

AGENDA
CEDAR FALLS PUBLIC LIBRARY (CFPL)
MEETING
BOARD OF TRUSTEES
December 4, 2024 4:00 PM
Cedar Falls Public Library
Conference Room

- I. Call to order
- II. Agenda: Corrections/additions/deletions/approval
- III. Minutes: Corrections and approval
- IV. Findings from Strategic Planning Focus Group: Eunice Riesberg
- V. Public Forum
- VI. Board Training update
- VII. Communication from Officers: Action appropriate to the communications
- VIII. Bills: Corrections/additions/deletions/approval
 - a. General Fund, Levy Fund, Grant Funds
 - b. Financial Reports (General, Levy, Grants, Foundation Funds)
- IX. Usage Report
- X. Director's Report
 - a. Annual report to Council: January 13th at 5 p.m. in the meeting room. January 27th backup date.
 - b. Imagination Library update
 - c. Miscellaneous
- XI. Reports from Department Heads
 - a. Public Services Librarian
 - b. Youth Librarian
- XII. Referred for Board Action
 - a. Approve revisions to the Library Behavior Policy
- XIII. Reports of Standing and Special Committees: Action appropriate to the reports

- a. Friends of the Library
- b. Finance: Meeting Wed., December 18 at 4 p.m. via Zoom
- c. Personnel
- d. Library Art

XIV. Unfinished business

XV. New business

XVI. Adjournment

DRAFT

MINUTES
CEDAR FALLS PUBLIC LIBRARY (CFPL)
MEETING
BOARD OF TRUSTEES
November 6, 2024 4:00 PM
Cedar Falls Public Library
Conference Room

DRAFT

Members present: Bessman Taylor, Blair-Broeker, Chadwick, Edelnant, Graziano, Green, Roelofse, Sulentic; Staff present: Daniels, Hosford, Stern.

- I. President Sulentic called the meeting to order at 4:01.
- II. Agenda: Corrections/additions/deletions/approval
MOTION: (Blair-Broeker, Green) to approve the agenda as presented. Passed.
- III. Minutes: Corrections and approval
President Sulentic inquired about the draft stamp on the minutes. Director Stern noted that this was suggested by the City Attorney since the minutes are not a public record until they are approved.
MOTION: (Edelnant, Chadwick) to approve the minutes as presented. Passed.
- IV. Public Forum
None
- V. Board Training update
None
- VI. Communication from Officers: Action appropriate to the communications
None
- VII. Bills: Corrections/additions/deletions/approval
MOTION: (Green, Blair-Broeker) to approve the October bills. Passed.
 - a. General Fund, Levy Fund, Grant Funds
None
 - b. Financial Reports (General, Levy, Grants, Foundation Funds)
None
- VIII. Usage Report
Member Edelnant inquired if it is usual for the patron count to decrease once students are back in school. Director Stern noted that the patron count does usually decrease at that time. She noted that April and September are usually the best examples of the average patron count, etc. for the library. Director Stern noted that the patron count is somewhat inflated during the summer due to the programs happening. President Sulentic inquired about how the statistics

compare to other libraries in the state, and across the country. Director Stern noted that she has not investigated the statistics for other libraries lately. Member Chadwick inquired about what trends are happening long term. Assistant Daniels noted that he can share the trend chart that he has shared previously.

IX. Director's Report

a. FY24 Annual Survey

Director Stern noted that a copy of the survey is included in the packet. She noted that she is also communicating with the City Clerk about doing a presentation that will hopefully happen on the second Monday in January. Director Stern noted that Librarian Hosford and Intern Bredekamp have been working on a Canva template for the presentation.

b. Strategic Planning Update

Director Stern noted that she is hoping to create a survey like the one that was used during the previous strategic planning process in order to receive additional information for planning purposes. She then inquired if she should ask Eunice Riesberg to present findings at the next meeting. It was decided that this would be a good idea, so Director Stern will ask Eunice Riesberg to attend the next meeting.

c. Miscellaneous

Director Stern noted that the State Library of Iowa is now using Workday for tracking professional development. She noted that there will be two meetings tomorrow regarding the proposed parking plan. Director Stern noted that one part of the plan that would have an effect on the library is that it will become a paid lot in the proposed plan. The logistics of the library being a paid lot was discussed.

X. Reports from Department Heads

a. Youth Librarian

Librarian Hosford noted that the instruments that were being purchased via the Music Garden request have arrived. She noted that they will be put together and stored during the winter and will be installed in the spring. Librarian Hosford then gave an update regarding the prenatal program and showed off the bookmarks that can be used to track the number of readings they have completed during their pregnancy. The purpose of the program was then discussed.

Librarian Hosford noted that more Fable plushes have been ordered and will hopefully arrive by December. Member Chadwick inquired regarding how many have been purchased. Librarian Hosford noted that 200 have been purchased with 100 to be sold in the Book Nook. She noted that the rest will be used as part of library programs. Librarian Hosford then discussed some of the programs that are coming up during the next month. She noted that she will be installing a new storywalk soon as well.

XI. Referred for Board Action

a. Approve library closings for 2025

President Sulentic inquired if the list is the same as the City of Cedar Falls list. Director Stern noted it was not as the library has fewer official holidays, but more floating holiday time.

MOTION: (Blair-Broeker, Edelnant) to approve library closings for 2025. Passed.

XII. Reports of Standing and Special Committees: Action appropriate to the reports

a. Friends of the Library

Member Edelnant noted that they provided snacks for the forum.

b. Finance: Meeting: No meeting needed in November

None

c. Personnel

None

d. Library Art

None

XIII. Unfinished business

None

XIV. New business

Member Green inquired about the discussion of an EMS levy since he thought levies were eliminated. Director Stern noted that she would have to double check HF 718, but she knows that it allowed levies to remain for certain programs, etc.

XV. Adjournment

Motion to adjourn (Blair-Broker, Green). Passed. Meeting adjourned at 4:39.

Respectfully submitted,

Timothy Daniels, Secretary Pro-Tem

LIBRARY BILL REPORT

12/4/2024

FUND	VENDOR NAME	ACCOUNT #	AMOUNT	DESCRIPTION 1	DESCRIPTION 2
GENERAL	ALL IOWA ATTACK TOURNAMENT	89-22	\$ 40.00	YOUTH BOOKS	
	ALL IOWA ATTACK TOURNAMENT Total		\$ 40.00		
GENERAL	BAKER & TAYLOR BOOKS	89-23	\$ 18.60	LARGE PRINT BOOKS (MEM	
GENERAL	BAKER & TAYLOR BOOKS	89-24	\$ 19.25	ADULT CD BOOKS	POOCK)
GENERAL	BAKER & TAYLOR BOOKS	89-23	\$ 22.20	LARGE PRINT BOOKS (MEM	
GENERAL	BAKER & TAYLOR BOOKS	89-24	\$ 24.74	ADULT CD BOOKS	POOCK)
GENERAL	BAKER & TAYLOR BOOKS	89-24	\$ 24.75	ADULT CD BOOKS	
GENERAL	BAKER & TAYLOR BOOKS	89-21	\$ 30.64	YOUNG ADULT BOOKS	
GENERAL	BAKER & TAYLOR BOOKS	89-21	\$ 32.41	YOUNG ADULT BOOKS	
GENERAL	BAKER & TAYLOR BOOKS	89-35	\$ 36.84	YOUTH CD BOOKS	
GENERAL	BAKER & TAYLOR BOOKS	89-22	\$ 45.56	YOUTH BOOKS	
GENERAL	BAKER & TAYLOR BOOKS	89-37	\$ 50.54	YOUNG ADULT CD BOOKS	
GENERAL	BAKER & TAYLOR BOOKS	89-23	\$ 61.99	LARGE PRINT BOOKS (MEM	POOCK)
GENERAL	BAKER & TAYLOR BOOKS	89-20	\$ 63.79	ADULT BOOKS(MEM VERIDIAN)	
GENERAL	BAKER & TAYLOR BOOKS	89-21	\$ 79.10	YOUNG ADULT BOOKS	
GENERAL	BAKER & TAYLOR BOOKS	89-21	\$ 83.73	YOUNG ADULT BOOKS	
GENERAL	BAKER & TAYLOR BOOKS	89-22	\$ 86.37	YOUTH BOOKS	
GENERAL	BAKER & TAYLOR BOOKS	89-20	\$ 100.67	ADULT BOOKS	
GENERAL	BAKER & TAYLOR BOOKS	89-20	\$ 115.85	ADULT BOOKS	
GENERAL	BAKER & TAYLOR BOOKS	89-22	\$ 119.63	YOUTH BOOKS	
GENERAL	BAKER & TAYLOR BOOKS	89-22	\$ 143.97	YOUTH BOOKS	
GENERAL	BAKER & TAYLOR BOOKS	89-23	\$ 146.02	LARGE PRINT BOOKS (MEM	POOCK)
GENERAL	BAKER & TAYLOR BOOKS	89-22	\$ 246.27	YOUTH BOOKS	
GENERAL	BAKER & TAYLOR BOOKS	89-20	\$ 258.32	ADULT BOOKS	
GENERAL	BAKER & TAYLOR BOOKS	89-20	\$ 266.24	ADULT BOOKS	
GENERAL	BAKER & TAYLOR BOOKS	89-20	\$ 304.50	ADULT BOOKS	
GENERAL	BAKER & TAYLOR BOOKS	89-20	\$ 335.09	ADULT BOOKS	
GENERAL	BAKER & TAYLOR BOOKS	89-21	\$ 343.04	YOUNG ADULT BOOKS	
GENERAL	BAKER & TAYLOR BOOKS	89-20	\$ 394.26	ADULT BOOKS	
GENERAL	BAKER & TAYLOR BOOKS	89-20	\$ 439.87	ADULT BOOKS	

GENERAL	BAKER & TAYLOR BOOKS	89-22	\$ 983.83	YOUTH BOOKS	
	BAKER & TAYLOR BOOKS Total		<u>\$ 4,878.07</u>		
GENERAL	BAKER & TAYLOR ENTERTAINMENT	89-25	\$ 20.99	ADULT VIDEOS	
GENERAL	BAKER & TAYLOR ENTERTAINMENT	89-25	\$ 20.99	ADULT VIDEOS	
GENERAL	BAKER & TAYLOR ENTERTAINMENT	89-25	\$ 27.95	ADULT VIDEOS	
GENERAL	BAKER & TAYLOR ENTERTAINMENT	89-25	\$ 46.18	ADULT VIDEOS	
GENERAL	BAKER & TAYLOR ENTERTAINMENT	89-25	\$ 180.51	ADULT VIDEOS	
	BAKER & TAYLOR ENTERTAINMENT Total		<u>\$ 296.62</u>		
GENERAL	BLUE BIN RECYCLING	86-01	\$ 150.00	CURBSIDE RECYCLING	
	BLUE BIN RECYCLING Total		<u>\$ 150.00</u>		
GENERAL	BRODART CO.	71-11	\$ 739.97	VARIOUS SIZES OF KAPCO	COVERS & 12" COVER ROLLS
	BRODART CO. Total		<u>\$ 739.97</u>		
GENERAL	CEDAR FALLS UTILITIES	85-01	\$ 4,328.64	LIBRARY UTILITIES	
	CEDAR FALLS UTILITIES Total		<u>\$ 4,328.64</u>		
GENERAL	CENTER POINT LARGE PRINT	89-23	\$ 50.34	LARGE PRINT BOOKS (MEM	POOCK)
	CENTER POINT LARGE PRINT Total		<u>\$ 50.34</u>		
GENERAL	DEMCO, INC	89-33	\$ 59.17	FOTL:YOUTH-MAGNETIC LABEL	& SLATWALL BOOK HOLDERS
GENERAL	DEMCO, INC	71-11	\$ 78.66	"NEW" LABELS & 1/4"	FILAMENT TAPE
	DEMCO, INC Total		<u>\$ 137.83</u>		
GENERAL	EAST WEST BOOKS	89-22	\$ 759.64	YOUTH BOOKS	
	EAST WEST BOOKS Total		<u>\$ 759.64</u>		
GENERAL	EBSCO INFORMATION SERVICE	89-31	\$ (37.95)	FINE HOMEBUILDING	CANCELLATION CREDIT MEMO
GENERAL	EBSCO INFORMATION SERVICE	89-31	\$ (19.95)	THIS OLD HOUSE CANCELLED	CREDIT MEMO ORG DATE 4/13
GENERAL	EBSCO INFORMATION SERVICE	89-31	\$ (17.97)	J-14 CANCELLATION CREDIT	MEMO ORG INV DATE 3/13/24
GENERAL	EBSCO INFORMATION SERVICE	89-31	\$ 3,177.25	FY25 EBSCO MAGAZINE ORDER	
	EBSCO INFORMATION SERVICE Total		<u>\$ 3,101.38</u>		
GENERAL	GORDON FLESCH COMPANY	81-91	\$ 30.86	COPIER CONTRACT OVERAGES	40CC24
GENERAL	GORDON FLESCH COMPANY	81-91	<u>\$ 111.95</u>	COPIER CONTRACT OVERAGES	40CC24

GORDON FLESCH COMPANY Total		\$ 142.81	
GENERAL	GORDON FLESCH COMPANY INC	81-91	\$ 811.64 COPIER CONTRACT
GORDON FLESCH COMPANY INC Total			<u>\$ 811.64</u>
GENERAL	IOWA POETRY ASSOCIATION	89-20	\$ 12.75 ADULT BOOKS
IOWA POETRY ASSOCIATION Total			<u>\$ 12.75</u>
GENERAL	MIDWEST TAPE, LLC	89-36	\$ 13.49 YOUTH VIDEOS
MIDWEST TAPE, LLC Total			<u>\$ 13.49</u>
GENERAL	OFFICE EXPRESS OFFICE PRO	89-33	\$ 47.89 FOL:ADULT-COOKIES & CHIPS
GENERAL	OFFICE EXPRESS OFFICE PRO	71-01	\$ 303.92 LETTER-SIZE PAPER (X8)
OFFICE EXPRESS OFFICE PRO Total			<u>\$ 351.81</u>
GENERAL	OVERDRIVE, INC.	89-42	\$ 27.50 ADULT E-BOOKS
GENERAL	OVERDRIVE, INC.	89-42	\$ 27.50 ADULT E-BOOKS
GENERAL	OVERDRIVE, INC.	89-42	\$ 27.50 ADULT E-BOOKS
GENERAL	OVERDRIVE, INC.	89-34	\$ 43.25 BERG 2 RMB E-MATERIALS-
GENERAL	OVERDRIVE, INC.	89-42	\$ 47.73 ADULT E-BOOKS
GENERAL	OVERDRIVE, INC.	89-34	\$ 50.03 BERG 2 RMB E-MATERIALS-
GENERAL	OVERDRIVE, INC.	89-42	\$ 60.00 ADULT E-BOOKS
GENERAL	OVERDRIVE, INC.	89-34	\$ 60.00 BERG 2 RMB E-MATERIALS-
GENERAL	OVERDRIVE, INC.	89-34	\$ 64.65 BERG 2 RMB E-MATERIALS-
GENERAL	OVERDRIVE, INC.	89-42	\$ 71.25 ADULT AUDIO BOOKS
GENERAL	OVERDRIVE, INC.	89-42	\$ 71.34 ADULT AUDIO BOOKS
GENERAL	OVERDRIVE, INC.	89-44	\$ 91.03 YOUNG ADULT E-BOOKS
GENERAL	OVERDRIVE, INC.	89-42	\$ 102.50 ADULT E-BOOKS
GENERAL	OVERDRIVE, INC.	89-42	\$ 171.63 ADULT E-BOOKS
GENERAL	OVERDRIVE, INC.	89-44	\$ 187.97 YOUNG ADULT E-BOOKS
GENERAL	OVERDRIVE, INC.	89-42	\$ 188.32 ADULT E-BOOKS
GENERAL	OVERDRIVE, INC.	89-46	\$ 231.44 YOUTH E-BOOKS
GENERAL	OVERDRIVE, INC.	89-34	\$ 233.40 BERG 2 RMB E-MATERIALS-
GENERAL	OVERDRIVE, INC.	89-42	\$ 261.98 ADULT AUDIO BOOKS
GENERAL	OVERDRIVE, INC.	89-42	\$ 267.46 ADULT AUDIO BOOKS
GENERAL	OVERDRIVE, INC.	89-44	\$ 294.98 YOUNG ADULT AUDIO BOOKS
GENERAL	OVERDRIVE, INC.	89-44	\$ 320.10 YOUNG ADULT E-BOOKS

GENERAL	OVERDRIVE, INC.	89-42	\$ 379.01	ADULT AUDIO BOOKS	
GENERAL	OVERDRIVE, INC.	89-44	\$ 394.58	YOUNG ADULT AUDIO BOOKS	
GENERAL	OVERDRIVE, INC.	89-42	\$ 816.88	ADULT E-BOOKS	
	OVERDRIVE, INC. Total		<u>\$ 4,492.03</u>		
GENERAL	PLAYAWAY PRODUCTS	89-24	\$ 303.70	ADULT PLAYAWAYS	
	PLAYAWAY PRODUCTS Total		<u>\$ 303.70</u>		
GENERAL	QUADIENT FINANCE USA, INC	72-99	\$ 451.10	POSTAGE	
	QUADIENT FINANCE USA, INC Total		<u>\$ 451.10</u>		
GENERAL	SHRED-IT USA	86-01	\$ 55.13	DOCUMENT DESTRUCTION	
	SHRED-IT USA Total		<u>\$ 55.13</u>		
GENERAL	STOREY KENWORTHY	89-34	\$ 150.00	RAY 2 RMB PRENATAL PROG.-	BOOKMARK PRINTING
GENERAL	STOREY KENWORTHY	89-33	\$ 200.00	FOTL:YOUTH-BOOKMARKS &	POSTER PRINTING
	STOREY KENWORTHY Total		<u>\$ 350.00</u>		
GENERAL	VESTIS	86-01	\$ 23.55	LIBRARY MAT SERVICE	
GENERAL	VESTIS	86-01	\$ 23.55	LIBRARY MAT SERVICE	
	VESTIS Total		<u>\$ 47.10</u>		
	Total Vendor Payments		<u>\$ 21,514.05</u>		

FUND	VENDOR NAME	ACCOUNT #	AMOUNT	DESCRIPTION 1	DESCRIPTION 2
GENERAL	US BANK	89-36	\$ 26.99	AMAZON.COM	YOUTH VIDEOS
GENERAL	US BANK	89-25	\$ 9.99	AMAZON.COM	ADULT VIDEOS
GENERAL	US BANK	71-01	\$ 4.98	AMAZON.COM	RULERS
GENERAL	US BANK	71-01	\$ 13.99	AMAZON.COM	KEURIG DESCALING SOLUTION
GENERAL	US BANK	89-33	\$ 16.98	AMAZON.COM	FOTL:COLAB-PAINT MARKERS
GENERAL	US BANK	89-26	\$ 27.29	AMAZON.COM	ADULT VIDEO GAMES
GENERAL	US BANK	89-26	\$ 59.99	AMAZON.COM	YOUNG ADULT VIDEO GAMES
GENERAL	US BANK	31-21	\$ 22.49	AMAZON.COM	TRAVEL BAGS (IEEE STEM)
GENERAL	US BANK	89-33	\$ 64.46	AMAZON.COM	FOTL:COLAB-PAINT BRUSHES
GENERAL	US BANK	71-01	\$ 7.99	AMAZON.COM	PENCIL LEAD
GENERAL	US BANK	71-01	\$ 16.98	AMAZON.COM	WATERING CAN

GENERAL US BANK	89-33	\$ 20.77	AMAZON.COM	FOTL:YOUTH-TAPE, CUPS, &
GENERAL US BANK	89-33	\$ 16.20	AMAZON.COM	FOTL:COLAB-ORANGE PAINT
GENERAL US BANK	89-33	\$ 21.10	AMAZON.COM	FOTL:COLAB-CLEAR GLOSS
GENERAL US BANK	89-33	\$ 181.55	AMAZON.COM	FOTL:ADULT-BOXES, PAPER,
GENERAL US BANK	89-47	\$ 130.06	AMAZON.COM	BOARD GAMES
GENERAL US BANK	89-33	\$ 80.95	AMAZON.COM	FOTL:COLAB-CARDSTOCK &
GENERAL US BANK	89-36	\$ 84.83	AMAZON.COM	YOUTH VIDEOS
GENERAL US BANK	89-20	\$ 54.27	AMAZON.COM	ADULT BOOKS
GENERAL US BANK	89-25	\$ 12.48	AMAZON.COM	ADULT VIDEOS
GENERAL US BANK	89-36	\$ 53.98	AMAZON.COM	YOUTH VIDEOS
GENERAL US BANK	89-22	\$ 16.75	AMAZON.COM	YOUTH BOOKS
GENERAL US BANK	89-20	\$ 15.99	AMAZON.COM	ADULT BOOKS
GENERAL US BANK	89-21	\$ 85.58	AMAZON.COM	YOUNG ADULT BOOKS
GENERAL US BANK	71-01	\$ 7.99	AMAZON.COM	MECHANICAL PENCILS
GENERAL US BANK	89-20	\$ 14.24	AMAZON.COM	ADULT BOOKS
GENERAL US BANK	89-20	\$ 15.19	AMAZON.COM	ADULT BOOKS
GENERAL US BANK	89-22	\$ 6.69	AMAZON.COM	YOUTH BOOKS
GENERAL US BANK	89-20	\$ 11.24	AMAZON.COM	ADULT BOOKS
GENERAL US BANK	89-22	\$ 19.68	AMAZON.COM	YOUTH BOOKS
GENERAL US BANK	89-20	\$ 33.17	AMAZON.COM	ADULT BOOKS
GENERAL US BANK	89-22	\$ 15.63	AMAZON.COM	YOUTH BOOKS
GENERAL US BANK	89-22	\$ 71.45	AMAZON.COM	YOUTH BOOKS
GENERAL US BANK	89-22	\$ 83.74	AMAZON.COM	YOUTH BOOKS
GENERAL US BANK	89-33	\$ 32.19	AMAZON.COM	FOTL:YOUTH-YOUTH BOOKS
GENERAL US BANK	89-20	\$ 29.95	AMAZON.COM	ADULT BOOKS
GENERAL US BANK	89-21	\$ 16.69	AMAZON.COM	YOUNG ADULT BOOKS
GENERAL US BANK	89-22	\$ 52.59	AMAZON.COM	YOUTH BOOKS
GENERAL US BANK	89-22	\$ 14.99	AMAZON.COM	YOUTH BOOKS
GENERAL US BANK	89-34	\$ 25.96	AMAZON.COM	BERG 2RMB SLP-YOUTH BOOKS
GENERAL US BANK	89-36	\$ 17.60	AMAZON.COM	YOUTH VIDEOS
GENERAL US BANK	89-33	\$ 6.39	AMAZON.COM	FOTL:YOUTH-YOUTH BOOKS
		<u>\$ 1,522.02</u>	AMAZON.COM Total	

GENERAL US BANK	89-20	\$ 32.80	AMZN MKTP US	ADULT BOOKS
GENERAL US BANK	89-20	\$ 13.98	AMZN MKTP US	ADULT BOOKS
GENERAL US BANK	89-33	\$ 18.99	AMZN MKTP US	FOTL:COLAB-BLUE PAINT
GENERAL US BANK	89-21	\$ 15.78	AMZN MKTP US	YOUNG ADULT BOOKS

GENERAL US BANK	89-22	\$ 6.37	AMZN MKTP US	YOUTH BOOKS
GENERAL US BANK	89-25	\$ 9.15	AMZN MKTP US	ADULT VIDEOS
GENERAL US BANK	89-47	\$ 19.95	AMZN MKTP US	BOARD GAME
GENERAL US BANK	89-26	\$ 57.99	AMZN MKTP US	YOUNG ADULT VIDEO GAMES
		<u>\$ 175.01</u>	AMZN MKTP US Total	
GENERAL US BANK	71-11	<u>\$ 179.00</u>	B2B PRIME*RM06155A3	FY25 AMAZON PRIME RENEWAL
		<u>\$ 179.00</u>	B2B PRIME*RM06155A3 Total	
GENERAL US BANK	89-31	<u>\$ 30.00</u>	COMMON SENSE PLUS	FY25 SUB. RENEWAL 1 YEAR
		<u>\$ 30.00</u>	COMMON SENSE PLUS Total	
GENERAL US BANK	83-05	<u>\$ 20.00</u>	DSM PARKING 9TH AND LOCUS	PARKING FEE (ILA CONF.)
		<u>\$ 20.00</u>	DSM PARKING 9TH AND LOCUS Total	
GENERAL US BANK	89-33	\$ 39.46	HY-VEE CEDAR FALLS 1052	FOTL:OUTREACH-DRINKS FOR
GENERAL US BANK	89-33	\$ 182.89	HY-VEE CEDAR FALLS 1052	FOTL:ADULT-FOOD FOR
		<u>\$ 222.35</u>	HY-VEE CEDAR FALLS 1052 Total	
GENERAL US BANK	81-91	<u>\$ 99.00</u>	INTUIT *QBOOKS ONLINE	QUICKBOOKS MONTHLY SUB.
		<u>\$ 99.00</u>	INTUIT *QBOOKS ONLINE Total	
GENERAL US BANK	83-05	<u>\$ 347.20</u>	MARRIOTT DES MOINES	HOTEL STAY (ILA CONF.)
		<u>\$ 347.20</u>	MARRIOTT DES MOINES Total	
GENERAL US BANK	89-33	<u>\$ 16.37</u>	MENARDS CEDAR FALLS IA	FOTL:COLAB-BRICKS
		<u>\$ 16.37</u>	MENARDS CEDAR FALLS IA Total	
GENERAL US BANK	83-05	<u>\$ 41.31</u>	OPEN SESAME	10/09 DINNER (AT CONF.)
		<u>\$ 41.31</u>	OPEN SESAME Total	
GENERAL US BANK	83-05	<u>\$ 426.05</u>	PANERA BREAD #203210 O	FOOD FOR INSERVICE
		<u>\$ 426.05</u>	PANERA BREAD #203210 O Total	
GENERAL US BANK	89-33	<u>\$ 719.20</u>	SQ *CHOCOLATERIE STAM CED	FOTL:OUTREACH-CHOCOLATE
		<u>\$ 719.20</u>	SQ *CHOCOLATERIE STAM CED Total	

GENERAL US BANK	83-05	\$ 15.00 THE BLACK HAWK HOTEL <u>\$ 15.00 THE BLACK HAWK HOTEL Total</u>	HOTEL PARKING FEE FOR
GENERAL US BANK	89-33	\$ 278.13 THE WEBSTAURANT STORE INC <u>\$ 278.13 THE WEBSTAURANT STORE INC Total</u>	FOTL:ADULT-PLATES
GENERAL US BANK	83-05	\$ 16.69 TST* HESSEN HAUS <u>\$ 16.69 TST* HESSEN HAUS Total</u>	10/10 DINNER (ILA CONF.)
GENERAL US BANK	83-05	\$ 21.77 TUPELO HONEY D MOINES <u>\$ 21.77 TUPELO HONEY D MOINES Total</u>	10/10 DINNER (ILA CONF.)
GENERAL US BANK	89-33	\$ 4.58 WAL-MART #0753 <u>\$ 4.58 WAL-MART #0753 Total</u>	FOTL:ADULT-GREETING CARDS
GENERAL US BANK	89-33	\$ (6.47) WM SUPERCENTER #753	FOTL:YOUTH-CREDIT DUE TO
GENERAL US BANK	89-33	\$ 70.76 WM SUPERCENTER #753	FOTL:YOUTH-BROCCOLI &
		\$ 64.29 WM SUPERCENTER #753 Total	
USBank Total		<u>\$ 4,197.97</u>	
Final Payment Total		<u>\$ 25,712.02</u>	

REVENUE GUIDELINE
FOR FISCAL YEAR 2025
FOR THE MONTH OF OCTOBER 2024

PAGE 1
ACCOUNTING PERIOD 4/2025

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ANNUAL REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	% RECEIVED
GENERAL FUND						
PROPERTY TAXES						
101-1061-311.06-00	LIBRARY LEVY	.00	.00	2,376.16	2,376.16-	0
*	PROPERTY TAXES	.00	.00	2,376.16	2,376.16-	0
INTERGOVERNMENTAL						
101-1199-343.02-00	LIBRARY GRANTS	25,000.00	9,743.89	9,743.89	15,256.11	39
*	INTERGOVERNMENTAL	25,000.00	9,743.89	9,743.89	15,256.11	39
CHARGES FOR SERVICES						
101-1060-356.71-00	LIBRARY-COPY MACHINE	7,000.00	973.81	3,238.60	3,761.40	46
101-1060-356.72-00	LIBRARY-COUNTY TAX	32,000.00	.00	.00	32,000.00	0
101-1060-356.73-00	LIBRARY-FINES & FEES	.00	180.65	503.00	503.00-	0
101-1060-356.74-00	LIBRARY-LOST & PAID BOOKS	2,500.00	377.00	1,593.49	906.51	64
101-1060-356.75-00	LIBRARY-OPEN ACCESS FUNDS	20,000.00	.00	.00	20,000.00	0
101-1060-356.76-00	LIBRARY-REIMBURSEMENTS	.00	.00	.00	0.00	0
101-1060-356.78-00	LIBRARY-GIFTS & MEMORIALS	.00	50.00	450.00	450.00-	0
101-1060-356.79-00	LIBRARY-OUTSIDE FUNDING	.00	.00	409.00	409.00-	0
101-1060-356.79-01	LIBRARY-ENDOWMENTS	60,000.00	.00	.00	60,000.00	0
101-1060-356.79-02	FRIENDS OF THE LIBRARY	30,000.00	.00	4,375.02	25,624.98	15
101-1060-356.81-00	LIBRARY-CO-LAB FEES	.00	42.05	180.15	180.15-	0
*	CHARGES FOR SERVICES	151,500.00	1,623.51	10,749.26	140,750.74	7
**	GENERAL FUND	176,500.00	11,367.40	22,869.31	153,630.69	13

REVENUE GUIDELINE
FOR FISCAL YEAR 2025
FOR THE MONTH OF OCTOBER 2024

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ACCOUNTING PERIOD 4/2025

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ANNUAL REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	% RECEIVED
LIBRARY RESERVE						
USE OF MONEY & PROPERTY						
294-0000-361.01-00	CHECKING ACCT INTEREST	.00	250.33	723.14	723.14-	0
294-0000-361.03-00	CD/INVESTMENT INTEREST	.00	1,061.06	3,513.23	3,513.23-	0
*	USE OF MONEY & PROPERTY	.00	1,311.39	4,236.37	4,236.37-	0
**	LIBRARY RESERVE	.00	1,311.39	4,236.37	4,236.37-	0

REVENUE GUIDELINE
FOR FISCAL YEAR 2025
FOR THE MONTH OF OCTOBER 2024

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ACCOUNTING PERIOD 4/2025

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ANNUAL REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	% RECEIVED
		305,430.00	12,678.79	35,680.68	269,749.32	12

EXPENDITURE GUIDELINE
FOR FISCAL YEAR 2025
FOR THE MONTH OF OCTOBER 2024

PAGE 1
ACCOUNTING PERIOD 4/2025

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ANNUAL REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	% RECEIVED
GENERAL FUND						
FINANCE & BUSINESS OPER.						
LIBRARY						
TRANSFERS						
101-1060-423.50-01	TRANSFERS TO GENERAL FUND	301,270.00	.00	.00	301,270.00	0
* TRANSFERS		301,270.00	.00	.00	301,270.00	0
PERSONAL SERVICES						
101-1060-423.61-01	FULL-TIME	926,580.00	68,518.14	271,944.52	654,635.48	29
101-1060-423.61-02	PART-TIME	448,270.00	36,980.08	144,689.04	303,580.96	32
101-1060-423.62-01	PAYROLL	4,100.00	341.67	1,366.64	2,733.36	33
101-1060-423.62-02	SEVERANCE	15,100.00	1,258.33	5,033.36	10,066.64	33
101-1060-423.64-01	HEALTH INS. PREMIUMS	218,230.00	18,671.30	73,228.92	145,001.08	34
101-1060-423.64-02	HEALTH INS. REIMBURSEMENT	2,850.00	19.04	42.15	2,807.85	1
101-1060-423.64-03	LIFE INSURANCE	2,120.00	161.41	635.57	1,484.43	30
101-1060-423.64-04	LTD INSURANCE	2,780.00	211.00	830.75	1,949.25	30
101-1060-423.64-05	WORKMAN'S COMP. INS.	2,910.00	242.50	970.00	1,940.00	33
101-1060-423.65-01	F.I.C.A.	102,950.00	7,891.98	31,177.66	71,772.34	30
101-1060-423.66-01	I.P.E.R.S.	127,040.00	9,921.21	39,292.29	87,747.71	31
* PERSONAL SERVICES		1,852,930.00	144,216.66	569,210.90	1,283,719.10	31
COMODITIES						
101-1060-423.71-01	OFFICE SUPPLIES	10,000.00	321.30	515.04	9,484.96	5
101-1060-423.71-11	TECHNICAL PROCESSING SUPP	30,000.00	119.96	376.66	29,623.34	1
101-1060-423.72-19	PRINTING	2,000.00	263.15	263.15	1,736.85	13
101-1060-423.72-75	DISPLAY	2,000.00	.00	.00	2,000.00	0
101-1060-423.72-76	PUBLIC RELATIONS	1,200.00	281.10	281.10	918.90	23
101-1060-423.72-99	POSTAGE	17,500.00	450.00	8,903.26	8,596.74	51
101-1060-423.73-06	BUILDING REPAIR	4,000.00	.00	.00	4,000.00	0
* COMODITIES		66,700.00	1,435.51	10,339.21	56,360.79	16
CONTRACTED SERVICES						
101-1060-423.81-01	PROFESSIONAL SERVICES	5,000.00	.00	.00	5,000.00	0
101-1060-423.81-12	COMPUTER SERVICES	93,390.00	7,782.50	31,130.00	62,260.00	33
101-1060-423.81-91	LICENSES & SERVICE CONTRT	99,000.00	6,054.91	25,995.73	73,004.27	26
101-1060-423.82-01	TELEPHONE	4,000.00	214.30	583.57	3,416.43	15
101-1060-423.83-05	TRAVEL (FOOD/MILEAGE/LOD)	1,000.00	.00	165.31	834.69	17
101-1060-423.83-06	EDUCATION	6,000.00	770.00	2,916.00	3,084.00	49
101-1060-423.84-01	OPERATING INSURANCE	27,310.00	2,275.83	9,103.36	18,206.64	33
101-1060-423.85-01	UTILITIES	112,500.00	6,167.69	12,061.18	100,438.82	11
101-1060-423.86-01	REPAIR & MAINTENANCE	7,000.00	156.67	711.10	6,288.90	10
101-1061-423.89-19	CO-LAB MATERIALS	2,000.00	.00	470.14	1,529.86	24
101-1060-423.89-20	ADULT BOOKS	51,000.00	3,528.89	10,323.16	40,676.84	20
101-1060-423.89-21	YOUNG ADULT BOOKS	20,000.00	908.06	3,572.26	16,427.74	18
101-1060-423.89-22	YOUTH BOOKS	45,000.00	3,325.72	8,162.90	36,837.10	18
101-1060-423.89-23	LARGE PRINT BOOKS	6,500.00	.00	86.33	6,413.67	1
101-1060-423.89-24	ADULT AUDIO	7,500.00	510.78	1,639.59	5,860.41	22
101-1060-423.89-25	ADULT VIDEO	17,000.00	733.30	1,884.99	15,115.01	11
101-1060-423.89-26	NON-PRINT RESOURCES	35,000.00	.00	20,954.93	14,045.07	60
101-1060-423.89-29	NEWSPAPERS	3,000.00	681.00	681.00	2,319.00	23

EXPENDITURE GUIDELINE
FOR FISCAL YEAR 2025
FOR THE MONTH OF OCTOBER 2024

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ACCOUNTING PERIOD 4/2025

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ANNUAL		YTD ACTUAL	REMAINING BALANCE	% RECEIVED
		REVISED BUDGET	MTD ACTUAL			
101-1060-423.89-31	PERIODICALS	8,000.00	169.00	335.45	7,664.55	4
101-1060-423.89-33	FRIENDS SUPPORTED PROGRAM	30,000.00	2,401.71	4,579.71	25,420.29	15
101-1060-423.89-34	ENDOWMENT SUPPORTED PROG.	60,000.00	6,950.00	42,021.06	17,978.94	70
101-1060-423.89-35	YOUTH AUDIO	2,000.00	108.73	126.87	1,873.13	6
101-1060-423.89-36	YOUTH VIDEO	2,000.00	624.18	1,573.52	426.48	79
101-1060-423.89-37	YOUNG ADULT AUDIO	3,000.00	303.70	419.07	2,580.93	14
101-1060-423.89-38	YOUNG ADULT VIDEO	2,000.00	.00	85.16	1,914.84	4
101-1060-423.89-42	ADULT E-MATERIALS	50,000.00	2,074.78	19,067.12	30,932.88	38
101-1060-423.89-44	YOUNG ADULT E-MATERIALS	10,000.00	.00	.00	10,000.00	0
101-1060-423.89-46	YOUTH E-MATERIALS	13,000.00	.00	1,682.65	11,317.35	13
101-1060-423.89-47	LIBRARY OF THINGS	1,000.00	56.97	71.96	928.04	7
* CONTRACTED SERVICES		723,200.00	45,798.72	200,404.12	522,795.88	28
** LIBRARY LEVY		2,944,100.00	191,450.89	779,954.23	2,164,145.77	26
*** FINANCE & BUSINESS OPER.		2,944,100.00	191,450.89	779,954.23	2,164,145.77	26

EXPENDITURE GUIDELINE
FOR FISCAL YEAR 2025
FOR THE MONTH OF OCTOBER 2024

PAGE 3
ACCOUNTING PERIOD 4/2025

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ANNUAL REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	% RECEIVED
ADMINISTRATIVE						
ADMIN/LEGAL						
TRANSFERS						
101-1199-421.31-20	GRANTS - LIBRARY	25,000.00	.00	.00	25,000.00	0
101-1199-421.31-21	GRANTS - LIBRARY STATE AID	.00	.00	9.96	9.96-	0
* TRANSFERS		25,000.00	.00	9.96	24,990.04	0
** ADMIN/LEGAL		25,000.00	.00	9.96	24,990.04	0
*** ADMINISTRATIVE		25,000.00	.00	9.96	24,990.04	0
**** GENERAL FUND		2,969,100.00	191,450.89	779,964.19	2,189,135.81	26

EXPENDITURE GUIDELINE
FOR FISCAL YEAR 2025
FOR THE MONTH OF OCTOBER 2024

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ACCOUNTING PERIOD 4/2025

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ANNUAL REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	% RECEIVED
LIBRARY RESERVE						
FINANCE & BUSINESS OPER.						
LIBRARY						
CONTRACTED SERVICES						
294-1060-423.89-23	LARGE PRINT BOOKS	.00	561.97	1,361.15	1,361.15-	0
*	CONTRACTED SERVICES	.00	561.97	1,361.15	1,361.15-	0
**	LIBRARY	.00	561.97	1,361.15	1,361.15-	0
***	FINANCE & BUSINESS OPER.	.00	561.97	1,361.15	1,361.15-	0
****	LIBRARY RESERVE	.00	561.97	1,361.15	1,361.15-	0

EXPENDITURE GUIDELINE
FOR FISCAL YEAR 2025
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ACCOUNTING PERIOD 4/2025

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ANNUAL REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	% RECEIVED
DATA PROCESSING FUND						
FINANCE & BUSINESS OPER.						
DATA PROCESSING						
CONTRACTED SERVICES						
606-1078-441.81-43	LIBRARY COMPUTER SERVICES	35,000.00	10.00	40.00	34,960.00	0
*	CONTRACTED SERVICES	35,000.00	10.00	40.00	34,960.00	0
**	DATA PROCESSING	35,000.00	10.00	40.00	34,960.00	0
***	FINANCE & BUSINESS OPER.	35,000.00	10.00	40.00	34,960.00	0
****	DATA PROCESSING FUND	35,000.00	10.00	40.00	34,960.00	0

EXPENDITURE GUIDELINE
FOR FISCAL YEAR 2025
FOR THE MONTH OF OCTOBER 2024

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ACCOUNTING PERIOD 4/2025

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ANNUAL REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	% RECEIVED
		3,133,030.00	197,994.34	798,128.73	2,334,901.27	25

The assets of this fund were received through donations from the community to "the Cedar Falls Community Foundation for the Cedar Falls Public Library" to construct and maintain a new Cedar Falls Public Library facility. The fund shall be used solely to benefit the Library for purposes which include capital projects that benefit the facility and its programming (but not for salaries or to support the regular operating budget of the Library).

Budget Year	Date	Fair Market Value	Percent to Spend	Earned/ (Expended)	Underspent / (Overspent) Annual	Total Underspent / (Overspent)	Expended
2005 31-Jul-05		\$707,087.62	4%	\$28,283.50			
	No distributions				\$28,283.50	\$28,283.50	\$0.00
2006 31-Dec-05		\$796,531.38	4%	\$31,861.26			
	No distributions				\$31,861.26	\$60,144.76	\$0.00
2007 31-Dec-06		\$945,707.00	4%	\$37,828.28			
	Nov-07 MTM (Microfilm Workstation)				(\$9,125.00)		
					\$28,703.28	\$88,848.04	(\$9,125.00)
2008 31-Dec-07		\$1,069,972.81	4%	\$42,798.91			
	Nov-07 WiFi Computer Lab				(\$26,651.00)		
	Nov-07 Newspaper/Paperback Shelving				(\$4,534.00)		
					\$11,613.91	\$100,461.95	(\$31,185.00)
2009 31-Dec-08		\$762,741.36	4%	\$30,509.65			
	Jul-09 Art Purchase				(\$4,000.00)		
					\$26,509.65	\$126,971.61	(\$4,000.00)
2010 31-Dec-09		\$956,698.81					
	Allocation for 2010	\$926,140.39	4%	\$37,045.62 (average of 12/31/06, 12/31/07, 12/31/08 FMV)			
	May-10 Library Space Consultant				(\$1,235.00)		
	Jan-10 Library Space Consultant				(\$2,765.00)		
					\$33,045.62	\$160,017.22	(\$4,000.00)
2011 31-Dec-10		\$1,070,226.31					
	Allocation for 2011	\$929,804.33	4%	\$37,192.17 (average of 12/31/07, 12/31/08, 12/31/09 FMV)			
	May-10 Library Space Consultant				(\$980.55)		
	Jan-10 Space Reallocation Project				(\$12,572.00)		
	May-10 Youth/YA Audio Visual Equipment				(\$10,395.99)		
	Jan-10 Young Adult Area Furnishings				(\$22,108.05)		
					(\$8,864.42)	\$151,152.81	(\$46,056.59)
2012 31-Dec-11		\$1,000,669.64					

Allocation for 2012	\$929,888.83	4%	\$37,195.55 (average of 12/31/08, 12/31/09, 12/31/10 FMV)
Nov-12 Youth, YA & 2nd Floor Wiring			(\$9,126.00)
Sep-12 Final Payment: YA Room Construction			(\$2,900.00)
			\$25,169.55 \$176,322.36 (\$12,026.00)
2013 31-Dec-12	\$1,111,721.58		
Allocation for 2013	\$1,009,198.25	4%	\$40,367.93 (average of 12/31/09, 12/31/10, 12/31/11 FMV)
Apr-14 RFID Conversion Project			(\$110,000.00)
Apr-14 Youth Space Efficiency			(\$1,065.00)
Apr-14 Automated Materials Handler (\$10,000 to \$54,000)			(\$20,000.00)
			(\$90,697.07) \$85,625.29 (\$131,065.00)
2014 31-Dec-13	\$1,280,930.28		
Allocation for 2014	\$1,060,872.51	4%	\$42,434.90 (average of 12/31/10, 12/31/11, 12/31/12 FMV)
Jul-15 Art in the Atrium			(\$42,500.00)
			(\$65.10) \$85,560.19 (\$42,500.00)
2015 31-Dec-14	\$1,171,915.01		
Allocation for 2015	\$1,131,107.17	4%	\$45,244.29 (average of 12/31/11, 12/31/12, 12/31/13 FMV)
Sep-15 Atrium Furniture			(\$1,783.57)
Jul-15 Art in the Atrium (Additional Insurance)			(\$5,000.00)
Jan-17 Youth Space Efficiency, Part 2			(\$9,293.55)
Jan-17 Space Needs Assessment: 2nd Floor			(\$5,690.00)
Mar-17 Building Maintenance (Interior Paint)			(\$24,391.45)
			(\$914.28) \$84,645.91 (\$46,158.57)
2016 31-Dec-15	\$1,153,308.00		
Allocation for 2016	\$1,188,188.96	4%	\$47,527.56 (average of 12/31/12, 12/31/13, 12/31/14 FMV)
Jan-17 Young Adult Shelving & Furniture			(\$7,158.40)
Jan-17 Migration to New Integrated Library System (ILS)			(\$39,842.00) revised anticipated expenditure
			\$527.16 \$85,173.06 (\$47,000.40)
2017 31-Dec-16	\$1,205,471.94		
Allocation for 2017	\$1,202,051.10	4%	\$48,082.04 (average of 12/31/13, 12/31/14, 12/31/15 FMV)
Selfchecks & eCommerce			(\$21,758.80) spent
Aug-17 HVAC Project			(\$9,000.00)
			\$17,323.24 \$102,496.31 (\$30,758.80)
2018 31-Dec-17	\$1,291,707.90		
Allocation for 2018	\$1,176,898.32	4%	\$47,075.93 (average of 12/31/14, 12/31/15, 12/31/16 FMV)
Circulation Desk Replacement			(\$16,189.00) spent
Safety Glass for the Upstairs Railing			(\$9,983.00) spent

Co-Lab Construction		(\$38,445.92) spent		
			(\$17,541.99)	\$84,954.32
2019	31-Dec-18	\$1,179,619.76		
	Allocation for 2019	\$1,216,829.28	4%	\$48,673.17 (average of 12/31/15, 12/31/16, 12/31/17 FMV)
	Furniture			(\$12,856.70) spent
	Mamava Nursing Pod			(\$15,700.00) spent
	Scooter			(\$1,650.00) spent
CANCEL	Library Carts			(\$2,500.00) cancelled
CANCEL	Canceled Library Carts			\$2,500.00 cancelled
	<u>Miscellaneous (budgeted: \$7,000)*</u>			(\$4,825.00) unspent
	Unspent anticipated programming requests			\$4,825.00 unspent
CANCEL	*Mamava Increase			(\$1,000.00) cancelled
CANCEL	*Mamava Increase			\$1,000.00 cancelled
	*Burgeon Group Addition			(\$2,175.00) spent
			\$16,291.47	\$101,245.79
				(\$32,381.70)
2020	31-Dec-19	\$1,357,543.53		
	Allocation for 2020	\$1,225,599.87	4%	\$49,023.99 (average of 12/31/16, 12/31/17, 12/31/18 FMV)
	No requests for 2020			
			\$49,023.99	\$150,269.79
				\$0.00
2021	31-Dec-20	\$1,493,993.61		
	Allocation for 2021	\$1,276,290.40	4%	\$51,051.62 (average of 12/31/17, 12/31/18, 12/31/19 FMV)
	CIP Library Carpet Project 2021			(\$202,300.63) spent
	Reupholstery Project 2021			(\$8,670.00) spent
			(\$159,919.01)	(\$9,649.23)
				(\$210,970.63)
2022	31-Dec-21	\$1,373,467.22		
	Allocation for 2022	\$1,343,718.97	4%	\$53,748.76 (average of 12/31/18, 12/31/19, 12/31/20 FMV)
	Privacy Room 2022			(\$5,752.00) spent
			\$47,996.76	\$38,347.53
				(\$5,752.00)
2023	31-Dec-22	\$1,105,713.14		
	Allocation for 2023	\$1,408,334.79	4%	\$56,333.39 (average of 12/31/19, 12/31/20, 12/31/21 FMV)

Mentioned in Long Range Financial Plan	Year	Amount				
PLAN	planning stage; no written request					
REQ	request has been written and submitted to Finance Committee, Library Board, Foundation Board for approval					
ENC	request has been approved by Library Board and Foundation Board					

The assets of this fund were received through a bequest under the Will of Kathryn L. Ray to "the Cedar Falls Community Foundation for the Cedar Falls Public Library." These funds shall be used solely to benefit the Library for purposes which include but are not limited to the preservation of the existing collection, building and enhancing the collection through the acquisition of new books, supporting special library programming, and capital projects that benefit the facility (but not for salaries or to support the regular operating budget of the Library).

Budget Year	Date	Fair Market Value	Percent to Spend	Earned/ (Expended)	Underspent / (Overspent) Annual	Total Underspent / (Overspent)	Expended
2005 4-Jan-05		\$305,046.74	4%	\$12,201.87			
	No distributions				\$12,201.87	\$12,201.87	\$0.00
2006 31-Dec-05		\$384,261.42	4%	\$15,370.46			
	Nov-06 Cedar Valley's Youth Read Project				(\$10,000.00)		
						\$5,370.46	\$17,572.33
2007 31-Dec-06		\$411,481.00	4%	\$16,459.24			
	Aug-07 Cedar Valley's Youth Read Project				(\$3,000.00)		
	Nov-07 Angela Ruggiero Hockey Program				(\$2,300.00)		
						\$11,159.24	\$28,731.57
2008 31-Dec-07		\$433,611.49	4%	\$17,344.46			
	Aug-07 Cedar Valley's Youth Read Project				(\$4,000.00)		
	Nov-07 The High Strung (YA Program)				(\$1,500.00)		
	Nov-07 WiFi Computer Lab (1st Installment)				(\$6,000.00)		
						\$5,844.46	\$34,576.03
2009 31-Dec-08		\$305,509.17	4%	\$12,220.37			
	Apr-09 Cedar Valley's Youth Read Project				(\$4,850.00)		
	Mar-09 Murder Mystery @ CFPL				(\$2,374.69)		
	Jul-09 Youth Summer Program Request				(\$4,790.40)		
	Nov-09 WiFi Computer Lab (2nd Installment)				(\$6,000.00)		
	Nov-09 Poet Laureate: Mary Swander				(\$521.20)		
						(\$6,315.92)	\$28,260.10
							(\$18,536.29)
2010 31-Dec-09		\$364,989.17					
	Allocation for 2010	\$383,533.89	4%	\$15,341.36	(average of 12/31/06, 12/31/07, 12/31/08 FMV)		
	Jan-10 Genealogy Month				(\$924.79)		
	Sep-11 Cedar Valley's Youth Read Project				(\$5,000.00)		
	May-10 Murder Mystery 2010				(\$2,697.33)		
	Sep-10 WiFi Computer Lab (3rd Installment)				(\$6,000.00)		
	Oct-10 Geology Bus Trip				(\$1,019.00)		

2010	Anticipated programming requests balance of \$10,000 budget		(\$358.88)			
2010	Unspent anticipated programming requests		\$358.88			
				(\$299.76)	\$27,960.34	(\$15,641.12)
2011	31-Dec-10	\$399,417.36				
	Allocation for 2011	\$368,036.61	4%	\$14,721.46 (average of 12/31/07, 12/31/08, 12/31/09 FMV)		
May-11	Genealogy Month			(\$725.67)		
May-11	Young Adult Author-In-Residence			(\$6,400.38)		
May-11	Cedar Valley's Youth Read Project			(\$4,079.66)		
May-12	Murder Mystery 4			(\$2,031.35)		
2011	Anticipated programming requests balance of \$15,000 budget			(\$1,762.94)		
2011	Unspent anticipated programming requests			\$1,762.94		
					\$1,484.40	\$29,444.74
						(\$13,237.06)
2012	31-Dec-11	\$374,970.59				
	Allocation for 2012	\$356,638.57	4%	\$14,265.54 (average of 12/31/08, 12/31/09, 12/31/10 FMV)		
May-12	Cedar Valley's Youth Read Project			(\$4,520.00)		
Jun-13	Traveling Tales			(\$4,984.34)		
	<u>Other Library Programming/Projects (budgeted:</u>					
	<u>\$20,000)*</u>			(\$12,264.02)		
	Unspent anticipated programming requests			\$12,264.02		
Mar-12	*Adult Winter Crafts (part of other library programming)			(\$1,050.00)		
Mar-12	*Genealogy Month (part of other library programming)			(\$396.40)		
Nov-12	*Circulating E-readers (part of other library programming)			(\$4,489.58)		
Nov-12	*Adult Winter Crafts (part of other library programming)			(\$1,800.00)		
					(\$2,974.78)	\$26,469.97
						(\$17,240.32)
2013	31-Dec-12	\$406,434.22				
	Allocation for 2013	\$379,792.37	4%	\$15,191.69 (average of 12/31/09, 12/31/10, 12/31/11 FMV)		
May-13	Genealogy Month			(\$1,130.00)		
Jun-13	Cedar Valley's Youth Read Project			(\$3,515.00)		
May-13	Murder Mystery 5			(\$1,834.75)		
Jun-14	WCFSO Ensembles in Schools			(\$4,000.00)		

<u>Other Library Programming/Projects (budgeted:</u>				
<u>\$20,000)*</u>				(\$15,501.47)
Unspent anticipated programming requests				\$15,501.47
Nov-13 *Hunger Games (part of other library programming)				(\$2,063.82)
Nov-13 *Cedar Valley of the Zombies (part of other library programming)				(\$830.00)
Nov-13 *Author: Jennifer Chiaverini (part of other library programming)				(\$1,604.71)
				\$213.41 \$26,683.38 (\$14,978.28)
2014 31-Dec-13	\$453,255.20			
Allocation for 2014	\$393,607.39	4%	\$15,744.30 (average of 12/31/10, 12/31/11, 12/31/12 FMV)	
Apr-15 Cedar Valley's Youth Read Project				(\$3,228.41)
Jun-14 Murder Mystery VI				(\$2,362.10)
<u>Other Library Programming/Projects (budgeted:</u>				(\$24,017.33)
<u>\$30,000)*</u>				
Unspent anticipated programming requests				\$24,017.33
Jun-14 *Genealogy Month (part of other library programming)				(\$1,287.32)
Apr-15 *Portable Sound System (part of other library programming)				(\$2,583.60)
Apr-15 *Geology Bus Trip (part of other library programming)				(\$1,186.75)
Apr-15 *Matt de la Pena, Author (part of other library programming)				(\$925.00)
				\$4,171.12 \$30,854.50 (\$11,573.18)
2015 31-Dec-14	\$455,780.79			
Allocation for 2015	\$411,553.34	4%	\$16,462.13 (average of 12/31/11, 12/31/12, 12/31/13 FMV)	
Jan-17 Summer Library Program				(\$21,165.35)
Mar-15				(\$1,872.98)
Jan-17 STEAM Events				(\$4,900.48)
Jul-15 Wizard World ComiCon 2015 Bus Trip				(\$3,400.00)
Murder Mystery 2015				(\$500.00)
<u>Other Library Programming/Projects (budgeted:</u>				(\$17,900.96)
<u>\$25,000)*</u>				
Unspent anticipated programming requests				\$17,900.96 unspent

PLAN	planning stage; no written request							
REQ	request has been written and submitted to Finance Committee, Library Board, Foundation Board for approval							
ENC	request has been approved by Library Board and Foundation Board							

The assets of this fund were received through a bequest under the Will of Shirley Berg to "the Cedar Falls Community Foundation for the Cedar Falls Public Library." These funds shall be used solely to benefit the Library for purposes which include but are not limited to the preservation of the existing collection, building and enhancing the collection through the acquisition of new books, supporting special library programming, and capital projects that benefit the facility (but not for salaries or to support the regular operating budget of the Library).

Budget Year	Date	Fair Market Value	Percent to Spend	Earned/ (Expended)	Underspent / (Overspent) Annual	Total Underspent / (Overspent)	Expended
2008 31-May-08		\$653,896.21		\$0.00		\$0.00	\$0.00
2009 31-Dec-08	Nov-09 Jacquelyn Mitchard grant	\$992,442.72	4%	\$39,697.71 (\$19,710.27)		\$19,987.44	\$19,987.44 (\$19,710.27)
2010 31-Dec-09	Jul-10 YA Author Visit Sonya Sones Jan-11 Murder Mystery III 2010 Anticipated programming requests balance of \$10,000 budget 2010 Unspent anticipated programming requests	\$1,156,261.55	4%	\$46,250.46 (\$4,252.00) (\$1,916.81) (\$3,148.00) \$3,148.00		\$40,081.65	\$60,069.09 (\$6,168.81)
2011 31-Dec-10	Mar-12 Audio Visual Collection Enhancement Mar-11 Chicago Bus Trip Mar-11 AAUW Author Kent Nerbum Apr-11 AAF&CS Author: Dan Buettner Mar-12 Harry Potter Program	\$1,286,373.84	4%	\$51,454.95 (\$20,000.00) (\$4,706.00) (\$2,500.00) (\$7,500.00) (\$1,500.00)		\$15,248.95	\$75,318.04 (\$36,206.00)
2012 31-Dec-11	Allocation for 2012 Oct-13 Computer Classes Sep-12 Summer Library Programs May-13 Teen Room Computers May-13 Interactive Youth Stations (FOTL matching) Other Library Programming (budgeted: \$10,000)* Unspent anticipated programming requests	\$1,236,962.59 \$1,145,026.04	4%	\$45,801.04 (average of 12/31/08, 12/31/09, 12/31/10 FMV) (\$8,000.00) (\$10,330.15) (\$6,559.11) (\$15,000.00) (\$3,025.00) \$3,025.00			

May-12	*Kent Nerbum Visit (part of other library programming)		(\$2,500.00)
Nov-12	*Drum Program (part of other library programming)		(\$1,475.00)
May-13	*Youth Programming Enhancements (part of other library programming)		(\$3,000.00)
			(\$1,063.22) \$74,254.83 (\$46,864.26)
2013	31-Dec-12	\$1,351,861.27	
	Allocation for 2013	\$1,226,532.66	4%
PLAN	Young Adult Author Visit		(\$15,000.00)
CANCEL	Young Adult Author Visit		\$15,000.00
Jun-13	Newpaper Preservation		(\$1,148.67)
Oct-13	Audio Visual Collection Enhancement		(\$29,945.43)
Oct-13	Audio Visual Area Remodel		(\$13,302.00)
	<u>Other Library Programming/Projects (budgeted: \$32,000)*</u>		(\$12,312.36)
	Unspent anticipated programming requests		\$12,312.36
Jun-13	*Cinco de Mayo (part of other library programming)		(\$1,153.00)
Nov-13	*Summer Library Programs (part of other library programming)		(\$8,082.00)
Nov-13	*Circulating E-readers (part of other library programming)		(\$4,427.40)
Nov-13	*Chasing4Life (part of other library programming)		(\$6,025.24)
			(\$15,022.43) \$59,232.39 (\$64,083.74)
2014	31-Dec-13	\$1,460,435.78	
	Allocation for 2014	\$1,291,732.57	4%
Jun-17	Audio Visual Collection Enhancement (per year for 5 years, year 1 of 5)		(\$1,000.00) spent
Jun-14	Cinco de Mayo		(\$1,376.50)
	Traveling Tales		(\$3,894.33)
Apr-15	Summer Library Programs		(\$14,601.06)
	<u>Other Library Programming/Projects (budgeted: \$20,000)*</u>		(\$4,418.96)
	Unspent anticipated programming requests		\$4,418.96

Apr-15	*Summer Library Program, Part 2 (part of other library programming)	(\$5,668.14)
Apr-14	*Bridge to Reading Awards Kits (part of other library programming)	(\$2,122.49)
Apr-14	*10 Year Anniversary Celebration (part of other library programming)	(\$1,400.00)
Apr-14	*Claudia Kolker, Author (part of other library programming)	(\$1,400.56)
	*Author Visit by N.D. Wilson, actually Gary Schmidt (part of other library programming)	(\$4,989.85) spent
		\$15,216.37 \$74,448.76 (\$36,452.93)
2015	31-Dec-14	\$1,486,222.92
	Allocation for 2015	\$1,349,753.21
ENC	Meeting Room AV Upgrade (revised)	4% \$53,990.13 (average of 12/31/11, 12/31/12, 12/31/13 FMV)
	Jan-17 Children's Literature Festival 2015	(\$17,000.00)
	Jun-15 Cedar Valley's Youth Read 2015	(\$6,200.29)
	Jun-15 Audio Visual Collection Enhancement (year 2 of 5)	(\$6,075.00)
		(\$18,695.67) spent
	<u>Other Library Programming/Projects (budgeted: \$30,000)*</u>	(\$7,600.02)
	Unspent anticipated programming requests	\$7,600.02 unspent
Aug-15	*Seed Savers Exchange Bus Trip (part of other library programming)	(\$1,374.00)
Apr-15	*ReadSquared (Summer Program Software) (part of other library programming)	(\$1,575.00)
	*Bike Friendly Library (part of other library programming)	(\$7,000.00) reimbursed
	*E-materials Promotion (part of other library programming)	(\$5,000.00)
Mar-16	*Kent Nerburn, Author Visit (part of other library programming)	(\$3,200.00)
Jun-15	*LittleBits & MakerCamp (part of other library programming)	(\$2,500.00)
	*Purchasing Promotional Items, Including Building a Robot (part of other library programming)	(\$1,750.98) spent

					(\$16,380.81)	\$58,067.95	(\$70,370.94)
2016	31-Dec-15	\$1,441,600.00					
	Allocation for 2016	\$1,432,839.99	4%	\$57,313.60 (average of 12/31/12, 12/31/13, 12/31/14 FMV)			
	Audio Visual Collection Enhancement (year 3 of 5)			(\$6,980.09) spent			
	Apr-16 Cedar Valley's Youth Read 2016			(\$3,492.43)			
	Apr-16 Children's Literature Festival 2016			(\$8,205.72) (partially funded through Guernsey Foundation)			
	Youth Summer Library Program 2016			(\$20,520.25)			
	Jan-17 Adult Summer Library Program 2016			(\$1,712.49)			
	1,000 Books Before Kindergarten			(\$1,974.88)			
	STEAM Events			(\$3,208.87)			
	Cedar Falls Times Microfilm			(\$2,100.00) spent			
	Jan-17 LitCon 2016			(\$5,063.29)			
	<u>Other Library Programming/Projects*</u>				\$4,055.58	\$62,123.53	(\$53,258.02)
2017	31-Dec-16	\$1,498,375.10					
	Allocation for 2017	\$1,462,752.90	4%	\$58,510.12 (average of 12/31/13, 12/31/14, 12/31/15 FMV)			
	Jun-17 Audio Visual Collection Enhancement (per year for 5 years, year 4 of 5)			(\$11,821.65) spent			
	Mar-17 Murder Mystery 2017			(\$2,103.00) spent			
	Apr-17 Children's Book Festival 2017			(\$8,862.82) spent			
	Apr-17 Garth Stein (author, Book Club Bonanza)			(\$8,000.00) reimbursed			
	Apr-17 Cedar Valley Youth Reads 2017			(\$4,300.24) spent			
	Apr-17 SLP 2017			(\$25,000.00) reimbursed			
	MakerSpace Equipment			(\$10,216.46) spent			
	Apr-18 Library Furniture			(\$20,000.00) reimbursed			
	Apr-18 Ematerials			(\$9,980.15) spent			
	Miscellaneous (budgeted: \$5,000)*			(\$2,395.03) unspent			
	*Unspent Miscellaneous			\$2,395.03 unspent			
	*Virtual Reality Equipment (\$3,000-Part of Miscellaneous)			(\$1,604.97) spent			
	Apr-18 *Bridge to Reading (\$1,000-Part of Miscellaneous)			(\$1,000.00) spent			
					(\$44,379.17)	\$17,744.36	-\$102,889.29
2018	31-Dec-17	\$1,676,829.14					

Allocation for 2018	\$1,475,399.34	4%	\$59,015.97 (average of 12/31/14, 12/31/15, 12/31/16 FMV)
Audio Visual Collection Enhancement (per year for 5 years, year 5 of 5)			(\$8,178.35) spent
Apr-18 SLP 2018			(\$22,227.76) spent
Apr-18 Children's Book Festival			(\$7,796.79) spent
Co-Lab Construction			(\$20,000.00) reimbursed
Apr-18 Library Furniture			(\$18,048.67) spent
Ematerials 2018			(\$10,000.00) spent
			(\$27,235.60) (\$9,491.24) (\$86,251.57)
2019 31-Dec-18	\$1,474,652.02		
Allocation for 2019	\$1,538,934.75	4%	\$61,557.39 (average of 12/31/15, 12/31/16, 12/31/17 FMV)
SLP 2019			(\$19,941.49) spent
Harry Potter Programming			(\$3,074.79) spent
Cedar Valley's Youth Read 2019			(\$2,295.87) spent
CANCEL Library Branding			(\$8,000.00) cancelled
CANCEL Canceled Library Branding			\$8,000.00 cancelled
ENC Miscellaneous (budgeted: \$16,000)*			(\$1,607.75) unspent
ENC *Unspent Miscellaneous			\$1,607.75 unspent
ENC *Bridge to Reading (\$3,500-Part of Miscellaneous)			(\$3,392.25) spent
ENC *Minecraft and Teen Nights (\$2,000-Part of Miscellaneous)			(\$2,000.00) spent
ENC *Community Center Outreach (\$4,000-Part of Miscellaneous)			(\$4,000.00) spent
ENC *Downloadable Music (\$5,000-Part of Miscellaneous)			(\$5,000.00) spent
CANCEL *Mamava Increase (\$1,000-Part of Miscellaneous)			(\$1,000.00) cancelled
CANCEL *Mamava Increase (\$1,000-Part of Miscellaneous)			\$1,000.00 cancelled
			\$21,852.99 \$12,361.75 (\$39,704.40)
2020 31-Dec-19	\$1,615,901.53		
Allocation for 2020	\$1,549,952.09	4%	\$61,998.08 (average of 12/31/16, 12/31/17, 12/31/18 FMV)
2020 Summer Library Program			(\$11,830.59) spent

CANCEL	2020 Cedar Valley Children's Book Festival		(\$11,000.00)	cancelled
CANCEL	2020 Cedar Valley Children's Book Festival		(\$11,000.00)	cancelled
CANCEL	2020 Summer Fest		(\$3,500.00)	cancelled
CANCEL	2020 Summer Fest		\$3,500.00	cancelled
	2020 Bridge to Reading Project		(\$3,292.00)	spent
CANCEL	Storywalk		(\$7,000.00)	cancelled
CANCEL	Storywalk		\$7,000.00	cancelled
	<u>Miscellaneous (budgeted: \$13,900)*</u>		(\$13,900.00)	cancelled
	*Unspent Miscellaneous		\$13,900.00	cancelled

			\$24,875.49	\$37,237.25	(\$37,122.59)
2021	31-Dec-20	\$1,714,066.54			
	Allocation for 2021	\$1,589,127.56	4%	\$63,565.10 (average of 12/31/17, 12/31/18, 12/31/19 FMV)	
	2021 Summer Library Program			(\$14,625.46)	spent
	Storywalk 2021			(\$8,292.34)	spent
	Youth Browsing Bins			(\$62,994.60)	spent
			(\$22,347.30)	\$14,889.95	(\$85,912.40)
2022	31-Dec-21	\$1,853,298.98			
	Allocation for 2022	\$1,601,540.03	4%	\$64,061.60 (average of 12/31/18, 12/31/19, 12/31/20 FMV)	
	Adventure Pass 2022			(\$2,107.90)	spent
	Summer Library Program 2022			(\$18,870.54)	spent
	SummerFest 2022			(\$4,012.20)	spent
	Library Branding			(\$45,000.00)	spent
			(\$5,929.04)	\$8,960.91	(\$69,990.64)
2023	31-Dec-22	\$1,409,285.61			
	Allocation for 2023	\$1,727,755.68	4%	\$69,110.23 (average of 12/31/19, 12/31/20, 12/31/21 FMV)	
	Adventure Pass 2023			(\$2,373.00)	spent
	Cedar Valley's Youth Read 2023			(\$10,553.49)	spent
	Summer Library Program 2023			(\$20,818.22)	spent
	Branding Rollout 2023			(\$30,000.00)	
			\$5,365.52	\$14,326.43	(\$63,744.71)
2024	31-Dec-23	\$1,609,751.97			
	Allocation for 2024	\$1,574,964.06	4%	\$62,998.56 (average of 12/31/20, 12/31/21, 12/31/22 FMV)	

Cedar Valley's Youth Read 2024	(\$7,023.36) spent
E-Materials 2024	(\$20,000.00)
Midwest French Creole Program 2024	(\$1,733.68) spent
Summer Library Program 2024	(\$24,000.00)
	\$10,241.52 \$24,567.95 (\$52,757.04)

2025 31-Dec-24

Allocation for 2025	\$1,624,112.19	4%	\$64,964.49 (average of 12/31/21, 12/31/22, 12/31/23 FMV)
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\$64,964.49	\$89,532.44	\$0.00
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Mentioned in Long Range Financial Plan		Year	Amount				
PLAN	planning stage; no written request						
REQ	request has been written and submitted to Finance Committee, Library Board, Foundation Board for approval						
ENC	request has been approved by Library Board and Foundation Board						

Budget Year	Date	Fair Market Value	Percent to Spend	Earned/ (Expended)	Underspent / (Overspent) Annual	Total Underspent / (Overspent)	Expenditure
2012	2/15/2012 (original deposit)	\$43,841.56					
	8/8/2012 (additional deposit)			\$310.30	\$310.30	\$310.30	\$0.00
2013	31-Dec-12	\$45,880.97	4%	\$1,835.24			
	Feb-13 Beckman Estate (additional deposit)			\$171.43			
	Distribution for 2013			(\$483.90)			
	Jun-13 Deposited distribution back into fund			\$483.90			
					\$2,006.67	\$2,316.97	\$0.00
2014	31-Dec-13	\$52,021.66	4%	\$2,080.87			
	Distribution for 2014			(\$1,702.91)			
	May-14 Deposited distribution back into fund			\$1,702.91			
					\$2,080.87	\$4,397.84	\$0.00
2015	31-Dec-14	\$53,829.89	4%	\$2,153.20			
					\$2,153.20	\$6,551.03	\$0.00
2016	31-Dec-15	\$53,006.00	4%	\$2,120.24			
					\$2,120.24	\$8,671.27	\$0.00
2017	31-Dec-16	\$55,707.39	4%	\$2,228.30			
					\$2,228.30	\$10,899.57	\$0.00
2018	31-Dec-17	\$64,379.56	4%	\$2,575.18			
					\$2,575.18	\$13,474.75	\$0.00
2019	31-Dec-18	\$58,900.73	4%	\$2,356.03			
					\$2,356.03	\$15,830.78	\$0.00
2020	31-Dec-19	\$63,823.59	4%	\$2,552.94			

				\$2,552.94	\$18,383.72	\$0.00
2021	31-Dec-20	\$63,856.37	4%	\$2,554.25		
				\$2,554.25	\$20,937.98	\$0.00
2022	31-Dec-21	\$71,159.63	4%	\$2,846.39		
				\$2,846.39	\$23,784.36	\$0.00
2023	31-Dec-22	\$57,142.55	4%	\$2,285.70		
				\$2,285.70	\$26,070.06	\$0.00
2024	31-Dec-23	\$64,763.54	4%	\$2,590.54		
				\$2,590.54	\$28,660.61	\$0.00
2025	31-Dec-24		4%	\$0.00		
				\$0.00	\$28,660.61	\$0.00

Mentioned in Long Range Financial Plan		Year		Amount				
PLAN	planning stage; no written request							
REQ	request has been written and submitted to Finance Committee, Library Board, Foundation Board for approval							
ENC	request has been approved by Library Board and Foundation Board							

Budget Year	Date	Fair Market Value	Percent to Spend	Earned/ (Expended)	Underspent / (Overspent) Annual	Total Underspent / (Overspent)	Expenditure
2021	31-Dec-20	\$70,468.56		\$70,468.56			
					\$70,468.56	\$70,468.56	\$0.00
2022	31-Dec-21	\$78,575.26		\$78,575.26			
	Dolly Parton's Imagination Library				(\$10,000.00) spent		
	Youth Browsing Bins				(\$41,996.40) spent		
					\$26,578.86	\$97,047.42	(\$51,996.40)
2023	31-Dec-22	\$16,277.34		\$16,277.34			
	Redfern Display Case				(\$2,500.00) spent		
					\$13,777.34	\$110,824.76	(\$2,500.00)
2024	31-Dec-23	\$17,418.76		\$17,418.76			
					\$17,418.76	\$128,243.52	\$0.00
2025	31-Dec-24			\$0.00			
					\$0.00	\$128,243.52	\$0.00

Mentioned in Long Range Financial Plan		Year		Amount			
PLAN	planning stage; no written request						

REQ	request has been written and submitted to Finance Committee, Library Board, Foundation Board for approval				
ENC	request has been approved by Library Board and Foundation Board				

	24-Jul	24-Aug	24-Sep	24-Oct	FY25
Customer Count	19,376	17,048	13,726	14,892	65,042
Hours Open	276	278	243	283	1,080
Total Circulation	43,135	39,153	32,992	34,270	149,550
Adult	13,623	12,488	11,373	11,571	49,055
Young Adult	2,368	1,954	1,433	1,386	7,141
Youth	18,108	16,115	12,044	13,217	59,484
Interlibrary Loan (cf to other)	186	153	171	210	720
<i>Interlibrary Loan (other to cf)</i>	131	155	140	160	586
CFPL@UNI	19	19	37	52	127
WPL	1,240	1,172	1,209	1,175	4,796
Library of Things	138	123	114	109	484
Total Physical Circulation	34,099	30,557	24,850	26,174	115,680
Overdrive	6,653	6,339	5,766	5,813	24,571
Hoopla	1,472	1,462	1,387	1,474	5,795
Freegal Downloadable Music	911	795	989	809	3,504
Total eresource Circulation	9,036	8,596	8,142	8,096	33,870
County	4,692	4,200	3,597	4,000	16,489
Open Access	2,645	2,344	2,039	1,612	8,640
Reference Service	478	513	335	416	1,742
Reference Desk	135	252	108	182	677
Youth Desk	307	226	175	175	883
YA Desk	0	0	0	0	0
Circulation	36	35	52	59	182
Titles Added	549	562	460	641	2,212
Items Added	646	686	585	728	2,645
Items Withdrawn	679	535	673	1,064	2,951
Meeting Room Use	27	38	44	38	147
Conference Room	13	7	20	14	54
Meeting Room	7	12	8	8	35
Co-Lab Room	7	19	16	16	58
YA/Youth Area	0	0	0	0	0
Youth Programs					
Events/Programs	42	29	41	48	160
Event Attendance	2,200	677	855	1,643	5,375
Outreach Services	2	2	2	1	7
Outreach Attendance	149	50	25	22	246
Teacher Units	0	13	24	23	60

Adult Programs					
Outreach Services	5	6	7	0	18
Outreach Attendance	33	616	278	0	927
Library Attendance	649	134	175	285	1,243
Library Activities	19	13	16	22	70
Young Adult Programs					
Library Attendance	55	41	13	49	158
Library Activities	10	5	9	7	31
Computer Usage	2,070	1,989	1,812	1,805	7,676
Netbook/iPad Circulation	4	3	21	13	41

	23-Oct	24-Oct	24-Sep
Customer Count	13,883	14,892	13,726
Hours Open	278	283	243
Total Circulation	33,886	34,270	32,992
Adult	11,978	11,571	11,373
Young Adult	1,526	1,386	1,433
Youth	12,895	13,217	12,044
Interlibrary Loan (cf to other)	206	210	171
<i>Interlibrary Loan (other to cf)</i>	121	160	140
CFPL @UNI	44	52	37
WPL	1,324	1,175	1,209
<i>Library of Things</i>	70	109	114
Physical Circulation	26,399	26,174	24,850
Overdrive	5,489	5,813	5,766
Hoopla	997	1,474	1,387
Freegal Downloadable Music	1,001	809	989
eresources Circulation	7,487	8,096	8,142
County	317	4,000	3,597
Open Access	4,966	1,612	2,039
Reference Service	481	416	335
Reference Desk	222	182	108
Youth Desk	225	175	175
YA Desk	0	0	0
Circulation	34	59	52
Titles Added	1,098	641	460
Items Added	1,253	728	585
Items Withdrawn	741	1,064	673
Meeting Room Use	36	38	44
Conference Room	9	14	20
Meeting Room	13	8	8
Co-Lab Room	14	16	16
YA/Youth Area	0	0	0
Youth Programs			
Events/Programs	59	48	41
Event Attendance	1,591	1,643	855
Outreach Services	1	1	2
Outreach Attendance	28	22	25
Teacher Units	20	23	24

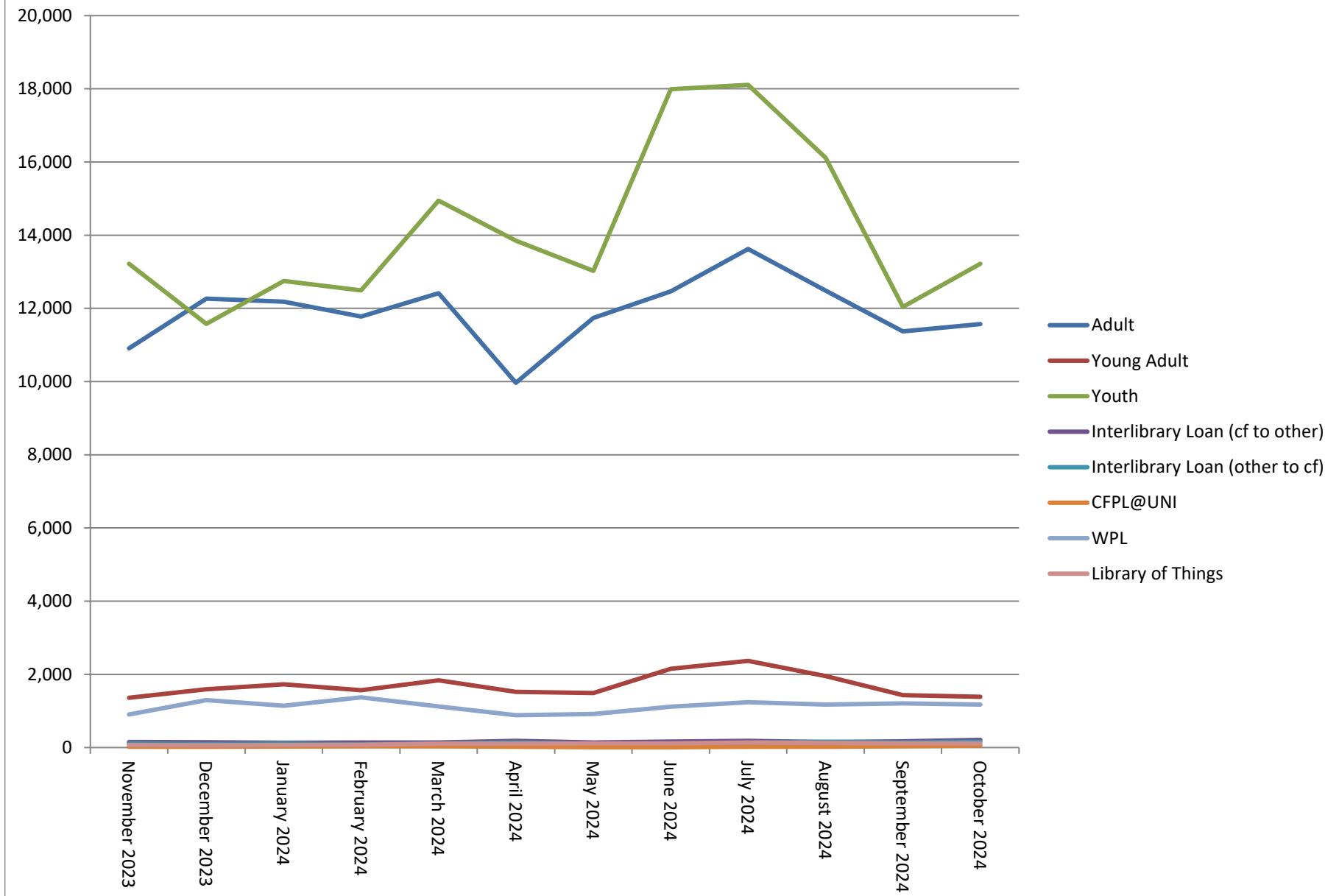
Adult Programs			
Outreach Services	6	0	7
Outreach Attendance	34	0	278
Library Attendance	92	285	175
Library Activities	13	22	16
Young Adult Programs			
Library Attendance	13	49	13
Library Activities	10	7	9
Computer Usage	1,773	1,805	1,812
Netbook/iPad Circulation	3	13	21

		African American Museum	Blank Park Zoo	Botanical of Des Moines	Figge Art Museum	Grout Museum District	Quad Cities Fun Bundle	Science Center of Iowa
2021	November		3			2		2
	December			1		3		2
2022	January			1		2		
	February					3		2
	March		5	3	3	4	4	
	April		3			3		2
	May		10	3	1		4	3
	June		16	7	1	2	3	3
	July		16	4		8	2	6
	August		16	2		1	4	4
	September		8	4	1		4	3
	October		9	2		2	2	3
	November		1			4		1
	December					3		
2023	January		2	1	1	2	1	2
	February		1	3				2
	March		7	6	5	3	3	7
	April		8	8		2		6
	May		13	6		1	1	3
	June		18	6		2	1	4
	July		19	5		4	6	5
	August		19	4		6	6	5
	September		13	5		1	1	5
	October		4			1	2	2
	November		2	1	1		1	1
	December		2	2		1	1	2
2024	January					1		2
	February		2					2
	March		7	6		4	3	3

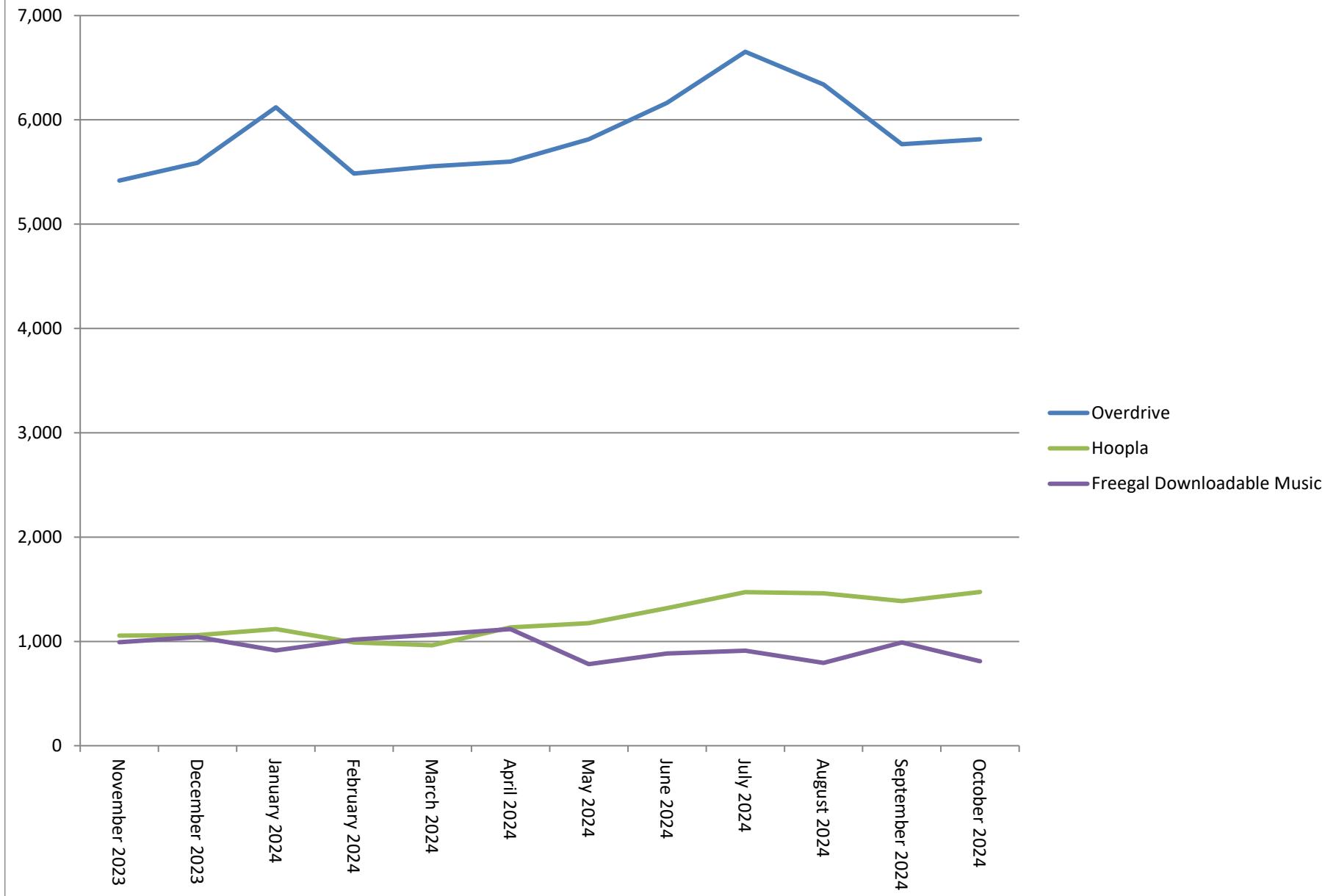
		Blank Park Zoo	Botanical of Des Moines	Grout Museum District	Science Center of Iowa
2024	April	6	5	4	4
	May	10	2	5	2
	June	19	5	9	5
	July	20	6	18	10
	August	16	5	13	7
	September	11	1	3	3
	October	9	1	0	1

Date	Day of Week	Patron Count	
		Curbside	Building
11/1/2024	Friday	0	889
11/2/2024	Saturday	0	627
11/3/2024	Sunday	278	
11/4/2024	Monday	0	608
11/5/2024	Tuesday	0	510
11/6/2024	Wednesday	0	580
11/7/2024	Thursday	0	498
11/8/2024	Friday	0	532
11/9/2024	Saturday	0	662
11/10/2024	Sunday	308	
11/11/2024	Monday	0	632
11/12/2024	Tuesday	0	498
11/13/2024	Wednesday	0	569
11/14/2024	Thursday	0	461
11/15/2024	Friday	0	629
11/16/2024	Saturday	0	730
11/17/2024	Sunday	275	
11/18/2024	Monday	0	551
11/19/2024	Tuesday	0	589
11/20/2024	Wednesday	0	604
11/21/2024	Thursday	0	367
11/22/2024	Friday	0	484
11/23/2024	Saturday	0	565
11/24/2024	Sunday	278	
11/25/2024	Monday	0	590
11/26/2024	Tuesday	0	461
11/27/2024	Wednesday		
11/28/2024	Thursday		
11/29/2024	Friday		
11/30/2024	Saturday		
Total		0	13,775

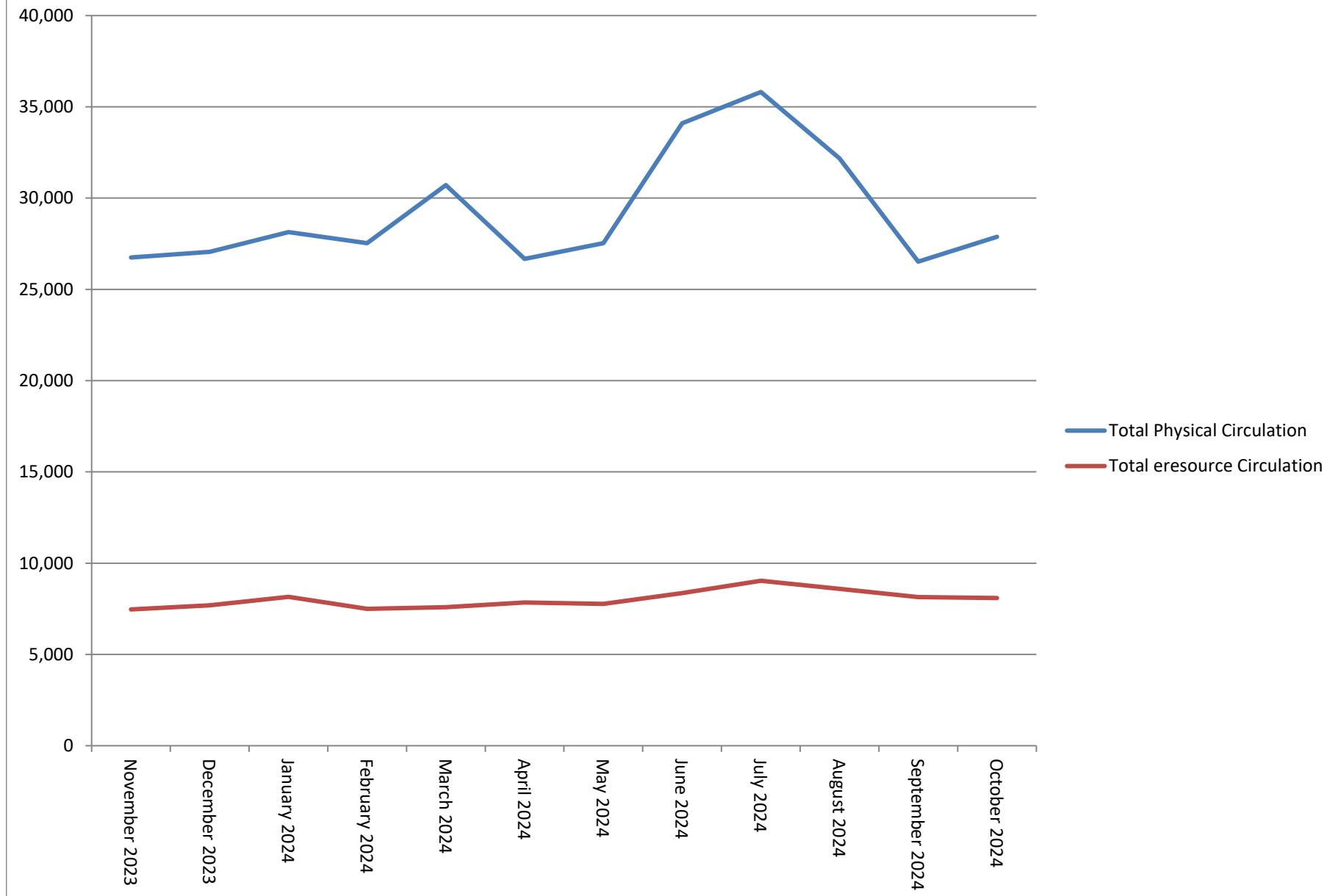
Physical Collection



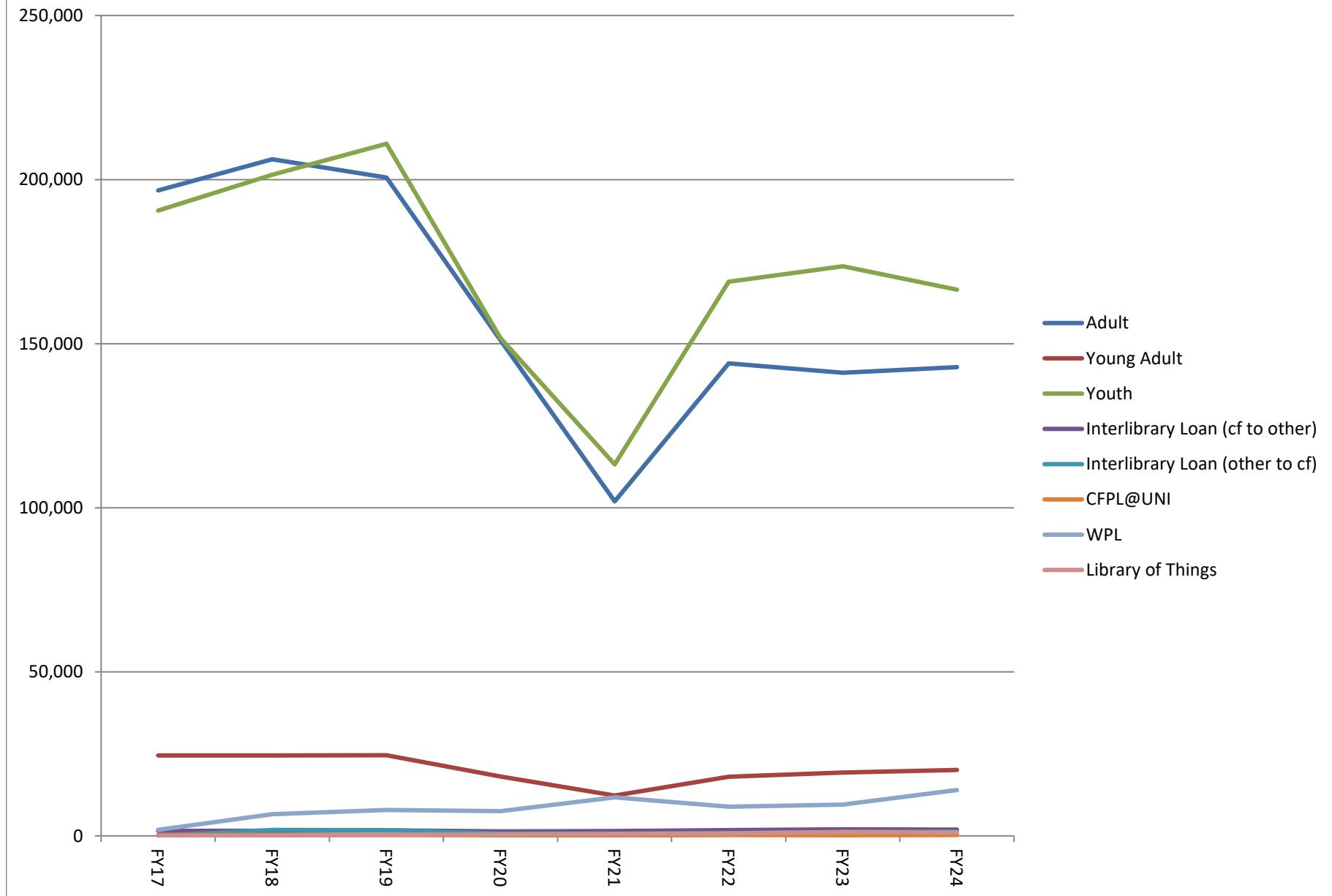
eResource Collection



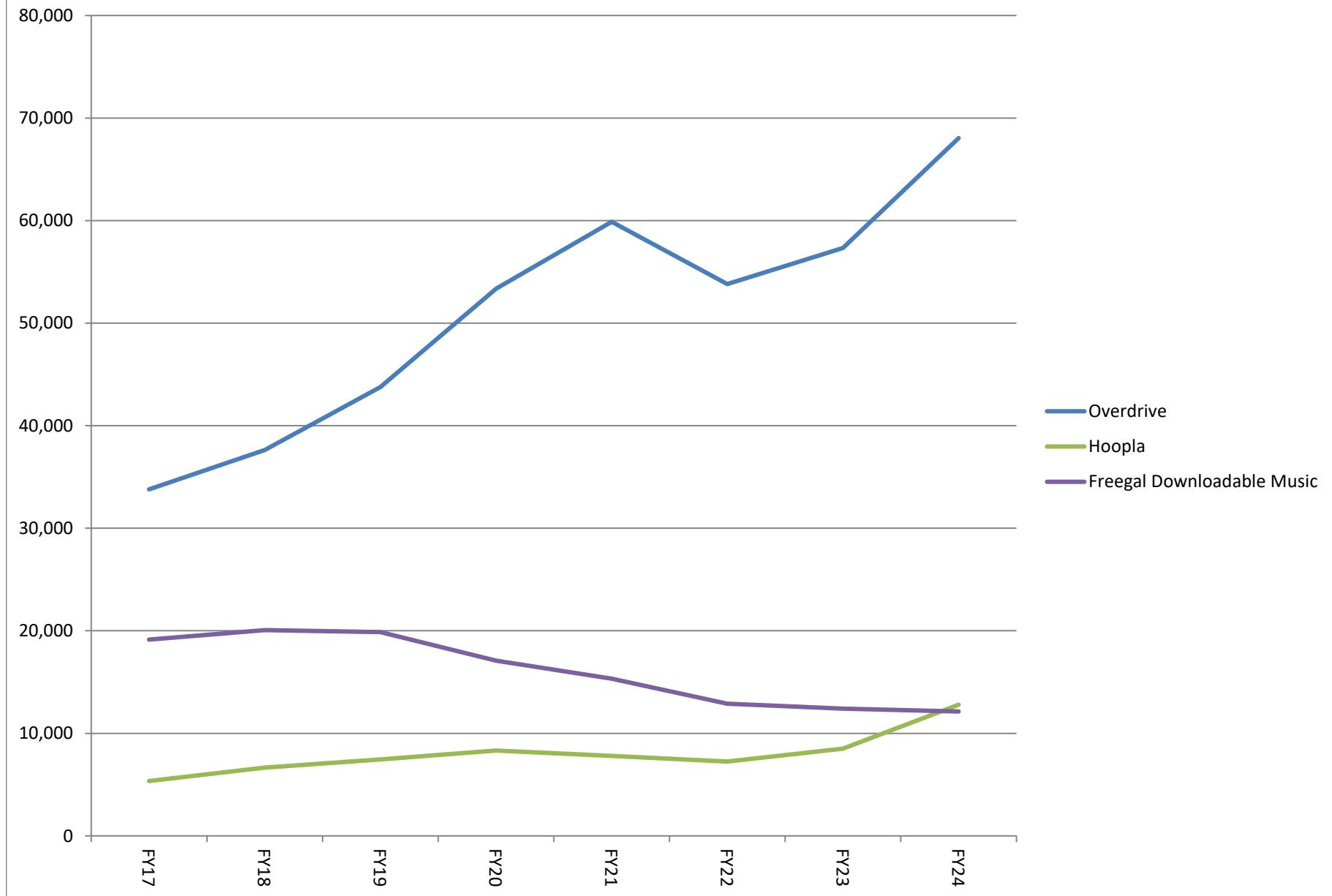
Physical VS eResource



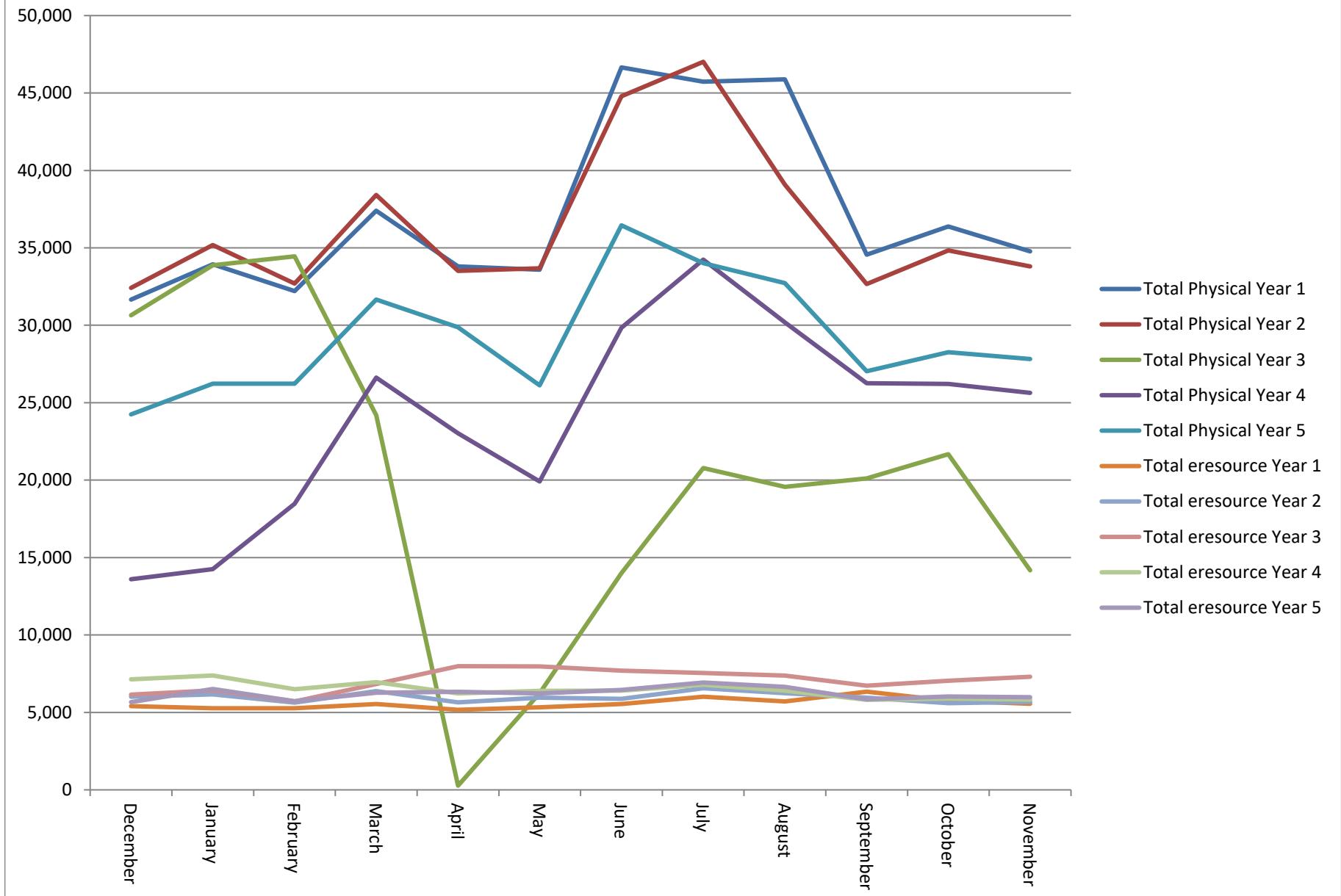
Physical Collection



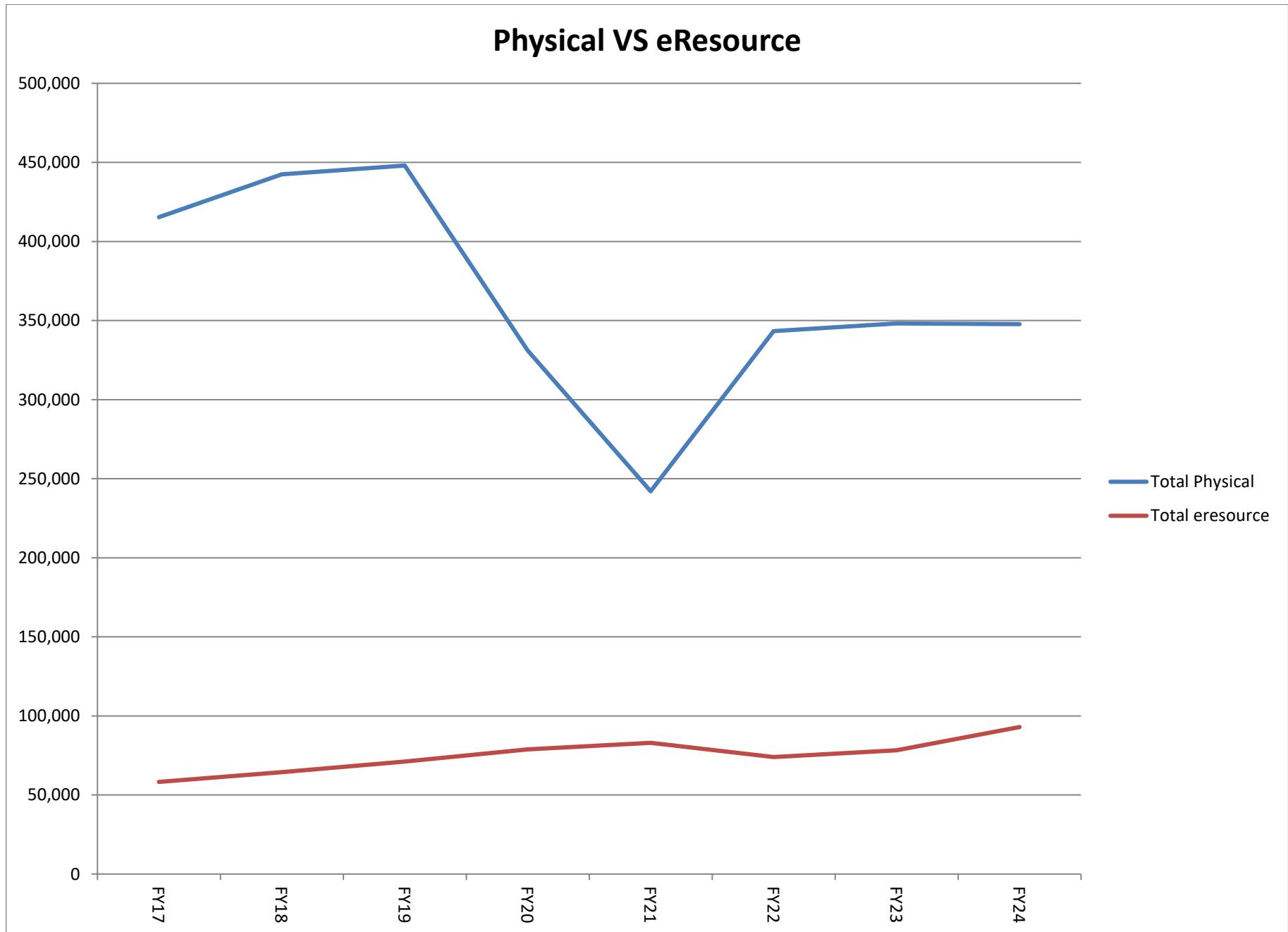
eResource Collection



Physical VS eResource



Physical VS eResource



Cedar Falls Public Library
LIBRARY BEHAVIOR POLICY

All are welcome to use the library facilities as long as their activity does not interfere with use by others. Users responsible for disturbing others will be warned ~~once~~ and then required to leave the premises if the behavior does not cease. Failure to comply will result in staff calling the appropriate authorities. Abusive language to staff or patrons, damage to the library or its contents, or behavior that is not in compliance with the City of Cedar Falls' ordinances for behavior in public places will not be tolerated. (Including, but not limited to Chapter 16: https://library.municode.com/ia/cedar_falls/codes/code_of_ordinances?nodeId=COOR_CH160_FMIPR) When the behavior policy is violated, suspension of library access may also be implemented ~~after warnings to correct behavior~~.

No library materials may be taken into restrooms.

No smoking, e-cigarettes, or alcoholic beverages are permitted anywhere on the premises.

By following these rules, staff and patrons will make the Cedar Falls Public Library a safe place for learning, recreational reading, and research.

Reviewed/Revised 01/07/2015, 09/04/2019, 09/07/2022