

MINUTES  
CEDAR FALLS PUBLIC LIBRARY (CFPL)  
MEETING  
BOARD OF TRUSTEES  
March 5, 2025 4:00 PM  
Cedar Falls Public Library  
Conference Room

Members attending remotely: Bessman Taylor, Blair-Broecker, Chadwick, Cormaney, Graziano, Green, Roelofse, Sulentic; Staff attending remotely: Daniels, Hosford, Stern.

- I. President Sulentic called the meeting to order at 4:00.
- II. Agenda: Corrections/additions/deletions/approval  
Director Stern noted that the assistant working at the center next door, and a few hours every other week at the library, has resigned. She asked to amend the agenda and add filling this position to Section XI.  
MOTION: (Chadwick, Bessman Taylor) to approve the agenda as amended. Passed.
- III. Minutes: Corrections and approval  
MOTION: (Chadwick, Bessman Taylor) to approve the minutes as presented. Passed.
- IV. Public Forum  
Director Stern noted that a citizen reached out to Director Rodenbeck about wanting to discuss something, so she will pass the information along once she receives it.
- V. Board Training update  
Member Bessman Taylor noted that she renewed her ILA membership.
- VI. Communication from Officers: Action appropriate to the communications  
None
- VII. Bills: Corrections/additions/deletions/approval  
Director Stern noted that she sent out an email with an invoice that arrived late, so that invoice will need to be included when voting. President Sulentic inquired if there was anything unusual in this batch. Assistant Daniels noted that it is the usual batch of bills for this time of the year as it contains invoices for some of the summer performers.  
MOTION: (Blair-Broecker, Chadwick) to approve the February bills. Passed.
  - a. General Fund, Grant Funds  
President Sulentic inquired if the final balances in 2024 were known. Assistant Daniels noted that they were, and they are included in the packet.
  - b. Financial Reports (General, Grants, Foundation Funds)  
None

VIII. Usage Report

President Sulentic noted that there is no curbside again, and noted he believed it has been about three or four months since the service was used.

IX. Director's Report

a. Staffing update

Director Stern noted that Assistant Greco has moved to the reference department, so Shelves Harris has moved into the position that Assistant Greco vacated. She noted that this leaves the shelves position open, and the ad is currently live. Director Stern noted that a couple of employees in the circulation department switched the number of hours they will work per week. She noted that if approved, the ad for the center / library position will be posted soon as well.

b. AMH installation

Director Stern noted that work to remove and install the new machine will begin on March 25<sup>th</sup>.

c. Library legislation

Some of the current proposed legislation that would have an effect on libraries was discussed.

d. Miscellaneous

Director Stern noted that she will have some time off this month, and there will be some painting happening at the library and center. She noted that she has been applying for some grants to help fund the Dolly Parton Imagination Library.

X. Reports from Department Heads

a. Public Services Librarian

Director Stern noted that Librarian Pagel is not in attendance, but she provided some notes regarding what has happened recently. There was a great turnout for the blood drive, and there are two new book clubs that are off to a good start. There will also be some gardening programs starting in April.

b. Youth Librarian

Librarian Hosford noted that she has been attending more outreach events lately. She noted that she recently collaborated with the UNI Theatre department. Librarian Hosford noted that the next month will be busy as there will be a black light puppet show, a failabration, and the usual March programs.

XI. Referred for Board Action

a. Approve filling 29-hour library assistant position for the library and Community Center

MOTION: (Bessman Taylor, Chadwick) to approve filling 29-hour library assistant position for the library and Community Center.

XII. Reports of Standing and Special Committees: Action appropriate to the reports

a. Friends of the Library

Director Stern noted that there is nothing to report from their recent meeting. However, she noted that one of the FOTL board members has applied to be part of this board as well.

b. Finance: Meeting: No meeting needed in March

None

c. Personnel

None

d. Library Art  
None

XIII. Unfinished business  
None

XIV. New business  
None

XV. Adjournment  
Motion to adjourn (Cormaney, Chadwick). Passed. Meeting adjourned at 4:35.

Respectfully submitted,  
Timothy Daniels, Secretary Pro-Tem