

MINUTES
CEDAR FALLS PUBLIC LIBRARY (CFPL)
MEETING
BOARD OF TRUSTEES
February 7, 2024 4:00 PM
Cedar Falls Public Library
Conference Room

Members present: Bessman Taylor, Blair-Broeker, Chadwick, Cormaney, Edelnant, Green, Roelofse, Sulentic; Staff present: Daniels, Hosford, Pagel, Stern; Guests present: Rafferty, Rodenbeck; Guests attending remotely: Guenther.

- I. President Sulentic called the meeting to order at 4:01.
- II. Agenda: Corrections/additions/deletions/approval
MOTION: (Cormaney, Edelnant) to approve the agenda as presented. Passed.
- III. Minutes: Corrections and approval
MOTION: (Edelnant, Blair-Broeker) to approve the minutes as presented. Passed.
- IV. Public Forum
None
- V. Report on performance of the library's investment accounts: Carolyn Rafferty and Bill Guenther, U.S. Bank
A presentation regarding the library's investment accounts was given by Carolyn Rafferty and Bill Guenther. The past performance of each investment account was noted, and expectations for the future were given.
- VI. Board Training update
Member Bessman Taylor noted that she cannot remember if the session for boards was reported last time, of if it needs to be reported this month.
- VII. Communication from Officers: Action appropriate to the communications
None
- VIII. Bills: Corrections/additions/deletions/approval
Assistant Daniels noted that after the report there are a few invoices included that arrived too late to be included in the report. He noted that they were included since they need to be paid prior to the next meeting, so they will need to be voted on today.
MOTION: (Cormaney, Bessman Taylor) to approve the January bills. Passed.
 - a. General Fund, Levy Fund, Grant Funds

President Sulentic noted that this should be a good year for the investments. He then inquired about the Cedar Falls Community Foundation requests. Director Stern noted that the ones that were approved at the January meeting have been submitted, and she will get the information to Assistant Daniels so they can be included in the next packet.

b. Financial Reports (General, Levy, Grants, Foundation Funds)

None

IX. Usage Report

Member Blair-Broecker noted that it looks like there was nice growth compared to a year ago.

X. Director's Report

a. Staffing update

Director Stern noted that the library is fully staffed now.

b. Annual report to City Council Monday, February 12, at 5 p.m. in the meeting room

Director Stern noted the date, time, and location of her report. She invited everyone in attendance to attend if they are able.

c. Miscellaneous

Director Stern gave an update about some legislation that was discussed previously. She noted that the staff has completed some training covering the new ILS, and that they are excited about the migration on February 26th. Director Stern noted that new business cards and name badges have been ordered based upon the branding templates.

XI. Reports from Department Heads

a. Public Services Librarian

Librarian Pagel noted that she has been working on the transition to the KOHA ILS. She noted that she will be getting information out to patrons regarding the differences with the new ILS.

b. Youth Librarian

Librarian Hosford noted that there will be a black light puppet show next Thursday. She also discussed two new recurring programs that will be starting this month. Librarian Hosford noted that the partnership with UNI's International Engagement Office is continuing, and they will be working together on a storytime this weekend.

XII. Reports of Standing and Special Committees: Action appropriate to the reports

a. Friends of the Library

Member Edelnant noted that she did not attend the last meeting, so there is nothing to report.

b. Finance: No meeting needed in February

None

c. Personnel

None

d. Library Art

Member Green noted that a new artist has been selected to create a display for the Redfern case by the entrance.

XIII. Unfinished business

A discussion regarding recent, and potentially upcoming legislation happened.

XIV. New business
None

XV. Adjournment
Motion to adjourn (Bessman Taylor, Chadwick). Passed. Meeting adjourned at 5:07.

Respectfully submitted,
Timothy Daniels, Secretary Pro-Tem