AGENDA
CEDAR FALLS PUBLIC LIBRARY (CFPL)
MEETING
BOARD OF TRUSTEES
November 5, 2025 4:00 PM
Cedar Falls Public Library
Conference Room

I. Call to order

II. Agenda: Corrections/additions/deletions/approval

III. Minutes: Corrections and approval

IV. Public Forum

V. Board Training update

VI. Communication from Officers: Action appropriate to the communications

VII. Bills: Corrections/additions/deletions/approval
   a. General Fund, Grant Funds
   b. Financial Reports (General, Grants, Foundation Funds)

VIII. Usage Report

IX. Director's Report
   a. The Librarians screening
   b. Exception requests
   c. Annual survey submitted
   d. Strategic planning draft
   e. Miscellaneous

X. Reports from Department Heads
   a. Public Services Librarian
   b. Youth Librarian

XI. Referred for Board Action
   a. Approve policies as revised:
      i. 3D Printer
      ii. Art Collection
      iii. Co-Lab

b. Approve library closings for 2026
c. Approve serving wine and/or beer at three library programs for adults:
    i. February 26, 2026: Wine & Chocolate Tasting
    ii. March 26, 2026: Easels & Elixirs Paint & Sip
    iii. March 29, 2026: Bookish Brunch & Book Swap
d. Approve exception to Library Meeting Room Policy for Boy Scout Troop 99

XII. Reports of Standing and Special Committees: Action appropriate to the reports
a. Friends of the Library
b. Finance: Meeting Wed., November 19 at 4 p.m.
c. Personnel
d. Library Art

XIII. Unfinished business

XIV. New business

XV. Adjournment

DRAFT

MINUTES
CEDAR FALLS PUBLIC LIBRARY (CFPL)
MEETING
BOARD OF TRUSTEES
October 1, 2025 4:00 PM
Cedar Falls Public Library
Conference Room

DRAFT

Members present: Bessman Taylor, Blair-Broeker, Chadwick, Cormaney, Graziano, Green, Roelofse, Toppin; Staff present: Daniels, Hosford, Pagel, Stern.

I. Vice President Cormaney called the meeting to order at 4:00.

II. Agenda: Corrections/additions/deletions/approval
MOTION: (Blair-Broeker, Green) to approve the agenda as presented. Passed.

III. Minutes: Corrections and approval
MOTION: (Blair-Broeker, Graziano) to approve the minutes as presented. Passed.

IV. Public Forum
None

V. Board Training update
Vice President Cormaney inquired if the simulation during the inservice counts. It was noted it did, so the members that were in attendance will get credit for participating. Member Bessman Taylor noted that she has not done anything more regarding the training discussed during the last meeting but will work on this more soon.

VI. Communication from Officers: Action appropriate to the communications
None

VII. Bills: Corrections/additions/deletions/approval
Assistant Daniels noted that there is an additional bill included after the report.
MOTION: (Blair-Broeker, Chadwick) to approve the September bills. Passed.
a. General Fund, Grant Funds
None
b. Financial Reports (General, Grants, Foundation Funds)
None

VIII. Usage Report
Assistant Daniels noted that he added in an ILL graph based upon the discussion at the last meeting.

IX. Director's Report

a. Staff inservice report

Director Stern noted that she believes it was a success and shared some of the positive feedback that she heard. She noted that the film that was watched during the inservice is going to have a public exhibition on October 22nd at 6 PM.

b. Policy revisions

Director Stern noted that there are some policies that need to be revised. The decision could be made to make no changes, but that would put us in violation of recent legislation.

c. Replacement of conference room chairs

Director Stern noted that the chairs will be replaced on the 3rd.

d. Miscellaneous

Director Stern noted that Sally Timmer will have an upcoming presentation on estate planning. She noted that she has received the contract from Black Hawk Country, so Secretary Chadwick will need to sign it.

X. Reports from Department Heads

a. Public Services Librarian

Librarian Pagel noted that adult programming is doing well. She noted that a program regarding witches and witch hunting did well. Librarian Pagel noted that a resume workshop, some crafting programs, book folding programs, and a bedazzle your book program will be happening soon.

b. Youth Librarian

Librarian Hosford noted that the second part of Fable's birthday party went well. She noted that she would begin planning for the next party soon. Librarian Hosford noted that October is mainly the usual programming, and there will be a spooky puppet show this month. She noted that the new youth desk should be here soon, and that Librarian Pagel and herself are taking a management training session.

XI. Referred for Board Action

a. Approve CFPL Mission and Values Statements as revised

Some options were discussed regarding potential changes. Member Blair Broeker suggested changing the red portion to "Belonging," and add an "s" to "difference" on the next line. This is the suggestion that was voted on.

MOTION: (Blair-Broeker, Graziano) to approve CFPL Mission and Values Statements as revised. Passed.

b. Approve CFPL Collection Development policy as revised

Some potential changes were discussed in addition to the suggested changes. The changes that were presented were voted on.

MOTION: (Bessman Taylor, Blair-Broeker) to approve CFPL Collection Development policy as revised. Passed.

XII. Reports of Standing and Special Committees: Action appropriate to the reports

a. Friends of the Library

Member Toppin noted that 41 people have signed up so far for the upcoming fundraising event. She noted that they also have a new stamp to use in the books that are sold in the Book Nook.

b. Finance: Meeting Wed., November 19 at 4 p.m.

Member Blair-Broeker noted that he will be absent.

c. Personnel

None

d. Library Art

None

XIII. Unfinished business

None

XIV. New business

None

XV. Adjournment

Motion to adjourn (Bessman Taylor, Roelofse). Passed. Meeting adjourned at 4:44.

Respectfully submitted,
Timothy Daniels, Secretary Pro-Tem

LIBRARY BILL REPORT
11/5/2025

FUND	VENDOR NAME	ACCOUNT #	AMOUNT	DESCRIPTION 1	DESCRIPTION 2
GENERAL	BAKER & TAYLOR BOOKS	89-20	$ 38.28	ADULT BOOKS	
GENERAL	BAKER & TAYLOR BOOKS	89-20	$ 160.08	ADULT BOOKS	
GENERAL	BAKER & TAYLOR BOOKS	89-20	$ 161.74	ADULT BOOKS	
	BAKER & TAYLOR BOOKS Total		$ 360.10		
GENERAL	BAKER & TAYLOR ENTERTAINMENT	89-25	$ 21.00	ADULT VIDEOS	
GENERAL	BAKER & TAYLOR ENTERTAINMENT	89-25	$ 38.46	ADULT VIDEOS	
	BAKER & TAYLOR ENTERTAINMENT Total		$ 59.46		
GENERAL	BRAOD REACH BOOKS	89-22	$ 860.03	YOUTH BOOKS	
	BRAOD REACH BOOKS Total		$ 860.03		
GENERAL	CAMP DOUGH PRODUCTIONS	89-33	$ 300.00	FOTL: ADULT-SPEAKER FEE	
	CAMP DOUGH PRODUCTIONS Total		$ 300.00		
GENERAL	CEDAR FALLS UTILITIES	85-01	$ 4,960.23	LIBRARY UTILITIES	
	CEDAR FALLS UTILITIES Total		$ 4,960.23		
GENERAL	CENTER POINT LARGE PRINT	89-23	$ 51.54	LARGE PRINT BOOKS (MEM	POOCK)
	CENTER POINT LARGE PRINT Total		$ 51.54		
GENERAL	CITY LAUNDERING CO.	86-01	$ 116.58	FIRST AID SUPPLY SERVICE-	LIBRARY
	CITY LAUNDERING CO. Total		$ 116.58		
GENERAL	DES MOINES BORANICAL CENT	89-34	$ 300.00	RAY 2RMB ADVENTURE PASS-	PASSES
	DES MOINES BORANICAL CENT Total		$ 300.00		
GENERAL	DOELY, NOAH	89-34	$ 150.00	RAY 2 RMB NATURE QUEST-	PRESENTER FEE
	DOELY, NOAH Total		$ 150.00		
GENERAL	GORDON FLESCH COMPANY	81-91	$ 14.33	COPER CONTRACT OVERAGE	40CC24

GENERAL	GORDON FLESCH COMPANY	81-91	$ 129.79	COPER CONTRACT OVERAGE	40CC24
GENERAL	GORDON FLESCH COMPANY	81-91	$ 855.96	COPER CONTRACT	40CC24
	GORDON FLESCH COMPANY Total		$ 1,000.08		
GENERAL	INGRAM LIBRARY SERVICES	89-22	$ (13.59)	YOUTH BOOKS CREDIT MEMO	DUE TO MISSING ITEM
GENERAL	INGRAM LIBRARY SERVICES	71-11	$ 3.00	FUEL SURCHARGE	
GENERAL	INGRAM LIBRARY SERVICES	71-11	$ 3.00	FUEL SURCHARGE	
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GENERAL	INGRAM LIBRARY SERVICES	71-11	$ 3.00	FUEL SURCHARGE	
GENERAL	INGRAM LIBRARY SERVICES	71-11	$ 3.00	FUEL SURCHARGE	
GENERAL	INGRAM LIBRARY SERVICES	89-20	$ 16.10	ADULT BOOKS	
GENERAL	INGRAM LIBRARY SERVICES	89-20	$ 17.24	ADULT BOOKS	
GENERAL	INGRAM LIBRARY SERVICES	89-20	$ 17.25	ADULT BOOKS	
GENERAL	INGRAM LIBRARY SERVICES	89-23	$ 20.40	LARGE PRINT BOOKS (MEM	POOCK)
GENERAL	INGRAM LIBRARY SERVICES	89-23	$ 20.40	LARGE PRINT BOOKS (MEM	POOCK)
GENERAL	INGRAM LIBRARY SERVICES	89-24	$ 21.99	ADULT CD BOOKS	
GENERAL	INGRAM LIBRARY SERVICES	89-22	$ 27.57	YOUTH BOOKS	
GENERAL	INGRAM LIBRARY SERVICES	89-22	$ 31.60	YOUTH BOOKS	
GENERAL	INGRAM LIBRARY SERVICES	89-20	$ 33.24	ADULT BOOKS	
GENERAL	INGRAM LIBRARY SERVICES	89-20	$ 33.92	ADULT BOOKS	
GENERAL	INGRAM LIBRARY SERVICES	89-21	$ 33.95	YOUNG ADULT BOOKS	
GENERAL	INGRAM LIBRARY SERVICES	89-20	$ 35.08	ADULT BOOKS	
GENERAL	INGRAM LIBRARY SERVICES	89-22	$ 36.07	YOUTH BOOKS	
GENERAL	INGRAM LIBRARY SERVICES	89-20	$ 38.53	ADULT BOOKS	
GENERAL	INGRAM LIBRARY SERVICES	89-23	$ 38.94	LARGE PRINT BOOKS (MEM	POOCK)
GENERAL	INGRAM LIBRARY SERVICES	89-33	$ 53.27	FOTL:YA-YOUNG ADULT BOOKS	

GENERAL	INGRAM LIBRARY SERVICES	89-20	$ 70.73	ADULT BOOKS	
GENERAL	INGRAM LIBRARY SERVICES	89-21	$ 82.95	YOUNG ADULT BOOKS	
GENERAL	INGRAM LIBRARY SERVICES	89-20	$ 88.41	ADULT BOOKS	
GENERAL	INGRAM LIBRARY SERVICES	89-22	$ 111.06	YOUTH BOOKS	
GENERAL	INGRAM LIBRARY SERVICES	89-21	$ 123.90	YOUNG ADULT BOOKS	
GENERAL	INGRAM LIBRARY SERVICES	89-23	$ 153.98	LARGE PRINT BOOKS (MEM	POOCK)
GENERAL	INGRAM LIBRARY SERVICES	89-22	$ 158.15	YOUTH BOOKS	
GENERAL	INGRAM LIBRARY SERVICES	89-20	$ 168.41	ADULT BOOKS	
GENERAL	INGRAM LIBRARY SERVICES	89-20	$ 208.11	ADULT BOOKS	
GENERAL	INGRAM LIBRARY SERVICES	89-20	$ 352.68	ADULT BOOKS	
GENERAL	INGRAM LIBRARY SERVICES	89-20	$ 461.67	ADULT BOOKS	
GENERAL	INGRAM LIBRARY SERVICES	89-21	$ 642.17	YOUNG ADULT BOOKS	
GENERAL	INGRAM LIBRARY SERVICES	89-20	$ 961.67	ADULT BOOKS	
GENERAL	INGRAM LIBRARY SERVICES	89-20	$ 981.32	ADULT BOOKS	
GENERAL	INGRAM LIBRARY SERVICES	89-22	$ 984.52	YOUTH BOOKS	
GENERAL	INGRAM LIBRARY SERVICES	89-22	$ 1,573.78	YOUTH BOOKS	
	INGRAM LIBRARY SERVICES Total		$ 7,633.47		
GENERAL	KIRK GROSS COMPANY	89-34	$ 5,754.50	BUILDING 2 RMB CONFERENCE	ROOM CHAIRS
GENERAL	KIRK GROSS COMPANY	92-01	$ 5,754.50	CONFERENCE ROOM CHAIRS	
	KIRK GROSS COMPANY Total		$ 11,509.00		
GENERAL	MCCLOUD PEST SOLUTIONS	86-01	$ 325.00	PEST INSPECTION SERVICE	
	MCCLOUD PEST SOLUTIONS Total		$ 325.00		
GENERAL	MIDWEST TAPE, LLC	89-24	$ 26.98	ADULT CD MUSIC	
GENERAL	MIDWEST TAPE, LLC	89-25	$ 37.48	ADULT VIDEOS	
GENERAL	MIDWEST TAPE, LLC	89-25	$ 108.68	ADULT VIDEOS	
GENERAL	MIDWEST TAPE, LLC	89-25	$ 146.19	ADULT VIDEOS	
GENERAL	MIDWEST TAPE, LLC	89-25	$ 198.67	ADULT VIDEOS	
GENERAL	MIDWEST TAPE, LLC	89-25	$ 209.91	ADULT VIDEOS	
	MIDWEST TAPE, LLC Total		$ 727.91		
GENERAL	MISC AP VENDOR	83-05	$ 398.61	HOTEL:SITZMAN- ST. LOUIS	11/11/25-11/13/25
	MISC AP VENDOR Total		$ 398.61		
GENERAL	OFFICE EXPRESS OFFICE PRO	89-19	$ 58.88	AAA BATTERIES	

GENERAL	OFFICE EXPRESS OFFICE PRO	71-01	$ 91.25	3 1/8 X 660, 1" CORE	THERMAL RECEIPT ROLLS
GENERAL	OFFICE EXPRESS OFFICE PRO	71-02	$ 139.65	SHARPIES	
	OFFICE EXPRESS OFFICE PRO Total		$ 289.78		
GENERAL	OVERDRIVE, INC.	89-46	$ 43.99	YOUTH E-BOOKS	
GENERAL	OVERDRIVE, INC.	89-42	$ 50.00	ADULT E-BOOKS	
GENERAL	OVERDRIVE, INC.	89-42	$ 55.00	ADULT E-BOOKS	
GENERAL	OVERDRIVE, INC.	89-42	$ 59.99	ADULT E-BOOKS	
GENERAL	OVERDRIVE, INC.	89-42	$ 59.99	ADULT E-BOOKS	
GENERAL	OVERDRIVE, INC.	89-42	$ 59.99	ADULT E-BOOKS	
GENERAL	OVERDRIVE, INC.	89-42	$ 64.99	ADULT AUDIO BOOKS	
GENERAL	OVERDRIVE, INC.	89-42	$ 64.99	ADULT AUDIO BOOKS	
GENERAL	OVERDRIVE, INC.	89-42	$ 69.99	ADULT AUDIO BOOKS	
GENERAL	OVERDRIVE, INC.	89-42	$ 76.00	ADULT AUDIO BOOKS	
GENERAL	OVERDRIVE, INC.	89-42	$ 77.50	ADULT E-BOOKS	
GENERAL	OVERDRIVE, INC.	89-42	$ 104.98	ADULT AUDIO BOOKS	
GENERAL	OVERDRIVE, INC.	89-42	$ 135.98	ADULT AUDIO BOOKS	
GENERAL	OVERDRIVE, INC.	89-42	$ 199.97	ADULT AUDIO BOOKS	
GENERAL	OVERDRIVE, INC.	89-42	$ 412.28	ADULT E-BOOKS	
GENERAL	OVERDRIVE, INC.	89-42	$ 888.85	ADULT AUDIO BOOKS	
GENERAL	OVERDRIVE, INC.	89-46	$ 917.67	YOUNG ADULT E-BOOKS	
GENERAL	OVERDRIVE, INC.	89-46	$ 1,190.73	YOUNG ADULT AUDIO BOOKS	
	OVERDRIVE, INC. Total		$ 4,532.89		
GENERAL	PLAYAWAY PRODUCTS	89-37	$ 53.24	YOUNG ADULT PLAYAWAY	AUDIO
GENERAL	PLAYAWAY PRODUCTS	89-24	$ 265.46	ADULT PLAYAWAY AUDIO	
GENERAL	PLAYAWAY PRODUCTS	89-24	$ 527.17	ADULT PLAYAWAYS	
	PLAYAWAY PRODUCTS Total		$ 845.87		
GENERAL	QUADIENT FINANCE USA, INC	72-99	$ 450.00	POSTAGE	
	QUADIENT FINANCE USA, INC Total		$ 450.00		
GENERAL	RED BRICK RESOURCES	89-22	$ 819.03	YOUTH BOOKS	
	RED BRICK RESOURCES Total		$ 819.03		
GENERAL	SHRED-IT USA	81-91	$ 58.99	DOCUMENT DESTRUCTION	
	SHRED-IT USA Total		$ 58.99		

GENERAL	VAN DEEST, KIM	89-33	$ 75.00	FOTL:ADULT-PRESENTER
GENERAL	VAN DEEST, KIM	89-33	$ 75.00	FOTL:ADULT-PRESENTER
	VAN DEEST, KIM Total		$ 150.00	
GENERAL	VESTIS	86-01	$ 23.55	LIBRARY MAT SERVICE
GENERAL	VESTIS	86-01	$ 23.55	LIBRARY MAT SERVICE
	VESTIS Total		$ 47.10	
	Total Vendor Payments		$ 35,945.67	

FUND	VENDOR NAME	ACCOUNT #	AMOUNT	DESCRIPTION 1	DESCRIPTION 2
GENERAL	US BANK	89-33	$ 249.67	4IMPRINT	FOTL:ADULT-TOTE BAGS
			$ 249.67	**4IMPRINT Total**	
GENERAL	US BANK	89-33	$ 26.59	AMAZON MKTPL	FOTL:YA-WINDOW SCREEN
GENERAL	US BANK	71-01	$ 19.62	AMAZON MKTPL	PAPER CUTTER BLADES
GENERAL	US BANK	89-33	$ 40.58	AMAZON MKTPL	FOTL:ADULT-WRENCHES
GENERAL	US BANK	89-22	$ 18.96	AMAZON MKTPL	YOUTH BOOKS
GENERAL	US BANK	89-33	$ 8.98	AMAZON MKTPL	FOTL:YOUTH-BEDAZZLING
GENERAL	US BANK	89-47	$ 29.60	AMAZON MKTPL	3: KEY TAGS
GENERAL	US BANK	89-20	$ 282.89	AMAZON MKTPL	ADULT BOOKS
GENERAL	US BANK	89-33	$ 53.97	AMAZON MKTPL	FOTL:YOUTH-GRAD. CAPS
GENERAL	US BANK	89-33	$ 88.39	AMAZON MKTPL	FOTL:YOUTH-CLAY, SAND,
GENERAL	US BANK	89-33	$ 26.59	AMAZON MKTPL	FOTL:YOUTH-POPCORN BOXES
GENERAL	US BANK	89-22	$ 6.43	AMAZON MKTPL	YOUTH BOOKS
GENERAL	US BANK	89-19	$ 20.18	AMAZON MKTPL	RULERS
GENERAL	US BANK	89-33	$ 38.65	AMAZON MKTPL	FOTL:COLAB-QUILLING BOARD
GENERAL	US BANK	89-20	$ 24.36	AMAZON MKTPL	ADULT BOOKS
GENERAL	US BANK	89-47	$ 60.57	AMAZON MKTPL	BINOCULARS & BATTERIES
GENERAL	US BANK	89-33	$ 13.98	AMAZON MKTPL	FOTL:ADULT-RICE PAPER
GENERAL	US BANK	89-33	$ 34.28	AMAZON MKTPL	FOTL:ADULT-INK
GENERAL	US BANK	89-20	$ 24.19	AMAZON MKTPL	ADULT BOOKS
GENERAL	US BANK	89-37	$ 28.35	AMAZON MKTPL	YOUNG ADULT CD BOOKS
GENERAL	US BANK	89-33	$ 53.55	AMAZON MKTPL	FOTL:YOUTH-STICKERS,
GENERAL	US BANK	89-33	$ 41.06	AMAZON MKTPL	FOTL:ADULT-CANDY

GENERAL	US BANK	89-33	$ 68.01	AMAZON MKTPL	FOTL:COLAB-CARDSTOCK &
GENERAL	US BANK	89-33	$ 97.00	AMAZON MKTPL	FOTL:YOUTH-EMBROIDERY
GENERAL	US BANK	89-33	$ 97.01	AMAZON MKTPL	FOTL:ADULT:EMBROIDERY
GENERAL	US BANK	89-33	$ 19.08	AMAZON MKTPL	FOTL:YOUTH-MOSS & PEBBLES
GENERAL	US BANK	71-01	$ 16.99	AMAZON MKTPL	PHONE CHARGERS
GENERAL	US BANK	89-47	$ 275.84	AMAZON MKTPL	GAMES, BINOCULARS, CARRY
GENERAL	US BANK	89-33	$ 26.58	AMAZON MKTPL	FOTL:YOUTH-PASSPORTS
GENERAL	US BANK	89-33	$ 27.17	AMAZON MKTPL	FOL:YOUTH-STICKERS, PARTY
GENERAL	US BANK	89-33	$ 9.95	AMAZON MKTPL	FOTL:YOUTH-DOLL TIGHTS
GENERAL	US BANK	89-33	$ 45.32	AMAZON MKTPL	FOTL:YOUTH-SHELVING UNIT
GENERAL	US BANK	89-33	$ 167.87	AMAZON MKTPL	FOTL:YA-PAINT & TOTE BAGS
GENERAL	US BANK	89-47	$ 10.99	AMAZON MKTPL	CALCULATOR BATTERY
GENERAL	US BANK	89-21	$ 11.17	AMAZON MKTPL	YOUNG ADULT BOOKS
GENERAL	US BANK	89-22	$ 10.76	AMAZON MKTPL	YOUTH BOOKS
GENERAL	US BANK	89-22	$ (30.86)	AMAZON MKTPL	YOUTH BOOKS REFUND
			$ 1,794.65	**AMAZON MKTPL Total**	
GENERAL	US BANK	89-33	$ 121.06	AMAZON RETA	FOTL:ADULT-HOSE & REEL
GENERAL	US BANK	89-22	$ 16.80	AMAZON RETA	YOUTH BOOKS
GENERAL	US BANK	89-33	$ 37.40	AMAZON RETA	FOTL:ADULT-SUCKERS
GENERAL	US BANK	89-22	$ 12.34	AMAZON RETA	YOUTH BOOKS
GENERAL	US BANK	89-25	$ 119.70	AMAZON RETA	ADULT VIDEOS
GENERAL	US BANK	89-20	$ 11.38	AMAZON RETA	ADULT BOOKS
GENERAL	US BANK	89-20	$ 26.76	AMAZON RETA	ADULT BOOKS
GENERAL	US BANK	71-01	$ 79.80	AMAZON RETA	1/2" REMOVABLE TAPE
GENERAL	US BANK	89-22	$ 103.82	AMAZON RETA	YOUTH BOOKS
GENERAL	US BANK	89-23	$ 40.99	AMAZON RETA	LP BOOKS (MEM POOCK)
GENERAL	US BANK	89-20	$ 7.25	AMAZON RETA	ADULT BOOKS
GENERAL	US BANK	89-20	$ 14.99	AMAZON RETA	ADULT BOOKS
GENERAL	US BANK	89-22	$ 11.19	AMAZON RETA	YOUTH BOOKS
GENERAL	US BANK	89-33	$ 31.20	AMAZON RETA	FOTL:YOUTH-YOUTH BOOKS
GENERAL	US BANK	89-23	$ 23.82	AMAZON RETA	LP BOOKS (MEM POOCK)
GENERAL	US BANK	89-20	$ 47.14	AMAZON RETA	ADULT BOOKS
GENERAL	US BANK	89-23	$ 27.74	AMAZON RETA	LP BOOKS (MEM POOCK)
GENERAL	US BANK	89-20	$ 17.59	AMAZON RETA	ADULT BOOKS
GENERAL	US BANK	89-23	$ 19.20	AMAZON RETA	LP BOOKS (MEM POOCK)
GENERAL	US BANK	89-22	$ 35.71	AMAZON RETA	YOUTH BOOKS

GENERAL	US BANK	89-21	$ 11.74	AMAZON RETA	YOUNG ADULT BOOKS
GENERAL	US BANK	89-21	$ 82.70	AMAZON RETA	YOUNG ADULT BOOKS
GENERAL	US BANK	89-22	$ 12.34	AMAZON RETA	YOUTH BOOKS
GENERAL	US BANK	89-21	$ 12.00	AMAZON RETA	YOUNG ADULT BOOKS
GENERAL	US BANK	89-20	$ 17.95	AMAZON RETA	ADULT BOOKS
GENERAL	US BANK	89-25	$ 26.87	AMAZON RETA	ADULT VIDEOS
GENERAL	US BANK	89-22	$ 20.54	AMAZON RETA	YOUTH BOOKS
GENERAL	US BANK	89-21	$ 77.30	AMAZON RETA	YOUNG ADULT BOOKS
GENERAL	US BANK	89-25	$ 7.50	AMAZON RETA	ADULT VIDEOS
GENERAL	US BANK	89-36	$ 61.40	AMAZON RETA	YOUTH VIDEOS
GENERAL	US BANK	89-22	$ 16.80	AMAZON RETA	YOUTH BOOKS
GENERAL	US BANK	89-20	$ 39.18	AMAZON RETA	ADULT BOOKS
			$ 1,192.20	**AMAZON RETA Total**	
GENERAL	US BANK	89-33	$ 16.89	AUNT FLOW FUNDING	FOTL:YA-PERIOD PADS
GENERAL	US BANK	89-33	$ 50.67	AUNT FLOW FUNDING	FOTL:YOUTH-PERIOD PADS
GENERAL	US BANK	89-33	$ 84.44	AUNT FLOW FUNDING	FOTL:ADULT-PERIOD PADS
			$ 152.00	**AUNT FLOW FUNDING Total**	
GENERAL	US BANK	71-11	$ 129.00	B2B PRIME*BZ9MS2I73	FY26 AMAZON PRIME RENEWAL
			$ 129.00	**B2B PRIME*BZ9MS2I73 Total**	
GENERAL	US BANK	89-34	$ 200.00	BLANK PARK ZOO	RAY 2RMB ADVENTURE-PASSES
GENERAL	US BANK	89-34	$ 250.00	BLANK PARK ZOO	RAY 2RMB ADVENTURE-PASSES
			$ 450.00	**BLANK PARK ZOO Total**	
GENERAL	US BANK	89-33	$ 28.08	CHICAGO BOOKS & JOURNALS	FOTL:OUTREACH-BOOKMARKS
GENERAL	US BANK	89-20	$ 58.40	CHICAGO BOOKS & JOURNALS	ADULT BOOKS
			$ 86.48	**CHICAGO BOOKS & JOURNALS Total**	
GENERAL	US BANK	89-33	$ (0.49)	ETSY	FOTL:YOUTH-TAX REFUND
GENERAL	US BANK	89-33	$ 11.90	ETSY	FOTL:YOUTH-DOLL SHOES
			$ 11.41	**ETSY Total**	
GENERAL	US BANK	89-33	$ 22.73	FAREWAY STORES #974	FOTL:YA-COOKIES & CUPS
			$ 22.73	**FAREWAY STORES #974 Total**	

GENERAL	US BANK	89-33	$ 19.98	FLEET FARM 5600	FOTL:YA-EARPLUGS
GENERAL	US BANK	89-33	$ 48.97	FLEET FARM 5600	FOTL:YA-SAND & CANDY
			$ 68.95	**FLEET FARM 5600 Total**	
GENERAL	US BANK	89-34	$ 450.00	GROUT MUSEUM OF HISTOR	RAY 2RMB ADVENTURE-PASSES
			$ 450.00	**GROUT MUSEUM OF HISTOR Total**	
GENERAL	US BANK	89-33	$ 36.92	HOBBY-LOBBY #0135	FOTL:COLAB-VASES
			$ 36.92	**HOBBY-LOBBY #0135 Total**	
GENERAL	US BANK	89-33	$ 26.94	HOBBY-LOBBY #0178	FOTL:COLAB-VASES
			$ 26.94	**HOBBY-LOBBY #0178 Total**	
GENERAL	US BANK	89-33	$ 29.97	HY-VEE CEDAR FALLS 1052	FOTL:OUTREACH-CANDY
GENERAL	US BANK	83-06	$ 330.00	HY-VEE CEDAR FALLS 1052	FOOD FOR INSERVICE
			$ 359.97	**HY-VEE CEDAR FALLS 1052 Total**	
GENERAL	US BANK	81-91	$ 115.00	INTUIT *QBOOKS ONLINE	QUICKBOOKS MONTHLY SUB.
			$ 115.00	**INTUIT *QBOOKS ONLINE Total**	
GENERAL	US BANK	83-06	$ 49.00	LIBRARYWORKS/MODLIBAWD	CONFERENCE REGISTRATION
			$ 49.00	**LIBRARYWORKS/MODLIBAWD Total**	
GENERAL	US BANK	89-33	$ 215.41	MICHAELS STORES 1246	FOTL:YA-POSTERBOARD, PINS
			$ 215.41	**MICHAELS STORES 1246 Total**	
GENERAL	US BANK	81-91	$ 360.00	MOBILE BEACON	HOTSPOT 1YR. DATA SERVICE
			$ 360.00	**MOBILE BEACON Total**	
GENERAL	US BANK	89-33	$ 81.06	PY *RAYGUN LLC	FOTL:OUTREACH-SHIRTS
			$ 81.06	**PY *RAYGUN LLC Total**	
GENERAL	US BANK	83-06	$ 95.00	SEEDSAVERSEXCHANGE	SEED SAVER MEMBERSHIP
			$ 95.00	**SEEDSAVERSEXCHANGE Total**	
GENERAL	US BANK	89-33	$ 12.00	SP AMERICANGIRL	FOL:YTH-DOLL ACCESSORIES
GENERAL	US BANK	89-33	$ 39.60	SP AMERICANGIRL	FOTL:YOUTH-DOLL FIXING

			$ 51.60	**SP AMERICANGIRL Total**	
GENERAL	US BANK	89-33	$ 194.97	SP BEACON ADHESIVES	FOTL:YA-FABRI-TAC GLUE
			$ 194.97	**SP BEACON ADHESIVES Total**	
GENERAL	US BANK	89-34	$ 10.00	SQ *CEDAR FALLS LASER ENG	BERG 2 RMB SLP-TROPHY
			$ 10.00	**SQ *CEDAR FALLS LASER ENG Total**	
GENERAL	US BANK	83-06	$ 166.67	SQ *CHOCOLATERIE STAM CED	GIFTS FOR POVERTY SIM.
			$ 166.67	**SQ *CHOCOLATERIE STAM CED Total**	
GENERAL	US BANK	89-34	$ 280.00	TST*THE VIBE COFFEE & IC	BERG 2 RMB BOOK FEST-ICE
			$ 280.00	**TST*THE VIBE COFFEE & IC Total**	
GENERAL	US BANK	72-99	$ 431.24	UPS*1Z40P0TJ4206941035	POSTAGE
			$ 431.24	**UPS*1Z40P0TJ4206941035 Total**	
GENERAL	US BANK	72-99	$ 9.05	UPS*29C7OHPAR7F	POSTAGE
			$ 9.05	**UPS*29C7OHPAR7F Total**	
GENERAL	US BANK	89-33	$ 7.41	WALMART.COM	FOTL:YOUTH-SNACKS
GENERAL	US BANK	89-19	$ 42.62	WALMART.COM	RULERS
			$ 50.03	**WALMART.COM Total**	
GENERAL	US BANK	89-33	$ 10.68	WM SUPERCENTER #753	FOTL:YOUTH-COOKIES &
			$ 10.68	**WM SUPERCENTER #753 Total**	
	USBank Total		$ 7,150.63		
	Final Payment Total		$ 43,096.30		

Blue Bin Recycling

BILL TO
Cedar Falls Public Library
524 Main Street
Cedar Falls, IA 50613

INVOICE #
DATE
DUE DATE

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	May	May Service Fee 2025	1	25.00	25.00
	Jun	June Service Fee	1	25.00	25.00
	Jul	July Service Fee	1	25.00	25.00
	Aug	August Service Fee	1	25.00	25.00
	Sep	September Service Fee	1	25.00	25.00
	Oct	October Service Fee	1	25.00	25.00

BALANCE DUE **$150.00**

EBSCO

PLEASE ALLOW DOMESTIC PUBLISHERS 60 TO 90 DAYS FROM DATE OF INVOICE TO BEGIN SERVICE.

INVOICE

BILLING ADDRESS:
CEDAR FALLS PUB LIB
524 MAIN ST
CEDAR FALLS IA 50613

SUBSCRIBER:
CEDAR FALLS PUB LIB
524 MAIN ST
CEDAR FALLS IA 50613

When making remittance, and when inquiring about this invoice, please refer to both the invoice number and account number. Currency: USD

Your Purchase No.	Account No.	Sub	Date	Ref. Code	Invoice No.	Page No.
.						1

Magazine Antiques **39.95***
Title Number: 065021008 6 issues per year
Print Membership Title
EBSCO Order Number: C0421561 1 Year 03/01/2026
Print ISSN: 0161-9284
Coverage: 193(03/26)-194(02/27)

Architectural Digest **39.95***
Title Number: 071685002 11 issues per year
Print
EBSCO Order Number: C0409560 1 Year 01/01/2026
Print ISSN: 0003-8520
Coverage: 83(01/26)-83(12/26)

Art in America **99.95**
Title Number: 081366007 5 issues per year
Print
EBSCO Order Number: C0379712 1 Year 01/01/2026
Print ISSN: 0004-3214
Coverage: 114(01/26)-114(12/26)

Artnews: Top 200 Collectors Issue
Title Number: 083594693 1 issue per year
Print Membership Title
Comes with: Art in America

Atlantic **79.99***
Title Number: 091272300 12 issues per year
Print
EBSCO Order Number: C0378155 1 Year 01/01/2026
Print ISSN: 1072-7825
Coverage: 337(01/26)-338(12/26)

Babybug **35.99***
Title Number: 103365193 6 issues per year
Print
EBSCO Order Number: C0380739 1 Year 05/01/2026
Print ISSN: 1077-1131
Coverage: (05/26)-(04/27)

continued on next page

EBSCO

PLEASE ALLOW DOMESTIC PUBLISHERS 60 TO 90 DAYS FROM DATE OF INVOICE TO BEGIN SERVICE.

INVOICE

When making remittance, and when inquiring about this invoice, please refer to both the invoice number and account number. Currency: USD

Your Purchase No.	Account No	Sub	Date	Ref. Code	Invoice No.	Page No.
.						9

WSJ Magazine
Title Number: 969610500 — 12 issues per year
Print — Membership Title
Comes with: Wall Street Journal
Print ISSN: 0277-352X

Zoobooks **29.95***
Title Number: 981498371 — 9 issues per year
Print
EBSCO Order Number: E0263026 — 1 Year — 02/01/2026
Print ISSN: 0737-9005
Coverage: (02/26)-(01/27)

Invoice Subtotal	**3,353.64**
Net Amount Due in U.S. Dollars	**3,353.64**

An (*) reflects recently updated prices.
Net due upon receipt. Late payment will incur a carrying charge of 1% per 30 days until paid. Pay this invoice in full. This invoice is submitted to you by EBSCO in its capacity as your agent.
EBSCO guarantees payment to all publishers.

INVUS2

INVOICE

LIBRARY FURNITURE
INTERNATIONAL, LLC

Cedar Falls Public Library:2

Bill to
Cedar Falls Public Library
524 Main Street
Cedar Falls, IA 50613

Ship to
Cedar Falls Public Library
524 Main Street
Cedar Falls, IA 50613

Invoice details

Project Advisor: Dustin Walker-Woods

#	Product or service	Description	Qty	Amount
1.	**Lot - Furniture**	Zone A	1	$11,521.00
2.	**Lot - Furniture**	Zone B	1	$15,934.00
3.	**Lot - Furniture**	Zone C	1	$12,004.00
4.	**Lot - Moving Services**	Moving Services	1	$1,406.00
5.	**Freight and Install**		1	$6,757.00
6.	**Customer Deposit**	Deposit received	1	-$23,811.00

Total **$23,811.00**

Thank you for your business!

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ANNUAL REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	% RECEIVED
GENERAL FUND						
INTERGOVERNMENTAL						
101-1199-343.02-00	LIBRARY GRANTS	25,000.00	.00	.00	25,000.00	0
* INTERGOVERNMENTAL		25,000.00	.00	.00	25,000.00	0
CHARGES FOR SERVICES						
101-1060-356.71-00	LIBRARY-COPY MACHINE	10,000.00	821.05	2,799.65	7,200.35	28
101-1060-356.72-00	LIBRARY-COUNTY TAX	32,000.00	.00	.00	32,000.00	0
101-1060-356.73-00	LIBRARY-FINES & FEES	.00	182.40	323.40	323.40-	0
101-1060-356.74-00	LIBRARY-LOST & PAID BOOKS	4,500.00	259.00	1,337.99	3,162.01	30
101-1060-356.75-00	LIBRARY-OPEN ACCESS FUNDS	23,000.00	.00	.00	23,000.00	0
101-1060-356.76-00	LIBRARY-REIMBURSEMENTS	.00	.00	.00	0.00	0
101-1060-356.78-00	LIBRARY-GIFTS & MEMORIALS	.00	.00	129.00	129.00-	0
101-1060-356.79-00	LIBRARY-OUTSIDE FUNDING	.00	.00	434.50	434.50-	0
101-1060-356.79-01	LIBRARY-ENDOWMENTS	60,000.00	.00	.00	60,000.00	0
101-1060-356.79-02	FRIENDS OF THE LIBRARY	30,000.00	.00	3,251.77	26,748.23	11
101-1060-356.81-00	LIBRARY-CO-LAB FEES	500.00	55.50	112.85	387.15	23
* CHARGES FOR SERVICES		160,000.00	1,317.95	8,389.16	151,610.84	5
** GENERAL FUND		185,000.00	1,317.95	8,389.16	176,610.84	5

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ANNUAL REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	% RECEIVED
LIBRARY RESERVE						
294-0000-356.78-00	LIBRARY-GIFTS & MEMORIALS	.00	.00	.00	0.00	0
*	CHARGES FOR SERVICES	.00	.00	.00	0.00	0
USE OF MONEY & PROPERTY						
294-0000-361.01-00	CHECKING ACCT INTEREST	.00	154.70	375.28	375.28-	0
294-0000-361.03-00	CD/INVESTMENT INTEREST	.00	1,730.58	4,430.26	4,430.26-	0
*	USE OF MONEY & PROPERTY	.00	1,885.28	4,805.54	4,805.54-	0
**	LIBRARY RESERVE	.00	1,885.28	4,805.54	4,805.54-	0

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ANNUAL REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	% RECEIVED
		318,380.00	3,203.23	14,519.70	303,860.30	5

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ANNUAL REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	% RECEIVED
GENERAL FUND						
FINANCE & BUSINESS OPER.						
LIBRARY						
TRANSFERS						
101-1060-423.50-01	TRANSFERS TO GENERAL FUND	398,500.00	.00	.00	398,500.00	0
* TRANSFERS		398,500.00	.00	.00	398,500.00	0
PERSONAL SERVICES						
101-1060-423.61-01	FULL-TIME	977,980.00	75,014.62	221,671.46	756,308.54	23
101-1060-423.61-02	PART-TIME	465,360.00	33,852.83	100,965.22	364,394.78	22
101-1060-423.62-01	PAYROLL	4,330.00	360.83	1,082.53	3,247.47	25
101-1060-423.62-02	SEVERANCE	15,940.00	1,328.33	3,985.03	11,954.97	25
101-1060-423.64-01	HEALTH INS. PREMIUMS	234,940.00	16,662.79	49,290.59	185,649.41	21
101-1060-423.64-02	HEALTH INS. REIMBURSEMENT	2,850.00	116.35	116.35	2,733.65	4
101-1060-423.64-03	LIFE INSURANCE	2,240.00	186.11	533.44	1,706.56	24
101-1060-423.64-04	LTD INSURANCE	2,930.00	242.94	696.66	2,233.34	24
101-1060-423.64-05	WORKMAN'S COMP. INS.	3,110.00	259.17	777.47	2,332.53	25
101-1060-423.65-01	F.I.C.A.	110,420.00	8,145.49	24,152.47	86,267.53	22
101-1060-423.66-01	I.P.E.R.S.	136,250.00	10,277.10	30,041.42	106,208.58	22
* PERSONAL SERVICES		1,956,350.00	146,446.56	433,312.64	1,523,037.36	22
COMODITIES						
101-1060-423.71-01	OFFICE SUPPLIES	10,000.00	318.91	884.43	9,115.57	9
101-1060-423.71-11	TECHNICAL PROCESSING SUPP	30,000.00	466.00	466.00	29,534.00	2
101-1060-423.72-19	PRINTING	2,000.00	.00	.00	2,000.00	0
101-1060-423.72-75	DISPLAY	2,000.00	.00	.00	2,000.00	0
101-1060-423.72-76	PUBLIC RELATIONS	1,200.00	.00	.00	1,200.00	0
101-1060-423.72-99	POSTAGE	17,500.00	300.00	8,702.26	8,797.74	50
101-1060-423.73-06	BUILDING REPAIR	4,000.00	.00	.00	4,000.00	0
* COMODITIES		66,700.00	1,084.91	10,052.69	56,647.31	15
CONTRACTED SERVICES						
101-1060-423.81-01	PROFESSIONAL SERVICES	5,000.00	.00	.00	5,000.00	0
101-1060-423.81-12	COMPUTER SERVICES	105,570.00	8,797.50	26,392.50	79,177.50	25
101-1060-423.81-91	LICENSES & SERVICE CONTRT	99,000.00	4,923.69	17,854.07	81,145.93	18
101-1060-423.82-01	TELEPHONE	4,000.00	39.48	280.73	3,719.27	7
101-1060-423.83-05	TRAVEL (FOOD/MILEAGE/LOD)	4,700.00	.00	.00	4,700.00	0
101-1060-423.83-06	EDUCATION	8,000.00	795.00	1,248.50	6,751.50	16
101-1060-423.84-01	OPERATING INSURANCE	29,820.00	2,485.00	7,455.00	22,365.00	25
101-1060-423.85-01	UTILITIES	112,500.00	6,584.33	6,584.33	105,915.67	6
101-1060-423.86-01	REPAIR & MAINTENANCE	7,000.00	297.42	720.46	6,279.54	10
101-1061-423.89-19	CO-LAB MATERIALS	2,000.00	.00	33.90	1,966.10	2
101-1060-423.89-20	ADULT BOOKS	51,000.00	2,363.83	4,113.39	46,886.61	8
101-1060-423.89-21	YOUNG ADULT BOOKS	20,000.00	191.56	733.41	19,266.59	4
101-1060-423.89-22	YOUTH BOOKS	45,000.00	1,613.67	3,373.97	41,626.03	7
101-1060-423.89-23	LARGE PRINT BOOKS	6,500.00	.00	.00	6,500.00	0
101-1060-423.89-24	ADULT AUDIO	7,500.00	336.75	737.18	6,762.82	10
101-1060-423.89-25	ADULT VIDEO	17,000.00	495.61	794.89	16,205.11	5
101-1060-423.89-26	NON-PRINT RESOURCES	35,000.00	319.93	17,506.81	17,493.19	50
101-1060-423.89-29	NEWSPAPERS	3,000.00	753.00	753.00	2,247.00	25

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ANNUAL REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	% RECEIVED
101-1060-423.89-31	PERIODICALS	8,000.00	.00	313.45	7,686.55	4
101-1060-423.89-33	FRIENDS SUPPORTED PROGRAM	30,000.00	1,153.29	2,352.29	27,647.71	8
101-1060-423.89-34	ENDOWMENT SUPPORTED PROG.	60,000.00	2,092.47	4,935.31	55,064.69	8
101-1060-423.89-35	YOUTH AUDIO	2,000.00	.00	.00	2,000.00	0
101-1060-423.89-36	YOUTH VIDEO	2,000.00	89.77	89.77	1,910.23	4
101-1060-423.89-37	YOUNG ADULT AUDIO	3,000.00	34.85	90.31	2,909.69	3
101-1060-423.89-38	YOUNG ADULT VIDEO	2,000.00	.00	.00	2,000.00	0
101-1060-423.89-42	ADULT E-MATERIALS	60,000.00	709.48	9,706.48	50,293.52	16
101-1060-423.89-44	YOUNG ADULT E-MATERIALS	10,000.00	.00	.00	10,000.00	0
101-1060-423.89-46	YOUTH E-MATERIALS	13,000.00	734.74	1,533.74	11,466.26	12
101-1060-423.89-47	LIBRARY OF THINGS	2,500.00	19.97	37.60	2,462.40	2
*	CONTRACTED SERVICES	755,090.00	34,831.34	107,641.09	647,448.91	14
	CAPITAL OUTLAY					
101-1060-423.92-01	STRUCTURE IMPROV & BLDGS	6,500.00	.00	.00	6,500.00	0
101-1060-423.93-01	EQUIPMENT	.00	.00	44.35	44.35-	0
**	CAPITAL OUTLAY	6,500.00	.00	44.35	6,455.65	1
**	LIBRARY	3,183,140.00	182,362.81	551,050.77	2,632,089.23	17
***	FINANCE & BUSINESS OPER.	3,183,140.00	182,362.81	551,050.77	2,632,089.23	17

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ANNUAL REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	% RECEIVED
ADMINISTRATIVE						
ADMIN/LEGAL						
TRANSFERS						
101-1199-421.31-20	GRANTS - LIBRARY	25,000.00	.00	71.85	24,928.15	0
101-1199-421.31-21	GRANTS - LIBRARY STATE AID	.00	.00	.00	0.00	0
* TRANSFERS		25,000.00	.00	71.85	24,928.15	0
** ADMIN/LEGAL		25,000.00	.00	71.85	24,928.15	0
*** ADMINISTRATIVE		25,000.00	.00	71.85	24,928.15	0
**** GENERAL FUND		3,208,140.00	182,362.81	551,122.62	2,657,017.38	17

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ANNUAL REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	% RECEIVED
LIBRARY RESERVE						
FINANCE & BUSINESS OPER.						
LIBRARY						
CONTRACTED SERVICES						
294-1060-423.89-22	YOUTH BOOKS	.00	.00	.00	0.00	0
294-1060-423.89-23	LARGE PRINT BOOKS	.00	292.15	382.09	382.09-	0
*	CONTRACTED SERVICES	.00	292.15	382.09	382.09-	0
**	LIBRARY	.00	292.15	382.09	382.09-	0
***	FINANCE & BUSINESS OPER.	.00	292.15	382.09	382.09-	0
****	LIBRARY RESERVE	.00	292.15	382.09	382.09-	0

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ANNUAL REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	% RECEIVED
DATA PROCESSING FUND						
FINANCE & BUSINESS OPER.						
DATA PROCESSING						
CONTRACTED SERVICES						
606-1078-441.81-43	LIBRARY COMPUTER SERVICES	.00	10.00	30.00	30.00-	0
*	CONTRACTED SERVICES	.00	10.00	30.00	30.00-	0
**	DATA PROCESSING	.00	10.00	30.00	30.00-	0
***	FINANCE & BUSINESS OPER.	.00	10.00	30.00	30.00-	0
****	DATA PROCESSING FUND	.00	10.00	30.00	30.00-	0

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ANNUAL REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	% RECEIVED
		3,341,520.00	187,918.04	563,633.34	2,777,886.66	17

The assets of this fund were received through donations from the community to “the Cedar Falls Community Foundation for the Cedar Falls Public Library" to construct and maintain a new Cedar Falls Public Library facility. The fund shall be used solely to benefit the Library for purposes which include capital projects that benefit the facility and its programming (but not for salaries or to support the regular operating budget of the Library).

Budget Year	Date	Fair Market Value	Percent to Spend	Earned/ (Expended)	Underspent / (Overspent) Annual	Total Underspent / (Overspent)	Expended
2005	31-Jul-05	$707,087.62	4%	**$28,283.50**			
	No distributions						
					$28,283.50	$28,283.50	$0.00
2006	31-Dec-05	$796,531.38	4%	**$31,861.26**			
	No distributions						
					$31,861.26	$60,144.76	$0.00
2007	31-Dec-06	$945,707.00	4%	**$37,828.28**			
Nov-07	MTM (Microfilm Workstation)			($9,125.00)			
					$28,703.28	$88,848.04	($9,125.00)
2008	31-Dec-07	$1,069,972.81	4%	**$42,798.91**			
Nov-07	WiFi Computer Lab			($26,651.00)			
Nov-07	Newspaper/Paperback Shelving			($4,534.00)			
					$11,613.91	$100,461.95	($31,185.00)
2009	31-Dec-08	$762,741.36	4%	**$30,509.65**			
Jul-09	Art Purchase			($4,000.00)			
					$26,509.65	$126,971.61	($4,000.00)
2010	31-Dec-09	$956,698.81					
	Allocation for 2010	$926,140.39	4%	**$37,045.62**	**(average of 12/31/06, 12/31/07, 12/31/08 FMV)**		
May-10	Library Space Consultant			($1,235.00)			
Jan-10	Library Space Consultant			($2,765.00)			
					$33,045.62	$160,017.22	($4,000.00)
2011	31-Dec-10	$1,070,226.31					
	Allocation for 2011	$929,804.33	4%	**$37,192.17**	**(average of 12/31/07, 12/31/08, 12/31/09 FMV)**		
May-10	Library Space Consultant			($980.55)			
Jan-10	Space Reallocation Project			($12,572.00)			
May-10	Youth/YA Audio Visual Equipment			($10,395.99)			
Jan-10	Young Adult Area Furnishings			($22,108.05)			
					($8,864.42)	$151,152.81	($46,056.59)
2012	31-Dec-11	$1,000,669.64					

	Allocation for 2012	$929,888.83	4%	**$37,195.55**	**(average of 12/31/08, 12/31/09, 12/31/10 FMV)**		
Nov-12	Youth, YA & 2nd Floor Wiring			($9,126.00)			
Sep-12	Final Payment: YA Room Construction			($2,900.00)			
					$25,169.55	$176,322.36	($12,026.00)
2013	31-Dec-12	$1,111,721.58					
	Allocation for 2013	$1,009,198.25	4%	**$40,367.93**	**(average of 12/31/09, 12/31/10, 12/31/11 FMV)**		
Apr-14	RFID Conversion Project			($110,000.00)			
Apr-14	Youth Space Efficiency			($1,065.00)			
Apr-14	Automated Materials Handler ($10,000 to $54,000)			($20,000.00)			
					($90,697.07)	$85,625.29	($131,065.00)
2014	31-Dec-13	$1,280,930.28					
	Allocation for 2014	$1,060,872.51	4%	**$42,434.90**	**(average of 12/31/10, 12/31/11, 12/31/12 FMV)**		
Jul-15	Art in the Atrium			($42,500.00)			
					($65.10)	$85,560.19	($42,500.00)
2015	31-Dec-14	$1,171,915.01					
	Allocation for 2015	$1,131,107.17	4%	**$45,244.29**	**(average of 12/31/11, 12/31/12, 12/31/13 FMV)**		
Sep-15	Atrium Furniture			($1,783.57)			
Jul-15	Art in the Atrium (Additional Insurance)			($5,000.00)			
Jan-17	Youth Space Efficiency, Part 2			($9,293.55)			
Jan-17	Space Needs Assessment: 2nd Floor			($5,690.00)			
Mar-17	Building Maintenance (Interior Paint)			($24,391.45)			
					($914.28)	$84,645.91	($46,158.57)
2016	31-Dec-15	$1,153,308.00					
	Allocation for 2016	$1,188,188.96	4%	**$47,527.56**	**(average of 12/31/12, 12/31/13, 12/31/14 FMV)**		
Jan-17	Young Adult Shelving & Furniture			($7,158.40)			
Jan-17	Migration to New Integrated Library System (ILS)			($39,842.00)	**revised anticipated expenditure**		
					$527.16	$85,173.06	($47,000.40)
2017	31-Dec-16	$1,205,471.94					
	Allocation for 2017	$1,202,051.10	4%	**$48,082.04**	**(average of 12/31/13, 12/31/14, 12/31/15 FMV)**		
	Selfchecks & eCommerce			($21,758.80)	**spent**		
Aug-17	HVAC Project			($9,000.00)			
					$17,323.24	$102,496.31	($30,758.80)
2018	31-Dec-17	$1,291,707.90					
	Allocation for 2018	$1,176,898.32	4%	**$47,075.93**	**(average of 12/31/14, 12/31/15, 12/31/16 FMV)**		
	Circulation Desk Replacement			($16,189.00)	**spent**		
	Safety Glass for the Upstairs Railing			($9,983.00)	**spent**		

	Co-Lab Construction			($38,445.92)	**spent**		
					($17,541.99)	$84,954.32	($64,617.92)
2019	31-Dec-18	$1,179,619.76					
	Allocation for 2019	$1,216,829.28	4%	**$48,673.17**	**(average of 12/31/15, 12/31/16, 12/31/17 FMV)**		
	Furniture			($12,856.70)	**spent**		
	Mamava Nursing Pod			($15,700.00)	**spent**		
	Scooter			($1,650.00)	**spent**		
CANCEL	Library Carts			($2,500.00)	**cancelled**		
CANCEL	Canceled Library Carts			$2,500.00	**cancelled**		
	Miscellaneous (budgeted: $7,000)*			($4,825.00)	**unspent**		
	Unspent anticipated programming requests			$4,825.00	**unspent**		
CANCEL	*Mamava Increase			($1,000.00)	**cancelled**		
CANCEL	*Mamava Increase			$1,000.00	**cancelled**		
	*Burgeon Group Addition			($2,175.00)	**spent**		
					$16,291.47	$101,245.79	($32,381.70)
2020	31-Dec-19	$1,357,543.53					
	Allocation for 2020	$1,225,599.87	4%	**$49,023.99**	**(average of 12/31/16, 12/31/17, 12/31/18 FMV)**		
	No requests for 2020						
					$49,023.99	$150,269.79	$0.00
2021	31-Dec-20	$1,493,993.61					
	Allocation for 2021	$1,276,290.40	4%	**$51,051.62**	**(average of 12/31/17, 12/31/18, 12/31/19 FMV)**		
	CIP Library Carpet Project 2021			($202,300.63)	**spent**		
	Reupholstery Project 2021			($8,670.00)	**spent**		
					($159,919.01)	($9,649.23)	($210,970.63)
2022	31-Dec-21	$1,373,467.22					
	Allocation for 2022	$1,343,718.97	4%	**$53,748.76**	**(average of 12/31/18, 12/31/19, 12/31/20 FMV)**		
	Privacy Room 2022			($5,752.00)	**spent**		
					$47,996.76	$38,347.53	($5,752.00)
2023	31-Dec-22	$1,105,713.14					
	Allocation for 2023	$1,408,334.79	4%	**$56,333.39**	**(average of 12/31/19, 12/31/20, 12/31/21 FMV)**		

	Atrium Windows 2023			($5,208.00)	**spent**
	Library Automated Materials Handler			($103,000.00)	
				($51,874.61)	($13,527.08) ($108,208.00)
2024	31-Dec-23	$1,245,699.06			
	Allocation for 2024	$1,324,391.32	4%	**$52,975.65**	**(average of 12/31/20, 12/31/21, 12/31/22 FMV)**
				$52,975.65	$39,448.58 $0.00
2025	31-Dec-24	$1,364,353.78			
	Allocation for 2025	$1,241,626.47	4%	**$49,665.06**	**(average of 12/31/21, 12/31/22, 12/31/23 FMV)**
ENC	Conference Room Chairs			($6,500.00)	
	Music Garden			($30,000.00)	
				$13,165.06	$52,613.63 ($36,500.00)
2026	31-Dec-25				
	Allocation for 2026	$1,238,588.66	4%	**$49,543.55**	**(average of 12/31/22, 12/31/23, 12/31/24 FMV)**
				$49,543.55	$102,157.18 $0.00

Mentioned in Long Range Financial Plan		Year		Amount				
PLAN	planning stage; no written request							
REQ	request has been written and submitted to Finance Committee, Library Board, Foundation Board for approval							
ENC	request has been approved by Library Board and Foundation Board							

The assets of this fund were received through a bequest under the Will of Kathryn L. Ray to “the Cedar Falls Community Foundation for the Cedar Falls Public Library." These funds shall be used solely to benefit the Library for purposes which include but are not limited to the preservation of the existing collection, building and enhancing the collection through the acquisition of new books, supporting special library programming, and capital projects that benefit the facility (but not for salaries or to support the regular operating budget of the Library).

Budget Year	Date	Fair Market Value	Percent to Spend	Earned/ (Expended)	Underspent / (Overspent) Annual	Total Underspent / (Overspent)	Expended
2005	4-Jan-05	$305,046.74	4%	**$12,201.87**			
	No distributions						
					$12,201.87	$12,201.87	$0.00
2006	31-Dec-05	$384,261.42	4%	**$15,370.46**			
Nov-06	Cedar Valley's Youth Read Project			($10,000.00)			
					$5,370.46	$17,572.33	($10,000.00)
2007	31-Dec-06	$411,481.00	4%	**$16,459.24**			
Aug-07	Cedar Valley's Youth Read Project			($3,000.00)			
Nov-07	Angela Ruggiero Hockey Program			($2,300.00)			
					$11,159.24	$28,731.57	($5,300.00)
2008	31-Dec-07	$433,611.49	4%	**$17,344.46**			
Aug-07	Cedar Valley's Youth Read Project			($4,000.00)			
Nov-07	The High Strung (YA Program)			($1,500.00)			
Nov-07	WiFi Computer Lab (1st Installment)			($6,000.00)			
					$5,844.46	$34,576.03	($11,500.00)
2009	31-Dec-08	$305,509.17	4%	**$12,220.37**			
Apr-09	Cedar Valley's Youth Read Project			($4,850.00)			
Mar-09	Murder Mystery @ CFPL			($2,374.69)			
Jul-09	Youth Summer Program Request			($4,790.40)			
Nov-09	WiFi Computer Lab (2nd Installment)			($6,000.00)			
Nov-09	Poet Laureate: Mary Swander			($521.20)			
					($6,315.92)	$28,260.10	($18,536.29)
2010	31-Dec-09	$364,989.17					
	Allocation for 2010	$383,533.89	4%	**$15,341.36**	**(average of 12/31/06, 12/31/07, 12/31/08 FMV)**		
Jan-10	Genealogy Month			($924.79)			
Sep-11	Cedar Valley's Youth Read Project			($5,000.00)			
May-10	Murder Mystery 2010			($2,697.33)			
Sep-10	WiFi Computer Lab (3rd Installment)			($6,000.00)			
Oct-10	Geology Bus Trip			($1,019.00)			

2010	Anticipated programming requests balance of $10,000 budget			($358.88)			
2010	Unspent anticipated programming requests			$358.88			
					($299.76)	$27,960.34	($15,641.12)
2011	31-Dec-10	$399,417.36					
	Allocation for 2011	$368,036.61	4%	**$14,721.46**	**(average of 12/31/07, 12/31/08, 12/31/09 FMV)**		
May-11	Genealogy Month			($725.67)			
May-11	Young Adult Author-In-Residence			($6,400.38)			
May-11	Cedar Valley's Youth Read Project			($4,079.66)			
May-12	Murdery Mystery 4			($2,031.35)			
2011	Anticipated programming requests balance of $15,000 budget			($1,762.94)			
2011	Unspent anticipated programming requests			$1,762.94			
					$1,484.40	$29,444.74	($13,237.06)
2012	31-Dec-11	$374,970.59					
	Allocation for 2012	$356,638.57	4%	**$14,265.54**	**(average of 12/31/08, 12/31/09, 12/31/10 FMV)**		
May-12	Cedar Valley's Youth Read Project			($4,520.00)			
Jun-13	Traveling Tales			($4,984.34)			
	Other Library Programming/Projects (budgeted: $20,000)*			($12,264.02)			
	Unspent anticipated programming requests			$12,264.02			
Mar-12	*Adult Winter Crafts (part of other library programming)			($1,050.00)			
Mar-12	*Genealogy Month (part of other library programming)			($396.40)			
Nov-12	*Circulating E-readers (part of other library programming)			($4,489.58)			
Nov-12	*Adult Winter Crafts (part of other library programming)			($1,800.00)			
					($2,974.78)	$26,469.97	($17,240.32)
2013	31-Dec-12	$406,434.22					
	Allocation for 2013	$379,792.37	4%	**$15,191.69**	**(average of 12/31/09, 12/31/10, 12/31/11 FMV)**		
May-13	Genealogy Month			($1,130.00)			
Jun-13	Cedar Valley's Youth Read Project			($3,515.00)			
May-13	Murder Mystery 5			($1,834.75)			
Jun-14	WCFSO Ensembles in Schools			($4,000.00)			

	Other Library Programming/Projects (budgeted: $20,000)*			($15,501.47)			
	Unspent anticipated programming requests			$15,501.47			
Nov-13	*Hunger Games (part of other library programming)			($2,063.82)			
Nov-13	*Cedar Valley of the Zombies (part of other library programming)			($830.00)			
Nov-13	*Author: Jennifer Chiaverini (part of other library programming)			($1,604.71)			
					$213.41	$26,683.38	($14,978.28)
2014	31-Dec-13	$453,255.20					
	Allocation for 2014	$393,607.39	4%	**$15,744.30**	**(average of 12/31/10, 12/31/11, 12/31/12 FMV)**		
Apr-15	Cedar Valley's Youth Read Project			($3,228.41)			
Jun-14	Murder Mystery VI			($2,362.10)			
	Other Library Programming/Projects (budgeted: $30,000)*			($24,017.33)			
	Unspent anticipated programming requests			$24,017.33			
Jun-14	*Genealogy Month (part of other library programming)			($1,287.32)			
Apr-15	*Portable Sound System (part of other library programming)			($2,583.60)			
Apr-15	*Geology Bus Trip (part of other library programming)			($1,186.75)			
Apr-15	*Matt de la Pena, Author (part of other library programming)			($925.00)			
					$4,171.12	$30,854.50	($11,573.18)
2015	31-Dec-14	$455,780.79					
	Allocation for 2015	$411,553.34	4%	**$16,462.13**	**(average of 12/31/11, 12/31/12, 12/31/13 FMV)**		
Jan-17	Summer Library Program			($21,165.35)			
Mar-15				($1,872.98)			
Jan-17	STEAM Events			($4,900.48)			
Jul-15	Wizard World ComiCon 2015 Bus Trip			($3,400.00)			
	Murder Mystery 2015			($500.00)			
	Other Library Programming/Projects (budgeted: $25,000)*			($17,900.96)			
	Unspent anticipated programming requests			$17,900.96	**unspent**		

Apr-15	*Bridge to Reading 2015 (part of other library programming)			($2,716.00)			
Sep-15	*Author: Bill Dedman (part of other library programming)			($2,383.04)			
Jan-17	*WCF Symphony & Lollipop Concert (part of other library programming)			($2,000.00)			
					($22,475.72)	$8,378.78	($38,937.85)
2016	31-Dec-15	$436,067.00					
	Allocation for 2016	$438,490.07	4%	**$17,539.60**	**(average of 12/31/12, 12/31/13, 12/31/14 FMV)**		
Mar-16	Murder Mystery 2016			($2,312.48)			
CANCEL	Youth Nooks			($2,600.00)			
	Canceled Youth Nooks			$2,600.00			
Jan-17	SummerFest 2016			($2,432.37)			
Jan-17	WCF Symphony & Lollipop Concert			($2,000.00)	**spent**		
					$10,794.75	$19,173.53	($6,744.85)
2017	31-Dec-16	$451,378.20					
	Allocation for 2017	$448,367.66	4%	**$17,934.71**	**(average of 12/31/13, 12/31/14, 12/31/15 FMV)**		
Apr-18	LitCon 2017			($2,902.04)			
	Miscellaneous (budgeted: $10,000)*			($3,216.21)	**unspent**		
	*Unspent Miscellaneous			$3,216.21	**unspent**		
Apr-18	*WCF Symphony & Lollipop Concert ($2,000-Part of Miscellaneous)			($2,000.00)	**spent**		
	*Traveling Tales 2017 ($2,000-Part of Miscellaneous)			($710.07)	**spent**		
	*Laser Tag 2017 ($3,500-Part of Miscellaneous)			($2,175.00)	**spent**		
	*Bridge to Reading ($2,000-Part of Miscellaneous)			($1,898.72)	**spent**		
					$8,248.88	$27,422.41	($9,685.83)
2018	31-Dec-17	$490,729.89					
	Allocation for 2018	$447,742.00	4%	**$17,909.68**	**(average of 12/31/14, 12/31/15, 12/31/16 FMV)**		
	LitCon 2018			($12,684.47)	**spent**		
	Murder Mystery 2018			($2,100.00)	**spent**		
	Miscellaneous (budgeted: $10,000)*			($7,001.58)	**unspent**		
	*Unspent Miscellaneous			$7,001.58	**unspent**		

	*1,000 Books B4 Kindergarten ($2,500-Part of Miscellaneous)			($998.42)	**spent**		
	*WCF Symphony & Lollipop Concert ($2,000-Part of Miscellaneous)			($2,000.00)	**spent**		
					$126.79	$27,549.20	($17,782.89)
2019	31-Dec-18	$443,402.04					
	Allocation for 2019	$459,391.70	4%	**$18,375.67**	**(average of 12/31/15, 12/31/16, 12/31/17 FMV)**		
	LitCon 2019			($10,592.29)	**spent**		
	Miscellaneous (budgeted: $4,000)*			($664.01)	**unspent**		
	*Unspent Miscellaneous			$664.01	**unspent**		
	*Adventure Pass Program ($1,559-Part of Miscellaneous)			($1,559.00)	**reimbursed**		
	*Entrepreneurship Collection ($2,000-Part of Miscellaneous)			($1,776.99)	**spent**		
					$4,447.39	$31,996.59	($13,928.28)
2020	31-Dec-19	$503,427.70					
	Allocation for 2020	$461,836.71	4%	**$18,473.47**	**(average of 12/31/16, 12/31/17, 12/31/18 FMV)**		
	Cedar Valley's Youth Read 2020			($2,313.59)	**spent**		
CANCEL	Library Murder Mystery XI			($3,000.00)	**cancelled**		
CANCEL	Library Murder Mystery XI			$3,000.00	**cancelled**		
	Gardening/Seed programs & raised garden beds			($878.92)	**spent**		
CANCEL	2020 Waterloo/Cedar Falls Symphony Lollipop Concert			($1,500.00)	**cancelled**		
CANCEL	2020 Waterloo/Cedar Falls Symphony Lollipop Concert			$1,500.00	**cancelled**		
	Miscellaneous (budgeted: $6,600)*			($5,287.64)	**unspent**		
	*Unspent Miscellaneous			$5,287.64	**unspent**		
	*Letter Writing Series 2020 ($2,000-Part of Miscellaneous)			($1,312.36)	**spent**		
					$13,968.60	$45,965.18	($4,504.87)
2021	31-Dec-20	$533,108.47					
	Allocation for 2021	$479,186.54	4%	**$19,167.46**	**(average of 12/31/17, 12/31/18, 12/31/19 FMV)**		
	Adventure Pass Program 2021			($1,400.00)	**spent**		
	Bridge to Reading 2021			($3,064.00)	**spent**		
	Imagination Library 2021			($30,000.00)	**spent**		

					($15,296.54)	$30,668.65	($34,464.00)
2022	31-Dec-21	$586,789.86					
	Allocation for 2022	$493,312.74	4%	**$19,732.51**	**(average of 12/31/18, 12/31/19, 12/31/20 FMV)**		
	Cedar Valley's Youth Read 2022			($10,000.00)	**spent**		
	Bridge to Reading 2022			($3,402.00)	**spent**		
					$6,330.51	$36,999.16	($13,402.00)
2023	31-Dec-22	$435,675.96					
	Allocation for 2023	$541,108.68	4%	**$21,644.35**	**(average of 12/31/19, 12/31/20, 12/31/21 FMV)**		
	Bridge to Reading 2023			($3,421.00)	**spent**		
	Cedar Valley Children's Book Festival			($7,452.66)	**spent**		
	Drive-up Book Return Replacement 2023			($3,100.00)			
					$7,670.69	$44,669.84	($13,973.66)
2024	31-Dec-23	$497,041.15					
	Allocation for 2024	$518,524.76	4%	**$20,740.99**	**(average of 12/31/20, 12/31/21, 12/31/22 FMV)**		
	20th Anniversary 2024			($3,377.25)	**spent**		
	Adventure Pass 2024			($1,875.00)	**spent**		
	Bridge to Reading 2024			($3,579.94)	**spent**		
	Prenatal Programs 2024			($6,500.00)			
					$5,408.80	$50,078.64	($15,332.19)
2025	31-Dec-24	$523,557.56					
	Allocation for 2025	$506,502.32	4%	**$20,260.09**	**(average of 12/31/21, 12/31/22, 12/31/23 FMV)**		
	Adventure Pass 2025			($2,000.00)			
	Bridge to Reading 2025			($3,500.00)			
	Nature Quest 2025			($13,500.00)			
					$1,260.09	$51,338.74	($19,000.00)
2026	31-Dec-25						
	Allocation for 2026	$485,424.89	4%	**$19,417.00**	**(average of 12/31/22, 12/31/23, 12/31/24 FMV)**		
					$19,417.00	$70,755.73	$0.00

Mentioned in Long Range Financial Plan		Year		Amount				
PLAN	planning stage; no written request							
REQ	request has been written and submitted to Finance Committee, Library Board, Foundation Board for approval							
ENC	request has been approved by Library Board and Foundation Board							

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Budget Year	Date	Fair Market Value	Percent to Spend	Earned/ (Expended)	Underspent / (Overspent) Annual	Total Underspent / (Overspent)	Expended
2008	31-May-08	$653,896.21		**$0.00**			
					$0.00	$0.00	$0.00
2009	31-Dec-08	$992,442.72	4%	**$39,697.71**			
Nov-09	Jacquelyn Mitchard grant			($19,710.27)			
					$19,987.44	$19,987.44	($19,710.27)
2010	31-Dec-09	$1,156,261.55	4%	**$46,250.46**			
Jul-10	YA Author Visit Sonya Sones			($4,252.00)			
Jan-11	Murder Mystery III			($1,916.81)			
2010	Anticipated programming requests balance of $10,000 budget			($3,148.00)			
2010	Unspent anticipated programming requests			$3,148.00			
					$40,081.65	$60,069.09	($6,168.81)
2011	31-Dec-10	$1,286,373.84	4%	**$51,454.95**			
Mar-12	Audio Visual Collection Enhancement			($20,000.00)			
Mar-11	Chicago Bus Trip			($4,706.00)			
Mar-11	AAUW Author Kent Nerbum			($2,500.00)			
Apr-11	AAF&CS Author: Dan Buettner			($7,500.00)			
Mar-12	Harry Potter Program			($1,500.00)			
					$15,248.95	$75,318.04	($36,206.00)
2012	31-Dec-11	$1,236,962.59					
	Allocation for 2012	$1,145,026.04	4%	**$45,801.04**	**(average of 12/31/08, 12/31/09, 12/31/10 FMV)**		
Oct-13	Computer Classes			($8,000.00)			
Sep-12	Summer Library Programs			($10,330.15)			
May-13	Teen Room Computers			($6,559.11)			
May-13	Interactive Youth Stations (FOTL matching)			($15,000.00)			
	Other Library Programming (budgeted: $10,000)*			($3,025.00)			
	Unspent anticipated programming requests			$3,025.00			

May-12	*Kent Nerbum Visit (part of other library programming)			($2,500.00)			
Nov-12	*Drum Program (part of other library programming)			($1,475.00)			
May-13	*Youth Programming Enhancements (part of other library programming)			($3,000.00)			
					($1,063.22)	$74,254.83	($46,864.26)
2013	31-Dec-12	$1,351,861.27					
	Allocation for 2013	$1,226,532.66	4%	**$49,061.31**	**(average of 12/31/09, 12/31/10, 12/31/11 FMV)**		
PLAN	Young Adult Author Visit			($15,000.00)			
CANCEL	Young Adult Author Visit			$15,000.00			
Jun-13	Newpaper Preservation			($1,148.67)			
Oct-13	Audio Visual Collection Enhancement			($29,945.43)			
Oct-13	Audio Visual Area Remodel			($13,302.00)			
	Other Library Programming/Projects (budgeted: $32,000)*			($12,312.36)			
	Unspent anticipated programming requests			$12,312.36			
Jun-13	*Cinco de Mayo (part of other library programming)			($1,153.00)			
Nov-13	*Summer Library Programs (part of other library programming)			($8,082.00)			
Nov-13	*Circulating E-readers (part of other library programming)			($4,427.40)			
Nov-13	*Chasing4Life (part of other library programming)			($6,025.24)			
					($15,022.43)	$59,232.39	($64,083.74)
2014	31-Dec-13	$1,460,435.78					
	Allocation for 2014	$1,291,732.57	4%	**$51,669.30**	**(average of 12/31/10, 12/31/11, 12/31/12 FMV)**		
Jun-17	Audio Visual Collection Enhancement (per year for 5 years, year 1 of 5)			($1,000.00)	**spent**		
Jun-14	Cinco de Mayo			($1,376.50)			
	Traveling Tales			($3,894.33)			
Apr-15	Summer Library Programs			($14,601.06)			
	Other Library Programming/Projects (budgeted: $20,000)*			($4,418.96)			
	Unspent anticipated programming requests			$4,418.96			

Apr-15	*Summer Library Program, Part 2 (part of other library programming)			($5,668.14)			
Apr-14	*Bridge to Reading Awards Kits (part of other library programming)			($2,122.49)			
Apr-14	*10 Year Anniversary Celebration (part of other library programming)			($1,400.00)			
Apr-14	*Claudia Kolker, Author (part of other library programming)			($1,400.56)			
	*Author Visit by N.D. Wilson, actually Gary Schmidt (part of other library programming)			($4,989.85)	**spent**		
					$15,216.37	$74,448.76	($36,452.93)
2015	31-Dec-14	$1,486,222.92					
	Allocation for 2015	$1,349,753.21	4%	**$53,990.13**	**(average of 12/31/11, 12/31/12, 12/31/13 FMV)**		
ENC	Meeting Room AV Upgrade (revised)			($17,000.00)			
Jan-17	Children's Literature Festival 2015			($6,200.29)			
Jun-15	Cedar Valley's Youth Read 2015			($6,075.00)			
	Audio Visual Collection Enhancement (year 2 of 5)			($18,695.67)	**spent**		
	Other Library Programming/Projects (budgeted: $30,000)*			($7,600.02)			
	Unspent anticipated programming requests			$7,600.02	**unspent**		
Aug-15	*Seed Savers Exchange Bus Trip (part of other library programming)			($1,374.00)			
Apr-15	*ReadSquared (Summer Program Software) (part of other library programming)			($1,575.00)			
	*Bike Friendly Library (part of other library programming)			($7,000.00)	**reimbursed**		
	*E-materials Promotion (part of other library programming)			($5,000.00)			
Mar-16	*Kent Nerburn, Author Visit (part of other library programming)			($3,200.00)			
Jun-15	*LittleBits & MakerCamp (part of other library programming)			($2,500.00)			
	*Purchasing Promotional Items, Including Building a Robot (part of other library programming)			($1,750.98)	**spent**		

					($16,380.81)	$58,067.95	($70,370.94)
2016	31-Dec-15	$1,441,600.00					
	Allocation for 2016	$1,432,839.99	4%	**$57,313.60**	**(average of 12/31/12, 12/31/13, 12/31/14 FMV)**		
	Audio Visual Collection Enhancement (year 3 of 5)			($6,980.09)	**spent**		
Apr-16	Cedar Valley's Youth Read 2016			($3,492.43)			
Apr-16	Children's Literature Festival 2016			($8,205.72)	**(partially funded through Guernsey Foundation)**		
	Youth Summer Library Program 2016			($20,520.25)			
Jan-17	Adult Summer Library Program 2016			($1,712.49)			
	1,000 Books Before Kindergarten			($1,974.88)			
	STEAM Events			($3,208.87)			
	Cedar Falls Times Microfilm			($2,100.00)	**spent**		
Jan-17	LitCon 2016			($5,063.29)			
	Other Library Programming/Projects*						
					$4,055.58	$62,123.53	($53,258.02)
2017	31-Dec-16	$1,498,375.10					
	Allocation for 2017	$1,462,752.90	4%	**$58,510.12**	**(average of 12/31/13, 12/31/14, 12/31/15 FMV)**		
Jun-17	Audio Visual Collection Enhancement (per year for 5 years, year 4 of 5)			($11,821.65)	**spent**		
Mar-17	Murder Mystery 2017			($2,103.00)	**spent**		
Apr-17	Children's Book Festival 2017			($8,862.82)	**spent**		
Apr-17	Garth Stein (author, Book Club Bonanza)			($8,000.00)	**reimbursed**		
Apr-17	Cedar Valley Youth Reads 2017			($4,300.24)	**spent**		
Apr-17	SLP 2017			($25,000.00)	**reimbursed**		
	MakerSpace Equipment			($10,216.46)	**spent**		
Apr-18	Library Furniture			($20,000.00)	**reimbursed**		
Apr-18	Ematerials			($9,980.15)	**spent**		
	Miscellaneous (budgeted: $5,000)*			($2,395.03)	**unspent**		
	*Unspent Miscellaneous			$2,395.03	**unspent**		
	*Virtual Reality Equipment ($3,000-Part of Miscellaneous)			($1,604.97)	**spent**		
Apr-18	*Bridge to Reading ($1,000-Part of Miscellaneous)			($1,000.00)	**spent**		
					($44,379.17)	$17,744.36	-$102,889.29
2018	31-Dec-17	$1,676,829.14					

	Allocation for 2018	$1,475,399.34	4%	**$59,015.97**	**(average of 12/31/14, 12/31/15, 12/31/16 FMV)**
	Audio Visual Collection Enhancement (per year for 5 years, year 5 of 5)			($8,178.35)	**spent**
Apr-18	SLP 2018			($22,227.76)	**spent**
Apr-18	Children's Book Festival			($7,796.79)	**spent**
	Co-Lab Construction			($20,000.00)	**reimbursed**
Apr-18	Library Furniture			($18,048.67)	**spent**
	Ematerials 2018			($10,000.00)	**spent**
				($27,235.60) ($9,491.24)	($86,251.57)
2019	31-Dec-18	$1,474,652.02			
	Allocation for 2019	$1,538,934.75	4%	**$61,557.39**	**(average of 12/31/15, 12/31/16, 12/31/17 FMV)**
	SLP 2019			($19,941.49)	**spent**
	Harry Potter Programming			($3,074.79)	**spent**
	Cedar Valley's Youth Read 2019			($2,295.87)	**spent**
CANCEL	Library Branding			($8,000.00)	**cancelled**
CANCEL	Canceled Library Branding			$8,000.00	**cancelled**
ENC	Miscellaneous (budgeted: $16,000)*			($1,607.75)	**unspent**
	*Unspent Miscellaneous			$1,607.75	**unspent**
ENC	*Bridge to Reading ($3,500-Part of Miscellaneous)			($3,392.25)	**spent**
	*Minecraft and Teen Nights ($2,000-Part of Miscellaneous)			($2,000.00)	**spent**
ENC	*Community Center Outreach ($4,000-Part of Miscellaneous)			($4,000.00)	**spent**
	*Downloadable Music ($5,000-Part of Miscellaneous)			($5,000.00)	**spent**
CANCEL	*Mamava Increase ($1,000-Part of Miscellaneous)			($1,000.00)	**cancelled**
CANCEL	*Mamava Increase ($1,000-Part of Miscellaneous)			$1,000.00	**cancelled**
				$21,852.99 $12,361.75	($39,704.40)
2020	31-Dec-19	$1,615,901.53			
	Allocation for 2020	$1,549,952.09	4%	**$61,998.08**	**(average of 12/31/16, 12/31/17, 12/31/18 FMV)**
	2020 Summer Library Program			($11,830.59)	**spent**

CANCEL	2020 Cedar Valley Children's Book Festival			($11,000.00)	**cancelled**
CANCEL	2020 Cedar Valley Children's Book Festival			($11,000.00)	**cancelled**
CANCEL	2020 Summer Fest			($3,500.00)	**cancelled**
CANCEL	2020 Summer Fest			$3,500.00	**cancelled**
	2020 Bridge to Reading Project			($3,292.00)	**spent**
CANCEL	Storywalk			($7,000.00)	**cancelled**
CANCEL	Storywalk			$7,000.00	**cancelled**
	Miscellaneous (budgeted: $13,900)*			($13,900.00)	**cancelled**
	*Unspent Miscellaneous			$13,900.00	**cancelled**
				$24,875.49	$37,237.25 ($37,122.59)
2021	31-Dec-20	$1,714,066.54			
	Allocation for 2021	$1,589,127.56	4%	**$63,565.10**	**(average of 12/31/17, 12/31/18, 12/31/19 FMV)**
	2021 Summer Library Program			($14,625.46)	**spent**
	Storywalk 2021			($8,292.34)	**spent**
	Youth Browsing Bins			($62,994.60)	**spent**
				($22,347.30)	$14,889.95 ($85,912.40)
2022	31-Dec-21	$1,853,298.98			
	Allocation for 2022	$1,601,540.03	4%	**$64,061.60**	**(average of 12/31/18, 12/31/19, 12/31/20 FMV)**
	Adventure Pass 2022			($2,107.90)	**spent**
	Summer Library Program 2022			($18,870.54)	**spent**
	SummerFest 2022			($4,012.20)	**spent**
	Library Branding			($45,000.00)	**spent**
				($5,929.04)	$8,960.91 ($69,990.64)
2023	31-Dec-22	$1,409,285.61			
	Allocation for 2023	$1,727,755.68	4%	**$69,110.23**	**(average of 12/31/19, 12/31/20, 12/31/21 FMV)**
	Adventure Pass 2023			($2,373.00)	**spent**
	Cedar Valley's Youth Read 2023			($10,553.49)	**spent**
	Summer Library Program 2023			($20,818.22)	**spent**
	Branding Rollout 2023			($30,000.00)	
				$5,365.52	$14,326.43 ($63,744.71)
2024	31-Dec-23	$1,609,751.97			
	Allocation for 2024	$1,574,964.06	4%	**$62,998.56**	**(average of 12/31/20, 12/31/21, 12/31/22 FMV)**

	Cedar Valley's Youth Read 2024			($7,023.36)	**spent**		
	E-Materials 2024			($20,000.00)			
	Midwest French Creole Program 2024			($1,733.68)	**spent**		
	Summer Library Program 2024			($16,906.37)	**spent**		
					$17,335.15	$31,661.58	($45,663.41)
2025	31-Dec-24	$1,654,532.17					
	Allocation for 2025	$1,624,112.19	4%	**$64,964.49**	**(average of 12/31/21, 12/31/22, 12/31/23 FMV)**		
	Cedar Valley's Youth Read 2025			($11,000.00)			
	Children's Book Festival/Fable's Birthday 2025			($9,500.00)			
	FableCon 2025			($6,000.00)			
	Summer Library Program 2025			($24,000.00)			
					$14,464.49	$46,126.07	($50,500.00)
2026	31-Dec-25						
	Allocation for 2026	$1,557,856.58	4%	**$62,314.26**	**(average of 12/31/22, 12/31/23, 12/31/24 FMV)**		
					$62,314.26	$108,440.33	$0.00

Mentioned in Long Range Financial Plan		Year		Amount				
PLAN	planning stage; no written request							
REQ	request has been written and submitted to Finance Committee, Library Board, Foundation Board for approval							
ENC	request has been approved by Library Board and Foundation Board							

Budget Year	Date	Fair Market Value	Percent to Spend	Earned/ (Expended)	Underspent / (Overspent) Annual	Total Underspent / (Overspent)	Expended
2012	2/15/2012 (original deposit)	$43,841.56					
	8/8/2012 (additional deposit)			$310.30			
					$310.30	$310.30	$0.00
2013	31-Dec-12	$45,880.97	4%	**$1,835.24**			
Feb-13	Beckman Estate (additional deposit)			$171.43			
	Distribution for 2013			($483.90)			
Jun-13	Deposited distribution back into fund			$483.90			
					$2,006.67	$2,316.97	$0.00
2014	31-Dec-13	$52,021.66	4%	**$2,080.87**			
	Distribution for 2014			($1,702.91)			
May-14	Deposited distribution back into fund			$1,702.91			
					$2,080.87	$4,397.84	$0.00
2015	31-Dec-14	$53,829.89	4%	**$2,153.20**			
					$2,153.20	$6,551.03	$0.00
2016	31-Dec-15	$53,006.00	4%	**$2,120.24**			
					$2,120.24	$8,671.27	$0.00
2017	31-Dec-16	$55,707.39	4%	**$2,228.30**			
					$2,228.30	$10,899.57	$0.00
2018	31-Dec-17	$64,379.56	4%	**$2,575.18**			
					$2,575.18	$13,474.75	$0.00
2019	31-Dec-18	$58,900.73	4%	**$2,356.03**			
					$2,356.03	$15,830.78	$0.00
2020	31-Dec-19	$63,823.59	4%	**$2,552.94**			

				$2,552.94	$18,383.72	$0.00
2021	31-Dec-20	$63,856.37	4%	**$2,554.25**		
				$2,554.25	$20,937.98	$0.00
2022	31-Dec-21	$71,159.63	4%	**$2,846.39**		
				$2,846.39	$23,784.36	$0.00
2023	31-Dec-22	$57,142.55	4%	**$2,285.70**		
				$2,285.70	$26,070.06	$0.00
2024	31-Dec-23	$64,763.54	4%	**$2,590.54**		
				$2,590.54	$28,660.61	$0.00
2025	31-Dec-24	$69,351.53	4%	**$2,774.06**		
				$2,774.06	$31,434.67	$0.00
2026	31-Dec-25		4%	**$0.00**		
				$0.00	$31,434.67	$0.00

Mentioned in Long Range Financial Plan		Year		Amount				
PLAN	planning stage; no written request							
REQ	request has been written and submitted to Finance Committee, Library Board, Foundation Board for approval							
ENC	request has been approved by Library Board and Foundation Board							

Friends of the Library Fund Updated 10/31/2025

Budget Year	Date	Fair Market Value	Percent to Spend	Earned/ (Expended)	Underspent / (Overspent) Annual	Total Underspent / (Overspent)	Expended
2021	31-Dec-20	$70,468.56		**$70,468.56**			
					$70,468.56	$70,468.56	$0.00
2022	31-Dec-21	$78,575.26		**$78,575.26**			
	Dolly Parton's Imagination Library			($10,000.00) **spent**			
	Youth Browsing Bins			($41,996.40) **spent**			
					$26,578.86	$97,047.42	($51,996.40)
2023	31-Dec-22	$16,277.34		**$16,277.34**			
	Redfern Display Case			($2,500.00) **spent**			
					$13,777.34	$110,824.76	($2,500.00)
2024	31-Dec-23	$17,418.76		**$17,418.76**			
					$17,418.76	$128,243.52	$0.00
2025	31-Dec-24	$18,866.05		**$18,866.05**			
	Youth Desk 2025			($50,000.00)			
					($31,133.95)	$97,109.57	($50,000.00)
2026	31-Dec-25			**$0.00**			
					$0.00	$97,109.57	$0.00

Mentioned in Long Range Financial Plan		Year		Amount				

PLAN	planning stage; no written request							
REQ	request has been written and submitted to Finance Committee, Library Board, Foundation Board for approval							
ENC	request has been approved by Library Board and Foundation Board							

	25-Jul	25-Aug	25-Sep	**FY26**
Customer Count	20,542	18,009	15,785	**54,336**
Hours Open	274	269	254	**797**
Total Circulation	**41,941**	**38,823**	**34,173**	**114,937**
Adult	12,796	12,012	11,321	**36,129**
Young Adult	2,012	1,583	1,286	**4,881**
Youth	17,572	15,993	12,648	**46,213**
Interlibrary Loan (cf to other)	143	120	176	**439**
Interlibrary Loan (other to cf)	156	164	140	**460**
CFPL@UNI	5	22	37	**64**
WPL	1,433	1,374	1,470	**4,277**
Library of Things	157	151	106	**414**
Total Physical Circulation	**32,380**	**29,588**	**25,255**	**87,223**
Overdrive	7,171	6,826	6,569	**20,566**
Hoopla	1,654	1,603	1,584	**4,841**
Freegal Downloadable Music	736	806	765	**2,307**
Total eresource Circulation	**9,561**	**9,235**	**8,918**	**27,714**
County	4,999	4,488	4,439	**13,926**
Open Access	1,833	1,822	1,583	**5,238**
Reference Service	**504**	**347**	**338**	**1,189**
Reference Desk	158	132	149	**439**
Youth Desk	310	164	142	**616**
YA Desk	0	0	0	**0**
Circulation	36	51	47	**134**
Titles Added	355	342	246	**943**
Items Added	412	510	320	**1,242**
Items Withdrawn	202	466	1,031	**1,699**
Meeting Room Use	**44**	**53**	**41**	**138**
Conference Room	15	14	16	**45**
Meeting Room	6	17	13	**36**
Co-Lab Room	23	22	12	**57**
YA/Youth Area	0	0	0	**0**
Youth Programs				
Events/Programs	31	13	46	**90**
Event Attendance	2,569	203	1,179	**3,951**
Outreach Services	6	1	2	**9**
Outreach Attendance	166	150	33	**349**
Teacher Units	2	7	11	**20**

Adult Programs				
Outreach Services	6	8	7	**21**
Outreach Attendance	61	847	66	**974**
Library Attendance	249	250	223	**722**
Library Activities	21	20	22	**63**
Young Adult Programs				
Library Attendance	140	25	2	**167**
Library Activities	13	4	1	**18**
Computer Usage	3,169	3,076	2,956	**9,201**
Netbook/iPad Circulation	1	12	3	**16**

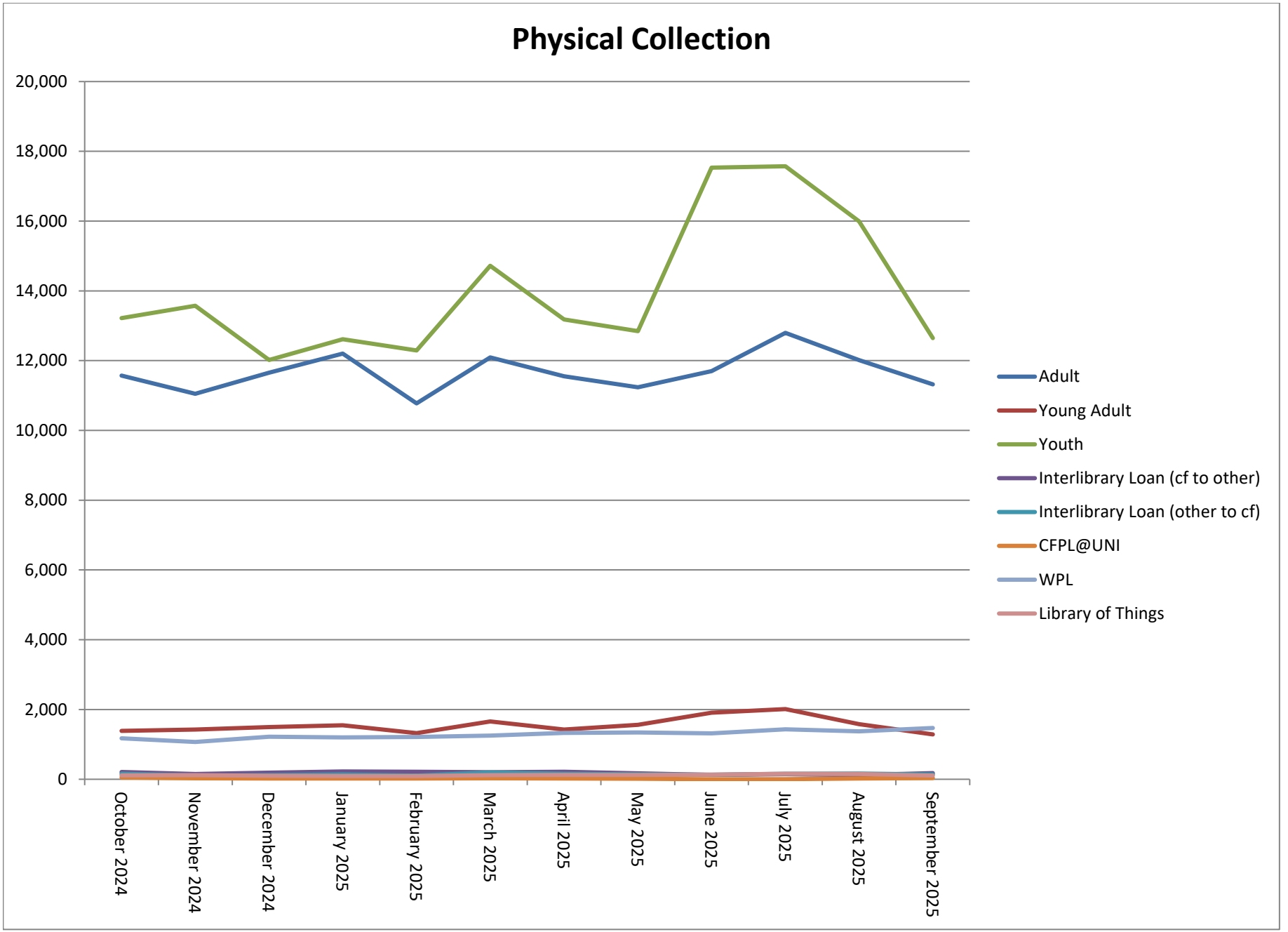
	24-Sep	25-Sep	25-Aug
Customer Count	13,726	15,785	18,009
Hours Open	243	254	269
Total Circulation	**32,992**	**34,173**	**38,823**
Adult	11,373	11,321	12,012
Young Adult	1,433	1,286	1,583
Youth	12,044	12,648	15,993
Interlibrary Loan (cf to other)	171	176	120
Interlibrary Loan (other to cf)	140	140	164
CFPL@UNI	37	37	22
WPL	1,209	1,470	1,374
Library of Things	114	106	151
Physical Circulation	**24,850**	**25,255**	**29,588**
Overdrive	5,766	6,569	6,826
Hoopla	1,387	1,584	1,603
Freegal Downloadable Music	989	765	806
ereources Circulation	**8,142**	**8,918**	**9,235**
County	3,597	4,439	4,488
Open Access	2,039	1,583	1,822
Reference Service	**335**	**338**	**347**
Reference Desk	108	149	132
Youth Desk	175	142	164
YA Desk	0	0	0
Circulation	52	47	51
Titles Added	460	246	342
Items Added	585	320	510
Items Withdrawn	673	1,031	466
Meeting Room Use	**44**	**41**	**53**
Conference Room	20	16	14
Meeting Room	8	13	17
Co-Lab Room	16	12	22
YA/Youth Area	0	0	0
Youth Programs			
Events/Programs	41	46	13
Event Attendance	855	1,179	203
Outreach Services	2	2	1
Outreach Attendance	25	33	150
Teacher Units	24	11	7

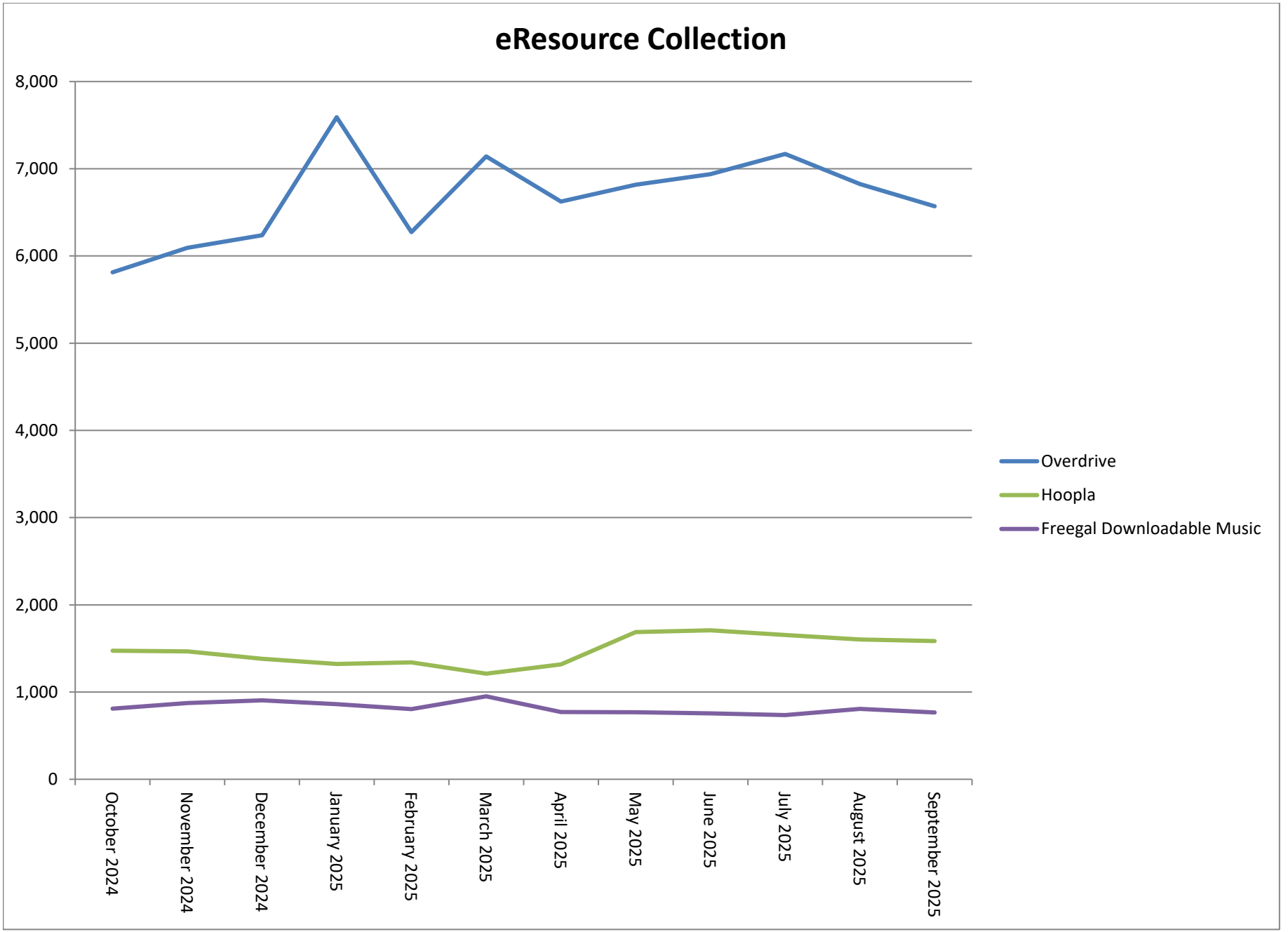
Adult Programs			
Outreach Services	7	7	8
Outreach Attendance	278	66	847
Library Attendance	175	223	250
Library Activities	16	22	20
Young Adult Programs			
Library Attendance	13	2	25
Library Activities	9	1	4
Computer Usage	1,812	2,956	3,076
Netbook/iPad Circulation	21	3	12

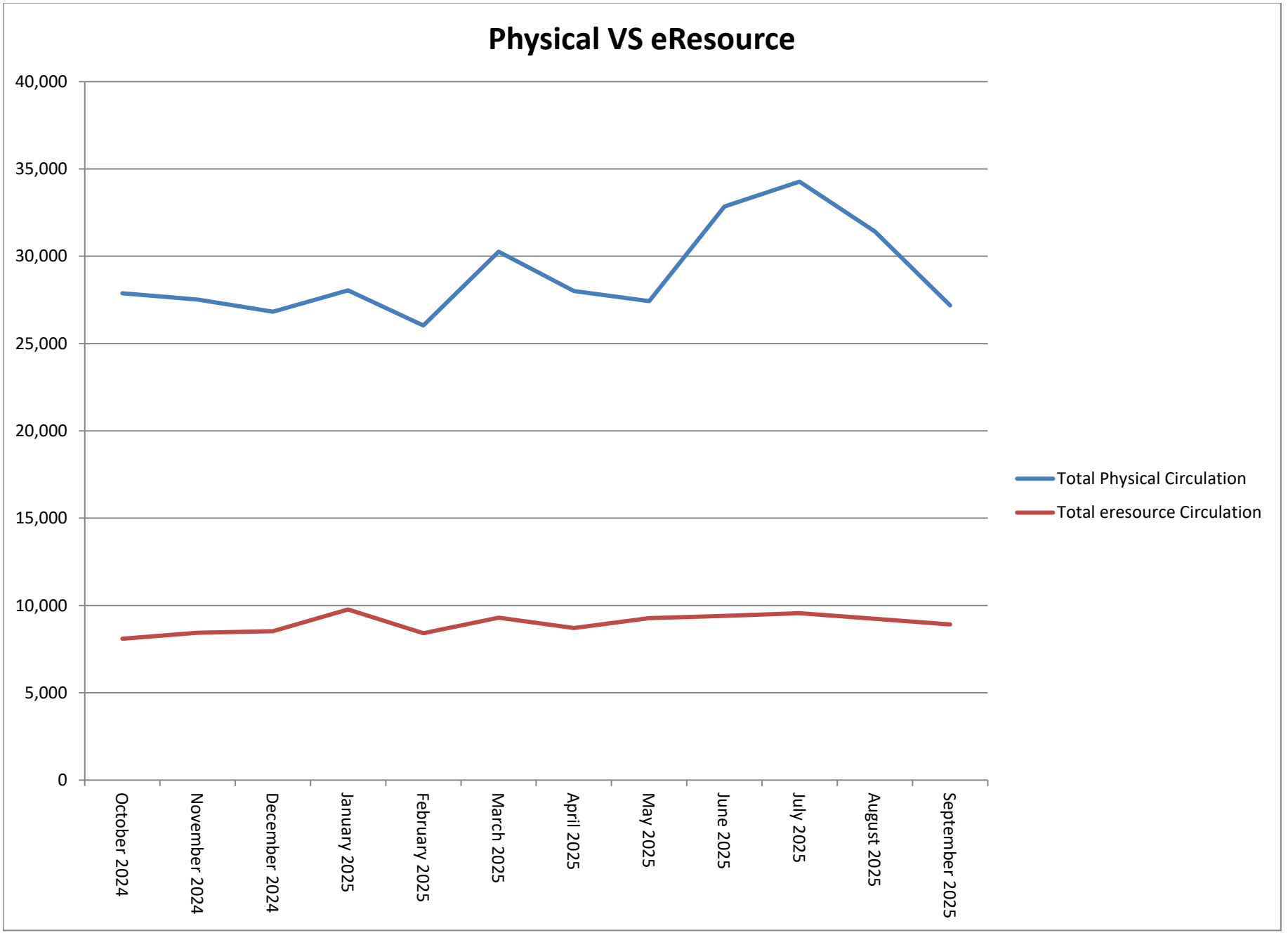
		African American Museum	Blank Park Zoo	Botanical of Des Moines	Figge Art Museum	Grout Museum District	Quad Cities Fun Bundle	Science Center of Iowa
2021	November		3			2		2
	December			1		3		2
2022	January			1		2		
	February					3		2
	March		5	3	3	4	4	
	April		3			3		2
	May		10	3	1		4	3
	June		16	7	1	2	3	3
	July		16	4		8	2	6
	August		16	2		1	4	4
	September		8	4	1		4	3
	October		9	2		2	2	3
	November		1			4		1
	December					3		
2023	January		2	1	1	2	1	2
	February		1	3				2
	March		7	6	5	3	3	7
	April		8	8		2		6
	May		13	6		1	1	3
	June		18	6		2	1	4
	July		19	5		4	6	5
	August		19	4		6	6	5
	September		13	5		1	1	5
	October		4			1	2	2
	November		2	1	1		1	1
	December		2	2		1	1	2
2024	January					1		2
	February		2					2
	March		7	6		4	3	3

		Blank Park Zoo	Botanical of Des Moines	Grout Museum District	Science Center of Iowa
2024	April	6	5	4	4
	May	10	2	5	2
	June	19	5	9	5
	July	20	6	18	10
	August	16	5	13	7
	September	11	1	3	3
	October	9	1	0	1
	November	0	2	0	0
	December	1	0	4	2
2025	January	0	0	0	0
	February	0	0	0	0
	March	0	0	0	0
	April	0	0	0	0
	May	1	1	0	1
	June	18	9	6	8
	July	13	7	7	12
	August	20	3	13	9
	September	12	0	4	6

Date	Day of Week	Patron Count	
		Curbside	Building
10/1/2025	Wednesday	0	634
10/2/2025	Thursday	1	459
10/3/2025	Friday	0	521
10/4/2025	Saturday	0	699
10/5/2025	Sunday		324
10/6/2025	Monday	0	656
10/7/2025	Tuesday	0	525
10/8/2025	Wednesday	0	661
10/9/2025	Thursday	0	421
10/10/2025	Friday	0	634
10/11/2025	Saturday	0	538
10/12/2025	Sunday		314
10/13/2025	Monday	0	632
10/14/2025	Tuesday	1	661
10/15/2025	Wednesday	0	717
10/16/2025	Thursday	0	456
10/17/2025	Friday	0	500
10/18/2025	Saturday	0	624
10/19/2025	Sunday	1	275
10/20/2025	Monday	1	663
10/21/2025	Tuesday	0	556
10/22/2025	Wednesday	0	688
10/23/2025	Thursday	0	496
10/24/2025	Friday	1	490
10/25/2025	Saturday	0	563
10/26/2025	Sunday		252
10/27/2025	Monday	0	579
10/28/2025	Tuesday	0	553
10/29/2025	Wednesday	0	659
10/30/2025	Thursday	0	485
10/31/2025	Friday	0	703
	Total	5	16,938


Physical Collection
20,000
18,000
16,000
14,000
12,000
10,000
8,000
6,000
4,000
2,000
0
October 2024
November 2024
December 2024
January 2025
February 2025
March 2025
April 2025
May 2025
June 2025
July 2025
August 2025
September 2025
Adult
Young Adult
Youth
Interlibrary Loan (cf to other)
Interlibrary Loan (other to cf)
CFPL@UNI
WPL
Library of Things


eResource Collection
8,000
7,000
6,000
5,000
4,000
3,000
2,000
1,000
0
October 2024
November 2024
December 2024
January 2025
February 2025
March 2025
April 2025
May 2025
June 2025
July 2025
August 2025
September 2025
Overdrive
Hoopla
Freegal Downloadable Music


Physical VS eResource
40,000
35,000
30,000
25,000
20,000
15,000
10,000
5,000
0
October 2024
November 2024
December 2024
January 2025
February 2025
March 2025
April 2025
May 2025
June 2025
July 2025
August 2025
September 2025
Total Physical Circulation
Total eresource Circulation

Cedar Falls Public Library
FY25 Iowa Public Library General Information Survey

Section A - General Information

(Reporting period July 1, 2024 to June 30, 2025 - unless otherwise specified)

Due October 31, 2025

Review the contact information below. Users cannot directly change data for questions A01 to A10. If any information has changed, answer Yes to number A11 and enter a note for the corresponding question. The State Library will verify and update the data. For Section A, report the most current information available.

A01	Library Name	CEDAR FALLS PUBLIC LIBRARY
A02	Library District	NE=Northeast
A03	Street Address	524 MAIN ST
A04	City	CEDAR FALLS
A05	Zip	50613

Mailing Address

A06	Mailing Address	524 MAIN ST
A07	City	CEDAR FALLS
A08	Zip	50613

Other Contact Information

A09	County	BLACK HAWK
A10	Phone	(319) 273-8643
A11	Has any information in questions A1 to A10 changed in the past year?	No

YES, answer YES on the pulldown menu and enter a correction in a note.

NO - answer NO on the pulldown menu and continue with question A14.

A12	City population (2020 decennial population)	40,713

A13	Library Size Code	G
A14	Library Director/Administrator Name	Kelly Stern

Section B - Paid Staff and Salary Information

Include unfilled positions if a search is currently underway. Include all paid staff on the library's payroll. Do not report workers paid by other agencies such as Green Thumb employees or work study students. Do not report workers hired through a cleaning or landscape business. Report all positions as of June 30, 2025.

B01	Total number of paid librarians	6
B02	Total number of all paid librarian hours worked per week	208.00
B03	Paid librarians FTE	5.20
B04	Total number of all other paid staff	27
B05	Total number of all other paid staff hours worked per week	820.00
B06	All other paid staff FTE	20.50
B07	Total number of paid staff	33
B08	Total paid staff FTE	25.70

Levels of Education

B09	How many of the paid librarians from line B01 have an ALA accredited masters of library science degree?	5
B10	Total number of hours worked per week by librarians from line B09 with an ALA accredited masters of library science degree	168.00
B11	Total FTE librarians with ALA accredited masters of library science degree	4.20
B12	Starting date of current director in director's position (mm/dd/yyyy)	02/15/2019

Salary Information

Report the hourly salary for the positions listed below if employed by your library. Do not report one staff member more than once even if they perform multiple jobs. Refer to the instructions for more detailed information on each position. Do not report assistant director or department heads unless that role is part of their official job description. Do not report workers paid by other agencies such as Green Thumb employees or work study students. Do not report workers hired through a cleaning or landscape business. Only report janitorial/building maintenance staff if they are an employee of the library. Report hourly salary amounts as of June 30, 2025.

B13	Hourly salary of the director	$62.12
B14	Hourly salary of assistant director	N/A
B15	Hourly average salary of department heads	$40.65
B16	Hourly salary of the children's librarians	$42.42
B17	Hourly average salary of library clerks	$21.93
B18	Hourly average salary of shelvers or pages	$14.70
B19	Hourly average salary of janitorial or building maintenance employees	N/A

Section C - Capital Income and Expenditures

Capital income is intended to pay for large one-time library purchases. This section should not reflect any income or expenditure used for the regular operations of the library. If your library had any major one-time capital expenditures during FY25 report them in this section. Otherwise, skip to section D.

For Capital Income and Expenditures

Show all sources of capital funds for FY25 (July 1, 2024 - June 30, 2025).

If your library does not receive capital income from a source, enter a 0 (zero).

If your library receives capital income from a source, but the amount is unknown, enter N/A.

Report all capital income and expenditures in whole dollars only. Round to the nearest dollar.

For Capital Income

Report all income for major capital expenditures, by source of income. Include funds received for:

- Site acquisition
- New buildings, additions to buildings, or renovation of library buildings
- Furnishings, equipment, and initial collections for new buildings, additions, or renovations
- Major building updates or repairs including roof, painting, carpeting, furnace, central air, etc.
- New computer hardware and software used to support library operations, link to networks, or run information products
- Replacement and repair of existing furnishings and equipment
- New vehicles
- Other major one-time projects

DO NOT REPORT INCOME FOR:

- Regular purchase of library materials - Report in section D
- Payments for regular operating costs such as utilities, insurance, etc. – Report in section D
- Investments for capital appreciation
- Income passed through to another agency
- Funds unspent in the previous fiscal year (e.g., carryover).

Did your library have any major one-time capital projects in FY25

YES - check the box and click the SAVE button to display questions C01 - C06.
NO - Skip to section D.

Capital Income

C01	Capital funds from local government (city, county)	$52,717
C02	Capital funds from state sources	$0
C03	Capital funds from federal sources	$0
C04	Capital funds from private sources	$83,654
C05	Total capital income	$136,371

Capital Expenditures

C06	Total capital expenditures	$136,371

Section D - Operating Income and Expenditures

OPERATING INCOME

Operating income covers the current and recurrent costs necessary to support the provision of library services. Report income used for operating expenditures by source. Include federal, state, local, and non-governmental income.

REPORT ALL SOURCES OF FUNDS FOR FY25 (JULY 1, 2024 - JUNE 30, 2025).

- If your library does not receive operating income from a source enter a 0 (zero)
- If your library receives operating income from a source, but the amount is unknown, enter N/A
- Report all income in whole dollars only. Round to the nearest dollar

DO NOT REPORT

- Income for capital expenditures as reported in Section C
- Contributions to endowments
- Income passed through to another agency
- Funds unspent in the previous fiscal year – carryover
- The value of any contributed or in-kind services
- The value of any non-monetary gifts and donations
- E-Rate discounts as income

Total Governmental Operating Income

D01	City income received from the city's general fund (exclude income from special levies)	$2,421,206
D02	City income received from special levies	$0
D03	County income received from all counties	$39,762
D04	Income received from contracting cities in Iowa. Do not report income from your own city on this line.	$0
D05	Other governmental income received	$0
D06	Total local government operating income received	$2,460,968
D07	State income received from the State Library of Iowa (Enrich Iowa - Direct State Aid, Open Access, ILL Reimbursement) Prefilled and locked by the State Library.	$35,644
D08	Other income received from the State of Iowa	$0

D09	Total state government operating income received	$35,644
D10	Total federal government income received	$0

Non-Governmental Operating Income

D11	Total non-governmental grants received	$909
D12	Endowments and gifts received (only report if money was spent in FY25)	$10,074
D13	Fines and/or fees received	$17,871
D14	Other income received	$14,859
D15	Total non-governmental operating income received	$43,713

Total Operating Income

D16	Total operating income received	$2,540,325

OPERATING EXPENDITURES

Operating expenditures are the current and recurrent costs necessary to support the provision of library services. Significant costs, especially benefits and salaries, that are paid by other taxing agencies (government agencies with the authority to levy taxes) "on behalf of" the library may be included if the information is available. Only such funds that are supported by expenditure documents (such as invoices, contracts, payroll records, etc.) at the point of disbursement should be included.

REPORT ALL EXPENDITURES INCLUDING GRANTS AND COOPERATIVE ARRANGEMENTS.

- If your library does not expend operating funds for an item, enter a 0 (zero)
- If your library expends operating funds for an item, but the amount is unknown, enter N/A
- To ensure accurate reporting, consult your business officer or city clerk regarding this section
- Report only money expended during FY25 (July 1, 2024 - June 30, 2025), regardless of when the money may have been received
- Report all expenditures as whole dollars only. Round fractions to the nearest whole dollar

DO NOT REPORT

- The value of free items
- Estimated Costs
- Capital expenditures as reported in Section C
- E-Rate discounts as expenditures

D17	Total salaries and wages expenditures (before deductions)	$1,352,545

D18	Total employee benefits expenditures (health insurance, Social Security tax, retirement, etc.) This amount cannot be $0. If you are unsure of benefits amount, or this is a volunteer-run library, report N/A.	$479,102
D19	Total staff expenditures	$1,831,647
D20	Print physical collection expenditures	$96,872
D21	Audio physical collection expenditures -- All physical formats, including tape, CDs, etc. Do not report downloadable expenditures on this line.	$5,340
D22	Video physical collection expenditures -- All physical formats, including tape, Blu-Ray, DVD, etc. Do not report downloadable expenditures on this line.	$7,122
D23	Other physical collection expenditures for any materials not listed above (puzzles, art prints, puppets, cake pans, etc.)	$911
D24	Total physical non-print collection expenditures	$13,373
D25	Total physical collection expenditures	$110,245
D26	Bridges e-book collection expenditures. Report Bridges e-book expenditures only. Prefilled and locked by the State Library.	$0
D27	All other e-book collection expenditures. Report Advantage e-book expenditures on this line.	$16,109
D28	Total e-book collection expenditures	$16,109
D29	Bridges downloadable audio collection expenditures. Report Bridges expenditures only. Prefilled and locked by the State Library.	$0
D30	All other downloadable audio collection expenditures. Report Advantage downloadable audio expenditures on this line.	$16,872

D31	Total downloadable audio collection expenditures	$16,872
D32	Total downloadable video collection expenditures. Report Advantage downloadable expenditures on this line.	$0
D33	Total Electronic Information collection expenditures. This includes databases, Freegal, Hoopla, etc. Do not report expenditures for products subsidized or managed by the State Library such as Bridges.	$76,515
D34	Total downloadable and Electronic Information collection expenditures	$109,496
D35	Total collection expenditures	$219,741
D36	All other operating expenditures (phone, lights, heating, cooling, Internet access, insurance, etc.)	$289,593
D37	Total of all operating expenditures	$2,340,981

Section E - Library Collection

NUMBER HELD AT START OF YEAR - The number of items owned by the library at the start of the fiscal year (July 1, 2024). To assist with determining this number, we have prefilled lines E01, E05, E09, and E13 based on end of year numbers from last year as reported on lines E04, E08, E12, and E16. Note that these values are not locked, so you can change them if needed.

NUMBER ADDED DURING FISCAL YEAR - The number of items added to the collection during the fiscal year (July 1, 2024 - June 30, 2025) whether through purchase or donation.

NUMBER WITHDRAWN DURING FISCAL YEAR - The number of items withdrawn from the collection during the fiscal year (July 1, 2024 - June 30, 2025) whether through weeding, loss, or other cause.

NUMBER HELD AT END OF YEAR - The number of items owned by the library at the end of the fiscal year (June 30, 2025).

E01	Printed books (# of items), held at start of year	112,417
E02	Printed books (# of items), added during year	6,236
E03	Printed books (# of items), withdrawn during year	8,438

E04	Printed books (# of items), held at end of year	110,215
E05	Audio materials (# of physical items), held at start of year	7,159
E06	Audio materials (# of physical items), added during year	141
E07	Audio materials (# of physical items), withdrawn during year	831
E08	Audio materials (# of physical items), held at end of year	6,469
E09	Video materials (# of physical items), held at start of year	15,512
E10	Video materials (# of physical items), added during year	512
E11	Video materials (# of physical items), withdrawn during year	1,005
E12	Video materials (# of physical items), held at end of year	15,019
E13	Other library materials (# of physical items), held at start of year	1,492
E14	Other library materials (# of physical items), added during year	48
E15	Other library materials (# of physical items), withdrawn during year	97
E16	Other library materials (# of physical items), held at end of year	1,443
E17	Total physical items, held at start of year	136,580
E18	Total physical items, added during year	6,937
E19	Total physical items, withdrawn during year	10,371
E20	Total physical items, held at end of year	133,146

E-Books

E-books are the digital equivalent of printed books that may be accessed online from an electronic device. E-books also include e-comics. Do not consider resources available for free in the public domain when answering the following questions. Answer **YES** or **NO**, if unknown, report **MISSING.**

E21	Did the library provide access to e-books purchased solely by the library?	Yes
E22	Did the library provide access to e-books purchased via a consortium, cooperative, or other similar group at the local, regional, or state level?	Yes
E23	Did the library provide access to e-books provided by the state library agency or another state agency?	No

Downloadable Serials

Downloadable serials are periodic digital publications equivalent to printed newspapers, magazines, and similar media that are viewed as entire issues rather than as single articles returned from a research query. Do not consider resources available for free in the public domain when answering the following questions. Answer **YES** or **NO**, if unknown, report **MISSING.**

E24	Did the library provide access to downloadable serials purchased solely by the library?	Yes
E25	Did the library provide access to downloadable serials purchased via a consortium, cooperative, or other similar group at the local, regional, or state level?	Yes
E26	Did the library provide access to downloadable serials provided by the state library agency or another state agency?	No

Downloadable Audio

Downloadable audio are digital files of sound only (e.g., audiobooks, music) that may be accessed online from an electronic device. Do not consider resources available for free in the public domain when answering the following questions. Answer **YES** or **NO**, if unknown, report **MISSING.**

E27	Did the library provide access to downloadable audio purchased solely by the library?	Yes

E28	Did the library provide access to downloadable audio purchased via a consortium, cooperative, or other similar group at the local, regional, or state level?	Yes
E29	Did the library provide access to downloadable audio provided by the state library agency or another state agency?	No

Downloadable Video

Downloadable videos are digital files of moving visual images with or without sound (e.g., movies, television shows) that may be accessed online from an electronic device. Do not consider resources available for free in the public domain when answering the following questions. Answer **YES** or **NO**, if unknown, report **MISSING.**

E30	Did the library provide access to downloadable video purchased solely by the library?	Yes
E31	Did the library provide access to downloadable video purchased via a consortium, cooperative, or other similar group at the local, regional, or state level?	No
E32	Did the library provide access to downloadable video provided by the state library agency or another state agency?	No

Research Databases

Research databases are organized collections of electronic data or records (e.g., facts, abstracts, articles, bibliographic data, texts, photographs) that can be searched to retrieve information. Do not consider resources available for free when answering the following questions. Answer **YES** or **NO**, if unknown, report **MISSING.**

E33	Did the library provide access to research databases purchased solely by the library?	Yes
E34	Did the library provide access to research databases purchased via a consortium, cooperative, or other similar group at the local, regional, or state level?	No
E35	Did the library provide access to research databases provided by the state library agency or another state agency?	Yes

Online Learning Platforms

Online learning platforms primarily provide instruction, tools, and resources to enhance education, lifelong learning, and skill building. Platforms may offer homework assistance, language learning, test preparation, professional development, resume assistance, hobby instruction, etc. Do not consider resources available for free when answering the following questions. Answer **YES** or **NO**, if unknown, report **MISSING.**

E36	Did the library provide access to online learning platforms purchased solely by the library?	No
E37	Did the library provide access to online learning platforms purchased via a consortium, cooperative, or other similar group at the local, regional, or state level?	No
E38	Did the library provide access to online learning platforms provided by the state library agency or another state agency?	Yes

Section F - Circulation and Use Counts

Report circulation for FY25 (July 1, 2024 to June 30, 2025). Circulation should only be counted for items checked out of the library's collection for use outside of the library, including renewals. DO NOT count automatic renewals as circulation. DO NOT count in-house use or computer use as circulation.

Circulation Transactions of Physical Items

F01	Adult books	87,199
F02	Young adult books	15,669
F03	Children's books	151,736
F04	Video recordings (physical formats)	44,161
F05	Audio recordings (physical formats)	2,769
F06	Serials (physical formats)	2,564
F07	All other physical items (CD-ROM based products, puzzles, art prints, pamphlets, cake pans, puppets, WiFi Hotspots, tools, video games, etc.)	24,955
F08	Total PHYSICAL circulation by material type	329,053

Lines F09 and F10 should be reported as individual counts. They do not need to add up to a total. These counts are part of the physical total as reported on line F08. Do not count electronic use for lines F09 or F10.

F09	Circulation of physical items to the rural population of your own county:	49,593
F10	Total physical circulation of all materials cataloged as "children's"	166,917

Use of Downloadable Material

F11	Bridges e-books, including use of Advantage titles. Prefilled and locked by the State Library.	0
F12	All other e-books - do not count downloads from services such as Freegal, Freading, Hoopla, etc. on this line.	37,934
F13	Total use of e-books	37,934
F14	Total downloadable video recordings - do not count downloads from services such as Freegal, Freading, Hoopla, etc. on this line.	0
F15	Bridges downloadable audio recordings, including use of Advantage titles. Prefilled and locked by the State Library.	0
F16	All other downloadable audio recordings - do not count downloads from services such as Freegal, Freading, Hoopla, etc. on this line.	34,592
F17	Total use of downloadable audio recordings	34,592
F18	Bridges electronic serials - including use of Advantage titles. Prefilled and locked by the State Library.	0
F19	All other electronic serials – Include RB Digital or similar	5,764
F20	Total use of electronic serials	5,764
F21	Total use of downloadable materials	78,290

Circulation and Use Totals

F22	Total Circulation of physical and downloadable materials (This is the same as Total circulation by material type on previous year's surveys).	407,343

Interlibrary Loan

The State Library will automatically fill in data from the SILO ILL service. If your library only uses SILO for ILL, you can skip F23 to F28. Examples of other ILL services are OCLC or print forms.

F23	ILL Received from other libraries using the SILO ILL service. Prefilled and locked by the State Library.	1,418
F24	ILL Received from other libraries using all other ILL services. Do not report SILO ILL on this line.	299
F25	Total Interlibrary Loan received from other libraries	1,717
F26	ILL Provided to other libraries using the SILO ILL service. Prefilled and locked by the State Library.	1,385
F27	ILL Provided to other libraries using all other ILL services. Do not report SILO ILL on this line.	865
F28	Total Interlibrary Loan provided to other libraries	2,250

Other Use Counts

F29	Current total number of registered users as of June 30, 2025	35,351
F30	Door count annually	189,571
F31	Is annual door count based on an annual count (i.e. with a door counter) or an annual estimate based on a typical week or weeks? Choose one of the options listed below.	CT - Annual Count
F32	Total number of reference transactions annually	5,000

F33 Is number of annual reference transactions based on annual count (i.e. year-long tally marks) or an annual estimate based on a typical week or weeks? Choose one of the options below.	CT - Annual Count
F34 Number of Internet computers for public use	67
F35 Number of uses of public Internet computers ANNUALLY (You may count a typical week and multiply by 52)	23,561
F36 Is the number of uses of public Internet computers based on an annual count (i.e., year-long tally marks) or an annual estimate based on a typical week or weeks? Choose one of the options listed below.	CT - Annual Count
F37 Total number of wireless sessions annually	65,203
F38 Is the number of wireless sessions based on an annual count (i.e. year-long tally marks) or an annual estimate based on a typical week or weeks? Choose one of the options listed below. Libraries that use WhoFi only should report as an annual count.	CT - Annual Count
F39 Website visits for libraries with a PLOW website annually. Prefilled and locked by the State Library.	0
F40 Website visits for all other libraries annually. Libraries unable to collect a count of their website visits should report **N/A.** Libraries without websites should report **-3.**	236,652
F41 Did your library offer automatic renewal for any physical materials during the reporting period? NOTE: Patrons do not have to take any action for automatic renewals. The Integrated Library System [ILS] rules determine how/when automatic renewals occur. Answer **YES** or **NO**, if unknown, report **MISSING**.	No

Section G - Programs and Content Recordings

LIBRARY PROGRAMS

Live Program Sessions

A live program session is any planned event which introduces the group attending to library services or which provides information to participants.

Program sessions may cover use of the library, library services, or library tours. Program sessions may also provide cultural, recreational, or educational information. Examples of these types of program sessions include, but are not limited to, film showings, lectures, story hours, literacy programs, citizenship classes, and book discussions.

INCLUDE

- All program sessions that are sponsored or co-sponsored by the library. For a program session to be sponsored or co-sponsored by the library, the library must contribute financial resources or staff time toward the program session. For a program session that is part of a larger community event (such as a farmer's market or festival), it is not necessary for the library to also sponsor or organize the larger event.
- Both on-site and off-site program sessions. For example, include a storytime at a farmer's market or a presentation to a school group about library resources conducted at a school.
- Live-streamed virtual (synchronous) program sessions that are sponsored or co-sponsored by the library.
- Program sessions with attendance of zero or one if they were intended for a group.

EXCLUDE

- Program sessions sponsored by other groups that use library facilities. For example, do not include a homeschooling group hosting a speaker in a meeting room without facilitation from library staff.
- Offsite outreach efforts that do not otherwise meet the definition of a program session. For example, do not include having a library card signup booth at a farmer's market.
- Activities delivered on a one-to-one basis, rather than to a group, such as one-to-one literacy tutoring, services to homebound, homework assistance, mentoring activities, etc.
- Passive or self-directed activities that do not occur at a scheduled time. For example, do not report "make and take" bags or coloring pages as a program. Report these self-directed activities on questions G51 to G59
- Recorded presentations of program content. Report these on questions G49 to G50.
- Programming that is shared on the library's website or social media that is not sponsored or co-sponsored by the library. For example, do not include sharing a video from an author's website of him or her reading a book.

Tips for reporting programs and attendance.

- When reporting the number of programs count the total number of events. A story time held once a week for a year is counted as 52, not as one.
- When reporting attendees count total number of attendees regardless of the age. A children's program attended by 10 children and 10 adults is counted as 20, not as 10.
- Live, virtual programs are conducted via a Web conferencing or webinar platform during which a library staff member (or other party sponsored by the library) is presenting to or interacting with an audience in real-time. These are considered programs for survey purposes and should be added into programming counts as indicated below.
- Recordings of program content include video or audio recordings created by a library staff person (or other party sponsored by the library) and posted to a video or audio hosting platform for the

audience to view tor list to on-demand. Do not include promotional or marketing content. Recordings of program content are counted separately from live programs as indicated below.
- If a program is hybrid (i.e., in-person and virtual) then report it as in-person. Do not double count.

Children Ages 0-5

G01	Total number of live, in-person, onsite library programs for children ages 0-5	210
G02	Total number of people attending live, in-person, onsite library programs for children ages 0-5	5,914
G03	Total number of live, in-person, offsite library programs for children ages 0-5	6
G04	Total number of people attending live, in-person, offsite library programs for children ages 0-5	175
G05	Total number of live, virtual library programs for children ages 0-5	0
G06	Total number of people attending live, virtual library program for children ages 0-5	0
G07	Total number of library programs for children ages 0-5	216
G08	Total number of people attending library programs for children ages 0-5	6,089

Children Ages 6-11

G09	Total number of live, in person, onsite library programs for children ages 6-11	152
G10	Total number of people attending live, in-person, onsite library programs for children ages 6-11	3,100
G11	Total number of live, in-person, offsite library programs for children ages 6-11	17
G12	Total number of people attending live, in-person, offsite library programs for children ages 6-11	845

G13	Total number of live, virtual library programs for children ages 6-11	0
G14	Total number of people attending live, virtual library programs for children ages 6-11	0
G15	Total number of library programs for children ages 6-11	169
G16	Total number of people attending library program for children ages 6-11	3,945

Young Adults Ages 12-18

G17	Total number of live, in person, onsite library program for young adults	96
G18	Total number of people attending live, in-person, onsite library programs for young adults	576
G19	Total number of live, in-person, offsite library programs for young adults	5
G20	Total number of people attending live, in-person, offsite library programs for young adults	254
G21	Total number of live, virtual library programs for young adults	0
G22	Total number of people attending live, virtual library program for young adults	0
G23	Total number of library programs for young adults	101
G24	Total number of people attending library program for young adults	830

Adults Aged 19 or Older

G25	Total number of live, in person, onsite library program for adults	93

G26	Total number of people attending live, in-person, onsite library programs for adults	1,124
G27	Total number of live, in-person, offsite library programs for adults	48
G28	Total number of people attending live, in-person, offsite library programs for adults	315
G29	Total number of live, virtual library programs for adults	0
G30	Total number of people attending live, virtual library program for adults	0
G31	Total number of library programs for adults	141
G32	Total number of people attending library program for adults	1,439

General Interest - For All Ages

G33	Total number of live, in person, onsite general interest library programs	137
G34	Total number of people attending live, in-person, onsite general interest library programs	2,162
G35	Total number of live, in-person, offsite general interest library programs	19
G36	Total number of people attending live, in-person, offsite general interest library programs	1,651
G37	Total number of live, virtual, general interest, library programs	0
G38	Total number of people attending live, general interest, virtual library programs	0
G39	Total number of live general interest library programs	156

G40	Total number of people attending live general interest library programs	3,813
G41	Total number of live, in-person, onsite library programs	688
G42	Total number of live, in-person, offsite library programs	95
G43	Total number of live, virtual library programs	0
G44	Total number of people attending live, in-person, onsite library programs	12,876
G45	Total number of people attending live, in-person, offsite library programs	3,240
G46	Total number of people attending live, virtual library programs	0
G47	Total number of live library programs	783
G48	Total number of people attending live library programs	16,116

Program Content Recordings

A program content recording is any recording of program content that cannot be viewed live as it unfolds (i.e., on-demand streaming). Only include program presentations posted during the reporting period. Regardless of the number of platforms on which a presentation is posted, count each unique presentation only once. Include program sessions hosted on Facebook Premiere that are not facilitated by a staff member.

The count of views of asynchronous program presentations for a period of THIRTY (30) days after the presentation was posted, even if that period extends beyond the survey reporting period (or fiscal year). For program presentations made available via Facebook, count unique 1-minute views of each video. For those made available via other platforms, count unique views of each video. For recorded program presentations that are recordings of live, virtual program sessions, exclude live attendance; live attendance should have already been counted on lines G06, G14, G22, G30, or G38.

G49	Total number of program content recordings	0
G50	Total number of views of program content recordings	0

Patron-Directed Activities

Below is a list of activities that are patron directed and sometimes known as passive, self-directed, or indirect programming. All answers are prefilled with 0. If you do not provide a listed service you can leave it as a 0. If you provide a service but are unsure of how many times it was used, answer with an estimate, or N/A. Otherwise provide the number of times each service is used ANNUALLY. Do not count the number of items created, only count the number of times a service is used. Do not include anything provided as a part of a library sponsored, in-person, program. These counts should be accounted for in the programming counts listed above. For example, do not count coloring sheets used as part of a live, in-person, program as an indirect activity.

G51	Total number of make and take kits provided	0
G52	Total number of coloring sheets provided	0
G53	Total number of scavenger hunt participants	1,490
G54	Total number of trivia contest participants	0
G55	Total use of library's maker space service	175
G56	Total use of STEAM/STEM services	0
G57	Total number of story-walk participants	46
G58	Total number of reading log participants	1,232

G59 List any other patron-directed activities, list one activity per box. To add more than one activity, click the "Add Activity" button.

Name of activity only, do not include a use count.	Teen Room Drawing
Name of activity only, do not include a use count.	Weekly Youth Crafts
Name of activity only, do not include a use count.	Tween Display
Name of activity only, do not include a use count.	Scary Story Contest
Name of activity only, do not include a use count.	March Book Madness

Section H - Library Buildings - Hours and Square F

Make sure to consider closures for all reasons when calculating number of hours and weeks open. For example, if your library is normally open for 52 weeks, but was closed for 20 weeks and open for 32 weeks in FY25, report 32 on line H02.

H01	Total number of hours open to the public during FY25 (July 1, 2024 to June 30, 2025) at the main library only. Report actual number of hours open rather than scheduled hours open.	3,142
H02	Total number of weeks open to the public during FY25 (July 1, 2024 to June 30, 2025) at the main library only (round to the nearest whole number of weeks). Report actual weeks open rather than scheduled weeks open.	52
H03	Square footage of main library. Prefilled and locked by the State Library.	47,000

Section H Totals

H08	Total number of hours open annually at the main library and all branches. (Click the SAVE button to calculate the total.)	3,142
H09	Total number of weeks open annually at the main library and all branches (Click the SAVE button to calculate the total.)	52
H10	Total square footage of main and all branch libraries (Click the "SAVE" button to calculate the total.)	47,000

Signature Page

IMPORTANT – PLEASE READ: All libraries submitting an annual survey must also submit a Signature Page to certify accuracy. This document is also included in the Print Application Form. Follow the link below to electronically sign the form. Please do not fax or mail copies of this form to us.

Signature Page

Cedar Falls Public Library
3D PRINTER POLICY

The Cedar Falls Public Library provides a MakerBot Replicator+ 3D printer as part of the Collaborative Laboratory. Print jobs may be submitted by the public and will be printed by library staff. Software provided by the library is available for design use on a specified computer, and may be changed without advance notice. Other software products cannot be installed by patrons. ~~Patrons must have a signed Co-Lab User Agreement on file with the library in order to use the design computer.~~

*.stl files may be submitted via the library's website. 3D print jobs will be printed in an order determined by library staff; library staff take into consideration the print job size and color when determining this order, as well as estimated completion time. Print jobs must be completed when the library is staffed. Large print jobs may need to be divided into smaller jobs. Turnaround depends on demand; library staff will give patrons an estimate of turnaround after their print job has been approved for printing.

Staff members will also determine the feasibility of a print job. Print jobs may be denied if they cannot be completed while the library is staffed, if the printed design does not fit the size requirements of the printer, or if the printed content violates any of Cedar Falls Public Library's policies. Printing of materials under current copyright is illegal.

Cost of 3-D printing materials is listed on the 3-D Printing webpage.

Only filament supplied by the library can be used, and availability of colors may vary. Samples of these colors are available at the Second Floor Reference Desk and on the 3-D printing page of the library's website. The cost for printing will be added to the patron's library account, which will be collected at the first floor service desk before the patron can remove the item from the library. Print jobs not picked up within two weeks may be discarded and the cost will not be refunded.

Library staff will print .stl files as they are submitted and do not provide corrections or alterations. Print job failures not due to library or equipment malfunction are the responsibility of the patron ~~and the cost will be added to the patron's library account~~.

Adopted June 5, 2019; Revised October 5, 2022, November 5, 2025

Cedar Falls Public Library
ART COLLECTION POLICY

Works of art may be either purchased by or donated to the Library. Final responsibility for acceptance of a work of art resides with the Board of Library Trustees. The Library particularly collects art created by local artists, but may collect works outside that scope. The intent of this collection is to enhance the library's aesthetic environment.

Items given to the library will be presented to the Board of Trustees for final acceptance upon recommendation of the Art Committee. Items given to the Library for Board consideration which have not yet been accepted are not covered by the City's insurance policy and must be covered by the donor's personal insurance. If the Board decides not to accept an item, the owner will be notified as soon as possible and may reclaim the item within two weeks. After two weeks, the Library has the right to dispose of the work in the best interest of the library.

Items that are accepted by the Board are considered unconditional and outright gifts. These are to be displayed, accessed, housed, loaned, retained, reproduced, sold, donated to a public organization, or disposed in the best interest of the Library. Donors will be asked to read and sign a copy of the library's "Deed of Gift." Gifts to the Library may be deductible from taxable income in accordance with the provisions of the federal income tax rules, and in compliance with this law the appraisal is the responsibility of the donor.

Art created by library employees and their families will not be accepted for display or for the permanent collection. However, the Board reserves the right to commission or request works of art by any artist.

Works of art on display in the Library are not for sale.

The Board of Library Trustees will be responsible for any decisions regarding the removal of a work of art upon recommendation from the Art Committee. Any art withdrawn from the collection may be donated to an appropriate public organization or sold at public auction, or otherwise disposed of in the best interest of the Library. The proceeds from the sale of a work of art will go the Cedar Falls Public Library's investment funds account and will be reserved to be used for future collection-related purposes such as to repair and/or conserve works in the collection or acquire additional works for the collection at the discretion of the Board of Library Trustees.

Reviewed/Revised: 01/07/2009, 02/06/2019, 04/06/2022, 11/5/20225

Cedar Falls Public Library
ART COLLECTION POLICY

DEED OF GIFT
(Single Donor)

The undersigned, _____ (hereinafter the "Donor"), of _____ (address of Donor), does hereby irrevocably and unconditionally give, transfer and assign to the Board of Trustees of the Cedar Falls Public Library, Cedar Falls, Iowa, all the Donor's right, title and interest in and to the following described property (hereinafter the "Property"), which is described as follows:

This deed of gift does not include any transfer or assignment of the copyright, or any other intellectual property rights of Donor, in the above-described property.

The undersigned Donor acknowledges that this gift is an irrevocable and unconditional gift, and accepts the foregoing conditions, and acknowledges having read the Cedar Falls Public Library Art Collection Policy. The undersigned Donor also understands that the gift may or may not be on display at any given time, in the discretion of the Library.

Due to IRS rules, the undersigned Donor acknowledges full responsibility to obtain any appraisal to determine the value of the Property, and that such appraisal is at the sole cost of the Donor.

This gift is given in memory of _____.

Dated this _____ day of _____, 20_____.

_____
Donor

STATE OF _____)
) ss.
COUNTY OF _____)

This instrument was acknowledged before me on _____, 20____, by _____, the Donor.

_____

My Commission Expires: Notary Public in and for said State

_____

ACCEPTANCE OF DEED OF GIFT

The above and foregoing Deed of Gift is hereby accepted by and on behalf of the Board of Trustees of the Cedar Falls Public Library.

Dated this _____ day of _____, 20____.

BOARD OF TRUSTEES OF THE
CEDAR FALLS PUBLIC LIBRARY

By_____
_____(name)
_____(title)

Cedar Falls Public Library
ART COLLECTION POLICY

DEED OF GIFT
(Two Donors)

The undersigned, _____and _____ (hereinafter the "Donors"), of _____ (address of Donors), do hereby irrevocably and unconditionally give, transfer and assign to the Board of Trustees of the Cedar Falls Public Library, Cedar Falls, Iowa, all the Donors' right, title and interest in and to the following described property (hereinafter the "Property"), which is described as follows:

The deed of gift does not include any transfer or assignment of the copyright, or any other intellectual property rights of Donor, in the above-described property.

The undersigned Donors acknowledge that this gift is an irrevocable and unconditional gift, and accept the foregoing conditions, and acknowledge having read the Cedar Falls Public Library Art Collection Policy. The undersigned donors also understand that the gift may or may not be on display at any given time, in the discretion of the library.

Due to IRS rules, the undersigned Donors acknowledge full responsibility to obtain any appraisal to determine the value of the Property, and that such appraisal is at the sole cost of the Donors.

This gift is given in memory of _____.

Dated this _____ day of _____, 20_____.

_____
Donor

_____
Donor

STATE OF _____)
) ss.
COUNTY OF _____)

This instrument was acknowledged before me on _____, 20____, by _____ and _____, the Donors.

_____

My Commission Expires: Notary Public in and for said State

_____

ACCEPTANCE OF DEED OF GIFT

The above and foregoing Deed of Gift is hereby accepted by and on behalf of the Board of Trustees of the Cedar Falls Public Library.

Dated this _____ day of _____, 20____.

BOARD OF TRUSTEES OF THE
CEDAR FALLS PUBLIC LIBRARY

By_____
_____(name)
_____(title)

Cedar Falls Public Library
COLLABORATIVE LABORATORY (CO-LAB) POLICY

Cedar Falls Public Library's Collaborative Laboratory (Co-Lab) is located on the second floor of the Library.

Registration

Cedar Falls Public Library patrons who are cardholders age 18 or older may use the Co-Lab during open lab hours (staffed by library personnel) and by reservation. Patron accounts must be in good standing in order to use the Co-Lab. Outside of open lab hours and library programs, minors may use the Co-Lab with a responsible adult (18 years old or older) who is a registered Co-Lab user with them at all times while using the Co-Lab. A completed Co-Lab User Agreement will be required prior to use of the Co-Lab equipment. In order to complete a User Agreement, a valid Cedar Falls Public Library card and valid photo identification must be presented to library staff.

During library programs staffed by library personnel, no user agreement is required, regardless of the patron's age.

A User Agreement form is attached at the end of this Policy.

General Use Policies

Use of the Co-Lab is subject to this policy, the User Agreement, and all other applicable library policies. Written policies are available at the reference desk and are also available on the Library's website. Failure to abide by all applicable policies, procedures, and staff direction will result in suspension or loss of Co-Lab use privileges.

All equipment available in the Co-Lab must remain in the Co-Lab. The Co-Lab computers and equipment located in and adjacent to the Co-Lab are intended for patrons utilizing the specialized Co-Lab software programs, and are designated as such. The library reserves the right to reassign patrons to other computers in the library if they are not utilizing the Co-Lab computers or equipment for their intended purpose.

Users of the Co-Lab agree to abide by any and all applicable copyright laws and licensing agreements. Furthermore, users agree not to use the Co-Lab in violation of any local, state, or federal ordinances, regulations, or laws.

Library staff will assist patrons using the Co-Lab to the extent that time, other duties, and patron demands will allow. Scheduled library events take priority over all other Co-Lab use.

The Co-Lab closes 30 minutes before the library closes. All work and clean-up in the Co-Lab must be completed no later than 30 minutes before the Library closes. Equipment, programs, projects, etc., cannot be left running or suspended while the Co-Lab is closed.

The library assumes no responsibility for patron projects, whether completed or not. Neither the Library Board, staff, nor the City of Cedar Falls will be responsible for the property of individuals or organizations using the Co-Lab, or take responsibility for storage of materials.

The library reserves the right to charge patrons for consumable items and supplies used in the Co-Lab. If such charges are paid in full, any project worked on by a patron becomes the property of the patron. If the library provides consumable items and supplies free of charge, any project worked on by a patron

becomes the property of the patron.

The Co-Lab may not be used for any commercial purpose.

The library reserves the right to prohibit or restrict the use of the Co-Lab by any person if such use would threaten the safety or welfare of Library patrons, guests, or staff.

Safety
Some of the equipment located in the Co-Lab may contain aspects, parts, or components that could cause injury to the user. Patrons should use common sense when operating all Co-Lab equipment and using all Co-Lab materials to prevent injury.

The library is not responsible for loss or damage to the person or property of individuals or organizations using the Co-Lab. Patrons assume the risk of any injury while using the Co-Lab and agree to release, indemnify and hold the library harmless from any claims for personal injury, property damage, or any other loss in connection with the use of the Co-Lab, including the equipment, tools, and materials located there. Users also agree to be responsible for any damage to the Co-Lab or Co-Lab equipment that they cause.

Food and Beverages
Covered beverages are allowed inside the Co-Lab. Food is allowed in the Co-Lab only with prior approval of library staff.

Library address, endorsement
No organization, without the permission of the Library Director, may list the address of the Cedar Falls Public Library as its official address. Groups may not use the Cedar Falls Public Library name or logo in any way that implies Library endorsement or sponsorship of any non-sponsored activities.

Reservations
The Co-Lab is a space for Library sponsored or co-sponsored programs and conferences which meet the Library's civic, informational, educational, cultural, and recreational goals. When not in use for library activities, the Co-Lab is available to individuals and groups. Co-Lab reservations may not be made more than three (3) months in advance. The Library Board neither approves nor disapproves of content, topics, subject matter, or points-of-view of individuals or groups using the Co-Lab.

Co-Lab Reservation
In order to reserve the Co-Lab ~~outside of open lab hours~~ for the use of maker equipment, materials, and supplies, the reserving patron must be 18 years old or older and be a Cedar Falls Library cardholder. Groups reserving the Co-Lab are welcome to bring in their own tools, equipment, and supplies.

Reservations can be made any time library staff or registered Co-Lab users are not using the space. Use of the Co-Lab under reservation is subject to the Cedar Falls Public Library Collaborative Laboratory (Co-Lab) Policy.

Co-Lab Group Reservation (with Co-Lab equipment)
Any patron reserving the Co-Lab space and equipment for a group agrees to take responsibility for all members of the patron's group during the reserved time.

Cedar Falls Public Library
COLLABORATIVE LABORATORY (CO-LAB) POLICY

The reserving patron must complete a User Agreement prior to use of the Co-Lab unless a User Agreement is already on file with the library. Other members of the patron's group are not required to complete a User Agreement unless the reserving patron does not agree to take responsibility for all members of the patron's group.

How to Reserve the Co-Lab

Reservation forms to reserve the Co-Lab may be obtained and submitted at the reference desk on the second floor of the library, or via the Library's website. The reservation form requires the individual or group name, title of the program, any special equipment needed, the number of people expected, name and phone number of the patron responsible for the reservation, the exact times of arrival and departure, and whether or not the reserving patron has a completed Co-Lab User Agreement on file with the Library.

Reservation forms and the User Agreement are attached at the end of this policy.

Regulations

The Co-Lab is available for use from when the library opens to 30 minutes before it closes, and only when Library programming has not been scheduled. Users are responsible for their own set up and breakdown. Clean-up must be completed 30 minutes before the library closes. The Co-Lab must be returned to its original condition immediately after use. No personal belongings may be stored in the Co-Lab overnight. All individuals and groups must take reasonable precautions to avoid damage to equipment, furnishings, floor cover, and other library property. The Library reserves the right to require a damage deposit from groups. Groups should check in at the reference desk before setting up and notify the reference desk when leaving.

The Library reserves the right to refuse reservations. The library does not page or take telephone calls for groups or individuals in meetings at the Co-Lab.

Meeting Space Reservation

If the meeting room and conference room are already reserved, the Co-Lab may be offered as a meeting space at staff discretion, so long as the Meeting Room Policy is followed. The projector, laptop, and chairs/tables may be used in the Co-Lab for a meeting. Maker equipment, materials, and supplies may not be used. When used as a meeting space, Co-Lab reservations are subject to the limited number of reservations specified in the Meeting Room Policy. When used for maker activities, the limit on the number of reservations will not apply.

NOTE: The reserving party must complete an APPLICATION FOR USE OF LIBRARY MEETING ROOM (the meeting room application)

Policy Reviewed/Revised: 06/05/2019, 10/5/2022, 05/01/2024, 11/5/2025

CO-LAB USER AGREEMENT

Name:_____Date:_____

Address:_____Phone No.:_____

Cedar Falls Public Library
COLLABORATIVE LABORATORY (CO-LAB) POLICY

Library Card Number:_____

I, _____ (full name), have read the Cedar Falls Public Library Collaborative Laboratory (Co-Lab) Policy and this User Agreement, and agree to follow all rules, policies, procedures, and restrictions relating to use of the Co-Lab. I understand that these rules, policies, procedures, and restrictions may change at any time without notice and that I will make myself aware of all changes or modifications of said rules, policies, procedures, and restrictions.

I agree that by signing this Agreement and/or utilizing the Co-Lab, I acknowledge that substantial benefits are to be enjoyed by such use and I also acknowledge that use of the Co-Lab involves risk of harm, including personal injury, property damage, and even death, which I fully assume. I accept as sufficient the level of care and supervision provided by the Library for the Co-Lab, and if I am signing this User Agreement for my minor child or ward, that permission is hereby given for my minor child or ward to use the Co-Lab, and that I or the adult that I assign to supervise my minor child or ward are responsible for the safety of my minor child or ward while using the Co-Lab.

I and my spouse/partner, heirs, legal representatives and assigns hereby absolve, release, and covenant not to sue the Library, the City of Cedar Falls, and their respective employees, elected and appointed officials, and their officers, volunteers, insurers and administrators ("Releasees") from all claims, actions, causes of action, demands, and rights whatsoever, currently known or unknown, which may arise in connection with or which is in any way related to the use of the Co-Lab by me or my child or ward.

I also agree to defend, indemnify, and hold harmless the Releasees from and against any claim, loss, or damage whatsoever, including attorney fees and expenses, that arise out of or are in any way related to the use of the Co-Lab by me or my minor child or ward.

I also understand and agree that I am financially responsible for any and all damage done to Co-Lab equipment which is caused by me or my minor child or ward. I understand that I am responsible for and agree to pay the repair and replacement costs of the equipment resulting from such actions.

I agree to pay for any and all material fees involved in my or my minor child or ward's use of the Co-Lab. Material fees are available at the Reference Desk.

The above applies every time I or my minor child or ward uses the Co-Lab.

Signature:_____ Date:_____

Minor Child/Ward Full Name (if applicable): _____

Parent/Guardian Information (applicable only for minors)

Parent or Legal Guardian Full Name: _____

Parent/Guardian Library Card Number:_____

Parent or Legal Guardian Signature: _____

Date:_____

Staff Initials: _____

Additional minor children or wards covered by this agreement (full names):

Cedar Falls Public Library
COLLABORATIVE LABORATORY (CO-LAB) POLICY

RESERVATION FOR USE OF LIBRARY CO-LAB (Individual and Group Use)

Name of Responsible Individual: _____

Name of Group:_____

Email Address: _____ Phone: _____ Anticipated Attendance: _____

Date(s) of Reservation(s): _____

_____

Day(s) of the Week: _____

Start Time: _____ End Time: _____ Equipment Needs:

_____

_____

_____

_____

User Agreement on File? YES NO (***signed user agreement is required for Co-Lab use***)

I have read the Collaborative Laboratory (Co-Lab) Policy and Collaborative Laboratory (Co-Lab) Reservation Policy and agree to abide by them and all other referenced policies.

Signature:_____ Today's Date: _____

Approved? YES NO

Staff Initials: _____

CFPL Closings for 2026

Previously approved: Thursday, January 1, 2026 (Paid holiday), Monday, January 19, 2026

April 5	Easter (Sunday)
May 24	Memorial Day weekend (Sunday)
May 25	Memorial Day (Monday)—**paid holiday**
June 27	Sturgis Falls (Saturday)—Library will be open 1-5
July 3	In observance of Independence Day (Friday)—**paid holiday**
July 4	Independence Day (Saturday)
September 6	Labor Day weekend (Sunday)
September 7	Labor Day (Monday)—**paid holiday**
November 25	Close at 5 p.m. (Wednesday)
November 26	Thanksgiving Day (Thursday)—**paid holiday**
November 27	Thanksgiving holiday (Friday)—Staff will use floating holiday hours, if necessary.
December 24	In observance of Christmas (Thursday)
December 25	Christmas (Friday—**paid holiday**)
December 31	Close at 5 p.m. (Thursday)
January 1, 2027	New Year's Day (Friday—**paid holiday**)
January 18, 2027	Martin Luther King, Jr. Day (Monday)—Staff will use floating holiday hours, if necessary.

To the Cedar Falls Public Library Board,

I would like to respectfully request that the Library Board consider extending the number of times Boy Scout Troop 99 may meet at the Cedar Falls Public Library. Currently, the limit is set at 12 meetings per year, and the troop has already used 11 of those slots.

In recent months, the troop has been meeting in local parks when the weather allows, and at College Square Mall when it does not. However, this troop is a special-needs troop, created specifically to support children with disabilities, including autism. In the current political and social climate, it does not feel safe or appropriate for these children to meet in a public open space such as the mall.

During a recent meeting, as the troop recited their pledge—which includes the word "God"—a passerby made remarks. This incident underscored my concerns for the children's safety and well-being in public venues in this political climate. Given these circumstances, I am asking that this particular troop be granted permission to extend their use of the Cedar Falls Library facility beyond the current annual limit.

Troop 99 typically holds two official meetings per month, along with additional activities that sometimes occur on other weekends. Their meetings typically take place on Sunday afternoons. With colder weather approaching, outdoor meetings in parks are no longer feasible.

As a grandparent of one of the scouts and a long-time member of the Cedar Falls community, I want to express my sincere appreciation for your consideration of this request. The troop leaders and parents are also deeply grateful for your time and support.

Thank you for your understanding and consideration.

Sincerely,

Sharon Hansen, Grandparent

Kelsi Hansen, Parent

Troop Leaders:

Sarah Estes

Nettie Petersen

Cristen