

MINUTES
CEDAR FALLS PUBLIC LIBRARY (CFPL)
MEETING
BOARD OF TRUSTEES
June 4, 2025 4:00 PM
Cedar Falls Public Library
Conference Room

Members present: Bessman Taylor, Blair-Broeker, Chadwick, Cormaney, Green, Roelofse, Sulentic; Staff present: Daniels, Hosford, Pagel, Stern; Guests present: Rodenbeck.

- I. President Sulentic called the meeting to order at 4:05.
- II. Agenda: Corrections/additions/deletions/approval
MOTION: (Cormaney, Blair-Broeker) to approve the agenda as presented. Passed.
- III. Minutes: Corrections and approval
MOTION: (Blair-Broeker, Green) to approve the minutes as presented. Passed.
- IV. Public Forum
None
- V. Board Training update
None
- VI. Communication from Officers: Action appropriate to the communications
None
- VII. Bills: Corrections/additions/deletions/approval
MOTION: (Blair-Broeker, Chadwick) to approve the May bills. Passed.
 - a. General Fund, Grant Funds
None
 - b. Financial Reports (General, Grants, Foundation Funds)
None
- VIII. Usage Report
President Sulentic noted that the numbers for the last few months look good. Member Blair-Broeker noted that curbside usage was up 300%.
- IX. Director's Report
 - a. Staffing update

Director Stern noted that the hiring freeze is over, so the position approved last month can be filled. She then discussed another resignation, and noted that filling the position is included in the agenda for approval.

b. Summer events affecting the library

Director Stern discussed Sturgis Falls and RAGBRAI, and the effect that they would potentially have on the library.

c. Miscellaneous

Director Stern noted the funds for the Dolly Parton Imagination Library are running low, so the program might have to be paused temporarily to raise additional funds. She then gave some statistics about how many children have received books, etc.

X. Reports from Department Heads

a. Public Services Librarian

Librarian Pagel noted that the official start date is the 9th. She noted that the format for adult patrons will be like the format being used for youth and teen patrons. Librarian Pagel then discussed the prizes that will be given at the midway point, and upon completion. She then discussed some of the upcoming programs for the month.

b. Youth Librarian

Librarian Hosford noted that the program starts on Monday, but there are around 400 youth, and 30 teen patrons already registered. She noted that school ended yesterday, and it has already been busier in the department. Librarian Hosford mentioned some upcoming outreach, the Fable Book Bike Passport program, and some additional programs. She noted that the library will be part of the Sturgis Falls Parade.

XI. Referred for Board Action

a. Approve filling 25 hr/wk library assistant position in circulation

MOTION: (Chadwick, Blair-Broeker) to approve filling 25 hr/wk library assistant position in circulation. Passed.

b. Approve revised IT policy

Member Blair-Broeker inquired about some of the edits being in blue, and some in red. Director Rodenbeck noted that this is due to when the edits were made. She noted that some edits were made before sending the policy off for approval the first time, and some were made after it was sent back for further review.

MOTION: (Chadwick, Roelofse) to approve revised IT policy. Passed.

c. Approve serving wine and/or beer at a library program for adults on Mon., Sep. 15, 2025

MOTION: (Chadwick, Blair-Broeker) to approve serving wine and/or beer at a library program for adults on Mon., Sep. 15, 2025. Passed.

d. Approve FY26 library budget

Assistant Daniels noted that the budget for FY25 was \$2,944,100.00.

MOTION: (Blair-Broeker, Green) to approve FY26 library budget. Passed.

XII. Reports of Standing and Special Committees: Action appropriate to the reports

a. Friends of the Library

None

b. Finance: Meeting: No meeting needed in June

None

c. Personnel

Member Roelofse discussed the 2024 review of Director Stern. She noted how good the response rate was, the quality of the feedback, and gave highlights of the feedback.

d. Library Art

None

XIII. Unfinished business

None

XIV. New business

Director Rodenbeck discussed the upcoming parking presentation on June 16th. She noted that it is just a presentation, and no action will be taken. Director Rodenbeck noted that the current proposal is to have the library be a free parking lot.

XV. Adjournment

Motion to adjourn (Bessman Taylor, Green). Passed. Meeting adjourned at 4:30.

Respectfully submitted,

Timothy Daniels, Secretary Pro-Tem