

MINUTES  
CEDAR FALLS PUBLIC LIBRARY (CFPL)  
MEETING  
BOARD OF TRUSTEES  
September 4, 2024 4:00 PM  
Cedar Falls Public Library  
Conference Room

Members present: Bessman Taylor, Cormaney, Edelnant, Graziano, Roelofse, Sulentic; Staff present: Daniels, Hosford, Pagel, Stern.

- I. President Sulentic called the meeting to order at 4:01.
- II. Agenda: Corrections/additions/deletions/approval  
MOTION: (Cormaney, Edelnant) to approve the agenda as presented. Passed.
- III. Minutes: Corrections and approval  
MOTION: (Edelnant, Bessman Taylor) to approve the minutes as presented. Passed.
- IV. Public Forum  
None
- V. Board Training update  
None
- VI. Communication from Officers: Action appropriate to the communications  
None
- VII. Bills: Corrections/additions/deletions/approval  
Assistant Daniels noted that there are two bill reports due to the end of one fiscal year, and the beginning of a new fiscal year.  
MOTION: (Cormaney, Edelnant) to approve the August bills. Passed.
  - a. General Fund, Levy Fund, Grant Funds  
None
  - b. Financial Reports (General, Levy, Grants, Foundation Funds)  
None
- VIII. Usage Report  
President Sulentic noted that the numbers look good. Member Bessman Taylor noted that in her household they are enjoying the library of things collection.
- IX. Director's Report
  - a. Strategic plan update and FY25 action plan

Director Stern went over the strategic plan, and then noted that if any of the members have any questions to let her know.

b. Library outreach events update

Director Stern discussed some of the recent outreach work that the library has done. She noted that employees went to two new student events held at UNI and Hawkeye Community College. Director Stern noted that 455 people visited the booth at Cedar Valley Pride Fest, and the library mascot was at the National Night Out event. She noted that the library will have a presence at the Downtown Block Party on September 21<sup>st</sup>.

c. Miscellaneous

Director Stern noted that the CFPL patron charged with 3rd degree harassment for leaving hate speech fliers in the library will be banned from the library for a period of time. Any press inquiries regarding the incident should be directed to Cedar Falls Public Safety or to information about the case at the Black Hawk County Courthouse. Director Stern noted that the library will be receiving more money from the Poock Estate soon. She noted that she had suggested some changes to what materials could be purchased using the money, and those changes must be approved before the funds can be distributed. Director Stern noted that there was an issue with the distribution of the Black Hawk County money, so a new contract will have to be created and signed.

X. Reports from Department Heads

a. Public Services Librarian

Librarian Pagel noted that not a lot is planned for this month, and that she will probably miss the next few meetings. She then discussed some of the upcoming programs that will be happening this month.

b. Youth Librarian

Librarian Hosford noted that storytimes resumed this month and that Chuck E. Cheese will be at one of the storytimes. She noted that school visits will be starting up again soon. Librarian Hosford noted that a book discussion for parents will be started soon that will happen every other Sunday for a month and a half. She noted that there will also be a stuffy sleepover, and that registration is already full.

XI. Referred for Board Action

None

XII. Reports of Standing and Special Committees: Action appropriate to the reports

a. Friends of the Library

Member Edelnant noted that a brief meeting was held in August, and there was not much business discussed.

b. Finance: Meeting Wed., September 25 at 4 p.m. Can be via Zoom

Director Stern noted that she would like to use some of the funds for the purchase of e-materials. It was also discussed that the date listed might need to be changed from what is listed.

c. Personnel

None

d. Library Art

None

XIII. Unfinished business  
None

XIV. New business  
None

XV. Adjournment  
Motion to adjourn (Edelnant, Cormaney). Passed. Meeting adjourned at 4:28.

Respectfully submitted,  
Timothy Daniels, Secretary Pro-Tem