

MINUTES
CEDAR FALLS PUBLIC LIBRARY (CFPL)
MEETING
BOARD OF TRUSTEES
November 5, 2025 4:00 PM
Cedar Falls Public Library
Conference Room

Members present: Bessman Taylor, Chadwick, Cormaney, Graziano, Green, Roelofse, Sulentic, Toppin;
Staff present: Daniels, Hosford, Pagel, Stern; Guests present: Hansen, Rodenbeck.

- I. President Sulentic called the meeting to order at 4:00.
- II. Agenda: Corrections/additions/deletions/approval
MOTION: (Bessman Taylor, Graziano) to approve the agenda as presented. Passed.
- III. Minutes: Corrections and approval
MOTION: (Green, Toppin) to approve the minutes as presented. Passed.
- IV. Public Forum
None
- V. Board Training update
Member Bessman Taylor discussed the meeting that she attended recently.
- VI. Communication from Officers: Action appropriate to the communications
None
- VII. Bills: Corrections/additions/deletions/approval
Assistant Daniels noted that there are three bills included after the bill report. President Sulentic inquired if the amount for library utilities is usual for this time of year. Assistant Daniels noted it was. Member Cormaney inquired about the fuel surcharge. Assistant Daniels noted that Ingram calls their shipping charge a fuel surcharge instead, which is why it appears so many times.
MOTION: (Cormaney, Graziano) to approve the September bills. Passed.
 - a. General Fund, Grant Funds
None
 - b. Financial Reports (General, Grants, Foundation Funds)
None
- VIII. Usage Report
None
- IX. Director's Report

a. The Librarians screening

Director Stern noted that about 80 patrons attended the screening, and there have been requests to have a second screening. She noted that there will be a second screening probably in the spring.

b. Exception requests

Director Stern noted that the guest in attendance is here to request an exception to the meeting room policy that allows for up to 12 bookings a year. The guest, Sharon Hansen, discussed why they were seeking an exception to the policy at this time.

c. Annual survey submitted

Director Stern noted that the survey has been submitted, and a copy is attached to the packet. She noted that she will be including the information in her presentation to the Cedar Falls City Council.

d. Strategic planning draft

Director Stern noted that a draft has been created, and after some revising, it will be presented soon for comments, ideas, etc.

e. Miscellaneous

Director Stern noted that the Carnegie Foundation is giving the library a \$10,000 gift due to the library starting out as a Carnegie library.

X. Reports from Department Heads

a. Public Services Librarian

Librarian Pagel noted that there are various programs coming up over the next month. She noted that there will be some gardening programs, more Nature Quest programs, and FableCon is scheduled for the 15th. Librarian Pagel noted that the purchasing of materials has increased since the library was set up with a new vendor to replace a previous book vendor.

b. Youth Librarian

Librarian Hosford noted that the results of the recent scary story contest have been posted, and that this month is Dinovember. She then discussed the upcoming family photo program, Travel Thursdays, the stuffies sleepover, etc. Librarian Hosford noted that the new youth desk has been installed, and that it was paid for via FOTL funds.

XI. Referred for Board Action

a. Approve policies as revised:

MOTION: (Chadwick, Bessman Taylor) to approve all policies as revised.

i. 3D Printer

ii. Art Collection

iii. Co-Lab

b. Approve library closings for 2026

Director Stern noted that the method for choosing the days was the same method used in previous years.

MOTION: (Chadwick, Graziano) to approve library closings for 2026.

c. Approve serving wine and/or beer at three library programs for adults:

Director Stern noted that Assistant Greco is the employee that would like to hold these programs at the center next door for patrons 21 and over. She noted that Assistant Greco will follow the policy regarding serving patrons.

MOTION: (Cormaney, Chadwick) to approve serving wine and/or beer at all three library programs for adults.

- i. February 26, 2026: Wine & Chocolate Tasting
- ii. March 26, 2026: Easels & Elixirs Paint & Sip
- iii. March 29, 2026: Bookish Brunch & Book Swap

d. Approve exception to Library Meeting Room Policy for Boy Scout Troop 99

Whether to make an exception to the policy based upon the information provided earlier happened. Some alternatives were suggested for the group, as well as what type of exception should be offered if one was approved. Member Green suggested making an exception to the policy to offer the group three additional meetings since that would carry the group through the end of this year, and then the restriction would be reset. This exception is the one that was voted on.

MOTION: (Green, Roelofse) to approve exception to Library Meeting Room Policy for Boy Scout Troop 99.

XII. Reports of Standing and Special Committees: Action appropriate to the reports

a. Friends of the Library

Member Toppin gave an update regarding how well the fundraiser went. She noted that they will be working on a rebrand of the Book Nook.

b. Finance: Meeting Wed., November 19 at 4 p.m.

Director Stern noted that members can attend in her office, but a link will also be sent out for those that cannot.

c. Personnel

None

d. Library Art

None

XIII. Unfinished business

None

XIV. New business

None

XV. Adjournment

Motion to adjourn (Bessman Taylor, Roelofse). Passed. Meeting adjourned at 4:45.

Respectfully submitted,

Timothy Daniels, Secretary Pro-Tem