.02	9,772.98	25
1011060-408947	LIBRARY OF THINGS	2,500.00	.00	564.33	1,935.67	23
* CONTRACTED SERVICES		755,090.00	87,653.15	294,854.58	460,235.42	39
CAPITAL OUTLAY						
1011060-409201	STRUCTURE IMPROVEMENT & BLDGS	6,500.00	.00	5,754.50	745.50	89
1011060-409301	EQUIPMENT	.00	11,814.56	11,858.91	11,858.91-	0
** CAPITAL OUTLAY		6,500.00	11,814.56	17,613.41	11,113.41-	271
** LIBRARY		3,183,140.00	249,478.25	1,265,914.35	1,917,225.65	40
*** FINANCE & BUSINESS OPER.		3,183,140.00	249,478.25	1,265,914.35	1,917,225.65	40

EXPENDITURE GUIDELINE
 FOR FISCAL YEAR 2026
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 ACCOUNTING PERIOD 6/2026

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ANNUAL REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	% RECEIVED
ADMINISTRATIVE						
ADMIN/LEGAL						
TRANSFERS						
1011199-408010	GRANTS - LIBRARY	25,000.00	.00	71.85	24,928.15	0
1011199-408011	GRANTS - LIBRARY STATE AID	.00	.00	.00	0.00	0
* TRANSFERS		25,000.00	.00	71.85	24,928.15	0
** ADMIN/LEGAL		25,000.00	.00	71.85	24,928.15	0
*** ADMINISTRATIVE		25,000.00	.00	71.85	24,928.15	0
**** GENERAL FUND		3,208,140.00	249,478.25	1,265,986.20	1,942,153.80	39

EXPENDITURE GUIDELINE
 FOR FISCAL YEAR 2026
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 ACCOUNTING PERIOD 6/2026

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ANNUAL REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	% RECEIVED
LIBRARY RESERVE						
FINANCE & BUSINESS OPER.						
LIBRARY						
CONTRACTED SERVICES						
2941060-408922	YOUTH BOOKS	.00	.00	.00	0.00	0
2941060-408923	LARGE PRINT BOOKS	.00	377.28	1,386.56	1,386.56-	0
* CONTRACTED SERVICES		.00	377.28	1,386.56	1,386.56-	0
** LIBRARY		.00	377.28	1,386.56	1,386.56-	0
*** FINANCE & BUSINESS OPER.		.00	377.28	1,386.56	1,386.56-	0
**** LIBRARY RESERVE		.00	377.28	1,386.56	1,386.56-	0

EXPENDITURE GUIDELINE
FOR FISCAL YEAR 2026
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ACCOUNTING PERIOD 6/2026

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ANNUAL REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	% RECEIVED
		3,341,520.00	255,111.29	1,298,724.22	2,042,795.78	39

REVENUE GUIDELINE
FOR FISCAL YEAR 2026
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ACCOUNTING PERIOD 5/2026

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ANNUAL REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	% RECEIVED
GENERAL FUND						
INTERGOVERNMENTAL						
1011060-353021	LIBRARY-COUNTY TAX	32,000.00	.00	.00	32,000.00	0
1011060-353025	LIBRARY-OPEN ACCESS FUNDS	23,000.00	.00	.00	23,000.00	0
1011194-353020	LIBRARY GRANTS	25,000.00	.00	9,725.03	15,274.97	39
* INTERGOVERNMENTAL		80,000.00	.00	9,725.03	70,274.97	39
CHARGES FOR SERVICES						
1011060-361501	FRIENDS OF THE LIBRARY	30,000.00	6,155.98	11,750.64	18,249.36	39
1011060-361502	LIBRARY-CO-LAB FEES	500.00	85.05	313.30	186.70	63
1011060-361503	LIBRARY-COPY MACHINE	10,000.00	1,064.46	5,829.58	4,170.42	58
1011060-361504	LIBRARY-ENDOWMENTS	60,000.00	.00	.00	60,000.00	0
1011060-361505	LIBRARY-FINES & FEES	.00	290.48	459.16	459.16-	0
1011060-361506	LIBRARY-GIFTS & MEMORIALS	.00	1,075.00	1,891.75	1,891.75-	0
1011060-361507	LIBRARY-LOST & PAID BOOKS	4,500.00	196.00	2,012.99	2,487.01	45
1011060-361508	LIBRARY-OUTSIDE FUNDING	.00	.00	434.50	434.50-	0
1011060-361509	LIBRARY-REIMBURSEMENTS	.00	.00	.00	0.00	0
* CHARGES FOR SERVICES		105,000.00	8,866.97	22,691.92	82,308.08	22
** GENERAL FUND		185,000.00	8,866.97	32,416.95	152,583.05	18

REVENUE GUIDELINE
FOR FISCAL YEAR 2026
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ACCOUNTING PERIOD 5/2026

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ANNUAL REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	% RECEIVED
LIBRARY CAPITAL						
USE OF MONEY & PROPERTY						
2941060-341010	CHECKING INTEREST	.00	134.57	802.19	802.19-	0
2941060-341020	CD/INVESTMENT INTEREST	.00	825.25	6,646.09	6,646.09-	0
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*	USE OF MONEY & PROPERTY	.00	959.82	7,448.28	7,448.28-	0
CHARGES FOR SERVICES						
294-0000-356.78-00	LIBRARY-GIFTS & MEMORIALS	.00	.00	50,000.00	50,000.00-	0
<hr/>		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
*	CHARGES FOR SERVICES	.00	.00	50,000.00	50,000.00-	0
**	LIBRARY CAPITAL	.00	959.82	57,448.28	57,448.28-	0

REVENUE GUIDELINE
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ACCOUNTING PERIOD 5/2026

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ANNUAL REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	% RECEIVED
		318,380.00	10,076.79	92,240.23	226,139.77	29

EXPENDITURE GUIDELINE
FOR FISCAL YEAR 2026
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ACCOUNTING PERIOD 5/2026

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ANNUAL REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	% RECEIVED
GENERAL FUND						
FINANCE & BUSINESS OPERATION						
LIBRARY						
TRANSFERS						
1011060-405001	TRANSFERS TO GENERAL FUND	398,500.00	.00	.00	398,500.00	0
* TRANSFERS		398,500.00	.00	.00	398,500.00	0
PERSONAL SERVICES						
1011060-406101	FULL-TIME WAGES	977,980.00	75,033.10	409,246.83	568,733.17	42
1011060-406102	PART-TIME WAGES	465,360.00	33,745.84	185,535.33	279,824.67	40
1011060-406201	PAYROLL ACCRUAL	4,330.00	360.83	1,804.19	2,525.81	42
1011060-406202	SEVERANCE ACCRUAL	15,940.00	1,328.33	6,641.69	9,298.31	42
1011060-406401	HEALTH INSURANCE PREMIUMS	234,940.00	17,011.60	83,313.87	151,626.13	35
1011060-406402	HEALTH INSURANCE REIMB.	2,850.00	3.90	399.05	2,450.95	14
1011060-406403	LIFE INSURANCE	2,240.00	186.11	905.66	1,334.34	40
1011060-406404	LTD INSURANCE	2,930.00	242.94	1,182.54	1,747.46	40
1011060-406405	WORKMAN'S COMP. INS.	3,110.00	259.17	1,295.81	1,814.19	42
1011060-406501	FICA	110,420.00	8,134.26	44,592.91	65,827.09	40
101-1060-423.66-01	IPERS	136,250.00	10,268.73	55,731.98	80,518.02	41
* PERSONAL SERVICES		1,956,350.00	146,574.81	790,649.86	1,165,700.14	41
COMODITIES						
1011060-407101	OFFICE SUPPLIES	10,000.00	289.56	1,760.87	8,239.13	18
1011060-407102	TECHNICAL PROCESSING SUPPLIES	30,000.00	52.99	647.99	29,352.01	2
1011060-407219	PRINTING	2,000.00	.00	.00	2,000.00	0
1011060-407275	DISPLAY	2,000.00	.00	.00	2,000.00	0
1011060-407276	PUBLIC RELATIONS	1,200.00	.00	320.45	879.55	27
1011060-407299	POSTAGE	17,500.00	450.00	10,056.61	7,443.39	57
1011060-407306	BUILDING REPAIR	4,000.00	.00	.00	4,000.00	0
* COMODITIES		66,700.00	792.55	12,785.92	53,914.08	19
CONTRACTED SERVICES						
1011060-408101	PROFESSIONAL SERVICES	5,000.00	.00	.00	5,000.00	0
1011060-408112	COMPUTER SERVICES	105,570.00	8,797.50	43,987.50	61,582.50	42
1011060-408191	LICENSES & SERVICE CONTRACTS	99,000.00	11,086.07	34,505.56	64,494.44	35
1011060-408201	TELEPHONE	4,000.00	.00	320.21	3,679.79	8
1011060-408305	TRAVEL (FOOD/MILEAGE/LODGING)	4,700.00	764.18	764.18	3,935.82	16
1011060-408306	EDUCATION	8,000.00	.00	1,889.17	6,110.83	24
1011060-408401	OPERATING INSURANCE	29,820.00	2,485.00	12,425.00	17,395.00	42
1011060-408501	UTILITIES	112,500.00	4,960.23	18,640.02	93,859.98	17
1011060-408601	REPAIR & MAINTENANCE	7,000.00	626.00	1,475.85	5,524.15	21
1011060-408919	CO-LAB MATERIALS	2,000.00	233.57	330.27	1,669.73	17
1011060-408920	ADULT BOOKS	51,000.00	4,467.94	9,991.83	41,008.17	20
1011060-408921	YOUNG ADULT BOOKS	20,000.00	882.97	2,094.33	17,905.67	10
1011060-408922	YOUTH BOOKS	45,000.00	5,167.83	9,580.87	35,419.13	21
1011060-408923	LARGE PRINT BOOKS	6,500.00	.00	.00	6,500.00	0
1011060-408924	ADULT AUDIO	7,500.00	859.46	1,596.64	5,903.36	21
1011060-408925	ADULT VIDEO	17,000.00	760.39	1,875.89	15,124.11	11
1011060-408926	NON-PRINT RESOURCES	35,000.00	.00	19,285.81	15,714.19	55
1011060-408927	NEWSPAPERS	3,000.00	.00	753.00	2,247.00	25

EXPENDITURE GUIDELINE
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ACCOUNTING PERIOD 5/2026

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ANNUAL		YTD ACTUAL	REMAINING BALANCE	% RECEIVED
		REVISED BUDGET	MTD ACTUAL			
1011060-408931	PERIODICALS	8,000.00	30.00	343.45	7,656.55	4
1011060-408933	FRIENDS SUPPORTED PROGRAM	30,000.00	3,255.08	8,044.44	21,955.56	27
1011060-408934	ENDOWMENT SUPPORTED PROGRAM	60,000.00	6,962.51	18,463.70	41,536.30	31
1011060-408935	YOUTH AUDIO	2,000.00	.00	24.99	1,975.01	1
1011060-408936	YOUTH VIDEO	2,000.00	173.05	1,164.92	835.08	58
1011060-408937	YOUNG ADULT AUDIO	3,000.00	82.50	201.16	2,798.84	7
1011060-408938	YOUNG ADULT VIDEO	2,000.00	.00	.00	2,000.00	0
1011060-408942	ADULT E-MATERIALS	60,000.00	2,380.50	14,202.92	45,797.08	24
1011060-408944	YOUNG ADULT E-MATERIALS	10,000.00	2,108.40	2,108.40	7,891.60	21
1011060-408946	YOUTH E-MATERIALS	13,000.00	43.99	2,566.99	10,433.01	20
1011060-408947	LIBRARY OF THINGS	2,500.00	149.73	564.33	1,935.67	23
* CONTRACTED SERVICES		755,090.00	56,276.90	207,201.43	547,888.57	27
CAPITAL OUTLAY						
1011060-409201	STRUCTURE IMPROVEMENT & BLDGS	6,500.00	5,754.50	5,754.50	745.50	89
1011060-409301	EQUIPMENT	.00	.00	44.35	44.35-	0
** CAPITAL OUTLAY		6,500.00	5,754.50	5,798.85	701.15	89
** LIBRARY		3,183,140.00	209,398.76	1,016,436.06	2,166,703.94	32
*** FINANCE & BUSINESS OPER.		3,183,140.00	209,398.76	1,016,436.06	2,166,703.94	32

EXPENDITURE GUIDELINE
FOR FISCAL YEAR 2026
FOR THE MONTH OF NOVEMBER 2025

PAGE 3
ACCOUNTING PERIOD 5/2026

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ANNUAL REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	% RECEIVED
ADMINISTRATIVE						
ADMIN/LEGAL						
TRANSFERS						
1011199-408010	GRANTS - LIBRARY	25,000.00	.00	71.85	24,928.15	0
1011199-408011	GRANTS - LIBRARY STATE AID	.00	.00	.00	0.00	0
* TRANSFERS		25,000.00	.00	71.85	24,928.15	0
** ADMIN/LEGAL		25,000.00	.00	71.85	24,928.15	0
*** ADMINISTRATIVE		25,000.00	.00	71.85	24,928.15	0
**** GENERAL FUND		3,208,140.00	209,398.76	1,016,507.91	2,191,632.09	32

EXPENDITURE GUIDELINE
 FOR FISCAL YEAR 2026
 FOR THE MONTH OF NOVEMBER 2025

PAGE 5
 ACCOUNTING PERIOD 5/2026

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ANNUAL REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	% RECEIVED
LIBRARY RESERVE						
FINANCE & BUSINESS OPER.						
LIBRARY						
CONTRACTED SERVICES						
2941060-408922	YOUTH BOOKS	.00	.00	.00	0.00	0
2941060-408923	LARGE PRINT BOOKS	.00	402.70	1,009.28	1,009.28-	0
* CONTRACTED SERVICES		.00	402.70	1,009.28	1,009.28-	0
** LIBRARY		.00	402.70	1,009.28	1,009.28-	0
*** FINANCE & BUSINESS OPER.		.00	402.70	1,009.28	1,009.28-	0
**** LIBRARY RESERVE		.00	402.70	1,009.28	1,009.28-	0

EXPENDITURE GUIDELINE
FOR FISCAL YEAR 2026
FOR THE MONTH OF NOVEMBER 2025

PAGE 7
ACCOUNTING PERIOD 5/2026

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ANNUAL REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	% RECEIVED
		3,341,520.00	214,589.85	1,043,612.89	2,297,907.11	31

The assets of this fund were received through donations from the community to "the Cedar Falls Community Foundation for the Cedar Falls Public Library" to construct and maintain a new Cedar Falls Public Library facility. The fund shall be used solely to benefit the Library for purposes which include capital projects that benefit the facility and its programming (but not for salaries or to support the regular operating budget of the Library).

Budget Year	Date	Fair Market Value	Percent to Spend	Earned/ (Expended)	Underspent / (Overspent) Annual	Total Underspent / (Overspent)	Expended
2005 31-Jul-05		\$707,087.62	4%	\$28,283.50			
	No distributions				\$28,283.50	\$28,283.50	\$0.00
2006 31-Dec-05		\$796,531.38	4%	\$31,861.26			
	No distributions				\$31,861.26	\$60,144.76	\$0.00
2007 31-Dec-06		\$945,707.00	4%	\$37,828.28			
	Nov-07 MTM (Microfilm Workstation)				(\$9,125.00)		
					\$28,703.28	\$88,848.04	(\$9,125.00)
2008 31-Dec-07		\$1,069,972.81	4%	\$42,798.91			
	Nov-07 WiFi Computer Lab				(\$26,651.00)		
	Nov-07 Newspaper/Paperback Shelving				(\$4,534.00)		
					\$11,613.91	\$100,461.95	(\$31,185.00)
2009 31-Dec-08		\$762,741.36	4%	\$30,509.65			
	Jul-09 Art Purchase				(\$4,000.00)		
					\$26,509.65	\$126,971.61	(\$4,000.00)
2010 31-Dec-09		\$956,698.81					
	Allocation for 2010	\$926,140.39	4%	\$37,045.62 (average of 12/31/06, 12/31/07, 12/31/08 FMV)			
	May-10 Library Space Consultant				(\$1,235.00)		
	Jan-10 Library Space Consultant				(\$2,765.00)		
					\$33,045.62	\$160,017.22	(\$4,000.00)
2011 31-Dec-10		\$1,070,226.31					
	Allocation for 2011	\$929,804.33	4%	\$37,192.17 (average of 12/31/07, 12/31/08, 12/31/09 FMV)			
	May-10 Library Space Consultant				(\$980.55)		
	Jan-10 Space Reallocation Project				(\$12,572.00)		
	May-10 Youth/YA Audio Visual Equipment				(\$10,395.99)		
	Jan-10 Young Adult Area Furnishings				(\$22,108.05)		
					(\$8,864.42)	\$151,152.81	(\$46,056.59)
2012 31-Dec-11		\$1,000,669.64					

Allocation for 2012	\$929,888.83	4%	\$37,195.55 (average of 12/31/08, 12/31/09, 12/31/10 FMV)
Nov-12 Youth, YA & 2nd Floor Wiring			(\$9,126.00)
Sep-12 Final Payment: YA Room Construction			(\$2,900.00)
			\$25,169.55 \$176,322.36 (\$12,026.00)
2013 31-Dec-12	\$1,111,721.58		
Allocation for 2013	\$1,009,198.25	4%	\$40,367.93 (average of 12/31/09, 12/31/10, 12/31/11 FMV)
Apr-14 RFID Conversion Project			(\$110,000.00)
Apr-14 Youth Space Efficiency			(\$1,065.00)
Apr-14 Automated Materials Handler (\$10,000 to \$54,000)			(\$20,000.00)
			(\$90,697.07) \$85,625.29 (\$131,065.00)
2014 31-Dec-13	\$1,280,930.28		
Allocation for 2014	\$1,060,872.51	4%	\$42,434.90 (average of 12/31/10, 12/31/11, 12/31/12 FMV)
Jul-15 Art in the Atrium			(\$42,500.00)
			(\$65.10) \$85,560.19 (\$42,500.00)
2015 31-Dec-14	\$1,171,915.01		
Allocation for 2015	\$1,131,107.17	4%	\$45,244.29 (average of 12/31/11, 12/31/12, 12/31/13 FMV)
Sep-15 Atrium Furniture			(\$1,783.57)
Jul-15 Art in the Atrium (Additional Insurance)			(\$5,000.00)
Jan-17 Youth Space Efficiency, Part 2			(\$9,293.55)
Jan-17 Space Needs Assessment: 2nd Floor			(\$5,690.00)
Mar-17 Building Maintenance (Interior Paint)			(\$24,391.45)
			(\$914.28) \$84,645.91 (\$46,158.57)
2016 31-Dec-15	\$1,153,308.00		
Allocation for 2016	\$1,188,188.96	4%	\$47,527.56 (average of 12/31/12, 12/31/13, 12/31/14 FMV)
Jan-17 Young Adult Shelving & Furniture			(\$7,158.40)
Jan-17 Migration to New Integrated Library System (ILS)			(\$39,842.00) revised anticipated expenditure
			\$527.16 \$85,173.06 (\$47,000.40)
2017 31-Dec-16	\$1,205,471.94		
Allocation for 2017	\$1,202,051.10	4%	\$48,082.04 (average of 12/31/13, 12/31/14, 12/31/15 FMV)
Selfchecks & eCommerce			(\$21,758.80) spent
Aug-17 HVAC Project			(\$9,000.00)
			\$17,323.24 \$102,496.31 (\$30,758.80)
2018 31-Dec-17	\$1,291,707.90		
Allocation for 2018	\$1,176,898.32	4%	\$47,075.93 (average of 12/31/14, 12/31/15, 12/31/16 FMV)
Circulation Desk Replacement			(\$16,189.00) spent
Safety Glass for the Upstairs Railing			(\$9,983.00) spent

	Co-Lab Construction			(\$38,445.92) spent		
				(\$17,541.99)	\$84,954.32	(\$64,617.92)
2019	31-Dec-18	\$1,179,619.76				
	Allocation for 2019	\$1,216,829.28	4%	\$48,673.17 (average of 12/31/15, 12/31/16, 12/31/17 FMV)		
	Furniture			(\$12,856.70) spent		
	Mamava Nursing Pod			(\$15,700.00) spent		
	Scooter			(\$1,650.00) spent		
CANCEL	Library Carts			(\$2,500.00) cancelled		
CANCEL	Canceled Library Carts			\$2,500.00 cancelled		
	<u>Miscellaneous (budgeted: \$7,000)*</u>			(\$4,825.00) unspent		
	Unspent anticipated programming requests			\$4,825.00 unspent		
CANCEL	*Mamava Increase			(\$1,000.00) cancelled		
CANCEL	*Mamava Increase			\$1,000.00 cancelled		
	*Burgeon Group Addition			(\$2,175.00) spent		
					\$16,291.47	\$101,245.79
						(\$32,381.70)
2020	31-Dec-19	\$1,357,543.53				
	Allocation for 2020	\$1,225,599.87	4%	\$49,023.99 (average of 12/31/16, 12/31/17, 12/31/18 FMV)		
	No requests for 2020				\$49,023.99	\$150,269.79
						\$0.00
2021	31-Dec-20	\$1,493,993.61				
	Allocation for 2021	\$1,276,290.40	4%	\$51,051.62 (average of 12/31/17, 12/31/18, 12/31/19 FMV)		
	CIP Library Carpet Project 2021			(\$202,300.63) spent		
	Reupholstery Project 2021			(\$8,670.00) spent		
					(\$159,919.01)	(\$9,649.23)
						(\$210,970.63)
2022	31-Dec-21	\$1,373,467.22				
	Allocation for 2022	\$1,343,718.97	4%	\$53,748.76 (average of 12/31/18, 12/31/19, 12/31/20 FMV)		
	Privacy Room 2022			(\$5,752.00) spent		
					\$47,996.76	\$38,347.53
						(\$5,752.00)
2023	31-Dec-22	\$1,105,713.14				
	Allocation for 2023	\$1,408,334.79	4%	\$56,333.39 (average of 12/31/19, 12/31/20, 12/31/21 FMV)		

PLAN	planning stage; no written request								
REQ	request has been written and submitted to Finance Committee, Library Board, Foundation Board for approval								
ENC	request has been approved by Library Board and Foundation Board								

The assets of this fund were received through a bequest under the Will of Kathryn L. Ray to "the Cedar Falls Community Foundation for the Cedar Falls Public Library." These funds shall be used solely to benefit the Library for purposes which include but are not limited to the preservation of the existing collection, building and enhancing the collection through the acquisition of new books, supporting special library programming, and capital projects that benefit the facility (but not for salaries or to support the regular operating budget of the Library).

Budget Year	Date	Fair Market Value	Percent to Spend	Earned/ (Expended)	Underspent / (Overspent) Annual	Total Underspent / (Overspent)	Expended
2005 4-Jan-05		\$305,046.74	4%	\$12,201.87			
	No distributions				\$12,201.87	\$12,201.87	\$0.00
2006 31-Dec-05		\$384,261.42	4%	\$15,370.46			
	Nov-06 Cedar Valley's Youth Read Project				(\$10,000.00)		
					\$5,370.46	\$17,572.33	(\$10,000.00)
2007 31-Dec-06		\$411,481.00	4%	\$16,459.24			
	Aug-07 Cedar Valley's Youth Read Project				(\$3,000.00)		
	Nov-07 Angela Ruggiero Hockey Program				(\$2,300.00)		
					\$11,159.24	\$28,731.57	(\$5,300.00)
2008 31-Dec-07		\$433,611.49	4%	\$17,344.46			
	Aug-07 Cedar Valley's Youth Read Project				(\$4,000.00)		
	Nov-07 The High Strung (YA Program)				(\$1,500.00)		
	Nov-07 WiFi Computer Lab (1st Installment)				(\$6,000.00)		
					\$5,844.46	\$34,576.03	(\$11,500.00)
2009 31-Dec-08		\$305,509.17	4%	\$12,220.37			
	Apr-09 Cedar Valley's Youth Read Project				(\$4,850.00)		
	Mar-09 Murder Mystery @ CFPL				(\$2,374.69)		
	Jul-09 Youth Summer Program Request				(\$4,790.40)		
	Nov-09 WiFi Computer Lab (2nd Installment)				(\$6,000.00)		
	Nov-09 Poet Laureate: Mary Swander				(\$521.20)		
					(\$6,315.92)	\$28,260.10	(\$18,536.29)
2010 31-Dec-09		\$364,989.17					
	Allocation for 2010	\$383,533.89	4%	\$15,341.36	(average of 12/31/06, 12/31/07, 12/31/08 FMV)		
	Jan-10 Genealogy Month				(\$924.79)		
	Sep-11 Cedar Valley's Youth Read Project				(\$5,000.00)		
	May-10 Murder Mystery 2010				(\$2,697.33)		
	Sep-10 WiFi Computer Lab (3rd Installment)				(\$6,000.00)		
	Oct-10 Geology Bus Trip				(\$1,019.00)		

2010	Anticipated programming requests balance of \$10,000 budget		(\$358.88)			
2010	Unspent anticipated programming requests		\$358.88			
				(\$299.76)	\$27,960.34	(\$15,641.12)
2011	31-Dec-10	\$399,417.36				
	Allocation for 2011	\$368,036.61	4%	\$14,721.46 (average of 12/31/07, 12/31/08, 12/31/09 FMV)		
May-11	Genealogy Month			(\$725.67)		
May-11	Young Adult Author-In-Residence			(\$6,400.38)		
May-11	Cedar Valley's Youth Read Project			(\$4,079.66)		
May-12	Murder Mystery 4			(\$2,031.35)		
2011	Anticipated programming requests balance of \$15,000 budget			(\$1,762.94)		
2011	Unspent anticipated programming requests			\$1,762.94		
					\$1,484.40	\$29,444.74
						(\$13,237.06)
2012	31-Dec-11	\$374,970.59				
	Allocation for 2012	\$356,638.57	4%	\$14,265.54 (average of 12/31/08, 12/31/09, 12/31/10 FMV)		
May-12	Cedar Valley's Youth Read Project			(\$4,520.00)		
Jun-13	Traveling Tales			(\$4,984.34)		
	<u>Other Library Programming/Projects (budgeted:</u>					
	<u>\$20,000)*</u>			(\$12,264.02)		
	Unspent anticipated programming requests			\$12,264.02		
Mar-12	*Adult Winter Crafts (part of other library programming)			(\$1,050.00)		
Mar-12	*Genealogy Month (part of other library programming)			(\$396.40)		
Nov-12	*Circulating E-readers (part of other library programming)			(\$4,489.58)		
Nov-12	*Adult Winter Crafts (part of other library programming)			(\$1,800.00)		
					(\$2,974.78)	\$26,469.97
						(\$17,240.32)
2013	31-Dec-12	\$406,434.22				
	Allocation for 2013	\$379,792.37	4%	\$15,191.69 (average of 12/31/09, 12/31/10, 12/31/11 FMV)		
May-13	Genealogy Month			(\$1,130.00)		
Jun-13	Cedar Valley's Youth Read Project			(\$3,515.00)		
May-13	Murder Mystery 5			(\$1,834.75)		
Jun-14	WCFSO Ensembles in Schools			(\$4,000.00)		

<u>Other Library Programming/Projects (budgeted:</u>				
<u>\$20,000)*</u>				(\$15,501.47)
Unspent anticipated programming requests				\$15,501.47
Nov-13 *Hunger Games (part of other library programming)				(\$2,063.82)
Nov-13 *Cedar Valley of the Zombies (part of other library programming)				(\$830.00)
Nov-13 *Author: Jennifer Chiaverini (part of other library programming)				(\$1,604.71)
				\$213.41 \$26,683.38 (\$14,978.28)
2014 31-Dec-13	\$453,255.20			
Allocation for 2014	\$393,607.39	4%	\$15,744.30 (average of 12/31/10, 12/31/11, 12/31/12 FMV)	
Apr-15 Cedar Valley's Youth Read Project				(\$3,228.41)
Jun-14 Murder Mystery VI				(\$2,362.10)
<u>Other Library Programming/Projects (budgeted:</u>				(\$24,017.33)
<u>\$30,000)*</u>				
Unspent anticipated programming requests				\$24,017.33
Jun-14 *Genealogy Month (part of other library programming)				(\$1,287.32)
Apr-15 *Portable Sound System (part of other library programming)				(\$2,583.60)
Apr-15 *Geology Bus Trip (part of other library programming)				(\$1,186.75)
Apr-15 *Matt de la Pena, Author (part of other library programming)				(\$925.00)
				\$4,171.12 \$30,854.50 (\$11,573.18)
2015 31-Dec-14	\$455,780.79			
Allocation for 2015	\$411,553.34	4%	\$16,462.13 (average of 12/31/11, 12/31/12, 12/31/13 FMV)	
Jan-17 Summer Library Program				(\$21,165.35)
Mar-15				(\$1,872.98)
Jan-17 STEAM Events				(\$4,900.48)
Jul-15 Wizard World ComiCon 2015 Bus Trip				(\$3,400.00)
Murder Mystery 2015				(\$500.00)
<u>Other Library Programming/Projects (budgeted:</u>				(\$17,900.96)
<u>\$25,000)*</u>				
Unspent anticipated programming requests				\$17,900.96 unspent

					(\$15,296.54)	\$30,668.65	(\$34,464.00)
2022	31-Dec-21		\$586,789.86				
	Allocation for 2022		\$493,312.74	4%	\$19,732.51 (average of 12/31/18, 12/31/19, 12/31/20 FMV)		
	Cedar Valley's Youth Read 2022				(\$10,000.00) spent		
	Bridge to Reading 2022				(\$3,402.00) spent		
						\$6,330.51	\$36,999.16
							(\$13,402.00)
2023	31-Dec-22		\$435,675.96				
	Allocation for 2023		\$541,108.68	4%	\$21,644.35 (average of 12/31/19, 12/31/20, 12/31/21 FMV)		
	Bridge to Reading 2023				(\$3,421.00) spent		
	Cedar Valley Children's Book Festival				(\$7,452.66) spent		
	Drive-up Book Return Replacement 2023				(\$3,100.00)		
						\$7,670.69	\$44,669.84
							(\$13,973.66)
2024	31-Dec-23		\$497,041.15				
	Allocation for 2024		\$518,524.76	4%	\$20,740.99 (average of 12/31/20, 12/31/21, 12/31/22 FMV)		
	20th Anniversary 2024				(\$3,377.25) spent		
	Adventure Pass 2024				(\$1,875.00) spent		
	Bridge to Reading 2024				(\$3,579.94) spent		
	Prenatal Programs 2024				(\$6,500.00)		
						\$5,408.80	\$50,078.64
							(\$15,332.19)
2025	31-Dec-24		\$523,557.56				
	Allocation for 2025		\$506,502.32	4%	\$20,260.09 (average of 12/31/21, 12/31/22, 12/31/23 FMV)		
	Adventure Pass 2025				(\$2,000.00)		
	Bridge to Reading 2025				(\$3,500.00)		
	Nature Quest 2025				(\$13,500.00)		
						\$1,260.09	\$51,338.74
							(\$19,000.00)
2026	31-Dec-25						
	Allocation for 2026		\$485,424.89	4%	\$19,417.00 (average of 12/31/22, 12/31/23, 12/31/24 FMV)		
ENC	Adventure Pass 2026				(\$2,000.00)		
ENC	Bridge to Reading 2026				(\$3,500.00)		
ENC	Cedar Valley's Youth Read 2026				(\$11,000.00)		
						\$2,917.00	\$54,255.73
							(\$16,500.00)

2027 31-Dec-26

Allocation for 2027

\$340,199.57

4%

\$13,607.98 (average of 12/31/23, 12/31/24, 12/31/25 FMV)

\$13,607.98 \$67,863.71 \$0.00

Mentioned in Long Range Financial Plan	Year	Amount				
PLAN	planning stage; no written request					
REQ	request has been written and submitted to Finance Committee, Library Board, Foundation Board for approval					
ENC	request has been approved by Library Board and Foundation Board					

The assets of this fund were received through a bequest under the Will of Shirley Berg to "the Cedar Falls Community Foundation for the Cedar Falls Public Library." These funds shall be used solely to benefit the Library for purposes which include but are not limited to the preservation of the existing collection, building and enhancing the collection through the acquisition of new books, supporting special library programming, and capital projects that benefit the facility (but not for salaries or to support the regular operating budget of the Library).

Budget Year	Date	Fair Market Value	Percent to Spend	Earned/ (Expended)	Underspent / (Overspent) Annual	Total Underspent / (Overspent)	Expended
2008 31-May-08		\$653,896.21		\$0.00		\$0.00	\$0.00
2009 31-Dec-08		\$992,442.72	4%	\$39,697.71			
Nov-09 Jacquelyn Mitchard grant				(\$19,710.27)			
					\$19,987.44	\$19,987.44	(\$19,710.27)
2010 31-Dec-09		\$1,156,261.55	4%	\$46,250.46			
Jul-10 YA Author Visit Sonya Sones				(\$4,252.00)			
Jan-11 Murder Mystery III				(\$1,916.81)			
2010 Anticipated programming requests balance of \$10,000 budget				(\$3,148.00)			
2010 Unspent anticipated programming requests				\$3,148.00			
					\$40,081.65	\$60,069.09	(\$6,168.81)
2011 31-Dec-10		\$1,286,373.84	4%	\$51,454.95			
Mar-12 Audio Visual Collection Enhancement				(\$20,000.00)			
Mar-11 Chicago Bus Trip				(\$4,706.00)			
Mar-11 AAUW Author Kent Nerbum				(\$2,500.00)			
Apr-11 AAF&CS Author: Dan Buettner				(\$7,500.00)			
Mar-12 Harry Potter Program				(\$1,500.00)			
					\$15,248.95	\$75,318.04	(\$36,206.00)
2012 31-Dec-11		\$1,236,962.59					
Allocation for 2012		\$1,145,026.04	4%	\$45,801.04 (average of 12/31/08, 12/31/09, 12/31/10 FMV)			
Oct-13 Computer Classes				(\$8,000.00)			
Sep-12 Summer Library Programs				(\$10,330.15)			
May-13 Teen Room Computers				(\$6,559.11)			
May-13 Interactive Youth Stations (FOTL matching)				(\$15,000.00)			
Other Library Programming (budgeted: \$10,000)*				(\$3,025.00)			
Unspent anticipated programming requests				\$3,025.00			

May-12	*Kent Nerbum Visit (part of other library programming)		(\$2,500.00)
Nov-12	*Drum Program (part of other library programming)		(\$1,475.00)
May-13	*Youth Programming Enhancements (part of other library programming)		(\$3,000.00)
			(\$1,063.22) \$74,254.83 (\$46,864.26)
2013	31-Dec-12	\$1,351,861.27	
	Allocation for 2013	\$1,226,532.66	4%
PLAN	Young Adult Author Visit		(\$15,000.00)
CANCEL	Young Adult Author Visit		\$15,000.00
Jun-13	Newpaper Preservation		(\$1,148.67)
Oct-13	Audio Visual Collection Enhancement		(\$29,945.43)
Oct-13	Audio Visual Area Remodel		(\$13,302.00)
	<u>Other Library Programming/Projects (budgeted: \$32,000)*</u>		(\$12,312.36)
	Unspent anticipated programming requests		\$12,312.36
Jun-13	*Cinco de Mayo (part of other library programming)		(\$1,153.00)
Nov-13	*Summer Library Programs (part of other library programming)		(\$8,082.00)
Nov-13	*Circulating E-readers (part of other library programming)		(\$4,427.40)
Nov-13	*Chasing4Life (part of other library programming)		(\$6,025.24)
			(\$15,022.43) \$59,232.39 (\$64,083.74)
2014	31-Dec-13	\$1,460,435.78	
	Allocation for 2014	\$1,291,732.57	4%
Jun-17	Audio Visual Collection Enhancement (per year for 5 years, year 1 of 5)		(\$1,000.00) spent
Jun-14	Cinco de Mayo		(\$1,376.50)
	Traveling Tales		(\$3,894.33)
Apr-15	Summer Library Programs		(\$14,601.06)
	<u>Other Library Programming/Projects (budgeted: \$20,000)*</u>		(\$4,418.96)
	Unspent anticipated programming requests		\$4,418.96

Apr-15	*Summer Library Program, Part 2 (part of other library programming)	(\$5,668.14)
Apr-14	*Bridge to Reading Awards Kits (part of other library programming)	(\$2,122.49)
Apr-14	*10 Year Anniversary Celebration (part of other library programming)	(\$1,400.00)
Apr-14	*Claudia Kolker, Author (part of other library programming)	(\$1,400.56)
	*Author Visit by N.D. Wilson, actually Gary Schmidt (part of other library programming)	(\$4,989.85) spent
		\$15,216.37 \$74,448.76 (\$36,452.93)
2015	31-Dec-14	\$1,486,222.92
	Allocation for 2015	\$1,349,753.21
ENC	Meeting Room AV Upgrade (revised)	4% \$53,990.13 (average of 12/31/11, 12/31/12, 12/31/13 FMV)
	Jan-17 Children's Literature Festival 2015	(\$17,000.00)
	Jun-15 Cedar Valley's Youth Read 2015	(\$6,200.29)
	Jun-15 Audio Visual Collection Enhancement (year 2 of 5)	(\$6,075.00)
		(\$18,695.67) spent
	<u>Other Library Programming/Projects (budgeted: \$30,000)*</u>	(\$7,600.02)
	Unspent anticipated programming requests	\$7,600.02 unspent
Aug-15	*Seed Savers Exchange Bus Trip (part of other library programming)	(\$1,374.00)
Apr-15	*ReadSquared (Summer Program Software) (part of other library programming)	(\$1,575.00)
	*Bike Friendly Library (part of other library programming)	(\$7,000.00) reimbursed
	*E-materials Promotion (part of other library programming)	(\$5,000.00)
Mar-16	*Kent Nerburn, Author Visit (part of other library programming)	(\$3,200.00)
Jun-15	*LittleBits & MakerCamp (part of other library programming)	(\$2,500.00)
	*Purchasing Promotional Items, Including Building a Robot (part of other library programming)	(\$1,750.98) spent

					(\$16,380.81)	\$58,067.95
						(\$70,370.94)
2016	31-Dec-15	\$1,441,600.00				
	Allocation for 2016	\$1,432,839.99	4%	\$57,313.60 (average of 12/31/12, 12/31/13, 12/31/14 FMV)		
	Audio Visual Collection Enhancement (year 3 of 5)			(\$6,980.09) spent		
	Apr-16 Cedar Valley's Youth Read 2016			(\$3,492.43)		
	Apr-16 Children's Literature Festival 2016			(\$8,205.72) (partially funded through Guernsey Foundation)		
	Youth Summer Library Program 2016			(\$20,520.25)		
	Jan-17 Adult Summer Library Program 2016			(\$1,712.49)		
	1,000 Books Before Kindergarten			(\$1,974.88)		
	STEAM Events			(\$3,208.87)		
	Cedar Falls Times Microfilm			(\$2,100.00) spent		
	Jan-17 LitCon 2016			(\$5,063.29)		
	<u>Other Library Programming/Projects*</u>				\$4,055.58	\$62,123.53
						(\$53,258.02)
2017	31-Dec-16	\$1,498,375.10				
	Allocation for 2017	\$1,462,752.90	4%	\$58,510.12 (average of 12/31/13, 12/31/14, 12/31/15 FMV)		
	Jun-17 Audio Visual Collection Enhancement (per year for 5 years, year 4 of 5)			(\$11,821.65) spent		
	Mar-17 Murder Mystery 2017			(\$2,103.00) spent		
	Apr-17 Children's Book Festival 2017			(\$8,862.82) spent		
	Apr-17 Garth Stein (author, Book Club Bonanza)			(\$8,000.00) reimbursed		
	Apr-17 Cedar Valley Youth Reads 2017			(\$4,300.24) spent		
	Apr-17 SLP 2017			(\$25,000.00) reimbursed		
	MakerSpace Equipment			(\$10,216.46) spent		
	Apr-18 Library Furniture			(\$20,000.00) reimbursed		
	Apr-18 Ematerials			(\$9,980.15) spent		
	Miscellaneous (budgeted: \$5,000)*			(\$2,395.03) unspent		
	*Unspent Miscellaneous			\$2,395.03 unspent		
	*Virtual Reality Equipment (\$3,000-Part of Miscellaneous)			(\$1,604.97) spent		
	Apr-18 *Bridge to Reading (\$1,000-Part of Miscellaneous)			(\$1,000.00) spent		
					(\$44,379.17)	\$17,744.36
						-\$102,889.29
2018	31-Dec-17	\$1,676,829.14				

Allocation for 2018	\$1,475,399.34	4%	\$59,015.97 (average of 12/31/14, 12/31/15, 12/31/16 FMV)
Audio Visual Collection Enhancement (per year for 5 years, year 5 of 5)			(\$8,178.35) spent
Apr-18 SLP 2018			(\$22,227.76) spent
Apr-18 Children's Book Festival			(\$7,796.79) spent
Co-Lab Construction			(\$20,000.00) reimbursed
Apr-18 Library Furniture			(\$18,048.67) spent
Ematerials 2018			(\$10,000.00) spent
			(\$27,235.60) (\$9,491.24) (\$86,251.57)
2019 31-Dec-18	\$1,474,652.02		
Allocation for 2019	\$1,538,934.75	4%	\$61,557.39 (average of 12/31/15, 12/31/16, 12/31/17 FMV)
SLP 2019			(\$19,941.49) spent
Harry Potter Programming			(\$3,074.79) spent
Cedar Valley's Youth Read 2019			(\$2,295.87) spent
CANCEL Library Branding			(\$8,000.00) cancelled
CANCEL Canceled Library Branding			\$8,000.00 cancelled
ENC Miscellaneous (budgeted: \$16,000)*			(\$1,607.75) unspent
ENC *Unspent Miscellaneous			\$1,607.75 unspent
ENC *Bridge to Reading (\$3,500-Part of Miscellaneous)			(\$3,392.25) spent
ENC *Minecraft and Teen Nights (\$2,000-Part of Miscellaneous)			(\$2,000.00) spent
ENC *Community Center Outreach (\$4,000-Part of Miscellaneous)			(\$4,000.00) spent
ENC *Downloadable Music (\$5,000-Part of Miscellaneous)			(\$5,000.00) spent
CANCEL *Mamava Increase (\$1,000-Part of Miscellaneous)			(\$1,000.00) cancelled
CANCEL *Mamava Increase (\$1,000-Part of Miscellaneous)			\$1,000.00 cancelled
			\$21,852.99 \$12,361.75 (\$39,704.40)
2020 31-Dec-19	\$1,615,901.53		
Allocation for 2020	\$1,549,952.09	4%	\$61,998.08 (average of 12/31/16, 12/31/17, 12/31/18 FMV)
2020 Summer Library Program			(\$11,830.59) spent

CANCEL	2020 Cedar Valley Children's Book Festival		(\$11,000.00)	cancelled
CANCEL	2020 Cedar Valley Children's Book Festival		(\$11,000.00)	cancelled
CANCEL	2020 Summer Fest		(\$3,500.00)	cancelled
CANCEL	2020 Summer Fest		\$3,500.00	cancelled
	2020 Bridge to Reading Project		(\$3,292.00)	spent
CANCEL	Storywalk		(\$7,000.00)	cancelled
CANCEL	Storywalk		\$7,000.00	cancelled
	<u>Miscellaneous (budgeted: \$13,900)*</u>		(\$13,900.00)	cancelled
	*Unspent Miscellaneous		\$13,900.00	cancelled

			\$24,875.49	\$37,237.25	(\$37,122.59)
2021	31-Dec-20	\$1,714,066.54			
	Allocation for 2021	\$1,589,127.56	4%	\$63,565.10 (average of 12/31/17, 12/31/18, 12/31/19 FMV)	
	2021 Summer Library Program			(\$14,625.46)	spent
	Storywalk 2021			(\$8,292.34)	spent
	Youth Browsing Bins			(\$62,994.60)	spent
			(\$22,347.30)	\$14,889.95	(\$85,912.40)
2022	31-Dec-21	\$1,853,298.98			
	Allocation for 2022	\$1,601,540.03	4%	\$64,061.60 (average of 12/31/18, 12/31/19, 12/31/20 FMV)	
	Adventure Pass 2022			(\$2,107.90)	spent
	Summer Library Program 2022			(\$18,870.54)	spent
	SummerFest 2022			(\$4,012.20)	spent
	Library Branding			(\$45,000.00)	spent
			(\$5,929.04)	\$8,960.91	(\$69,990.64)
2023	31-Dec-22	\$1,409,285.61			
	Allocation for 2023	\$1,727,755.68	4%	\$69,110.23 (average of 12/31/19, 12/31/20, 12/31/21 FMV)	
	Adventure Pass 2023			(\$2,373.00)	spent
	Cedar Valley's Youth Read 2023			(\$10,553.49)	spent
	Summer Library Program 2023			(\$20,818.22)	spent
	Branding Rollout 2023			(\$30,000.00)	
			(\$5,365.52)	\$14,326.43	(\$63,744.71)
2024	31-Dec-23	\$1,609,751.97			
	Allocation for 2024	\$1,574,964.06	4%	\$62,998.56 (average of 12/31/20, 12/31/21, 12/31/22 FMV)	

Cedar Valley's Youth Read 2024				(\$7,023.36) spent
E-Materials 2024				(\$20,000.00)
Midwest French Creole Program 2024				(\$1,733.68) spent
Summer Library Program 2024				(\$16,906.37) spent
				\$17,335.15
				\$31,661.58
				(\$45,663.41)
2025	31-Dec-24	\$1,654,532.17		
	Allocation for 2025	\$1,624,112.19	4%	\$64,964.49 (average of 12/31/21, 12/31/22, 12/31/23 FMV)
	Cedar Valley's Youth Read 2025			(\$11,000.00)
	Children's Book Festival/Fable's Birthday 2025			(\$9,500.00)
	FableCon 2025			(\$6,000.00)
	Summer Library Program 2025			(\$24,000.00)
				\$14,464.49
				\$46,126.07
				(\$50,500.00)
2026	31-Dec-25	\$1,557,856.58	4%	\$62,314.26 (average of 12/31/22, 12/31/23, 12/31/24 FMV)
ENC	Fable's Birthday!/Children's Book Festival 2026			(\$9,500.00)
ENC	Summer Library Program 2026			(\$24,000.00)
				\$28,814.26
				\$74,940.33
				(\$33,500.00)
2027	31-Dec-26	\$1,088,094.71	4%	\$43,523.79 (average of 12/31/23, 12/31/24, 12/31/25 FMV)
				\$43,523.79
				\$118,464.12
				\$0.00

Mentioned in Long Range Financial Plan	Year	Amount				
PLAN	planning stage; no written request					
REQ	request has been written and submitted to Finance Committee, Library Board, Foundation Board for approval					

ENC	request has been approved by Library Board and Foundation Board						
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Budget Year	Date	Fair Market Value	Percent to Spend	Earned/ (Expended)	Underspent / (Overspent) Annual	Total Underspent / (Overspent)	Expenditure
2012	2/15/2012 (original deposit)	\$43,841.56					
	8/8/2012 (additional deposit)			\$310.30	\$310.30	\$310.30	\$0.00
2013	31-Dec-12	\$45,880.97	4%	\$1,835.24			
	Feb-13 Beckman Estate (additional deposit)			\$171.43			
	Distribution for 2013			(\$483.90)			
	Jun-13 Deposited distribution back into fund			\$483.90			
					\$2,006.67	\$2,316.97	\$0.00
2014	31-Dec-13	\$52,021.66	4%	\$2,080.87			
	Distribution for 2014			(\$1,702.91)			
	May-14 Deposited distribution back into fund			\$1,702.91			
					\$2,080.87	\$4,397.84	\$0.00
2015	31-Dec-14	\$53,829.89	4%	\$2,153.20			
					\$2,153.20	\$6,551.03	\$0.00
2016	31-Dec-15	\$53,006.00	4%	\$2,120.24			
					\$2,120.24	\$8,671.27	\$0.00
2017	31-Dec-16	\$55,707.39	4%	\$2,228.30			
					\$2,228.30	\$10,899.57	\$0.00
2018	31-Dec-17	\$64,379.56	4%	\$2,575.18			
					\$2,575.18	\$13,474.75	\$0.00
2019	31-Dec-18	\$58,900.73	4%	\$2,356.03			
					\$2,356.03	\$15,830.78	\$0.00
2020	31-Dec-19	\$63,823.59	4%	\$2,552.94			

2021	31-Dec-20	\$63,856.37	4%	\$2,554.25	\$2,552.94	\$18,383.72
					\$2,554.25	\$20,937.98
2022	31-Dec-21	\$71,159.63	4%	\$2,846.39		\$0.00
					\$2,846.39	\$23,784.36
2023	31-Dec-22	\$57,142.55	4%	\$2,285.70		\$0.00
					\$2,285.70	\$26,070.06
2024	31-Dec-23	\$64,763.54	4%	\$2,590.54		\$0.00
					\$2,590.54	\$28,660.61
2025	31-Dec-24	\$69,351.53	4%	\$2,774.06		\$0.00
					\$2,774.06	\$31,434.67
2026	31-Dec-25		4%	\$0.00		\$0.00
					\$0.00	\$31,434.67
2027	31-Dec-26		4%	\$0.00		\$0.00
					\$0.00	\$31,434.67

Mentioned in Long Range Financial Plan		Year		Amount				
PLAN	planning stage; no written request							
REQ	request has been written and submitted to Finance Committee, Library Board, Foundation Board for approval							
ENC	request has been approved by Library Board and Foundation Board							

Budget Year	Date	Fair Market Value	Percent to Spend	Earned/ (Expended)	Underspent / (Overspent) Annual	Total Underspent / (Overspent)	Expenditure
2021	31-Dec-20	\$70,468.56		\$70,468.56			
					\$70,468.56	\$70,468.56	\$0.00
2022	31-Dec-21	\$78,575.26		\$78,575.26			
	Dolly Parton's Imagination Library				(\$10,000.00) spent		
	Youth Browsing Bins				(\$41,996.40) spent		
					\$26,578.86	\$97,047.42	(\$51,996.40)
2023	31-Dec-22	\$16,277.34		\$16,277.34			
	Redfern Display Case				(\$2,500.00) spent		
					\$13,777.34	\$110,824.76	(\$2,500.00)
2024	31-Dec-23	\$17,418.76		\$17,418.76			
					\$17,418.76	\$128,243.52	\$0.00
2025	31-Dec-24	\$18,866.05		\$18,866.05			
	Youth Desk 2025				(\$50,000.00)		
					(\$31,133.95)	\$97,109.57	(\$50,000.00)
2026	31-Dec-25			\$0.00			
					\$0.00	\$97,109.57	\$0.00
2027	31-Dec-26			\$0.00			
					\$0.00	\$97,109.57	\$0.00

Mentioned in Long Range Financial Plan		Year	Amount				
PLAN	planning stage; no written request						
REQ	request has been written and submitted to Finance Committee, Library Board, Foundation Board for approval						
ENC	request has been approved by Library Board and Foundation Board						

	25-Aug	25-Sep	25-Oct	25-Nov	25-Dec	FY26
Customer Count	18,009	15,785	16,943	14,406	13,688	99,373
Hours Open	269	254	281	234	259	1,571
Total Circulation	38,823	34,173	35,144	31,784	32,607	214,472
Adult	12,012	11,321	11,393	10,134	11,135	68,791
Young Adult	1,583	1,286	1,248	1,075	1,346	8,550
Youth	15,993	12,648	13,530	11,707	11,262	82,712
Interlibrary Loan (cf to other)	120	176	199	160	167	965
<i>Interlibrary Loan (other to cf)</i>	164	140	183	126	136	905
CFPL@UNI	22	37	30	31	8	133
WPL	1,374	1,470	1,446	1,292	1,364	8,379
Library of Things	151	106	153	123	109	799
Total Physical Circulation	29,588	25,255	26,171	22,916	23,743	160,053
Overdrive	6,826	6,569	6,686	6,716	6,634	40,602
Hoopla	1,603	1,584	1,592	1,568	1,590	9,591
Freegal Downloadable Music	806	765	695	584	640	4,226
Total eresource Circulation	9,235	8,918	8,973	8,868	8,864	54,419
County	270	209	316	152	166	1,470
Open Access	6,040	5,813	5,738	4,967	5,138	34,171
Reference Service	347	338	342	301	307	2,139
Reference Desk	132	149	143	99	120	801
Youth Desk	164	142	125	180	155	1,076
YA Desk	0	0	0	0	0	0
Circulation	51	47	74	22	32	262
Titles Added	342	246	832	429	170	2,374
Items Added	510	320	950	512	226	2,930
Items Withdrawn	466	1,031	1,100	420	2,295	5,514
Meeting Room Use	53	41	43	44	44	269
Conference Room	14	16	20	20	20	105
Meeting Room	17	13	10	11	11	68
Co-Lab Room	22	12	13	13	13	96
YA/Youth Area	0	0	0	0	0	0
Youth Programs						
Events/Programs	13	46	46	48	33	217
Event Attendance	203	1,179	1,710	1,621	1,343	8,625
Outreach Services	1	2	2	5	1	17
Outreach Attendance	150	33	23	109	8	489
Teacher Units	7	11	6	9	6	41

Adult Programs						
Outreach Services	8	7	7	7	1	36
Outreach Attendance	847	66	54	143	9	1,180
Library Attendance	250	223	240	444	233	1,639
Library Activities	20	22	17	17	16	113
 Young Adult Programs						
Library Attendance	38	77	65	67	52	439
Library Activities	4	9	11	9	8	54
 Computer Usage						
Netbook/iPad Circulation	3,076	2,956	3,254	2,523	2,299	17,277
	12	3	11	10	8	45

	24-Dec	25-Dec	25-Nov
Customer Count	13,546	13,688	14,406
Hours Open	244	259	234
Total Circulation	33,695	32,607	31,784
Adult	11,652	11,135	10,134
Young Adult	1,499	1,346	1,075
Youth	12,019	11,262	11,707
Interlibrary Loan (cf to other)	192	167	160
<i>Interlibrary Loan (other to cf)</i>	119	136	126
CFPL@UNI	20	8	31
WPL	1,222	1,364	1,292
<i>Library of Things</i>	97	109	123
Physical Circulation	25,170	23,743	22,916
Overdrive	6,239	6,634	6,716
Hoopla	1,381	1,590	1,568
Freegal Downloadable Music	905	640	584
eresources Circulation	8,525	8,864	8,868
County	212	166	152
Open Access	5,264	5,138	4,967
Reference Service	372	307	301
Reference Desk	112	120	99
Youth Desk	223	155	180
YA Desk	0	0	0
Circulation	37	32	22
Titles Added	417	170	429
Items Added	511	226	512
Items Withdrawn	1,286	2,295	420
Meeting Room Use	33	44	44
Conference Room	6	20	20
Meeting Room	15	11	11
Co-Lab Room	12	13	13
YA/Youth Area	0	0	0
Youth Programs			
Events/Programs	40	33	48
Event Attendance	1,682	1,343	1,621
Outreach Services	1	1	5
Outreach Attendance	26	8	109
Teacher Units	128	6	9

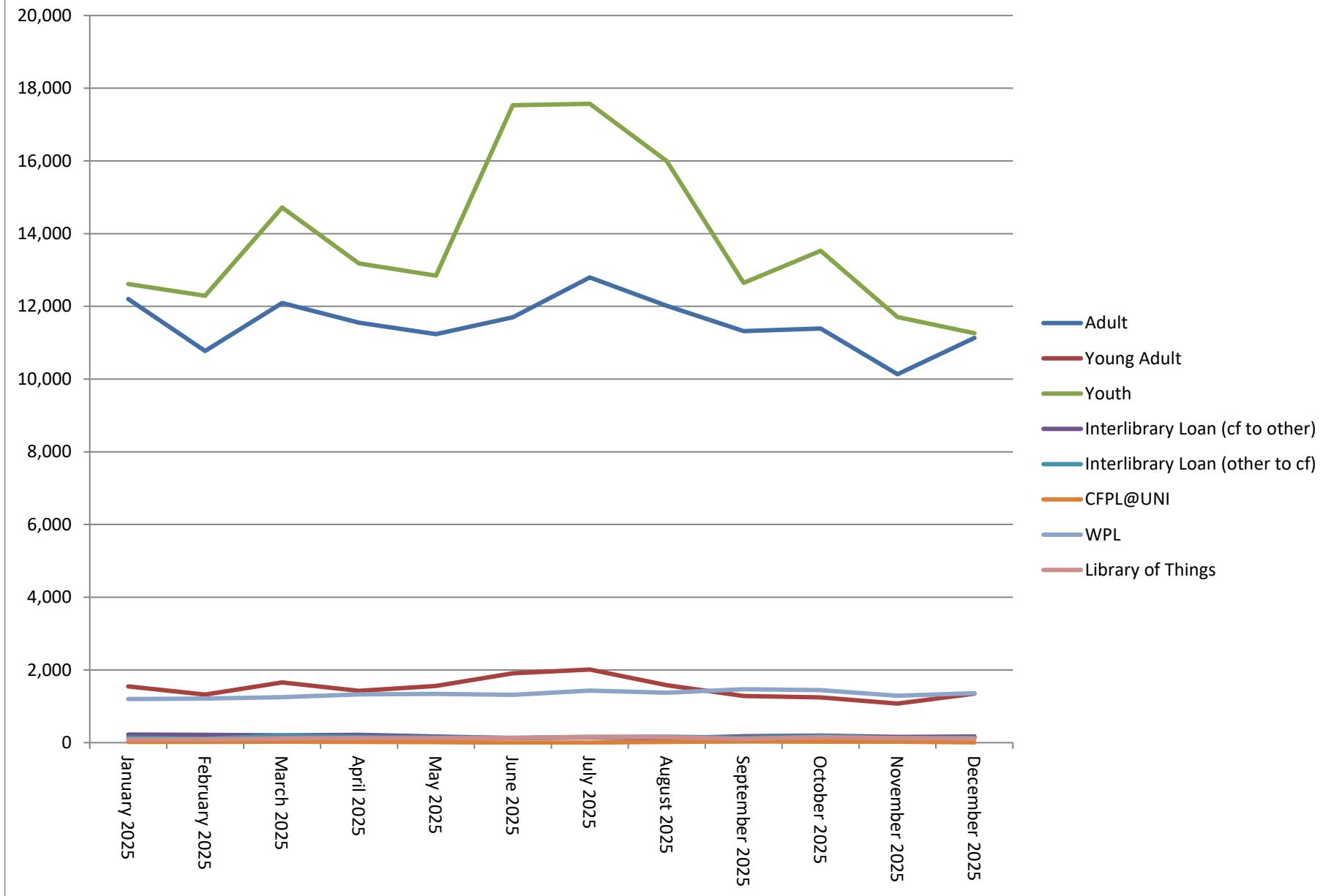
Adult Programs			
Outreach Services	4	1	7
Outreach Attendance	13	9	143
Library Attendance	186	233	444
Library Activities	11	16	17
Young Adult Programs			
Library Attendance	12	52	67
Library Activities	6	8	9
Computer Usage	1,886	2,299	2,523
Netbook/iPad Circulation	4	8	10

		African American Museum	Blank Park Zoo	Botanical of Des Moines	Figge Art Museum	Grout Museum District	Quad Cities Fun Bundle	Science Center of Iowa
2021	November		3			2		2
	December			1		3		2
2022	January			1		2		
	February					3		2
	March		5	3	3	4	4	
	April		3			3		2
	May		10	3	1		4	3
	June		16	7	1	2	3	3
	July		16	4		8	2	6
	August		16	2		1	4	4
	September		8	4	1		4	3
	October		9	2		2	2	3
	November		1			4		1
	December					3		
2023	January		2	1	1	2	1	2
	February		1	3				2
	March		7	6	5	3	3	7
	April		8	8		2		6
	May		13	6		1	1	3
	June		18	6		2	1	4
	July		19	5		4	6	5
	August		19	4		6	6	5
	September		13	5		1	1	5
	October		4			1	2	2
	November		2	1	1		1	1
	December		2	2		1	1	2
2024	January					1		2
	February		2					2
	March		7	6		4	3	3

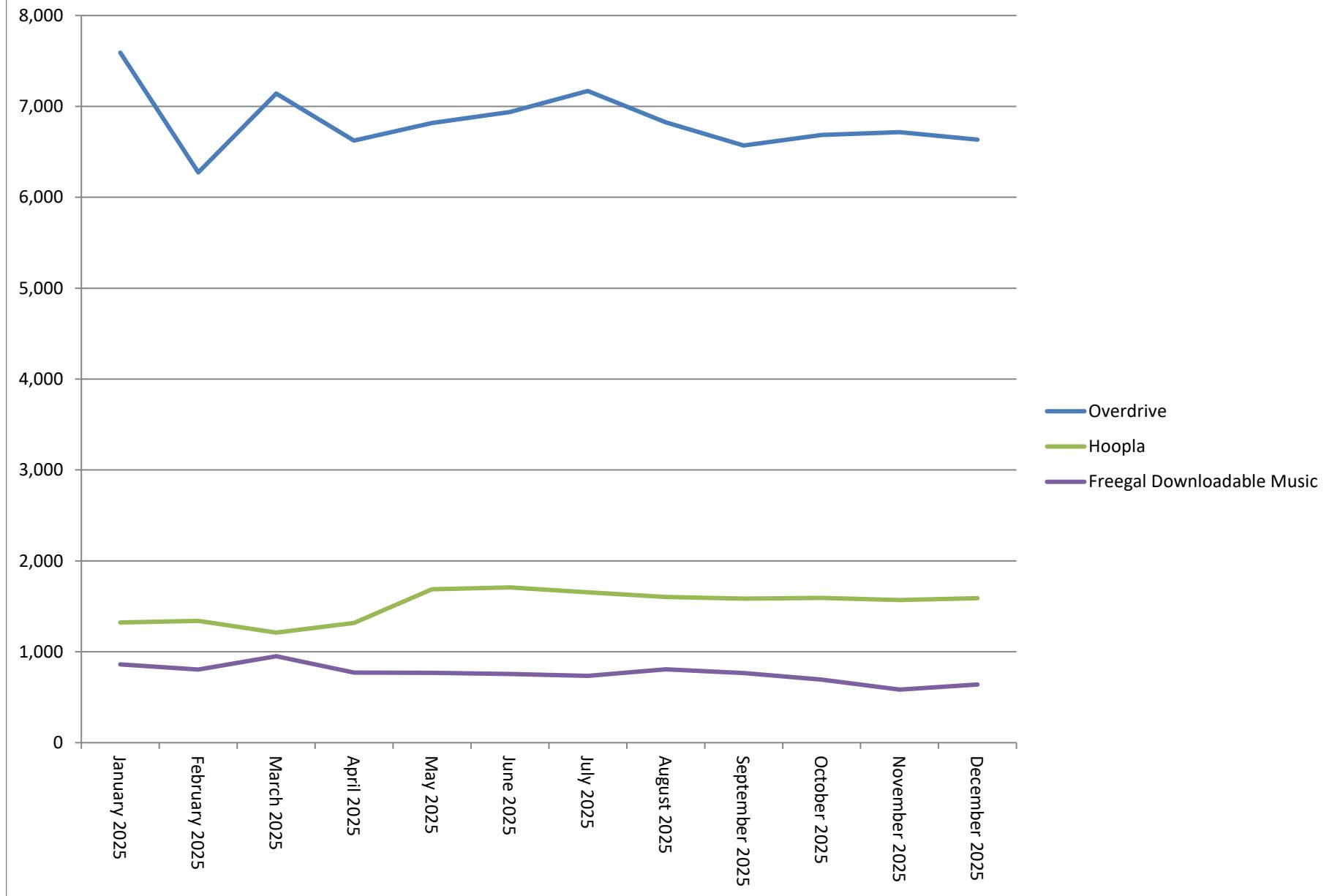
		Blank Park Zoo	Botanical of Des Moines	Grout Museum District	Science Center of Iowa
2024	April	6	5	4	4
	May	10	2	5	2
	June	19	5	9	5
	July	20	6	18	10
	August	16	5	13	7
	September	11	1	3	3
	October	9	1	0	1
	November	0	2	0	0
	December	1	0	4	2
	January	0	0	0	0
	February	0	0	0	0
	March	0	0	0	0
2025	April	0	0	0	0
	May	1	1	0	1
	June	18	9	6	8
	July	13	7	7	12
	August	20	3	13	9
	September	12	0	4	6
	October	6	0	0	2
	November	2	1	1	1
	December	2	2	2	4

Date	Day of Week	Patron Count	
		Curbside	Building
1/1/2026	Thursday		
1/2/2026	Friday	0	687
1/3/2026	Saturday	0	585
1/4/2026	Sunday		256
1/5/2026	Monday	0	650
1/6/2026	Tuesday	0	560
1/7/2026	Wednesday	0	580
1/8/2026	Thursday	0	451
1/9/2026	Friday	0	471
1/10/2026	Saturday	0	662
1/11/2026	Sunday		307
1/12/2026	Monday	0	739
1/13/2026	Tuesday	0	508
1/14/2026	Wednesday	0	638
1/15/2026	Thursday	0	474
1/16/2026	Friday	0	540
1/17/2026	Saturday	0	466
1/18/2026	Sunday		295
1/19/2026	Monday		
1/20/2026	Tuesday	1	605
1/21/2026	Wednesday	0	241
1/22/2026	Thursday	0	525
1/23/2026	Friday	0	326
1/24/2026	Saturday	0	553
1/25/2026	Sunday		322
1/26/2026	Monday	0	605
1/27/2026	Tuesday	0	541
1/28/2026	Wednesday	0	659
1/29/2026	Thursday	0	374
1/30/2026	Friday	0	499
1/31/2026	Saturday	0	635
Total		1	14,754

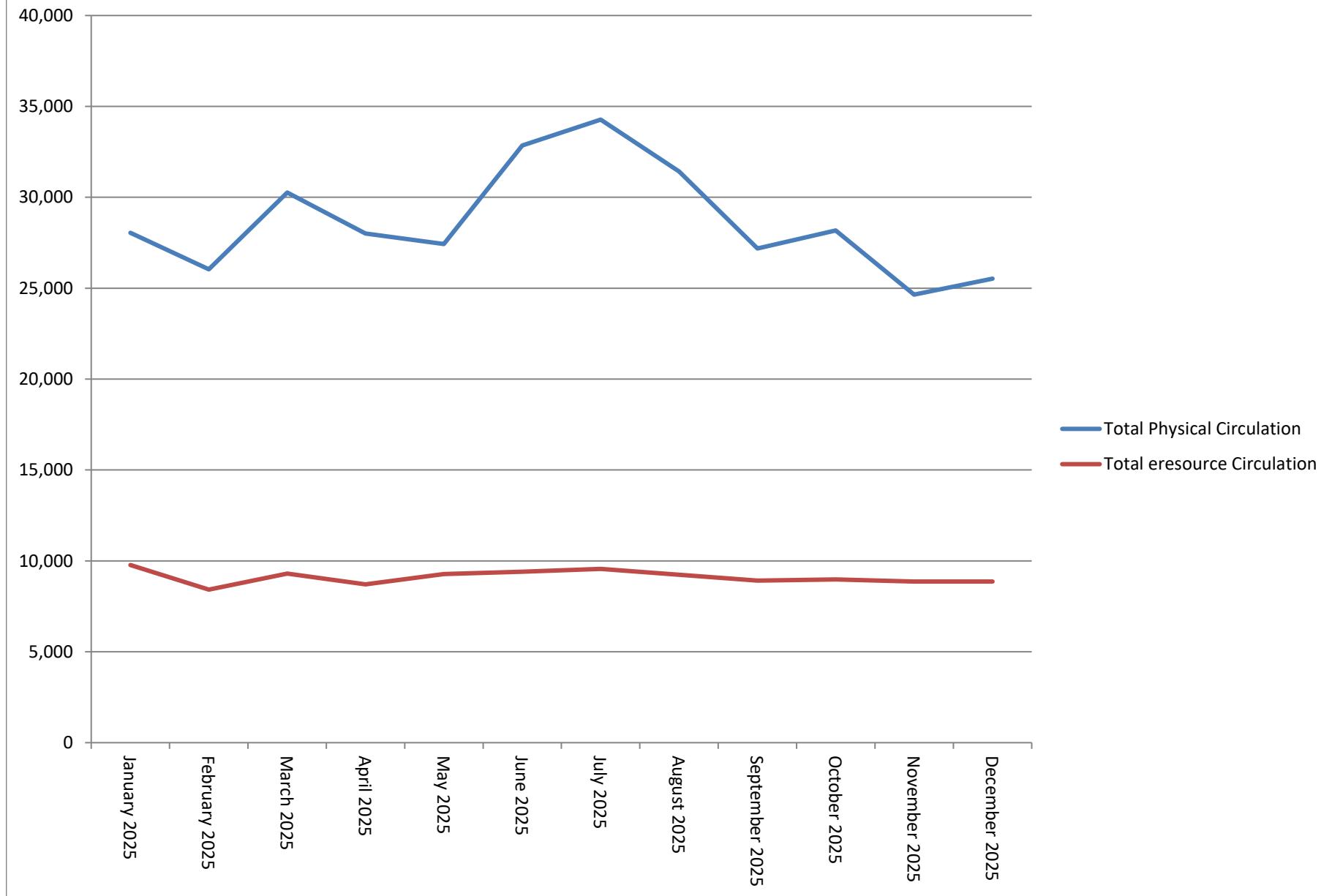
Physical Collection



eResource Collection



Physical VS eResource



Five Year Comparison

Fiscal Year	FY20	FY21	FY22	FY23	FY25
Total Visits to the Library	156,545	52,986	137,981	160,681	178,120
Total Circulation of Books	219,133	175,478	258,962	392,890	397,375
Total Circulation of E-resources	53,543	59,967	53,920	96,008	112,603
Total Program Attendance	23,755	15,444	16,551	12,692	16,116
Total use of Public Computers	16,378	2,880	26,925	19,659	23,551
Total Collection Use	387,166	297,605	419,704	430,097	457,494

Cedar Falls Public Library
SOCIAL MEDIA POLICY

Cedar Falls Public Library observes the following guidelines pertaining to comments on its social media accounts:

In addition to the limitations a website may independently impose, the Library reserves the right to hide or delete any content or comments containing any one or more of the following:

1. Comments not related to the post being commented upon
2. Profane language
3. Comments that promote, foster, or perpetuate discrimination on the basis of race, creed, color, age, religion, gender, marital status, status with regard to public assistance, sex, national origin, disability, gender identity, or sexual orientation.
4. Sexual content or links to sexual content
5. Solicitations or advertisements for commerce
6. Illegal conduct or encouragement of illegal activity
7. Information that may tend to compromise the safety or security of the public or public systems
8. Content that is political campaign-related or promotes a particular candidate, political party, or ballot measure
9. Personal attacks, insults, threats, and hate speech
10. Promotions of organizations or events not related to the content of the site or a particular post

Adopted 2/4/26