

AGENDA
CEDAR FALLS PUBLIC LIBRARY
FINANCE COMMITTEE
July 30, 2025 4:00 PM
Cedar Falls Public Library
524 Main Street
Cedar Falls, IA 50613
Online via Google Meet

To join the video meeting, click this link: <https://meet.google.com/kjr-gkkw-mfs>

Otherwise, to join by phone, dial +1 203-361-9971 and enter this PIN: 629 403 014#

To view more phone numbers, click this link: <https://tel.meet/kjr-gkkw-mfs?hs=5>

1. Financial updates
2. Grant Requests
 - a. FableCon 2025 (Berg)
3. Miscellaneous

DRAFT

MINUTES

CEDAR FALLS PUBLIC LIBRARY

FINANCE COMMITTEE

December 18, 2024 4:00 PM

Cedar Falls Public Library

524 Main Street

Cedar Falls, IA 50613

Online via Zoom

DRAFT

You are invited to a Zoom webinar.

When: Dec 18, 2024 04:00 PM Central Time (US and Canada)

Dec 18, 2024 04:00 PM

Topic: Finance Committee

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/89291765171?pwd=SCmT4erx078VwUOpHlfSmhrWJ9m40k.1>

Meeting ID: 892 9176 5171

Passcode: 356984

Or tap mobile:

US: +13052241968,,89291765171#,,,*356984# US or +13092053325,,89291765171#,,,*356984# US

Or Telephone:

Dial (for higher quality, dial a number based on your current location):

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Webinar ID: 892 9176 5171

Passcode: 356984

Find your local number: <https://us02web.zoom.us/u/kifn1XMW6>

Members present: Blair-Broeker, Cormaney, Graziano, Sulentic; Staff: Daniels, Stern.

Meeting called to order at 4:01 PM.

1. Financial updates

None

2. Grant Requests

a. CFPL Foundation Financial Plan for Calendar Year 2025

Director Stern noted that not all the funds that could be requested are being requested at this time. This is being done in case any funds are needed to purchase materials.

MOTION: (Blair-Broeker, Graziano) to approve presenting the funding request to the Board. Passed.

b. Cedar Valley's Youth Read 2025 (Berg)

Director Stern noted that some of this project is funded by the Friends of the Library.

MOTION: (Blair-Broeker, Graziano) to approve presenting the funding request to the Board. Passed.

c. Children's Book Festival/Fable's Birthday 2025 (Berg)

Director Stern noted that this is in place of SummerFest.

MOTION: (Cormaney, Blair-Broeker) to approve presenting the funding request to the Board.

Passed.

d. Summer Library Program 2025 (Berg)

Director Stern noted that the option seen in the request will be chosen once the FY26 budget is known. If the library is fully funded, then the \$24,000.00 option is the one that will be chosen.

MOTION: (Cormaney, Graziano) to approve presenting the funding request to the Board. Passed.

e. Adventure Pass 2025 (Ray)

Director Stern discussed the passes available and which ones that are used the most.

MOTION: (Blair-Broeker, Graziano) to approve presenting the funding request to the Board. Passed.

f. Bridge to Reading 2025 (Ray)

Director Stern noted that like the Summer Library Program request, the option will be chosen once the FY26 budget is known.

MOTION: (Graziano, Blair-Broeker) to approve presenting the funding request to the Board. Passed.

g. Nature Quest 2025 (Ray)

Kelly noted that this program is one that would be overseen by Assistant Waseskuk and the Education Director at the Hearst. She noted that this would be a series of programs that would happen twice a month over the next year.

MOTION: (Blair-Broeker, Graziano) to approve presenting the funding request to the Board. Passed.

h. Accessible Youth Service Desk 2025

Director Stern noted that this does not need to be approved today, as it has already been approved by those that must approve the spending of FOTL funds.

3. Miscellaneous

None

Meeting adjourned (Cormaney, Blair-Broeker) at 4:15 PM.

Respectfully submitted,

Timothy Daniels, Secretary Pro-Tem

Request for funds from the Cedar Falls Community Foundation

Name of staff member requesting funds: Eric Bryden

Title of the project: FableCon - Adventure on the Cedar (aka FableCon 2025) / Berg

Amount requested (Please be as specific as you can, listing individual costs and the total needed for the project.):

Assuming 40 volunteers.

For volunteers (swag and food):

Food (drinks and snacks) - @ \$10/person	\$400
Food (lunch) - @\$15/person	\$600
T-shirts (front and back design) @~\$18/person	\$725
Commemorative dice tray (thank you gift) @ ~\$10/unit	\$400
- Neoprene square (8.6x8.6")	

For all attendees:

Commemorative dice (d6) - 500 pcs.	\$575
------------------------------------	-------

General:

Speaker fees - 2 potential speakers for workshops	\$600
4"x6" acrylic sign holders (double sided) for table - ~40	\$100
Advertising - posters, etc	\$400
Raffle and Costume Prizes	\$300
Badges	\$200
Miniatures for mini painting workshop	\$100
Art supplies - for crafting workshops	\$150
Button making supplies	\$100
Unforeseen needs TBD	\$1,250

Total: \$6,000

Description of the project (up to 10,000 characters):

The Cedar Valley is home to a large number of people who enjoy playing tabletop games. In order to serve this portion of our community and to help promote ties between its members, I am proposing to organize a day-long convention at the library and Community Center dedicated to tabletop gaming, particularly roleplaying games (e.g., Dungeons and Dragons) and miniature war games. This convention will be held on Saturday, November 15, 2025.

As currently conceived, the main focus of the event will be approximately 30-40 tables dedicated to game sessions, set up in the Community Center and the library meeting room. These sessions will be run by volunteers and will last between two, three, and four hours each. Sessions will be further divided by age-appropriateness or movie-style rating, with sessions for 16+ patrons to be held in the library meeting room, well away from youth oriented games. Alongside the actual gameplay, there will also be several seminars with presenters and at least two gaming-related craft workshops, utilizing the conference room and co-lab spaces respectively. Activities will be organized around the library's Saturday open hours, with a lull from noon-1pm to provide time for attendees and volunteers to get lunch. Finally, a number of vendors consisting of local merchants and gaming related groups have already been recruited to set up booths in the community center. Several, including the board game group Friendly Meeple, have expressed willingness to help run aspects of the event.

Staffing for the event will utilize some library staff, but will rely heavily on volunteer assistance. Volunteers will be key to making this convention successful. While volunteer support will certainly help with event organization and day-of-event function, it will be crucial for the running of actual games. I anticipate that staff will run only a handful of game sessions, if any; leaving the remainder in the hands of volunteers who will be expected to both abide by and help enforce the convention's code of conduct policies for attendees. As of July 2nd, I have already recruited a number of volunteer gamemasters, but will be reaching out in earnest over the course of this month and August. My hope is to have a mostly fleshed out schedule by early September; at which point we will provide a means for patrons to pre-register for at least some game sessions.

The funds I am requesting will be used to provide materials for crafting workshops, advertising, and to provide raffle prizes and commemorative memorabilia (one CFPL branded six-sided die) for attendees. A portion of the requested funding will go towards providing food and thank you gifts for the volunteers who will make this event possible, particularly by running the actual games.

Anticipated project dates:

June 1 - November 15, 2025. Actual event to occur on Saturday, November 15.