

AGENDA  
CEDAR FALLS PUBLIC LIBRARY (CFPL)  
MEETING  
BOARD OF TRUSTEES  
December 4, 2024 4:00 PM  
Cedar Falls Public Library  
Conference Room

- I. Call to order
- II. Agenda: Corrections/additions/deletions/approval
- III. Minutes: Corrections and approval
- IV. Findings from Strategic Planning Focus Group: Eunice Riesberg
- V. Public Forum
- VI. Board Training update
- VII. Communication from Officers: Action appropriate to the communications
- VIII. Bills: Corrections/additions/deletions/approval
  - a. General Fund, Levy Fund, Grant Funds
  - b. Financial Reports (General, Levy, Grants, Foundation Funds)
- IX. Usage Report
- X. Director's Report
  - a. Annual report to Council: January 13<sup>th</sup> at 5 p.m. in the meeting room. January 27<sup>th</sup> backup date.
  - b. Imagination Library update
  - c. Miscellaneous
- XI. Reports from Department Heads
  - a. Public Services Librarian
  - b. Youth Librarian
- XII. Referred for Board Action
  - a. Approve revisions to the Library Behavior Policy
- XIII. Reports of Standing and Special Committees: Action appropriate to the reports

- a. Friends of the Library
- b. Finance: Meeting Wed., December 18 at 4 p.m. via Zoom
- c. Personnel
- d. Library Art

XIV. Unfinished business

XV. New business

XVI. Adjournment

**DRAFT**

MINUTES  
CEDAR FALLS PUBLIC LIBRARY (CFPL)  
MEETING  
BOARD OF TRUSTEES  
November 6, 2024 4:00 PM  
Cedar Falls Public Library  
Conference Room

**DRAFT**

Members present: Bessman Taylor, Blair-Broeker, Chadwick, Edelnant, Graziano, Green, Roelofse, Sulentic; Staff present: Daniels, Hosford, Stern.

- I. President Sulentic called the meeting to order at 4:01.
- II. Agenda: Corrections/additions/deletions/approval  
MOTION: (Blair-Broeker, Green) to approve the agenda as presented. Passed.
- III. Minutes: Corrections and approval  
President Sulentic inquired about the draft stamp on the minutes. Director Stern noted that this was suggested by the City Attorney since the minutes are not a public record until they are approved.  
MOTION: (Edelnant, Chadwick) to approve the minutes as presented. Passed.
- IV. Public Forum  
None
- V. Board Training update  
None
- VI. Communication from Officers: Action appropriate to the communications  
None
- VII. Bills: Corrections/additions/deletions/approval  
MOTION: (Green, Blair-Broeker) to approve the October bills. Passed.
  - a. General Fund, Levy Fund, Grant Funds  
None
  - b. Financial Reports (General, Levy, Grants, Foundation Funds)  
None
- VIII. Usage Report  
Member Edelnant inquired if it is usual for the patron count to decrease once students are back in school. Director Stern noted that the patron count does usually decrease at that time. She noted that April and September are usually the best examples of the average patron count, etc. for the library. Director Stern noted that the patron count is somewhat inflated during the summer due to the programs happening. President Sulentic inquired about how the statistics

compare to other libraries in the state, and across the country. Director Stern noted that she has not investigated the statistics for other libraries lately. Member Chadwick inquired about what trends are happening long term. Assistant Daniels noted that he can share the trend chart that he has shared previously.

IX. Director's Report

a. FY24 Annual Survey

Director Stern noted that a copy of the survey is included in the packet. She noted that she is also communicating with the City Clerk about doing a presentation that will hopefully happen on the second Monday in January. Director Stern noted that Librarian Hosford and Intern Bredekamp have been working on a Canva template for the presentation.

b. Strategic Planning Update

Director Stern noted that she is hoping to create a survey like the one that was used during the previous strategic planning process in order to receive additional information for planning purposes. She then inquired if she should ask Eunice Riesberg to present findings at the next meeting. It was decided that this would be a good idea, so Director Stern will ask Eunice Riesberg to attend the next meeting.

c. Miscellaneous

Director Stern noted that the State Library of Iowa is now using Workday for tracking professional development. She noted that there will be two meetings tomorrow regarding the proposed parking plan. Director Stern noted that one part of the plan that would have an effect on the library is that it will become a paid lot in the proposed plan. The logistics of the library being a paid lot was discussed.

X. Reports from Department Heads

a. Youth Librarian

Librarian Hosford noted that the instruments that were being purchased via the Music Garden request have arrived. She noted that they will be put together and stored during the winter and will be installed in the spring. Librarian Hosford then gave an update regarding the prenatal program and showed off the bookmarks that can be used to track the number of readings they have completed during their pregnancy. The purpose of the program was then discussed. Librarian Hosford noted that more Fable plushes have been ordered and will hopefully arrive by December. Member Chadwick inquired regarding how many have been purchased. Librarian Hosford noted that 200 have been purchased with 100 to be sold in the Book Nook. She noted that the rest will be used as part of library programs. Librarian Hosford then discussed some of the programs that are coming up during the next month. She noted that she will be installing a new storywalk soon as well.

XI. Referred for Board Action

a. Approve library closings for 2025

President Sulentic inquired if the list is the same as the City of Cedar Falls list. Director Stern noted it was not as the library has fewer official holidays, but more floating holiday time. MOTION: (Blair-Broecker, Edelnant) to approve library closings for 2025. Passed.

XII. Reports of Standing and Special Committees: Action appropriate to the reports

a. Friends of the Library

Member Edelnant noted that they provided snacks for the forum.

b. Finance: Meeting: No meeting needed in November

None

c. Personnel

None

d. Library Art

None

XIII. Unfinished business

None

XIV. New business

Member Green inquired about the discussion of an EMS levy since he thought levies were eliminated. Director Stern noted that she would have to double check HF 718, but she knows that it allowed levies to remain for certain programs, etc.

XV. Adjournment

Motion to adjourn (Blair-Broker, Green). Passed. Meeting adjourned at 4:39.

Respectfully submitted,

Timothy Daniels, Secretary Pro-Tem

**LIBRARY BILL REPORT**  
**12/4/2024**

FUND	VENDOR NAME	ACCOUNT #	AMOUNT	DESCRIPTION 1	DESCRIPTION 2
GENERAL	ALL IOWA ATTACK TOURNAMENT	89-22	\$ 40.00	YOUTH BOOKS	
	<b>ALL IOWA ATTACK TOURNAMENT Total</b>		<u>\$ 40.00</u>		
GENERAL	BAKER & TAYLOR BOOKS	89-23	\$ 18.60	LARGE PRINT BOOKS (MEM	POOCK)
GENERAL	BAKER & TAYLOR BOOKS	89-24	\$ 19.25	ADULT CD BOOKS	
GENERAL	BAKER & TAYLOR BOOKS	89-23	\$ 22.20	LARGE PRINT BOOKS (MEM	POOCK)
GENERAL	BAKER & TAYLOR BOOKS	89-24	\$ 24.74	ADULT CD BOOKS	
GENERAL	BAKER & TAYLOR BOOKS	89-24	\$ 24.75	ADULT CD BOOKS	
GENERAL	BAKER & TAYLOR BOOKS	89-21	\$ 30.64	YOUNG ADULT BOOKS	
GENERAL	BAKER & TAYLOR BOOKS	89-21	\$ 32.41	YOUNG ADULT BOOKS	
GENERAL	BAKER & TAYLOR BOOKS	89-35	\$ 36.84	YOUTH CD BOOKS	
GENERAL	BAKER & TAYLOR BOOKS	89-22	\$ 45.56	YOUTH BOOKS	
GENERAL	BAKER & TAYLOR BOOKS	89-37	\$ 50.54	YOUNG ADULT CD BOOKS	
GENERAL	BAKER & TAYLOR BOOKS	89-23	\$ 61.99	LARGE PRINT BOOKS (MEM	POOCK)
GENERAL	BAKER & TAYLOR BOOKS	89-20	\$ 63.79	ADULT BOOKS(MEM VERIDIAN)	
GENERAL	BAKER & TAYLOR BOOKS	89-21	\$ 79.10	YOUNG ADULT BOOKS	
GENERAL	BAKER & TAYLOR BOOKS	89-21	\$ 83.73	YOUNG ADULT BOOKS	
GENERAL	BAKER & TAYLOR BOOKS	89-22	\$ 86.37	YOUTH BOOKS	
GENERAL	BAKER & TAYLOR BOOKS	89-20	\$ 100.67	ADULT BOOKS	
GENERAL	BAKER & TAYLOR BOOKS	89-20	\$ 115.85	ADULT BOOKS	
GENERAL	BAKER & TAYLOR BOOKS	89-22	\$ 119.63	YOUTH BOOKS	
GENERAL	BAKER & TAYLOR BOOKS	89-22	\$ 143.97	YOUTH BOOKS	
GENERAL	BAKER & TAYLOR BOOKS	89-23	\$ 146.02	LARGE PRINT BOOKS (MEM	POOCK)
GENERAL	BAKER & TAYLOR BOOKS	89-22	\$ 246.27	YOUTH BOOKS	
GENERAL	BAKER & TAYLOR BOOKS	89-20	\$ 258.32	ADULT BOOKS	
GENERAL	BAKER & TAYLOR BOOKS	89-20	\$ 266.24	ADULT BOOKS	
GENERAL	BAKER & TAYLOR BOOKS	89-20	\$ 304.50	ADULT BOOKS	
GENERAL	BAKER & TAYLOR BOOKS	89-20	\$ 335.09	ADULT BOOKS	
GENERAL	BAKER & TAYLOR BOOKS	89-21	\$ 343.04	YOUNG ADULT BOOKS	
GENERAL	BAKER & TAYLOR BOOKS	89-20	\$ 394.26	ADULT BOOKS	
GENERAL	BAKER & TAYLOR BOOKS	89-20	\$ 439.87	ADULT BOOKS	

GENERAL	BAKER & TAYLOR BOOKS	89-22	\$ 983.83	YOUTH BOOKS	
	<b>BAKER &amp; TAYLOR BOOKS Total</b>		<u>\$ 4,878.07</u>		
GENERAL	BAKER & TAYLOR ENTERTAINMENT	89-25	\$ 20.99	ADULT VIDEOS	
GENERAL	BAKER & TAYLOR ENTERTAINMENT	89-25	\$ 20.99	ADULT VIDEOS	
GENERAL	BAKER & TAYLOR ENTERTAINMENT	89-25	\$ 27.95	ADULT VIDEOS	
GENERAL	BAKER & TAYLOR ENTERTAINMENT	89-25	\$ 46.18	ADULT VIDEOS	
GENERAL	BAKER & TAYLOR ENTERTAINMENT	89-25	\$ 180.51	ADULT VIDEOS	
	<b>BAKER &amp; TAYLOR ENTERTAINMENT Total</b>		<u>\$ 296.62</u>		
GENERAL	BLUE BIN RECYCLING	86-01	\$ 150.00	CURBSIDE RECYCLING	
	<b>BLUE BIN RECYCLING Total</b>		<u>\$ 150.00</u>		
GENERAL	BRODART CO.	71-11	\$ 739.97	VARIOUS SIZES OF KAPCO	COVERS & 12" COVER ROLLS
	<b>BRODART CO. Total</b>		<u>\$ 739.97</u>		
GENERAL	CEDAR FALLS UTILITIES	85-01	\$ 4,328.64	LIBRARY UTILITIES	
	<b>CEDAR FALLS UTILITIES Total</b>		<u>\$ 4,328.64</u>		
GENERAL	CENTER POINT LARGE PRINT	89-23	\$ 50.34	LARGE PRINT BOOKS (MEM	POOCK)
	<b>CENTER POINT LARGE PRINT Total</b>		<u>\$ 50.34</u>		
GENERAL	DEMCO, INC	89-33	\$ 59.17	FOTL:YOUTH-MAGNETIC LABEL	& SLATWALL BOOK HOLDERS
GENERAL	DEMCO, INC	71-11	\$ 78.66	"NEW" LABELS & 1/4"	FILAMENT TAPE
	<b>DEMCO, INC Total</b>		<u>\$ 137.83</u>		
GENERAL	EAST WEST BOOKS	89-22	\$ 759.64	YOUTH BOOKS	
	<b>EAST WEST BOOKS Total</b>		<u>\$ 759.64</u>		
GENERAL	EBSCO INFORMATION SERVICE	89-31	\$ (37.95)	FINE HOMEBUILDING	CANCELLATION CREDIT MEMO
GENERAL	EBSCO INFORMATION SERVICE	89-31	\$ (19.95)	THIS OLD HOUSE CANCELLED	CREDIT MEMO ORG DATE 4/13
GENERAL	EBSCO INFORMATION SERVICE	89-31	\$ (17.97)	J-14 CANCELLATION CREDIT	MEMO ORG INV DATE 3/13/24
GENERAL	EBSCO INFORMATION SERVICE	89-31	\$ 3,177.25	FY25 EBSCO MAGAZINE ORDER	
	<b>EBSCO INFORMATION SERVICE Total</b>		<u>\$ 3,101.38</u>		
GENERAL	GORDON FLESCH COMPANY	81-91	\$ 30.86	COPIER CONTRACT OVERAGES	40CC24
GENERAL	GORDON FLESCH COMPANY	81-91	\$ 111.95	COPIER CONTRACT OVERAGES	40CC24

<b>GORDON FLESCH COMPANY Total</b>			<u>\$ 142.81</u>		
GENERAL	GORDON FLESCH COMPANY INC	81-91	<u>\$ 811.64</u>	COPIER CONTRACT	40CC24
<b>GORDON FLESCH COMPANY INC Total</b>			<u>\$ 811.64</u>		
GENERAL	IOWA POETRY ASSOCIATION	89-20	<u>\$ 12.75</u>	ADULT BOOKS	
<b>IOWA POETRY ASSOCIATION Total</b>			<u>\$ 12.75</u>		
GENERAL	MIDWEST TAPE, LLC	89-36	<u>\$ 13.49</u>	YOUTH VIDEOS	
<b>MIDWEST TAPE, LLC Total</b>			<u>\$ 13.49</u>		
GENERAL	OFFICE EXPRESS OFFICE PRO	89-33	\$ 47.89	FOL:ADULT-COOKIES & CHIPS	
GENERAL	OFFICE EXPRESS OFFICE PRO	71-01	<u>\$ 303.92</u>	LETTER-SIZE PAPER (X8	BOXES)
<b>OFFICE EXPRESS OFFICE PRO Total</b>			<u>\$ 351.81</u>		
GENERAL	OVERDRIVE, INC.	89-42	\$ 27.50	ADULT E-BOOKS	
GENERAL	OVERDRIVE, INC.	89-42	\$ 27.50	ADULT E-BOOKS	
GENERAL	OVERDRIVE, INC.	89-42	\$ 27.50	ADULT E-BOOKS	
GENERAL	OVERDRIVE, INC.	89-34	\$ 43.25	BERG 2 RMB E-MATERIALS-	ADULT E-BOOKS
GENERAL	OVERDRIVE, INC.	89-42	\$ 47.73	ADULT E-BOOKS	
GENERAL	OVERDRIVE, INC.	89-34	\$ 50.03	BERG 2 RMB E-MATERIALS-	ADULT E-BOOKS
GENERAL	OVERDRIVE, INC.	89-42	\$ 60.00	ADULT E-BOOKS	
GENERAL	OVERDRIVE, INC.	89-34	\$ 60.00	BERG 2 RMB E-MATERIALS-	ADULT E-BOOKS
GENERAL	OVERDRIVE, INC.	89-34	\$ 64.65	BERG 2 RMB E-MATERIALS-	ADULT AUDIO BOOKS
GENERAL	OVERDRIVE, INC.	89-42	\$ 71.25	ADULT AUDIO BOOKS	
GENERAL	OVERDRIVE, INC.	89-42	\$ 71.34	ADULT AUDIO BOOKS	
GENERAL	OVERDRIVE, INC.	89-44	\$ 91.03	YOUNG ADULT E-BOOKS	
GENERAL	OVERDRIVE, INC.	89-42	\$ 102.50	ADULT E-BOOKS	
GENERAL	OVERDRIVE, INC.	89-42	\$ 171.63	ADULT E-BOOKS	
GENERAL	OVERDRIVE, INC.	89-44	\$ 187.97	YOUNG ADULT E-BOOKS	
GENERAL	OVERDRIVE, INC.	89-42	\$ 188.32	ADULT E-BOOKS	
GENERAL	OVERDRIVE, INC.	89-46	\$ 231.44	YOUTH E-BOOKS	
GENERAL	OVERDRIVE, INC.	89-34	\$ 233.40	BERG 2 RMB E-MATERIALS-	ADULT AUDIO BOOKS
GENERAL	OVERDRIVE, INC.	89-42	\$ 261.98	ADULT AUDIO BOOKS	
GENERAL	OVERDRIVE, INC.	89-42	\$ 267.46	ADULT AUDIO BOOKS	
GENERAL	OVERDRIVE, INC.	89-44	\$ 294.98	YOUNG ADULT AUDIO BOOKS	
GENERAL	OVERDRIVE, INC.	89-44	\$ 320.10	YOUNG ADULT E-BOOKS	



GENERAL	OVERDRIVE, INC.	89-42	\$ 379.01	ADULT AUDIO BOOKS	
GENERAL	OVERDRIVE, INC.	89-44	\$ 394.58	YOUNG ADULT AUDIO BOOKS	
GENERAL	OVERDRIVE, INC.	89-42	\$ 816.88	ADULT E-BOOKS	
	<b>OVERDRIVE, INC. Total</b>		<u>\$ 4,492.03</u>		
GENERAL	PLAYAWAY PRODUCTS	89-24	\$ 303.70	ADULT PLAYAWAYS	
	<b>PLAYAWAY PRODUCTS Total</b>		<u>\$ 303.70</u>		
GENERAL	QUADIENT FINANCE USA, INC	72-99	\$ 451.10	POSTAGE	
	<b>QUADIENT FINANCE USA, INC Total</b>		<u>\$ 451.10</u>		
GENERAL	SHRED-IT USA	86-01	\$ 55.13	DOCUMENT DESTRUCTION	
	<b>SHRED-IT USA Total</b>		<u>\$ 55.13</u>		
GENERAL	STOREY KENWORTHY	89-34	\$ 150.00	RAY 2 RMB PRENATAL PROG.-	BOOKMARK PRINTING
GENERAL	STOREY KENWORTHY	89-33	\$ 200.00	FOTL:YOUTH-BOOKMARKS &	POSTER PRINTING
	<b>STOREY KENWORTHY Total</b>		<u>\$ 350.00</u>		
GENERAL	VESTIS	86-01	\$ 23.55	LIBRARY MAT SERVICE	
GENERAL	VESTIS	86-01	\$ 23.55	LIBRARY MAT SERVICE	
	<b>VESTIS Total</b>		<u>\$ 47.10</u>		
	<b>Total Vendor Payments</b>		<u>\$ 21,514.05</u>		

FUND	VENDOR NAME	ACCOUNT #	AMOUNT	DESCRIPTION 1	DESCRIPTION 2
GENERAL	US BANK	89-36	\$ 26.99	AMAZON.COM	YOUTH VIDEOS
GENERAL	US BANK	89-25	\$ 9.99	AMAZON.COM	ADULT VIDEOS
GENERAL	US BANK	71-01	\$ 4.98	AMAZON.COM	RULERS
GENERAL	US BANK	71-01	\$ 13.99	AMAZON.COM	KEURIG DESCALING SOLUTION
GENERAL	US BANK	89-33	\$ 16.98	AMAZON.COM	FOTL:COLAB-PAINT MARKERS
GENERAL	US BANK	89-26	\$ 27.29	AMAZON.COM	ADULT VIDEO GAMES
GENERAL	US BANK	89-26	\$ 59.99	AMAZON.COM	YOUNG ADULT VIDEO GAMES
GENERAL	US BANK	31-21	\$ 22.49	AMAZON.COM	TRAVEL BAGS (IEEE STEM)
GENERAL	US BANK	89-33	\$ 64.46	AMAZON.COM	FOTL:COLAB-PAINT BRUSHES
GENERAL	US BANK	71-01	\$ 7.99	AMAZON.COM	PENCIL LEAD
GENERAL	US BANK	71-01	\$ 16.98	AMAZON.COM	WATERING CAN

GENERAL	US BANK	89-33	\$	20.77	AMAZON.COM	FOTL:YOUTH-TAPE, CUPS, &
GENERAL	US BANK	89-33	\$	16.20	AMAZON.COM	FOTL:COLAB-ORANGE PAINT
GENERAL	US BANK	89-33	\$	21.10	AMAZON.COM	FOTL:COLAB-CLEAR GLOSS
GENERAL	US BANK	89-33	\$	181.55	AMAZON.COM	FOTL:ADULT-BOXES, PAPER,
GENERAL	US BANK	89-47	\$	130.06	AMAZON.COM	BOARD GAMES
GENERAL	US BANK	89-33	\$	80.95	AMAZON.COM	FOTL:COLAB-CARDSTOCK &
GENERAL	US BANK	89-36	\$	84.83	AMAZON.COM	YOUTH VIDEOS
GENERAL	US BANK	89-20	\$	54.27	AMAZON.COM	ADULT BOOKS
GENERAL	US BANK	89-25	\$	12.48	AMAZON.COM	ADULT VIDEOS
GENERAL	US BANK	89-36	\$	53.98	AMAZON.COM	YOUTH VIDEOS
GENERAL	US BANK	89-22	\$	16.75	AMAZON.COM	YOUTH BOOKS
GENERAL	US BANK	89-20	\$	15.99	AMAZON.COM	ADULT BOOKS
GENERAL	US BANK	89-21	\$	85.58	AMAZON.COM	YOUNG ADULT BOOKS
GENERAL	US BANK	71-01	\$	7.99	AMAZON.COM	MECHANICAL PENCILS
GENERAL	US BANK	89-20	\$	14.24	AMAZON.COM	ADULT BOOKS
GENERAL	US BANK	89-20	\$	15.19	AMAZON.COM	ADULT BOOKS
GENERAL	US BANK	89-22	\$	6.69	AMAZON.COM	YOUTH BOOKS
GENERAL	US BANK	89-20	\$	11.24	AMAZON.COM	ADULT BOOKS
GENERAL	US BANK	89-22	\$	19.68	AMAZON.COM	YOUTH BOOKS
GENERAL	US BANK	89-20	\$	33.17	AMAZON.COM	ADULT BOOKS
GENERAL	US BANK	89-22	\$	15.63	AMAZON.COM	YOUTH BOOKS
GENERAL	US BANK	89-22	\$	71.45	AMAZON.COM	YOUTH BOOKS
GENERAL	US BANK	89-22	\$	83.74	AMAZON.COM	YOUTH BOOKS
GENERAL	US BANK	89-33	\$	32.19	AMAZON.COM	FOTL:YOUTH-YOUTH BOOKS
GENERAL	US BANK	89-20	\$	29.95	AMAZON.COM	ADULT BOOKS
GENERAL	US BANK	89-21	\$	16.69	AMAZON.COM	YOUNG ADULT BOOKS
GENERAL	US BANK	89-22	\$	52.59	AMAZON.COM	YOUTH BOOKS
GENERAL	US BANK	89-22	\$	14.99	AMAZON.COM	YOUTH BOOKS
GENERAL	US BANK	89-34	\$	25.96	AMAZON.COM	BERG 2RMB SLP-YOUTH BOOKS
GENERAL	US BANK	89-36	\$	17.60	AMAZON.COM	YOUTH VIDEOS
GENERAL	US BANK	89-33	\$	6.39	AMAZON.COM	FOTL:YOUTH-YOUTH BOOKS
			\$	1,522.02	<b>AMAZON.COM Total</b>	
GENERAL	US BANK	89-20	\$	32.80	AMZN MKTP US	ADULT BOOKS
GENERAL	US BANK	89-20	\$	13.98	AMZN MKTP US	ADULT BOOKS
GENERAL	US BANK	89-33	\$	18.99	AMZN MKTP US	FOTL:COLAB-BLUE PAINT
GENERAL	US BANK	89-21	\$	15.78	AMZN MKTP US	YOUNG ADULT BOOKS

GENERAL	US BANK	89-22	\$ 6.37	AMZN MKTP US	YOUTH BOOKS
GENERAL	US BANK	89-25	\$ 9.15	AMZN MKTP US	ADULT VIDEOS
GENERAL	US BANK	89-47	\$ 19.95	AMZN MKTP US	BOARD GAME
GENERAL	US BANK	89-26	\$ 57.99	AMZN MKTP US	YOUNG ADULT VIDEO GAMES
			<u>\$ 175.01</u>	<b>AMZN MKTP US Total</b>	
GENERAL	US BANK	71-11	\$ 179.00	B2B PRIME*RM06155A3	FY25 AMAZON PRIME RENEWAL
			<u>\$ 179.00</u>	<b>B2B PRIME*RM06155A3 Total</b>	
GENERAL	US BANK	89-31	\$ 30.00	COMMON SENSE PLUS	FY25 SUB. RENEWAL 1 YEAR
			<u>\$ 30.00</u>	<b>COMMON SENSE PLUS Total</b>	
GENERAL	US BANK	83-05	\$ 20.00	DSM PARKING 9TH AND LOCUS	PARKING FEE (ILA CONF.)
			<u>\$ 20.00</u>	<b>DSM PARKING 9TH AND LOCUS Total</b>	
GENERAL	US BANK	89-33	\$ 39.46	HY-VEE CEDAR FALLS 1052	FOTL:OUTREACH-DRINKS FOR
GENERAL	US BANK	89-33	\$ 182.89	HY-VEE CEDAR FALLS 1052	FOTL:ADULT-FOOD FOR
			<u>\$ 222.35</u>	<b>HY-VEE CEDAR FALLS 1052 Total</b>	
GENERAL	US BANK	81-91	\$ 99.00	INTUIT *QBOOKS ONLINE	QUICKBOOKS MONTHLY SUB.
			<u>\$ 99.00</u>	<b>INTUIT *QBOOKS ONLINE Total</b>	
GENERAL	US BANK	83-05	\$ 347.20	MARRIOTT DES MOINES	HOTEL STAY (ILA CONF.)
			<u>\$ 347.20</u>	<b>MARRIOTT DES MOINES Total</b>	
GENERAL	US BANK	89-33	\$ 16.37	MENARDS CEDAR FALLS IA	FOTL:COLAB-BRICKS
			<u>\$ 16.37</u>	<b>MENARDS CEDAR FALLS IA Total</b>	
GENERAL	US BANK	83-05	\$ 41.31	OPEN SESAME	10/09 DINNER (AT CONF.)
			<u>\$ 41.31</u>	<b>OPEN SESAME Total</b>	
GENERAL	US BANK	83-05	\$ 426.05	PANERA BREAD #203210 O	FOOD FOR INSERVICE
			<u>\$ 426.05</u>	<b>PANERA BREAD #203210 O Total</b>	
GENERAL	US BANK	89-33	\$ 719.20	SQ *CHOCOLATERIE STAM CED	FOTL:OUTREACH-CHOCOLATE
			<u>\$ 719.20</u>	<b>SQ *CHOCOLATERIE STAM CED Total</b>	

GENERAL	US BANK	83-05	<u>\$ 15.00</u>	THE BLACK HAWK HOTEL	HOTEL PARKING FEE FOR
			<u>\$ 15.00</u>	<b>THE BLACK HAWK HOTEL Total</b>	
GENERAL	US BANK	89-33	<u>\$ 278.13</u>	THE WEBSTAURANT STORE INC	FOTL:ADULT-PLATES
			<u>\$ 278.13</u>	<b>THE WEBSTAURANT STORE INC Total</b>	
GENERAL	US BANK	83-05	<u>\$ 16.69</u>	TST* HESSEN HAUS	10/10 DINNER (ILA CONF.)
			<u>\$ 16.69</u>	<b>TST* HESSEN HAUS Total</b>	
GENERAL	US BANK	83-05	<u>\$ 21.77</u>	TUPELO HONEY D MOINES	10/10 DINNER (ILA CONF.)
			<u>\$ 21.77</u>	<b>TUPELO HONEY D MOINES Total</b>	
GENERAL	US BANK	89-33	<u>\$ 4.58</u>	WAL-MART #0753	FOTL:ADULT-GREETING CARDS
			<u>\$ 4.58</u>	<b>WAL-MART #0753 Total</b>	
GENERAL	US BANK	89-33	<u>\$ (6.47)</u>	WM SUPERCENTER #753	FOTL:YOUTH-CREDIT DUE TO
GENERAL	US BANK	89-33	<u>\$ 70.76</u>	WM SUPERCENTER #753	FOTL:YOUTH-BROCCOLI &
			<u>\$ 64.29</u>	<b>WM SUPERCENTER #753 Total</b>	
<b>USBank Total</b>			<u>\$ 4,197.97</u>		
<b>Final Payment Total</b>			<u><u>\$ 25,712.02</u></u>		

REVENUE GUIDELINE  
FOR FISCAL YEAR 2025  
FOR THE MONTH OF OCTOBER 2024

PAGE 1  
ACCOUNTING PERIOD 4/2025

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ANNUAL REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	% RECEIVED
GENERAL FUND						
PROPERTY TAXES						
101-1061-311.06-00	LIBRARY LEVY	.00	.00	2,376.16	2,376.16-	0
<hr/>						
*	PROPERTY TAXES	.00	.00	2,376.16	2,376.16-	0
INTERGOVERNMENTAL						
101-1199-343.02-00	LIBRARY GRANTS	25,000.00	9,743.89	9,743.89	15,256.11	39
<hr/>						
*	INTERGOVERNMENTAL	25,000.00	9,743.89	9,743.89	15,256.11	39
CHARGES FOR SERVICES						
101-1060-356.71-00	LIBRARY-COPY MACHINE	7,000.00	973.81	3,238.60	3,761.40	46
101-1060-356.72-00	LIBRARY-COUNTY TAX	32,000.00	.00	.00	32,000.00	0
101-1060-356.73-00	LIBRARY-FINES & FEES	.00	180.65	503.00	503.00-	0
101-1060-356.74-00	LIBRARY-LOST & PAID BOOKS	2,500.00	377.00	1,593.49	906.51	64
101-1060-356.75-00	LIBRARY-OPEN ACCESS FUNDS	20,000.00	.00	.00	20,000.00	0
101-1060-356.76-00	LIBRARY-REIMBURSEMENTS	.00	.00	.00	0.00	0
101-1060-356.78-00	LIBRARY-GIFTS & MEMORIALS	.00	50.00	450.00	450.00-	0
101-1060-356.79-00	LIBRARY-OUTSIDE FUNDING	.00	.00	409.00	409.00-	0
101-1060-356.79-01	LIBRARY-ENDOWMENTS	60,000.00	.00	.00	60,000.00	0
101-1060-356.79-02	FRIENDS OF THE LIBRARY	30,000.00	.00	4,375.02	25,624.98	15
101-1060-356.81-00	LIBRARY-CO-LAB FEES	.00	42.05	180.15	180.15-	0
<hr/>						
*	CHARGES FOR SERVICES	151,500.00	1,623.51	10,749.26	140,750.74	7
**	GENERAL FUND	176,500.00	11,367.40	22,869.31	153,630.69	13

REVENUE GUIDELINE  
FOR FISCAL YEAR 2025  
FOR THE MONTH OF OCTOBER 2024

PAGE 3  
ACCOUNTING PERIOD 4/2025

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ANNUAL REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	% RECEIVED
LIBRARY RESERVE						
USE OF MONEY & PROPERTY						
294-0000-361.01-00	CHECKING ACCT INTEREST	.00	250.33	723.14	723.14-	0
294-0000-361.03-00	CD/INVESTMENT INTEREST	.00	1,061.06	3,513.23	3,513.23-	0
*	USE OF MONEY & PROPERTY	.00	1,311.39	4,236.37	4,236.37-	0
**	LIBRARY RESERVE	.00	1,311.39	4,236.37	4,236.37-	0

REVENUE GUIDELINE  
FOR FISCAL YEAR 2025  
FOR THE MONTH OF OCTOBER 2024

PAGE 4  
ACCOUNTING PERIOD 4/2025

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ANNUAL REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	% RECEIVED
		305,430.00	12,678.79	35,680.68	269,749.32	12

EXPENDITURE GUIDELINE  
FOR FISCAL YEAR 2025  
FOR THE MONTH OF OCTOBER 2024

PAGE 1  
ACCOUNTING PERIOD 4/2025

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ANNUAL REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	% RECEIVED
GENERAL FUND						
FINANCE & BUSINESS OPER.						
LIBRARY						
TRANSFERS						
101-1060-423.50-01	TRANSFERS TO GENERAL FUND	301,270.00	.00	.00	301,270.00	0
*	TRANSFERS	301,270.00	.00	.00	301,270.00	0
PERSONAL SERVICES						
101-1060-423.61-01	FULL-TIME	926,580.00	68,518.14	271,944.52	654,635.48	29
101-1060-423.61-02	PART-TIME	448,270.00	36,980.08	144,689.04	303,580.96	32
101-1060-423.62-01	PAYROLL	4,100.00	341.67	1,366.64	2,733.36	33
101-1060-423.62-02	SEVERANCE	15,100.00	1,258.33	5,033.36	10,066.64	33
101-1060-423.64-01	HEALTH INS. PREMIUMS	218,230.00	18,671.30	73,228.92	145,001.08	34
101-1060-423.64-02	HEALTH INS. REIMBURSEMENT	2,850.00	19.04	42.15	2,807.85	1
101-1060-423.64-03	LIFE INSURANCE	2,120.00	161.41	635.57	1,484.43	30
101-1060-423.64-04	LTD INSURANCE	2,780.00	211.00	830.75	1,949.25	30
101-1060-423.64-05	WORKMAN'S COMP. INS.	2,910.00	242.50	970.00	1,940.00	33
101-1060-423.65-01	F.I.C.A.	102,950.00	7,891.98	31,177.66	71,772.34	30
101-1060-423.66-01	I.P.E.R.S.	127,040.00	9,921.21	39,292.29	87,747.71	31
*	PERSONAL SERVICES	1,852,930.00	144,216.66	569,210.90	1,283,719.10	31
COMODITIES						
101-1060-423.71-01	OFFICE SUPPLIES	10,000.00	321.30	515.04	9,484.96	5
101-1060-423.71-11	TECHNICAL PROCESSING SUPP	30,000.00	119.96	376.66	29,623.34	1
101-1060-423.72-19	PRINTING	2,000.00	263.15	263.15	1,736.85	13
101-1060-423.72-75	DISPLAY	2,000.00	.00	.00	2,000.00	0
101-1060-423.72-76	PUBLIC RELATIONS	1,200.00	281.10	281.10	918.90	23
101-1060-423.72-99	POSTAGE	17,500.00	450.00	8,903.26	8,596.74	51
101-1060-423.73-06	BUILDING REPAIR	4,000.00	.00	.00	4,000.00	0
*	COMODITIES	66,700.00	1,435.51	10,339.21	56,360.79	16
CONTRACTED SERVICES						
101-1060-423.81-01	PROFESSIONAL SERVICES	5,000.00	.00	.00	5,000.00	0
101-1060-423.81-12	COMPUTER SERVICES	93,390.00	7,782.50	31,130.00	62,260.00	33
101-1060-423.81-91	LICENSES & SERVICE CONTRT	99,000.00	6,054.91	25,995.73	73,004.27	26
101-1060-423.82-01	TELEPHONE	4,000.00	214.30	583.57	3,416.43	15
101-1060-423.83-05	TRAVEL (FOOD/MILEAGE/LOD)	1,000.00	.00	165.31	834.69	17
101-1060-423.83-06	EDUCATION	6,000.00	770.00	2,916.00	3,084.00	49
101-1060-423.84-01	OPERATING INSURANCE	27,310.00	2,275.83	9,103.36	18,206.64	33
101-1060-423.85-01	UTILITIES	112,500.00	6,167.69	12,061.18	100,438.82	11
101-1060-423.86-01	REPAIR & MAINTENANCE	7,000.00	156.67	711.10	6,288.90	10
101-1061-423.89-19	CO-LAB MATERIALS	2,000.00	.00	470.14	1,529.86	24
101-1060-423.89-20	ADULT BOOKS	51,000.00	3,528.89	10,323.16	40,676.84	20
101-1060-423.89-21	YOUNG ADULT BOOKS	20,000.00	908.06	3,572.26	16,427.74	18
101-1060-423.89-22	YOUTH BOOKS	45,000.00	3,325.72	8,162.90	36,837.10	18
101-1060-423.89-23	LARGE PRINT BOOKS	6,500.00	.00	86.33	6,413.67	1
101-1060-423.89-24	ADULT AUDIO	7,500.00	510.78	1,639.59	5,860.41	22
101-1060-423.89-25	ADULT VIDEO	17,000.00	733.30	1,884.99	15,115.01	11
101-1060-423.89-26	NON-PRINT RESOURCES	35,000.00	.00	20,954.93	14,045.07	60
101-1060-423.89-29	NEWSPAPERS	3,000.00	681.00	681.00	2,319.00	23



EXPENDITURE GUIDELINE  
FOR FISCAL YEAR 2025  
FOR THE MONTH OF OCTOBER 2024

PAGE 2  
ACCOUNTING PERIOD 4/2025

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ANNUAL REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	% RECEIVED
101-1060-423.89-31	PERIODICALS	8,000.00	169.00	335.45	7,664.55	4
101-1060-423.89-33	FRIENDS SUPPORTED PROGRAM	30,000.00	2,401.71	4,579.71	25,420.29	15
101-1060-423.89-34	ENDOWMENT SUPPORTED PROG.	60,000.00	6,950.00	42,021.06	17,978.94	70
101-1060-423.89-35	YOUTH AUDIO	2,000.00	108.73	126.87	1,873.13	6
101-1060-423.89-36	YOUTH VIDEO	2,000.00	624.18	1,573.52	426.48	79
101-1060-423.89-37	YOUNG ADULT AUDIO	3,000.00	303.70	419.07	2,580.93	14
101-1060-423.89-38	YOUNG ADULT VIDEO	2,000.00	.00	85.16	1,914.84	4
101-1060-423.89-42	ADULT E-MATERIALS	50,000.00	2,074.78	19,067.12	30,932.88	38
101-1060-423.89-44	YOUNG ADULT E-MATERIALS	10,000.00	.00	.00	10,000.00	0
101-1060-423.89-46	YOUTH E-MATERIALS	13,000.00	.00	1,682.65	11,317.35	13
101-1060-423.89-47	LIBRARY OF THINGS	1,000.00	56.97	71.96	928.04	7
*	CONTRACTED SERVICES	723,200.00	45,798.72	200,404.12	522,795.88	28
**	LIBRARY LEVY	2,944,100.00	191,450.89	779,954.23	2,164,145.77	26
***	FINANCE & BUSINESS OPER.	2,944,100.00	191,450.89	779,954.23	2,164,145.77	26

EXPENDITURE GUIDELINE  
FOR FISCAL YEAR 2025  
FOR THE MONTH OF OCTOBER 2024

PAGE 3  
ACCOUNTING PERIOD 4/2025

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ANNUAL REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	% RECEIVED
ADMINISTRATIVE						
ADMIN/LEGAL						
TRANSFERS						
101-1199-421.31-20	GRANTS - LIBRARY	25,000.00	.00	.00	25,000.00	0
101-1199-421.31-21	GRANTS - LIBRARY STATE AID	.00	.00	9.96	9.96-	0
*	TRANSFERS	25,000.00	.00	9.96	24,990.04	0
**	ADMIN/LEGAL	25,000.00	.00	9.96	24,990.04	0
***	ADMINISTRATIVE	25,000.00	.00	9.96	24,990.04	0
****	GENERAL FUND	2,969,100.00	191,450.89	779,964.19	2,189,135.81	26

EXPENDITURE GUIDELINE  
FOR FISCAL YEAR 2025  
FOR THE MONTH OF OCTOBER 2024

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ACCOUNTING PERIOD 4/2025

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ANNUAL REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	% RECEIVED
LIBRARY RESERVE						
FINANCE & BUSINESS OPER.						
LIBRARY						
CONTRACTED SERVICES						
294-1060-423.89-23	LARGE PRINT BOOKS	.00	561.97	1,361.15	1,361.15-	0
*	CONTRACTED SERVICES	.00	561.97	1,361.15	1,361.15-	0
**	LIBRARY	.00	561.97	1,361.15	1,361.15-	0
***	FINANCE & BUSINESS OPER.	.00	561.97	1,361.15	1,361.15-	0
****	LIBRARY RESERVE	.00	561.97	1,361.15	1,361.15-	0

EXPENDITURE GUIDELINE  
FOR FISCAL YEAR 2025  
FOR THE MONTH OF OCTOBER 2024

PAGE 6  
ACCOUNTING PERIOD 4/2025

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ANNUAL REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	% RECEIVED
DATA PROCESSING FUND						
FINANCE & BUSINESS OPER.						
DATA PROCESSING						
CONTRACTED SERVICES						
606-1078-441.81-43	LIBRARY COMPUTER SERVICES	35,000.00	10.00	40.00	34,960.00	0
*	CONTRACTED SERVICES	35,000.00	10.00	40.00	34,960.00	0
**	DATA PROCESSING	35,000.00	10.00	40.00	34,960.00	0
***	FINANCE & BUSINESS OPER.	35,000.00	10.00	40.00	34,960.00	0
****	DATA PROCESSING FUND	35,000.00	10.00	40.00	34,960.00	0

EXPENDITURE GUIDELINE  
FOR FISCAL YEAR 2025  
FOR THE MONTH OF OCTOBER 2024

PAGE 7  
ACCOUNTING PERIOD 4/2025

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ANNUAL REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	% RECEIVED
		3,133,030.00	197,994.34	798,128.73	2,334,901.27	25

The assets of this fund were received through donations from the community to “the Cedar Falls Community Foundation for the Cedar Falls Public Library” to construct and maintain a new Cedar Falls Public Library facility. The fund shall be used solely to benefit the Library for purposes which include capital projects that benefit the facility and its programming (but not for salaries or to support the regular operating budget of the Library).

Budget Year	Date	Fair Market Value	Percent to Spend	Earned/ (Expended)	Underspent / (Overspent) Annual	Total Underspent / (Overspent)	Expended
<b>2005</b>	31-Jul-05	\$707,087.62	4%	<b>\$28,283.50</b>			
	No distributions						
					\$28,283.50	\$28,283.50	\$0.00
<b>2006</b>	31-Dec-05	\$796,531.38	4%	<b>\$31,861.26</b>			
	No distributions						
					\$31,861.26	\$60,144.76	\$0.00
<b>2007</b>	31-Dec-06	\$945,707.00	4%	<b>\$37,828.28</b>			
	Nov-07 MTM (Microfilm Workstation)			(\$9,125.00)			
					\$28,703.28	\$88,848.04	(\$9,125.00)
<b>2008</b>	31-Dec-07	\$1,069,972.81	4%	<b>\$42,798.91</b>			
	Nov-07 WiFi Computer Lab			(\$26,651.00)			
	Nov-07 Newspaper/Paperback Shelving			(\$4,534.00)			
					\$11,613.91	\$100,461.95	(\$31,185.00)
<b>2009</b>	31-Dec-08	\$762,741.36	4%	<b>\$30,509.65</b>			
	Jul-09 Art Purchase			(\$4,000.00)			
					\$26,509.65	\$126,971.61	(\$4,000.00)
<b>2010</b>	31-Dec-09	\$956,698.81					
	<b>Allocation for 2010</b>	\$926,140.39	4%	<b>\$37,045.62</b>	<b>(average of 12/31/06, 12/31/07, 12/31/08 FMV)</b>		
	May-10 Library Space Consultant			(\$1,235.00)			
	Jan-10 Library Space Consultant			(\$2,765.00)			
					\$33,045.62	\$160,017.22	(\$4,000.00)
<b>2011</b>	31-Dec-10	\$1,070,226.31					
	<b>Allocation for 2011</b>	\$929,804.33	4%	<b>\$37,192.17</b>	<b>(average of 12/31/07, 12/31/08, 12/31/09 FMV)</b>		
	May-10 Library Space Consultant			(\$980.55)			
	Jan-10 Space Reallocation Project			(\$12,572.00)			
	May-10 Youth/YA Audio Visual Equipment			(\$10,395.99)			
	Jan-10 Young Adult Area Furnishings			(\$22,108.05)			
					(\$8,864.42)	\$151,152.81	(\$46,056.59)
<b>2012</b>	31-Dec-11	\$1,000,669.64					

<b>Allocation for 2012</b>	\$929,888.83	4%	<b>\$37,195.55</b> (average of 12/31/08, 12/31/09, 12/31/10 FMV)		
Nov-12 Youth, YA & 2nd Floor Wiring			(\$9,126.00)		
Sep-12 Final Payment: YA Room Construction			(\$2,900.00)		
				\$25,169.55	\$176,322.36 (\$12,026.00)
<b>2013 31-Dec-12</b>	\$1,111,721.58				
<b>Allocation for 2013</b>	\$1,009,198.25	4%	<b>\$40,367.93</b> (average of 12/31/09, 12/31/10, 12/31/11 FMV)		
Apr-14 RFID Conversion Project			(\$110,000.00)		
Apr-14 Youth Space Efficiency			(\$1,065.00)		
Apr-14 Automated Materials Handler (\$10,000 to \$54,000)			(\$20,000.00)		
				(\$90,697.07)	\$85,625.29 (\$131,065.00)
<b>2014 31-Dec-13</b>	\$1,280,930.28				
<b>Allocation for 2014</b>	\$1,060,872.51	4%	<b>\$42,434.90</b> (average of 12/31/10, 12/31/11, 12/31/12 FMV)		
Jul-15 Art in the Atrium			(\$42,500.00)		
				(\$65.10)	\$85,560.19 (\$42,500.00)
<b>2015 31-Dec-14</b>	\$1,171,915.01				
<b>Allocation for 2015</b>	\$1,131,107.17	4%	<b>\$45,244.29</b> (average of 12/31/11, 12/31/12, 12/31/13 FMV)		
Sep-15 Atrium Furniture			(\$1,783.57)		
Jul-15 Art in the Atrium (Additional Insurance)			(\$5,000.00)		
Jan-17 Youth Space Efficiency, Part 2			(\$9,293.55)		
Jan-17 Space Needs Assessment: 2nd Floor			(\$5,690.00)		
Mar-17 Building Maintenance (Interior Paint)			(\$24,391.45)		
				(\$914.28)	\$84,645.91 (\$46,158.57)
<b>2016 31-Dec-15</b>	\$1,153,308.00				
<b>Allocation for 2016</b>	\$1,188,188.96	4%	<b>\$47,527.56</b> (average of 12/31/12, 12/31/13, 12/31/14 FMV)		
Jan-17 Young Adult Shelving & Furniture			(\$7,158.40)		
Jan-17 Migration to New Integrated Library System (ILS)			(\$39,842.00) revised anticipated expenditure		
				\$527.16	\$85,173.06 (\$47,000.40)
<b>2017 31-Dec-16</b>	\$1,205,471.94				
<b>Allocation for 2017</b>	\$1,202,051.10	4%	<b>\$48,082.04</b> (average of 12/31/13, 12/31/14, 12/31/15 FMV)		
Selfchecks & eCommerce			(\$21,758.80) spent		
Aug-17 HVAC Project			(\$9,000.00)		
				\$17,323.24	\$102,496.31 (\$30,758.80)
<b>2018 31-Dec-17</b>	\$1,291,707.90				
<b>Allocation for 2018</b>	\$1,176,898.32	4%	<b>\$47,075.93</b> (average of 12/31/14, 12/31/15, 12/31/16 FMV)		
Circulation Desk Replacement			(\$16,189.00) spent		
Safety Glass for the Upstairs Railing			(\$9,983.00) spent		

Co-Lab Construction				(\$38,445.92) <b>spent</b>		
				(\$17,541.99)	\$84,954.32	(\$64,617.92)
<b>2019</b>	31-Dec-18	\$1,179,619.76				
	<b>Allocation for 2019</b>	\$1,216,829.28	4%	<b>\$48,673.17</b>	<b>(average of 12/31/15, 12/31/16, 12/31/17 FMV)</b>	
	Furniture			(\$12,856.70) <b>spent</b>		
	Mamava Nursing Pod			(\$15,700.00) <b>spent</b>		
	Scooter			(\$1,650.00) <b>spent</b>		
CANCEL	Library Carts			(\$2,500.00) <b>cancelled</b>		
CANCEL	Canceled Library Carts			\$2,500.00 <b>cancelled</b>		
	<u>Miscellaneous (budgeted: \$7,000)*</u>			(\$4,825.00) <b>unspent</b>		
	Unspent anticipated programming requests			\$4,825.00 <b>unspent</b>		
CANCEL	*Mamava Increase			(\$1,000.00) <b>cancelled</b>		
CANCEL	*Mamava Increase			\$1,000.00 <b>cancelled</b>		
	*Burgeon Group Addition			(\$2,175.00) <b>spent</b>		
					\$16,291.47	\$101,245.79 (\$32,381.70)
<b>2020</b>	31-Dec-19	\$1,357,543.53				
	<b>Allocation for 2020</b>	\$1,225,599.87	4%	<b>\$49,023.99</b>	<b>(average of 12/31/16, 12/31/17, 12/31/18 FMV)</b>	
	No requests for 2020					
					\$49,023.99	\$150,269.79 \$0.00
<b>2021</b>	31-Dec-20	\$1,493,993.61				
	<b>Allocation for 2021</b>	\$1,276,290.40	4%	<b>\$51,051.62</b>	<b>(average of 12/31/17, 12/31/18, 12/31/19 FMV)</b>	
	CIP Library Carpet Project 2021			(\$202,300.63) <b>spent</b>		
	Reupholstery Project 2021			(\$8,670.00) <b>spent</b>		
					(\$159,919.01)	(\$9,649.23) (\$210,970.63)
<b>2022</b>	31-Dec-21	\$1,373,467.22				
	<b>Allocation for 2022</b>	\$1,343,718.97	4%	<b>\$53,748.76</b>	<b>(average of 12/31/18, 12/31/19, 12/31/20 FMV)</b>	
	Privacy Room 2022			(\$5,752.00) <b>spent</b>		
					\$47,996.76	\$38,347.53 (\$5,752.00)
<b>2023</b>	31-Dec-22	\$1,105,713.14				
	<b>Allocation for 2023</b>	\$1,408,334.79	4%	<b>\$56,333.39</b>	<b>(average of 12/31/19, 12/31/20, 12/31/21 FMV)</b>	



Atrium Windows 2023

Library Automated Materials Handler

(\$5,208.00) spent

(\$103,000.00)

				(\$51,874.61)	(\$13,527.08)	(\$108,208.00)
2024	31-Dec-23	\$1,245,699.06				
	Allocation for 2024	\$1,324,391.32	4%	\$52,975.65	(average of 12/31/20, 12/31/21, 12/31/22 FMV)	

				\$52,975.65	\$39,448.58	\$0.00
2025	31-Dec-24					
	Allocation for 2025	\$1,241,626.47	4%	\$49,665.06	(average of 12/31/21, 12/31/22, 12/31/23 FMV)	
	Music Garden			(\$30,000.00)		

				\$19,665.06	\$59,113.63	(\$30,000.00)
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Mentioned in Long Range Financial Plan		Year		Amount				
PLAN	planning stage; no written request							
REQ	request has been written and submitted to Finance Committee, Library Board, Foundation Board for approval							
ENC	request has been approved by Library Board and Foundation Board							

The assets of this fund were received through a bequest under the Will of Kathryn L. Ray to "the Cedar Falls Community Foundation for the Cedar Falls Public Library." These funds shall be used solely to benefit the Library for purposes which include but are not limited to the preservation of the existing collection, building and enhancing the collection through the acquisition of new books, supporting special library programming, and capital projects that benefit the facility (but not for salaries or to support the regular operating budget of the Library).

Budget Year	Date	Fair Market Value	Percent to Spend	Earned/ (Expended)	Underspent / (Overspent) Annual	Total Underspent / (Overspent)	Expended
<b>2005</b>	4-Jan-05 No distributions	\$305,046.74	4%	<b>\$12,201.87</b>			
					\$12,201.87	\$12,201.87	\$0.00
<b>2006</b>	31-Dec-05 Nov-06 Cedar Valley's Youth Read Project	\$384,261.42	4%	<b>\$15,370.46</b> (\$10,000.00)	\$5,370.46	\$17,572.33	(\$10,000.00)
<b>2007</b>	31-Dec-06 Aug-07 Cedar Valley's Youth Read Project Nov-07 Angela Ruggiero Hockey Program	\$411,481.00	4%	<b>\$16,459.24</b> (\$3,000.00) (\$2,300.00)	\$11,159.24	\$28,731.57	(\$5,300.00)
<b>2008</b>	31-Dec-07 Aug-07 Cedar Valley's Youth Read Project Nov-07 The High Strung (YA Program) Nov-07 WiFi Computer Lab (1st Installment)	\$433,611.49	4%	<b>\$17,344.46</b> (\$4,000.00) (\$1,500.00) (\$6,000.00)	\$5,844.46	\$34,576.03	(\$11,500.00)
<b>2009</b>	31-Dec-08 Apr-09 Cedar Valley's Youth Read Project Mar-09 Murder Mystery @ CFPL Jul-09 Youth Summer Program Request Nov-09 WiFi Computer Lab (2nd Installment) Nov-09 Poet Laureate: Mary Swander	\$305,509.17	4%	<b>\$12,220.37</b> (\$4,850.00) (\$2,374.69) (\$4,790.40) (\$6,000.00) (\$521.20)	(\$6,315.92)	\$28,260.10	(\$18,536.29)
<b>2010</b>	31-Dec-09 <b>Allocation for 2010</b> Jan-10 Genealogy Month Sep-11 Cedar Valley's Youth Read Project May-10 Murder Mystery 2010 Sep-10 WiFi Computer Lab (3rd Installment) Oct-10 Geology Bus Trip	\$364,989.17 \$383,533.89	4%	<b>\$15,341.36</b> (\$924.79) (\$5,000.00) (\$2,697.33) (\$6,000.00) (\$1,019.00)	<b>(average of 12/31/06, 12/31/07, 12/31/08 FMV)</b>		

2010	Anticipated programming requests balance of \$10,000 budget				(\$358.88)			
2010	Unspent anticipated programming requests				\$358.88			
						(\$299.76)	\$27,960.34	(\$15,641.12)
<b>2011</b>	<b>31-Dec-10</b>	\$399,417.36						
	<b>Allocation for 2011</b>	\$368,036.61	4%	<b>\$14,721.46</b>	<b>(average of 12/31/07, 12/31/08, 12/31/09 FMV)</b>			
May-11	Genealogy Month				(\$725.67)			
May-11	Young Adult Author-In-Residence				(\$6,400.38)			
May-11	Cedar Valley's Youth Read Project				(\$4,079.66)			
May-12	Murder Mystery 4				(\$2,031.35)			
2011	Anticipated programming requests balance of \$15,000 budget				(\$1,762.94)			
2011	Unspent anticipated programming requests				\$1,762.94			
						\$1,484.40	\$29,444.74	(\$13,237.06)
<b>2012</b>	<b>31-Dec-11</b>	\$374,970.59						
	<b>Allocation for 2012</b>	\$356,638.57	4%	<b>\$14,265.54</b>	<b>(average of 12/31/08, 12/31/09, 12/31/10 FMV)</b>			
May-12	Cedar Valley's Youth Read Project				(\$4,520.00)			
Jun-13	Traveling Tales				(\$4,984.34)			
	<u>Other Library Programming/Projects (budgeted: \$20,000)*</u>				(\$12,264.02)			
	Unspent anticipated programming requests				\$12,264.02			
Mar-12	*Adult Winter Crafts (part of other library programming)				(\$1,050.00)			
Mar-12	*Genealogy Month (part of other library programming)				(\$396.40)			
Nov-12	*Circulating E-readers (part of other library programming)				(\$4,489.58)			
Nov-12	*Adult Winter Crafts (part of other library programming)				(\$1,800.00)			
						(\$2,974.78)	\$26,469.97	(\$17,240.32)
<b>2013</b>	<b>31-Dec-12</b>	\$406,434.22						
	<b>Allocation for 2013</b>	\$379,792.37	4%	<b>\$15,191.69</b>	<b>(average of 12/31/09, 12/31/10, 12/31/11 FMV)</b>			
May-13	Genealogy Month				(\$1,130.00)			
Jun-13	Cedar Valley's Youth Read Project				(\$3,515.00)			
May-13	Murder Mystery 5				(\$1,834.75)			
Jun-14	WCFSO Ensembles in Schools				(\$4,000.00)			



Apr-15	*Bridge to Reading 2015 (part of other library programming)				(\$2,716.00)			
Sep-15	*Author: Bill Dedman (part of other library programming)				(\$2,383.04)			
Jan-17	*WCF Symphony & Lollipop Concert (part of other library programming)				(\$2,000.00)			
					(\$22,475.72)	\$8,378.78		(\$38,937.85)
<b>2016</b>	31-Dec-15	\$436,067.00						
	<b>Allocation for 2016</b>	\$438,490.07	4%	<b>\$17,539.60</b>	<b>(average of 12/31/12, 12/31/13, 12/31/14 FMV)</b>			
Mar-16	Murder Mystery 2016				(\$2,312.48)			
CANCEL	Youth Nooks				(\$2,600.00)			
	Canceled Youth Nooks				\$2,600.00			
Jan-17	SummerFest 2016				(\$2,432.37)			
Jan-17	WCF Symphony & Lollipop Concert				(\$2,000.00)	<b>spent</b>		
					\$10,794.75	\$19,173.53		(\$6,744.85)
<b>2017</b>	31-Dec-16	\$451,378.20						
	<b>Allocation for 2017</b>	\$448,367.66	4%	<b>\$17,934.71</b>	<b>(average of 12/31/13, 12/31/14, 12/31/15 FMV)</b>			
Apr-18	LitCon 2017				(\$2,902.04)			
	Miscellaneous (budgeted: \$10,000)*				(\$3,216.21)	<b>unspent</b>		
	*Unspent Miscellaneous				\$3,216.21	<b>unspent</b>		
Apr-18	*WCF Symphony & Lollipop Concert (\$2,000-Part of Miscellaneous)				(\$2,000.00)	<b>spent</b>		
	*Traveling Tales 2017 (\$2,000-Part of Miscellaneous)				(\$710.07)	<b>spent</b>		
	*Laser Tag 2017 (\$3,500-Part of Miscellaneous)				(\$2,175.00)	<b>spent</b>		
	*Bridge to Reading (\$2,000-Part of Miscellaneous)				(\$1,898.72)	<b>spent</b>		
					\$8,248.88	\$27,422.41		(\$9,685.83)
<b>2018</b>	31-Dec-17	\$490,729.89						
	<b>Allocation for 2018</b>	\$447,742.00	4%	<b>\$17,909.68</b>	<b>(average of 12/31/14, 12/31/15, 12/31/16 FMV)</b>			
	LitCon 2018				(\$12,684.47)	<b>spent</b>		
	Murder Mystery 2018				(\$2,100.00)	<b>spent</b>		
	Miscellaneous (budgeted: \$10,000)*				(\$7,001.58)	<b>unspent</b>		
	*Unspent Miscellaneous				\$7,001.58	<b>unspent</b>		

	*1,000 Books B4 Kindergarten (\$2,500-Part of Miscellaneous)			(\$998.42) <b>spent</b>			
	*WCF Symphony & Lollipop Concert (\$2,000-Part of Miscellaneous)			(\$2,000.00) <b>spent</b>			
					\$126.79	\$27,549.20	(\$17,782.89)
<b>2019</b>	31-Dec-18	\$443,402.04					
	<b>Allocation for 2019</b>	\$459,391.70	4%	<b>\$18,375.67 (average of 12/31/15, 12/31/16, 12/31/17 FMV)</b>			
	LitCon 2019			(\$10,592.29) <b>spent</b>			
	Miscellaneous (budgeted: \$4,000)*			(\$664.01) <b>unspent</b>			
	*Unspent Miscellaneous			\$664.01 <b>unspent</b>			
	*Adventure Pass Program (\$1,559-Part of Miscellaneous)			(\$1,559.00) <b>reimbursed</b>			
	*Entrepreneurship Collection (\$2,000-Part of Miscellaneous)			(\$1,776.99) <b>spent</b>			
					\$4,447.39	\$31,996.59	(\$13,928.28)
<b>2020</b>	31-Dec-19	\$503,427.70					
	<b>Allocation for 2020</b>	\$461,836.71	4%	<b>\$18,473.47 (average of 12/31/16, 12/31/17, 12/31/18 FMV)</b>			
	Cedar Valley's Youth Read 2020			(\$2,313.59) <b>spent</b>			
CANCEL	Library Murder Mystery XI			(\$3,000.00) <b>cancelled</b>			
CANCEL	Library Murder Mystery XI			\$3,000.00 <b>cancelled</b>			
	Gardening/Seed programs & raised garden beds			(\$878.92) <b>spent</b>			
CANCEL	2020 Waterloo/Cedar Falls Symphony Lollipop Concert			(\$1,500.00) <b>cancelled</b>			
CANCEL	2020 Waterloo/Cedar Falls Symphony Lollipop Concert			\$1,500.00 <b>cancelled</b>			
	Miscellaneous (budgeted: \$6,600)*			(\$5,287.64) <b>unspent</b>			
	*Unspent Miscellaneous			\$5,287.64 <b>unspent</b>			
	*Letter Writing Series 2020 (\$2,000-Part of Miscellaneous)			(\$1,312.36) <b>spent</b>			
					\$13,968.60	\$45,965.18	(\$4,504.87)
<b>2021</b>	31-Dec-20	\$533,108.47					
	<b>Allocation for 2021</b>	\$479,186.54	4%	<b>\$19,167.46 (average of 12/31/17, 12/31/18, 12/31/19 FMV)</b>			
	Adventure Pass Program 2021			(\$1,400.00) <b>spent</b>			
	Bridge to Reading 2021			(\$3,064.00) <b>spent</b>			
	Imagination Library 2021			(\$30,000.00) <b>spent</b>			

				(\$15,296.54)	\$30,668.65	(\$34,464.00)
<b>2022</b>	31-Dec-21	\$586,789.86				
	<b>Allocation for 2022</b>	\$493,312.74	4%	<b>\$19,732.51</b>	<b>(average of 12/31/18, 12/31/19, 12/31/20 FMV)</b>	
	Cedar Valley's Youth Read 2022			(\$10,000.00)	<b>spent</b>	
	Bridge to Reading 2022			(\$3,402.00)	<b>spent</b>	
				\$6,330.51	\$36,999.16	(\$13,402.00)
<b>2023</b>	31-Dec-22	\$435,675.96				
	<b>Allocation for 2023</b>	\$541,108.68	4%	<b>\$21,644.35</b>	<b>(average of 12/31/19, 12/31/20, 12/31/21 FMV)</b>	
	Bridge to Reading 2023			(\$3,421.00)	<b>spent</b>	
	Cedar Valley Children's Book Festival			(\$7,452.66)	<b>spent</b>	
	Drive-up Book Return Replacement 2023			(\$3,100.00)		
				\$7,670.69	\$44,669.84	(\$13,973.66)
<b>2024</b>	31-Dec-23	\$497,041.15				
	<b>Allocation for 2024</b>	\$518,524.76	4%	<b>\$20,740.99</b>	<b>(average of 12/31/20, 12/31/21, 12/31/22 FMV)</b>	
	20th Anniversary 2024			(\$3,377.25)	<b>spent</b>	
	Adventure Pass 2024			(\$1,875.00)	<b>spent</b>	
	Bridge to Reading 2024			(\$3,579.94)	<b>spent</b>	
	Prenatal Programs 2024			(\$6,500.00)		
				\$5,408.80	\$50,078.64	(\$15,332.19)
<b>2025</b>	31-Dec-24					
	<b>Allocation for 2025</b>	\$506,502.32	4%	<b>\$20,260.09</b>	<b>(average of 12/31/21, 12/31/22, 12/31/23 FMV)</b>	
				\$20,260.09	\$70,338.74	\$0.00

Mentioned in Long Range Financial Plan	Year		Amount				

PLAN	planning stage; no written request							
REQ	request has been written and submitted to Finance Committee, Library Board, Foundation Board for approval							
ENC	request has been approved by Library Board and Foundation Board							



The assets of this fund were received through a bequest under the Will of Shirley Berg to "the Cedar Falls Community Foundation for the Cedar Falls Public Library." These funds shall be used solely to benefit the Library for purposes which include but are not limited to the preservation of the existing collection, building and enhancing the collection through the acquisition of new books, supporting special library programming, and capital projects that benefit the facility (but not for salaries or to support the regular operating budget of the Library).

Budget Year	Date	Fair Market Value	Percent to Spend	Earned/ (Expended)	Underspent / (Overspent) Annual	Total Underspent / (Overspent)	Expended
<b>2008</b>	31-May-08	\$653,896.21		<b>\$0.00</b>			
					\$0.00	\$0.00	\$0.00
<b>2009</b>	31-Dec-08	\$992,442.72	4%	<b>\$39,697.71</b>			
	Nov-09 Jacquelyn Mitchard grant			(\$19,710.27)			
					\$19,987.44	\$19,987.44	(\$19,710.27)
<b>2010</b>	31-Dec-09	\$1,156,261.55	4%	<b>\$46,250.46</b>			
	Jul-10 YA Author Visit Sonya Sones			(\$4,252.00)			
	Jan-11 Murder Mystery III			(\$1,916.81)			
	2010 Anticipated programming requests balance of \$10,000 budget			(\$3,148.00)			
	2010 Unspent anticipated programming requests			\$3,148.00			
					\$40,081.65	\$60,069.09	(\$6,168.81)
<b>2011</b>	31-Dec-10	\$1,286,373.84	4%	<b>\$51,454.95</b>			
	Mar-12 Audio Visual Collection Enhancement			(\$20,000.00)			
	Mar-11 Chicago Bus Trip			(\$4,706.00)			
	Mar-11 AAUW Author Kent Nerbum			(\$2,500.00)			
	Apr-11 AAF&CS Author: Dan Buettner			(\$7,500.00)			
	Mar-12 Harry Potter Program			(\$1,500.00)			
					\$15,248.95	\$75,318.04	(\$36,206.00)
<b>2012</b>	31-Dec-11	\$1,236,962.59					
	<b>Allocation for 2012</b>	\$1,145,026.04	4%	<b>\$45,801.04</b>	<b>(average of 12/31/08, 12/31/09, 12/31/10 FMV)</b>		
	Oct-13 Computer Classes			(\$8,000.00)			
	Sep-12 Summer Library Programs			(\$10,330.15)			
	May-13 Teen Room Computers			(\$6,559.11)			
	May-13 Interactive Youth Stations (FOTL matching)			(\$15,000.00)			
	Other Library Programming (budgeted: \$10,000)*			(\$3,025.00)			
	Unspent anticipated programming requests			\$3,025.00			

May-12	*Kent Nerbum Visit (part of other library programming)				(\$2,500.00)			
Nov-12	*Drum Program (part of other library programming)				(\$1,475.00)			
May-13	*Youth Programming Enhancements (part of other library programming)				(\$3,000.00)			
					(\$1,063.22)	\$74,254.83		(\$46,864.26)
<b>2013</b>	31-Dec-12	\$1,351,861.27						
	<b>Allocation for 2013</b>	\$1,226,532.66	4%	<b>\$49,061.31</b>	<b>(average of 12/31/09, 12/31/10, 12/31/11 FMV)</b>			
PLAN	Young Adult Author Visit				(\$15,000.00)			
CANCEL	Young Adult Author Visit				\$15,000.00			
Jun-13	Newspaper Preservation				(\$1,148.67)			
Oct-13	Audio Visual Collection Enhancement				(\$29,945.43)			
Oct-13	Audio Visual Area Remodel				(\$13,302.00)			
	<u>Other Library Programming/Projects (budgeted: \$32,000)*</u>				(\$12,312.36)			
	Unspent anticipated programming requests				\$12,312.36			
Jun-13	*Cinco de Mayo (part of other library programming)				(\$1,153.00)			
Nov-13	*Summer Library Programs (part of other library programming)				(\$8,082.00)			
Nov-13	*Circulating E-readers (part of other library programming)				(\$4,427.40)			
Nov-13	*Chasing4Life (part of other library programming)				(\$6,025.24)			
					(\$15,022.43)	\$59,232.39		(\$64,083.74)
<b>2014</b>	31-Dec-13	\$1,460,435.78						
	<b>Allocation for 2014</b>	\$1,291,732.57	4%	<b>\$51,669.30</b>	<b>(average of 12/31/10, 12/31/11, 12/31/12 FMV)</b>			
Jun-17	Audio Visual Collection Enhancement (per year for 5 years, year 1 of 5)				(\$1,000.00)	<b>spent</b>		
Jun-14	Cinco de Mayo				(\$1,376.50)			
	Traveling Tales				(\$3,894.33)			
Apr-15	Summer Library Programs				(\$14,601.06)			
	<u>Other Library Programming/Projects (budgeted: \$20,000)*</u>				(\$4,418.96)			
	Unspent anticipated programming requests				\$4,418.96			

Apr-15	*Summer Library Program, Part 2 (part of other library programming)				(\$5,668.14)			
Apr-14	*Bridge to Reading Awards Kits (part of other library programming)				(\$2,122.49)			
Apr-14	*10 Year Anniversary Celebration (part of other library programming)				(\$1,400.00)			
Apr-14	*Claudia Kolker, Author (part of other library programming)				(\$1,400.56)			
	*Author Visit by N.D. Wilson, actually Gary Schmidt (part of other library programming)				(\$4,989.85)	<b>spent</b>		
					\$15,216.37	\$74,448.76	(\$36,452.93)	
<b>2015</b>	31-Dec-14				\$1,486,222.92			
	<b>Allocation for 2015</b>				\$1,349,753.21	4%	<b>\$53,990.13</b>	<b>(average of 12/31/11, 12/31/12, 12/31/13 FMV)</b>
ENC	Meeting Room AV Upgrade (revised)				(\$17,000.00)			
Jan-17	Children's Literature Festival 2015				(\$6,200.29)			
Jun-15	Cedar Valley's Youth Read 2015				(\$6,075.00)			
	Audio Visual Collection Enhancement (year 2 of 5)				(\$18,695.67)	<b>spent</b>		
	<u>Other Library Programming/Projects (budgeted: \$30,000)*</u>				(\$7,600.02)			
	Unspent anticipated programming requests				\$7,600.02	<b>unspent</b>		
Aug-15	*Seed Savers Exchange Bus Trip (part of other library programming)				(\$1,374.00)			
Apr-15	*ReadSquared (Summer Program Software) (part of other library programming)				(\$1,575.00)			
	*Bike Friendly Library (part of other library programming)				(\$7,000.00)	<b>reimbursed</b>		
	*E-materials Promotion (part of other library programming)				(\$5,000.00)			
Mar-16	*Kent Nerburn, Author Visit (part of other library programming)				(\$3,200.00)			
Jun-15	*LittleBits & MakerCamp (part of other library programming)				(\$2,500.00)			
	*Purchasing Promotional Items, Including Building a Robot (part of other library programming)				(\$1,750.98)	<b>spent</b>		

				(\$16,380.81)	\$58,067.95	(\$70,370.94)
<b>2016</b>	31-Dec-15	\$1,441,600.00				
	<b>Allocation for 2016</b>	\$1,432,839.99	4%	<b>\$57,313.60</b>	<b>(average of 12/31/12, 12/31/13, 12/31/14 FMV)</b>	
	Audio Visual Collection Enhancement (year 3 of 5)			(\$6,980.09)	<b>spent</b>	
Apr-16	Cedar Valley's Youth Read 2016			(\$3,492.43)		
Apr-16	Children's Literature Festival 2016			(\$8,205.72)	<b>(partially funded through Guernsey Foundation)</b>	
	Youth Summer Library Program 2016			(\$20,520.25)		
Jan-17	Adult Summer Library Program 2016			(\$1,712.49)		
	1,000 Books Before Kindergarten			(\$1,974.88)		
	STEAM Events			(\$3,208.87)		
	Cedar Falls Times Microfilm			(\$2,100.00)	<b>spent</b>	
Jan-17	LitCon 2016			(\$5,063.29)		
	<u>Other Library Programming/Projects*</u>					
				\$4,055.58	\$62,123.53	(\$53,258.02)
<b>2017</b>	31-Dec-16	\$1,498,375.10				
	<b>Allocation for 2017</b>	\$1,462,752.90	4%	<b>\$58,510.12</b>	<b>(average of 12/31/13, 12/31/14, 12/31/15 FMV)</b>	
Jun-17	Audio Visual Collection Enhancement (per year for 5 years, year 4 of 5)			(\$11,821.65)	<b>spent</b>	
Mar-17	Murder Mystery 2017			(\$2,103.00)	<b>spent</b>	
Apr-17	Children's Book Festival 2017			(\$8,862.82)	<b>spent</b>	
Apr-17	Garth Stein (author, Book Club Bonanza)			(\$8,000.00)	<b>reimbursed</b>	
Apr-17	Cedar Valley Youth Reads 2017			(\$4,300.24)	<b>spent</b>	
Apr-17	SLP 2017			(\$25,000.00)	<b>reimbursed</b>	
	MakerSpace Equipment			(\$10,216.46)	<b>spent</b>	
Apr-18	Library Furniture			(\$20,000.00)	<b>reimbursed</b>	
Apr-18	Ematerials			(\$9,980.15)	<b>spent</b>	
	Miscellaneous (budgeted: \$5,000)*			(\$2,395.03)	<b>unspent</b>	
	*Unspent Miscellaneous			\$2,395.03	<b>unspent</b>	
	*Virtual Reality Equipment (\$3,000-Part of Miscellaneous)			(\$1,604.97)	<b>spent</b>	
Apr-18	*Bridge to Reading (\$1,000-Part of Miscellaneous)			(\$1,000.00)	<b>spent</b>	
				(\$44,379.17)	\$17,744.36	-\$102,889.29
<b>2018</b>	31-Dec-17	\$1,676,829.14				

<b>Allocation for 2018</b>		\$1,475,399.34	4%	<b>\$59,015.97</b> (average of 12/31/14, 12/31/15, 12/31/16 FMV)		
	Audio Visual Collection Enhancement (per year for 5 years, year 5 of 5)			(\$8,178.35) <b>spent</b>		
	Apr-18 SLP 2018			(\$22,227.76) <b>spent</b>		
	Apr-18 Children's Book Festival			(\$7,796.79) <b>spent</b>		
	Co-Lab Construction			(\$20,000.00) <b>reimbursed</b>		
	Apr-18 Library Furniture			(\$18,048.67) <b>spent</b>		
	Ematerials 2018			(\$10,000.00) <b>spent</b>		
				(\$27,235.60)	(\$9,491.24)	(\$86,251.57)
<b>2019</b>	31-Dec-18	\$1,474,652.02				
<b>Allocation for 2019</b>		\$1,538,934.75	4%	<b>\$61,557.39</b> (average of 12/31/15, 12/31/16, 12/31/17 FMV)		
	SLP 2019			(\$19,941.49) <b>spent</b>		
	Harry Potter Programming			(\$3,074.79) <b>spent</b>		
	Cedar Valley's Youth Read 2019			(\$2,295.87) <b>spent</b>		
CANCEL	Library Branding			(\$8,000.00) <b>cancelled</b>		
CANCEL	Canceled Library Branding			\$8,000.00 <b>cancelled</b>		
ENC	Miscellaneous (budgeted: \$16,000)*			(\$1,607.75) <b>unspent</b>		
	*Unspent Miscellaneous			\$1,607.75 <b>unspent</b>		
ENC	*Bridge to Reading (\$3,500-Part of Miscellaneous)			(\$3,392.25) <b>spent</b>		
	*Minecraft and Teen Nights (\$2,000-Part of Miscellaneous)			(\$2,000.00) <b>spent</b>		
ENC	*Community Center Outreach (\$4,000-Part of Miscellaneous)			(\$4,000.00) <b>spent</b>		
	*Downloadable Music (\$5,000-Part of Miscellaneous)			(\$5,000.00) <b>spent</b>		
CANCEL	*Mamava Increase (\$1,000-Part of Miscellaneous)			(\$1,000.00) <b>cancelled</b>		
CANCEL	*Mamava Increase (\$1,000-Part of Miscellaneous)			\$1,000.00 <b>cancelled</b>		
				\$21,852.99	\$12,361.75	(\$39,704.40)
<b>2020</b>	31-Dec-19	\$1,615,901.53				
<b>Allocation for 2020</b>		\$1,549,952.09	4%	<b>\$61,998.08</b> (average of 12/31/16, 12/31/17, 12/31/18 FMV)		
	2020 Summer Library Program			(\$11,830.59) <b>spent</b>		

CANCEL	2020 Cedar Valley Children's Book Festival	(\$11,000.00) <b>cancelled</b>
CANCEL	2020 Cedar Valley Children's Book Festival	(\$11,000.00) <b>cancelled</b>
CANCEL	2020 Summer Fest	(\$3,500.00) <b>cancelled</b>
CANCEL	2020 Summer Fest	\$3,500.00 <b>cancelled</b>
	2020 Bridge to Reading Project	(\$3,292.00) <b>spent</b>
CANCEL	Storywalk	(\$7,000.00) <b>cancelled</b>
CANCEL	Storywalk	\$7,000.00 <b>cancelled</b>
	<u>Miscellaneous (budgeted: \$13,900)*</u>	(\$13,900.00) <b>cancelled</b>
	*Unspent Miscellaneous	\$13,900.00 <b>cancelled</b>

\$24,875.49    \$37,237.25    (\$37,122.59)

<b>2021</b>	31-Dec-20	\$1,714,066.54		
	<b>Allocation for 2021</b>	\$1,589,127.56	4%	<b>\$63,565.10 (average of 12/31/17, 12/31/18, 12/31/19 FMV)</b>
	2021 Summer Library Program			(\$14,625.46) <b>spent</b>
	Storywalk 2021			(\$8,292.34) <b>spent</b>
	Youth Browsing Bins			(\$62,994.60) <b>spent</b>

(\$22,347.30)    \$14,889.95    (\$85,912.40)

<b>2022</b>	31-Dec-21	\$1,853,298.98		
	<b>Allocation for 2022</b>	\$1,601,540.03	4%	<b>\$64,061.60 (average of 12/31/18, 12/31/19, 12/31/20 FMV)</b>
	Adventure Pass 2022			(\$2,107.90) <b>spent</b>
	Summer Library Program 2022			(\$18,870.54) <b>spent</b>
	SummerFest 2022			(\$4,012.20) <b>spent</b>
	Library Branding			(\$45,000.00) <b>spent</b>

(\$5,929.04)    \$8,960.91    (\$69,990.64)

<b>2023</b>	31-Dec-22	\$1,409,285.61		
	<b>Allocation for 2023</b>	\$1,727,755.68	4%	<b>\$69,110.23 (average of 12/31/19, 12/31/20, 12/31/21 FMV)</b>
	Adventure Pass 2023			(\$2,373.00) <b>spent</b>
	Cedar Valley's Youth Read 2023			(\$10,553.49) <b>spent</b>
	Summer Library Program 2023			(\$20,818.22) <b>spent</b>
	Branding Rollout 2023			(\$30,000.00)

\$5,365.52    \$14,326.43    (\$63,744.71)

<b>2024</b>	31-Dec-23	\$1,609,751.97		
	<b>Allocation for 2024</b>	\$1,574,964.06	4%	<b>\$62,998.56 (average of 12/31/20, 12/31/21, 12/31/22 FMV)</b>

Cedar Valley's Youth Read 2024(\$7,023.36) **spent**

E-Materials 2024(\$20,000.00)

Midwest French Creole Program 2024(\$1,733.68) **spent**

Summer Library Program 2024(\$24,000.00)

				\$10,241.52	\$24,567.95	(\$52,757.04)
<hr/>						
<b>2025 31-Dec-24</b>						
<b>Allocation for 2025</b>		\$1,624,112.19	4%	<b>\$64,964.49 (average of 12/31/21, 12/31/22, 12/31/23 FMV)</b>		

				\$64,964.49	\$89,532.44	\$0.00
<hr/>						

Mentioned in Long Range Financial Plan		Year		Amount				
PLAN	planning stage; no written request							
REQ	request has been written and submitted to Finance Committee, Library Board, Foundation Board for approval							
ENC	request has been approved by Library Board and Foundation Board							

Budget Year	Date	Fair Market Value	Percent to Spend	Earned/ (Expended)	Underspent / (Overspent) Annual	Total Underspent / (Overspent)	Expended
<b>2012</b>	2/15/2012 (original deposit) 8/8/2012 (additional deposit)	\$43,841.56		\$310.30	\$310.30	\$310.30	\$0.00
<b>2013</b>	31-Dec-12 Feb-13 Beckman Estate (additional deposit) Distribution for 2013 Jun-13 Deposited distribution back into fund	\$45,880.97	4%	<b>\$1,835.24</b> \$171.43 (\$483.90) \$483.90	\$2,006.67	\$2,316.97	\$0.00
<b>2014</b>	31-Dec-13 Distribution for 2014 May-14 Deposited distribution back into fund	\$52,021.66	4%	<b>\$2,080.87</b> (\$1,702.91) \$1,702.91	\$2,080.87	\$4,397.84	\$0.00
<b>2015</b>	31-Dec-14	\$53,829.89	4%	<b>\$2,153.20</b>	\$2,153.20	\$6,551.03	\$0.00
<b>2016</b>	31-Dec-15	\$53,006.00	4%	<b>\$2,120.24</b>	\$2,120.24	\$8,671.27	\$0.00
<b>2017</b>	31-Dec-16	\$55,707.39	4%	<b>\$2,228.30</b>	\$2,228.30	\$10,899.57	\$0.00
<b>2018</b>	31-Dec-17	\$64,379.56	4%	<b>\$2,575.18</b>	\$2,575.18	\$13,474.75	\$0.00
<b>2019</b>	31-Dec-18	\$58,900.73	4%	<b>\$2,356.03</b>	\$2,356.03	\$15,830.78	\$0.00
<b>2020</b>	31-Dec-19	\$63,823.59	4%	<b>\$2,552.94</b>			



				\$2,552.94	\$18,383.72	\$0.00
2021	31-Dec-20	\$63,856.37	4%	\$2,554.25		
				\$2,554.25	\$20,937.98	\$0.00
2022	31-Dec-21	\$71,159.63	4%	\$2,846.39		
				\$2,846.39	\$23,784.36	\$0.00
2023	31-Dec-22	\$57,142.55	4%	\$2,285.70		
				\$2,285.70	\$26,070.06	\$0.00
2024	31-Dec-23	\$64,763.54	4%	\$2,590.54		
				\$2,590.54	\$28,660.61	\$0.00
2025	31-Dec-24		4%	\$0.00		
				\$0.00	\$28,660.61	\$0.00

Mentioned in Long Range Financial Plan		Year		Amount				
PLAN	planning stage; no written request							
REQ	request has been written and submitted to Finance Committee, Library Board, Foundation Board for approval							
ENC	request has been approved by Library Board and Foundation Board							

Budget Year	Date	Fair Market Value	Percent to Spend	Earned/ (Expended)	Underspent / (Overspent) Annual	Total Underspent / (Overspent)	Expended
<b>2021</b>	31-Dec-20	\$70,468.56		<b>\$70,468.56</b>			
					\$70,468.56	\$70,468.56	\$0.00
<b>2022</b>	31-Dec-21	\$78,575.26		<b>\$78,575.26</b>			
	Dolly Parton's Imagination Library			(\$10,000.00) <b>spent</b>			
	Youth Browsing Bins			(\$41,996.40) <b>spent</b>			
					\$26,578.86	\$97,047.42	(\$51,996.40)
<b>2023</b>	31-Dec-22	\$16,277.34		<b>\$16,277.34</b>			
	Redfern Display Case			(\$2,500.00) <b>spent</b>			
					\$13,777.34	\$110,824.76	(\$2,500.00)
<b>2024</b>	31-Dec-23	\$17,418.76		<b>\$17,418.76</b>			
					\$17,418.76	\$128,243.52	\$0.00
<b>2025</b>	31-Dec-24			<b>\$0.00</b>			
					\$0.00	\$128,243.52	\$0.00

Mentioned in Long Range Financial Plan		Year		Amount				
PLAN	planning stage; no written request							

REQ	request has been written and submitted to Finance Committee, Library Board, Foundation Board for approval						
ENC	request has been approved by Library Board and Foundation Board						

	24-Jul	24-Aug	24-Sep	24-Oct	FY25
Customer Count	19,376	17,048	13,726	14,892	<b>65,042</b>
Hours Open	276	278	243	283	<b>1,080</b>
<b>Total Circulation</b>	<b>43,135</b>	<b>39,153</b>	<b>32,992</b>	<b>34,270</b>	<b>149,550</b>
Adult	13,623	12,488	11,373	11,571	<b>49,055</b>
Young Adult	2,368	1,954	1,433	1,386	<b>7,141</b>
Youth	18,108	16,115	12,044	13,217	<b>59,484</b>
Interlibrary Loan (cf to other)	186	153	171	210	<b>720</b>
<i>Interlibrary Loan (other to cf)</i>	131	155	140	160	<b>586</b>
<i>CFPL @UNI</i>	19	19	37	52	<b>127</b>
WPL	1,240	1,172	1,209	1,175	<b>4,796</b>
Library of Things	138	123	114	109	<b>484</b>
<b>Total Physical Circulation</b>	<b>34,099</b>	<b>30,557</b>	<b>24,850</b>	<b>26,174</b>	<b>115,680</b>
<i>Overdrive</i>	6,653	6,339	5,766	5,813	<b>24,571</b>
<i>Hoopla</i>	1,472	1,462	1,387	1,474	<b>5,795</b>
<i>Freegal Downloadable Music</i>	911	795	989	809	<b>3,504</b>
<b>Total eresource Circulation</b>	<b>9,036</b>	<b>8,596</b>	<b>8,142</b>	<b>8,096</b>	<b>33,870</b>
County	4,692	4,200	3,597	4,000	<b>16,489</b>
Open Access	2,645	2,344	2,039	1,612	<b>8,640</b>
<b>Reference Service</b>	<b>478</b>	<b>513</b>	<b>335</b>	<b>416</b>	<b>1,742</b>
Reference Desk	135	252	108	182	<b>677</b>
Youth Desk	307	226	175	175	<b>883</b>
YA Desk	0	0	0	0	<b>0</b>
Circulation	36	35	52	59	<b>182</b>
Titles Added	549	562	460	641	<b>2,212</b>
Items Added	646	686	585	728	<b>2,645</b>
Items Withdrawn	679	535	673	1,064	<b>2,951</b>
<b>Meeting Room Use</b>	<b>27</b>	<b>38</b>	<b>44</b>	<b>38</b>	<b>147</b>
Conference Room	13	7	20	14	<b>54</b>
Meeting Room	7	12	8	8	<b>35</b>
Co-Lab Room	7	19	16	16	<b>58</b>
YA/Youth Area	0	0	0	0	<b>0</b>
<b>Youth Programs</b>					
Events/Programs	42	29	41	48	<b>160</b>
Event Attendance	2,200	677	855	1,643	<b>5,375</b>
Outreach Services	2	2	2	1	<b>7</b>
Outreach Attendance	149	50	25	22	<b>246</b>
Teacher Units	0	13	24	23	<b>60</b>

<b>Adult Programs</b>					
Outreach Services	5	6	7	0	<b>18</b>
Outreach Attendance	33	616	278	0	<b>927</b>
Library Attendance	649	134	175	285	<b>1,243</b>
Library Activities	19	13	16	22	<b>70</b>
<b>Young Adult Programs</b>					
Library Attendance	55	41	13	49	<b>158</b>
Library Activities	10	5	9	7	<b>31</b>
<b>Computer Usage</b>	2,070	1,989	1,812	1,805	<b>7,676</b>
Netbook/iPad Circulation	4	3	21	13	<b>41</b>

	23-Oct	24-Oct	24-Sep
Customer Count	13,883	14,892	13,726
Hours Open	278	283	243
<b>Total Circulation</b>	<b>33,886</b>	<b>34,270</b>	<b>32,992</b>
Adult	11,978	11,571	11,373
Young Adult	1,526	1,386	1,433
Youth	12,895	13,217	12,044
Interlibrary Loan (cf to other)	206	210	171
<i>Interlibrary Loan (other to cf)</i>	121	160	140
<i>CFPL @UNI</i>	44	52	37
WPL	1,324	1,175	1,209
<i>Library of Things</i>	70	109	114
<b>Physical Circulation</b>	<b>26,399</b>	<b>26,174</b>	<b>24,850</b>
<i>Overdrive</i>	5,489	5,813	5,766
<i>Hoopla</i>	997	1,474	1,387
<i>Freegal Downloadable Music</i>	1,001	809	989
<b>Resources Circulation</b>	<b>7,487</b>	<b>8,096</b>	<b>8,142</b>
County	317	4,000	3,597
Open Access	4,966	1,612	2,039
<b>Reference Service</b>	<b>481</b>	<b>416</b>	<b>335</b>
Reference Desk	222	182	108
Youth Desk	225	175	175
YA Desk	0	0	0
Circulation	34	59	52
Titles Added	1,098	641	460
Items Added	1,253	728	585
Items Withdrawn	741	1,064	673
<b>Meeting Room Use</b>	<b>36</b>	<b>38</b>	<b>44</b>
Conference Room	9	14	20
Meeting Room	13	8	8
Co-Lab Room	14	16	16
YA/Youth Area	0	0	0
<b>Youth Programs</b>			
Events/Programs	59	48	41
Event Attendance	1,591	1,643	855
Outreach Services	1	1	2
Outreach Attendance	28	22	25
Teacher Units	20	23	24

<b>Adult Programs</b>			
Outreach Services	6	0	7
Outreach Attendance	34	0	278
Library Attendance	92	285	175
Library Activities	13	22	16
<b>Young Adult Programs</b>			
Library Attendance	13	49	13
Library Activities	10	7	9
<b>Computer Usage</b>	1,773	1,805	1,812
Netbook/iPad Circulation	3	13	21

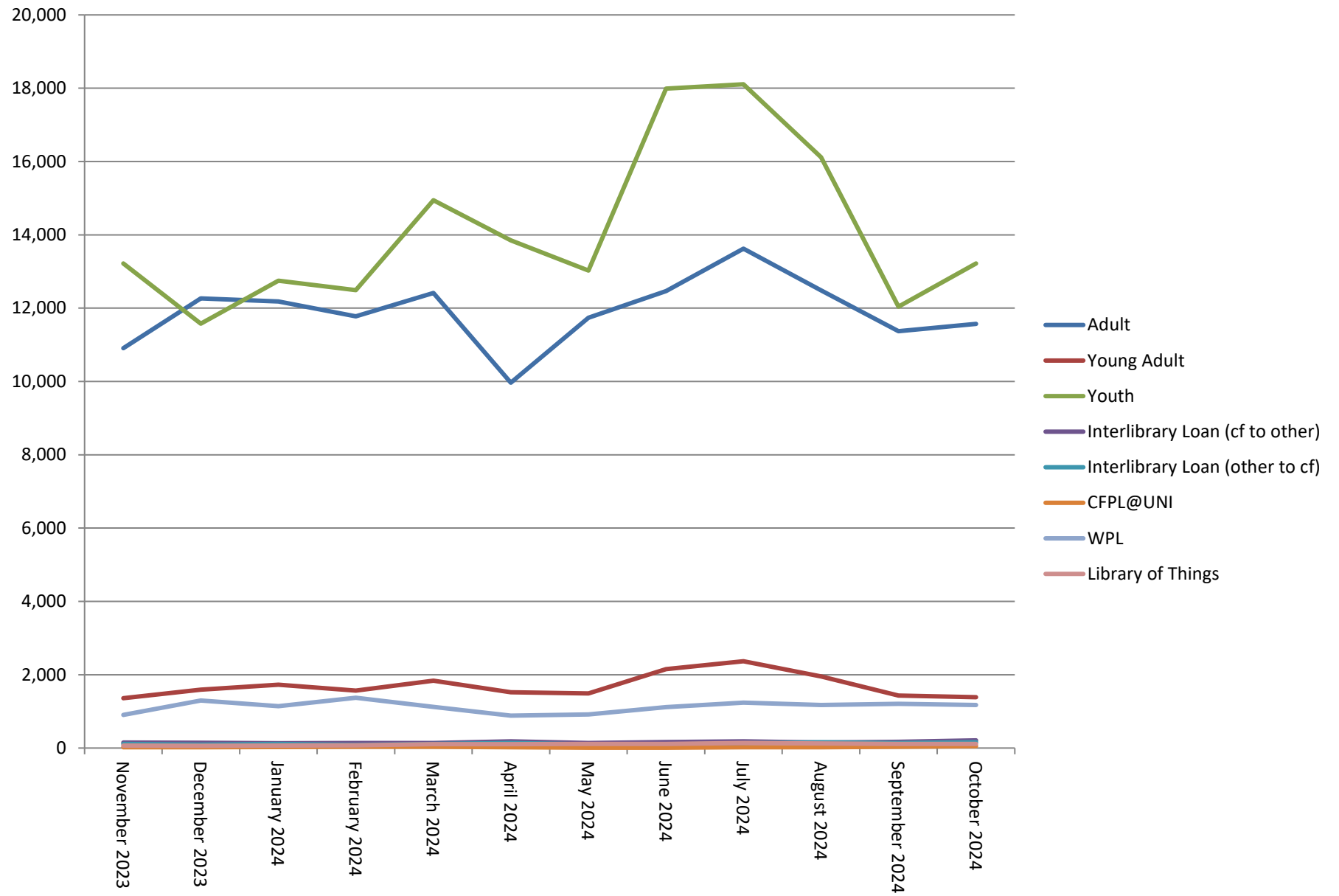
		African American Museum	Blank Park Zoo	Botanical of Des Moines	Figge Art Museum	Grout Museum District	Quad Cities Fun Bundle	Science Center of Iowa
2021	November		3			2		2
	December			1		3		2
2022	January			1		2		
	February					3		2
	March		5	3	3	4	4	
	April		3			3		2
	May		10	3	1		4	3
	June		16	7	1	2	3	3
	July		16	4		8	2	6
	August		16	2		1	4	4
	September		8	4	1		4	3
	October		9	2		2	2	3
	November		1			4		1
	December					3		
2023	January		2	1	1	2	1	2
	February		1	3				2
	March		7	6	5	3	3	7
	April		8	8		2		6
	May		13	6		1	1	3
	June		18	6		2	1	4
	July		19	5		4	6	5
	August		19	4		6	6	5
	September		13	5		1	1	5
	October		4			1	2	2
	November		2	1	1		1	1
	December		2	2		1	1	2
2024	January					1		2
	February		2					2
	March		7	6		4	3	3



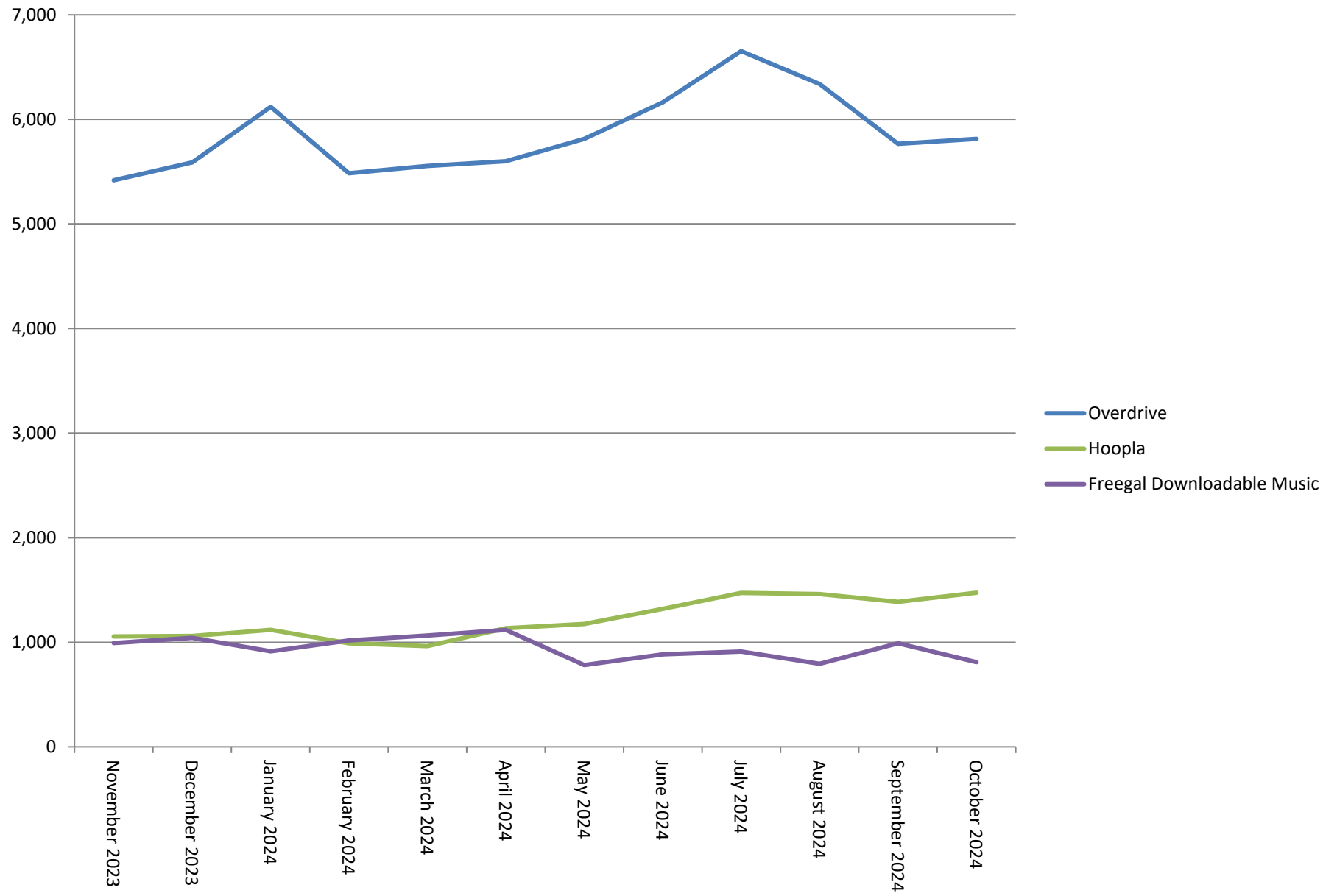
		Blank Park Zoo	Botanical of Des Moines	Grout Museum District	Science Center of Iowa
2024	April	6	5	4	4
	May	10	2	5	2
	June	19	5	9	5
	July	20	6	18	10
	August	16	5	13	7
	September	11	1	3	3
	October	9	1	0	1

Date	Day of Week	Patron Count	
		Curbside	Building
11/1/2024	Friday	0	889
11/2/2024	Saturday	0	627
11/3/2024	Sunday		278
11/4/2024	Monday	0	608
11/5/2024	Tuesday	0	510
11/6/2024	Wednesday	0	580
11/7/2024	Thursday	0	498
11/8/2024	Friday	0	532
11/9/2024	Saturday	0	662
11/10/2024	Sunday		308
11/11/2024	Monday	0	632
11/12/2024	Tuesday	0	498
11/13/2024	Wednesday	0	569
11/14/2024	Thursday	0	461
11/15/2024	Friday	0	629
11/16/2024	Saturday	0	730
11/17/2024	Sunday		275
11/18/2024	Monday	0	551
11/19/2024	Tuesday	0	589
11/20/2024	Wednesday	0	604
11/21/2024	Thursday	0	367
11/22/2024	Friday	0	484
11/23/2024	Saturday	0	565
11/24/2024	Sunday		278
11/25/2024	Monday	0	590
11/26/2024	Tuesday	0	461
11/27/2024	Wednesday		
11/28/2024	Thursday		
11/29/2024	Friday		
11/30/2024	Saturday		
Total		0	13,775

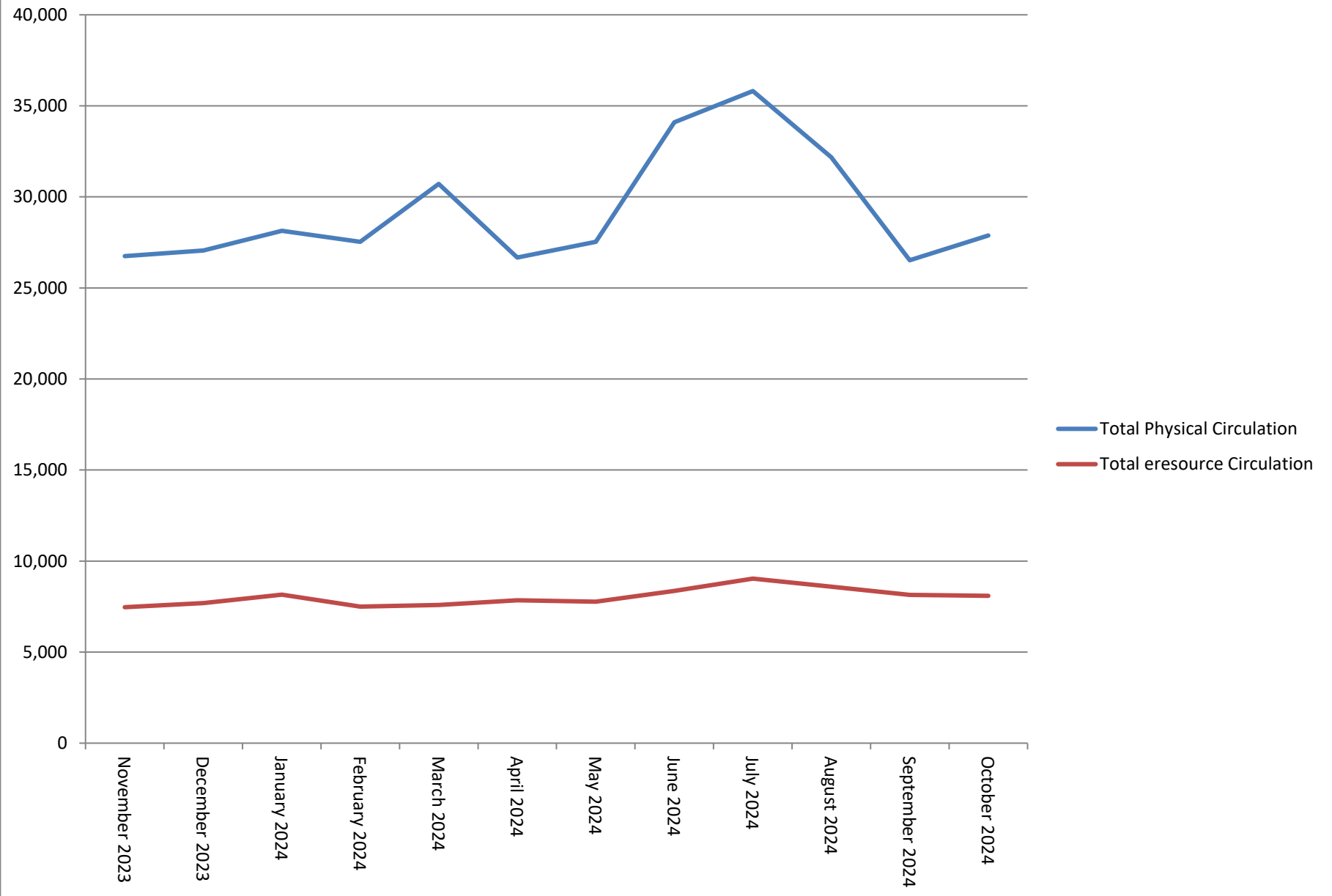
## Physical Collection



## eResource Collection



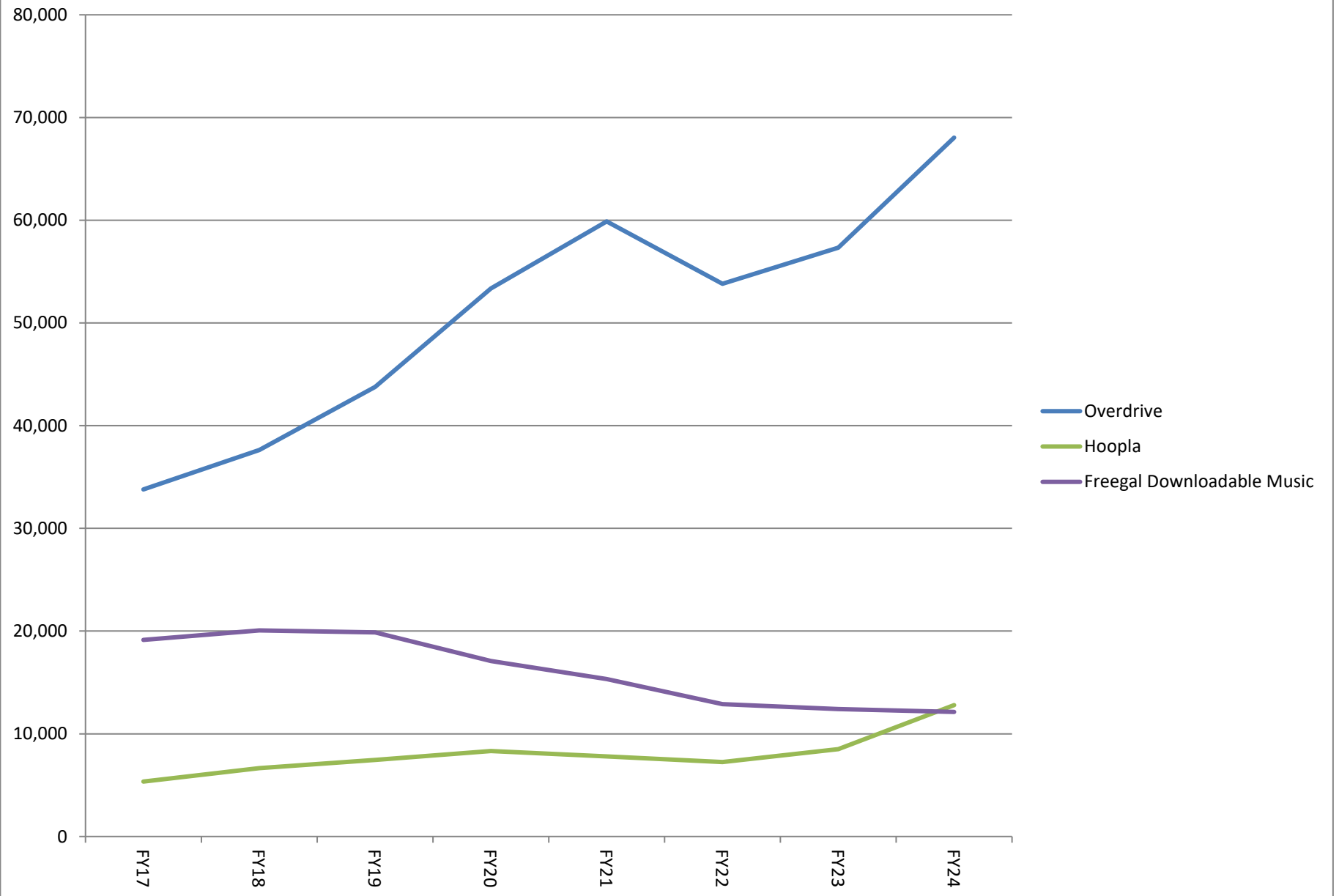
## Physical VS eResource



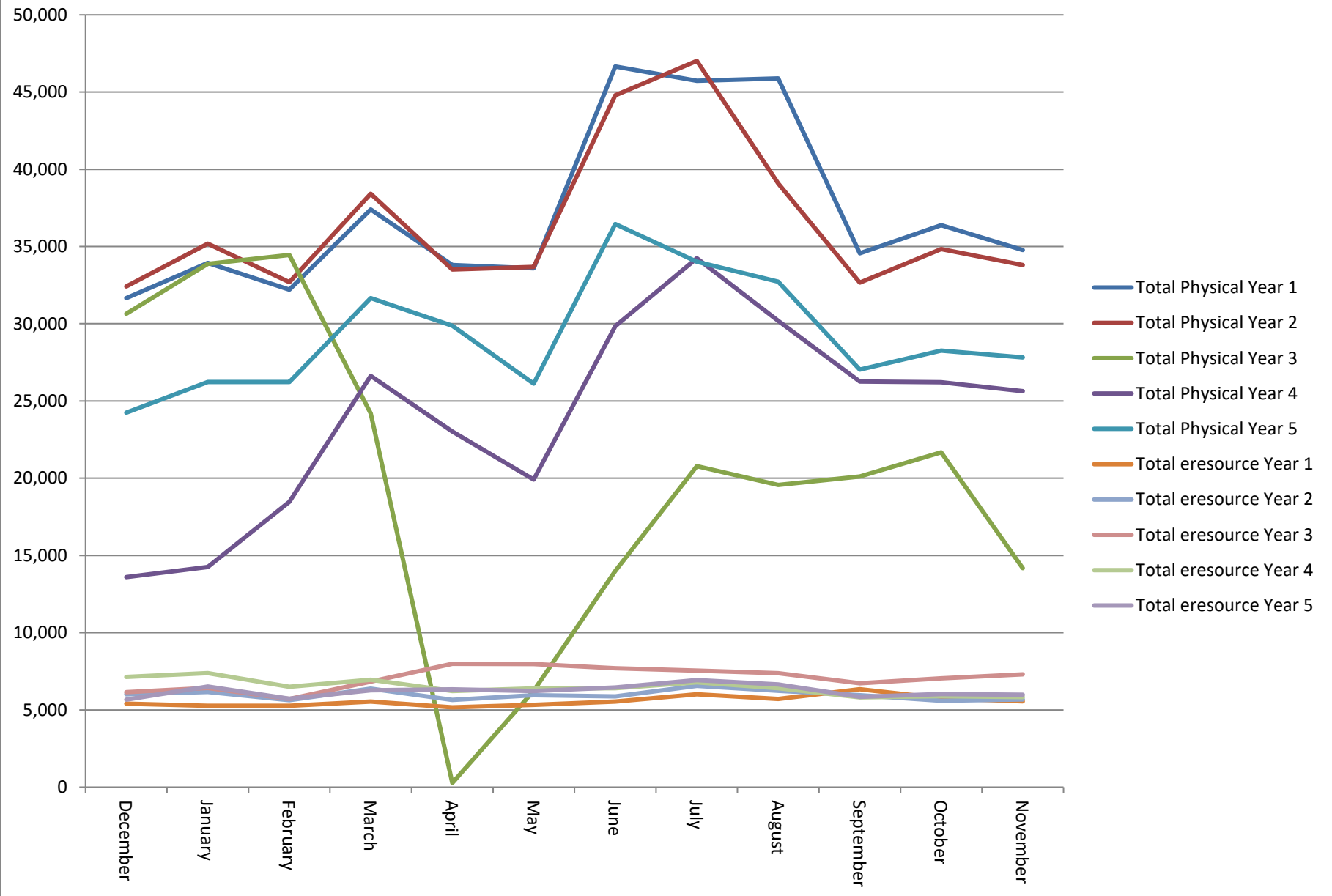
## Physical Collection



## eResource Collection

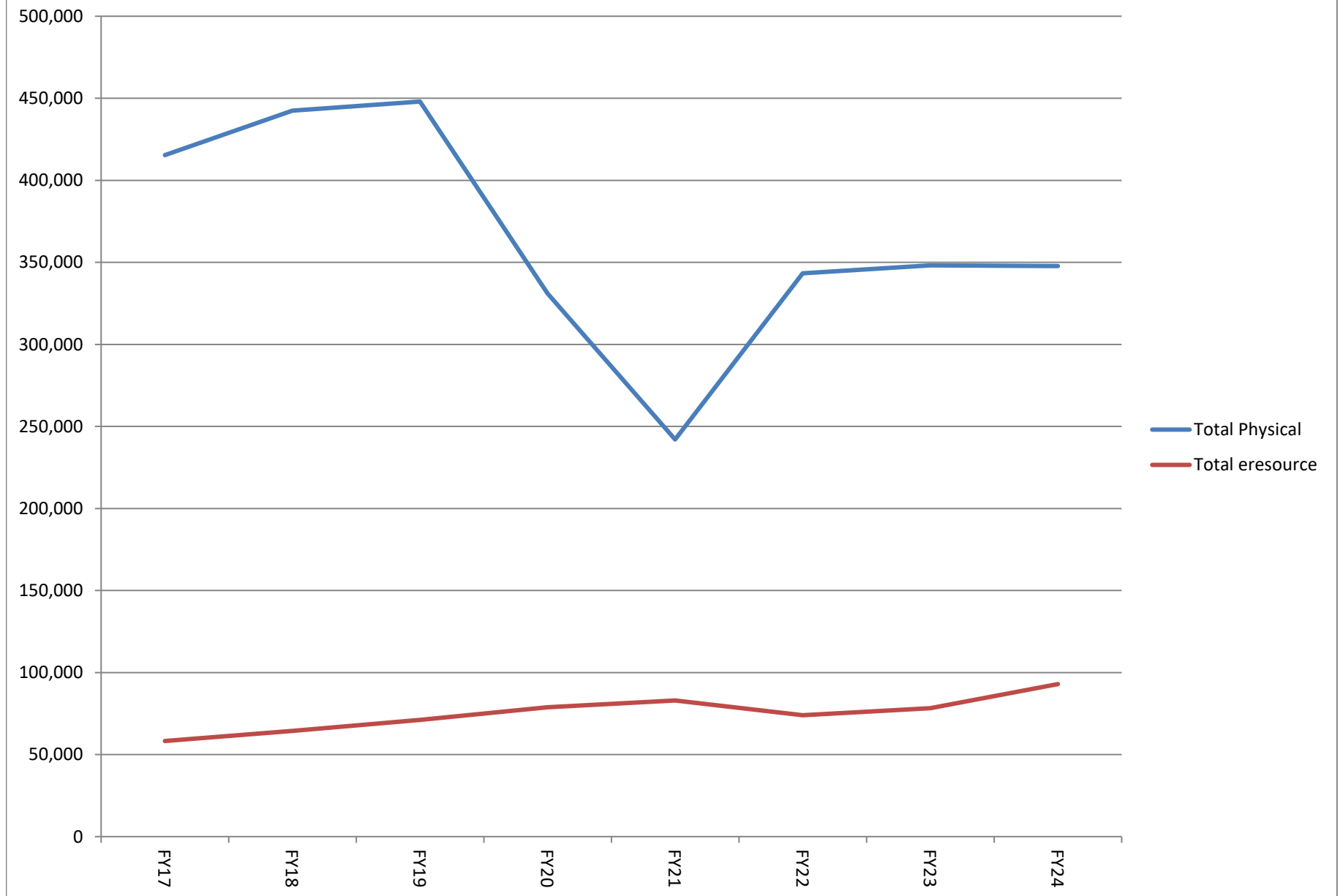


## Physical VS eResource





## Physical VS eResource



## **Cedar Falls Public Library LIBRARY BEHAVIOR POLICY**

All are welcome to use the library facilities as long as their activity does not interfere with use by others. Users responsible for disturbing others will be warned ~~once~~ and then required to leave the premises if the behavior does not cease. Failure to comply will result in staff calling the appropriate authorities. Abusive language to staff or patrons, damage to the library or its contents, or behavior that is not in compliance with the City of Cedar Falls' ordinances for behavior in public places will not be tolerated. (Including, but not limited to Chapter 16: [https://library.municode.com/ia/cedar\\_falls/codes/code\\_of\\_ordinances?nodeId=COOR\\_CH16O\\_FMIPR](https://library.municode.com/ia/cedar_falls/codes/code_of_ordinances?nodeId=COOR_CH16O_FMIPR)) When the behavior policy is violated, suspension of library access may also be implemented ~~after warnings to correct behavior~~.

No library materials may be taken into restrooms.

No smoking, e-cigarettes, or alcoholic beverages are permitted anywhere on the premises.

By following these rules, staff and patrons will make the Cedar Falls Public Library a safe place for learning, recreational reading, and research.

Reviewed/Revised 01/07/2015, 09/04/2019, 09/07/2022