

**DISCLOSURE TO
EMPLOYMENT APPLICANT OR VOLUNTEER
REGARDING BACKGROUND INVESTIGATIONS**

In connection with your application for employment or volunteer service, please be advised we will conduct a reference check. We will check criminal history and also complete a driving record check for positions that involve, or have the potential to involve, driving City vehicles. Other information will be obtained by contacting your previous employers and/or references.

By signing below, I authorize investigation of all statements contained within my application materials for employment as may be necessary in arriving at an employment decision. I further authorize investigation of my driving record and criminal history.

If employed, I understand that false or misleading information given in my application materials or interview(s) may result in immediate discharge.

Signature _____

Date Signed ____/____/____

Please PRINT the following information:

Name _____

Address _____

City/State/Zip _____

Position Being Considered For _____

Driver's License Number _____

Date of Birth ____/____/____