

MINUTES  
CEDAR FALLS PUBLIC LIBRARY (CFPL)  
MEETING  
BOARD OF TRUSTEES  
April 2, 2025 4:00 PM  
Cedar Falls Public Library  
Conference Room

Members present: Bessman Taylor, Blair-Broeker, Chadwick, Cormaney, Green, Roelofse, Sulentic; Staff present: Daniels, Hosford, Pagel, Stern; Guests present: Rodenbeck.

- I. President Sulentic called the meeting to order at 4:00.
- II. Agenda: Corrections/additions/deletions/approval  
MOTION: (Blair-Broeker, Bessman Taylor) to approve the agenda as presented. Passed.
- III. Minutes: Corrections and approval  
MOTION: (Blair-Broeker, Cormaney) to approve the minutes as presented. Passed.
- IV. Public Forum  
None
- V. Board Training update  
Director Stern noted that watching the videos listed in the email that was sent out last week count towards the training requirement.
- VI. Communication from Officers: Action appropriate to the communications  
None
- VII. Bills: Corrections/additions/deletions/approval  
Assistant Daniels noted that an invoice arrived a little too late to be part of the bill report, but it is attached after the bill report so it can be voted on with the rest of the bills.  
MOTION: (Bessman Taylor, Blair-Broeker) to approve the March bills. Passed.
  - a. General Fund, Grant Funds  
None
  - b. Financial Reports (General, Grants, Foundation Funds)  
None
- VIII. Usage Report  
Assistant Daniels noted that one patron used the curbside service.
- IX. Director's Report
  - a. Staffing update

Director Stern discussed the recent transfers and promotions that have happened. She noted that the person hired for the open shelver position will start tomorrow. Director Stern noted that she is working this week and next on hiring someone for the open center / library position.

b. Boards and commissions training

This was discussed in Section V above.

c. Strategic planning update

Director Stern discussed the number of responses that were received and noted that a staff committee will meet in May. She noted that the date for completion of the plan was pushed back by a year, so the committee has plenty of time to create a good plan.

d. Miscellaneous

Director Stern gave some updates about potential legislation that would have an impact on the library. She noted that she has not heard anything more about ALA and ILA payments, but the Friends of the Library have offered to pay for memberships in the future if necessary. Director Stern gave an update regarding the money received by Black Hawk County, and the funding of the Dolly Parton Imagination Library.

X. Reports from Department Heads

a. Public Services Librarian

Librarian Pagel noted that a new AMH is being installed, and hopefully it will be up and running by the weekend. She noted that craft programs continue to be popular, and a series of garden programs started yesterday. Librarian Pagel discussed a few other upcoming programs.

b. Youth Librarian

Librarian Hosford noted that the last month was busy for the department, and April will be busy as well. She noted that recently the department has started a program where parents can have Fable write a birthday letter to their children. Librarian Hosford discussed some upcoming partnerships with UNI, and there will be a partnership with the city for an Earth Day event. She noted that CVYR is this month, and the public event is April 23<sup>rd</sup>. Librarian Hosford noted that Barnes and Noble will be at the event to sell books.

XI. Referred for Board Action

None

XII. Reports of Standing and Special Committees: Action appropriate to the reports

a. Friends of the Library

Director Stern noted that the annual meeting is next Thursday at 4:30. She noted that they have had a really great year, so the library has been able to purchase some wishlist items with the extra revenue they have received this year.

b. Finance: Meeting: No meeting needed in April

None

c. Personnel

Member Roelofse noted that the survey went out, and the return rate and feedback is good. After discussing the due date of the report with Director Rodenbeck, she noted that the committee will provide her with the information in 24 to 48 hours.

d. Library Art

None

XIII. Unfinished business  
None

XIV. New business  
Director Rodenbeck noted that there will be budget hearings on April 7<sup>th</sup> and April 21<sup>st</sup>. She noted that she does not believe there will be much discussion about the library's budget, but she wanted to mention the hearings in case anyone wanted to attend.

XV. Adjournment  
Motion to adjourn (Chadwick, Cormaney). Passed. Meeting adjourned at 4:23.

Respectfully submitted,  
Timothy Daniels, Secretary Pro-Tem