

AGENDA
CEDAR FALLS PUBLIC LIBRARY (CFPL)
MEETING
BOARD OF TRUSTEES
April 3, 2024 4:00 PM
Cedar Falls Public Library
Conference Room

- I. Call to order
- II. Agenda: Corrections/additions/deletions/approval
- III. Minutes: Corrections and approval
- IV. Public Forum
- V. Board Training update
- VI. Communication from Officers: Action appropriate to the communications
- VII. Bills: Corrections/additions/deletions/approval
 - a. General Fund, Levy Fund, Grant Funds
 - b. Financial Reports (General, Levy, Grants, Foundation Funds)
- VIII. Usage Report
- IX. Director's Report
 - a. Redfern Display Case update
 - b. New Cedar Falls Community Foundation funding requests
 - c. Miscellaneous
- X. Reports from Department Heads
 - a. Public Services Librarian
 - b. Youth Librarian
- XI. Referred for Board Action
 - a. Approve serving wine or beer at the Friends of the Library's annual meeting Wednesday, April 17 at 4:30 p.m.
 - b. Approve filling 25 hrs/wk library assistant position
 - c. Approve Cedar Falls Community Foundation funding request for 20th Anniversary Celebration 2024 (\$5,000, Ray)

d. Approve Cedar Falls Community Foundation funding request for Music Garden 2025 (\$30,000, Building)

XII. Reports of Standing and Special Committees: Action appropriate to the reports

- a. Friends of the Library
- b. Finance: No meeting needed in April
- c. Personnel
- d. Library Art

XIII. Unfinished business

XIV. New business

XV. Adjournment

MINUTES
CEDAR FALLS PUBLIC LIBRARY (CFPL)
MEETING
BOARD OF TRUSTEES
March 6, 2024 4:00 PM
Cedar Falls Public Library
Conference Room

Members present: Bessman Taylor, Blair-Broeker, Chadwick, Cormaney, Edelnant, Graziano, Green, Roelofse, Sulentic; Staff present: Daniels, Hosford, Pagel, Stern; Guests present: Rodenbeck.

- I. President Sulentic called the meeting to order at 4:02.
- II. Agenda: Corrections/additions/deletions/approval
Director Stern noted that the agenda needs to be amended as the Finance Committee will need to meet on March 27th to vote on two additional funding requests.
MOTION: (Cormaney, Green) to approve the agenda as amended. Passed.
- III. Minutes: Corrections and approval
MOTION: (Edelnant, Cormaney) to approve the minutes as presented. Passed.
- IV. Public Forum
None
- V. Board Training update
None
- VI. Communication from Officers: Action appropriate to the communications
None
- VII. Bills: Corrections/additions/deletions/approval
Member Blair-Broeker noted that it is interesting to see CFU giving the library money. He then inquired about the 2-label set purchased from Computype. Assistant Daniels noted that it is not just two labels, but spools of labels that have two side-by-side. Librarian Hosford asked Member Cormaney to hold up a book so she could show off the labels.
MOTION: (Blair-Broeker, Bessman Taylor) to approve the February bills. Passed.
 - a. General Fund, Levy Fund, Grant Funds
Director Stern noted that eventually the levy portion will be taken out. Director Rodenbeck noted that this will happen in the next fiscal year.
 - b. Financial Reports (General, Levy, Grants, Foundation Funds)
None
- VIII. Usage Report
None

IX. Director's Report

a. ILS migration

Director Stern noted that she assumes that Librarian Pagel will be discussing the ILS transition, but she wanted to give an overall note about the transition. She noted that with any change there can be some hiccups, but there have not been many on the patron side of the ILS. Director Stern noted that the ones that have been reported have been minor issues.

b. Redfern Display Case update

Director Stern noted that the case is now empty since the artist picked up their installation this weekend. She noted that the case has also been dusted and is ready for the next installation.

c. 20th anniversary celebration

Director Stern noted that for the 10th anniversary there was a carnival held at the library. She noted that in March the library was not fully staffed, so the celebration could not happen at that time. Director Stern noted that she is looking to have a celebration on July 12th to celebrate the anniversary, and to act as a SummerFest as well. She noted that she will be submitting a funding request at the meeting she noted earlier in order to have an event with inflatables, face painting, etc.

d. Miscellaneous

Director Stern noted that she has finished the annual evaluation conferences. She noted that IFC contacted her since they have won four awards for their work with the library.

X. Reports from Department Heads

a. Public Services Librarian

Librarian Pagel noted that she has been working on the migration process for some time even though it just happened recently. She noted that she has not heard a lot from patrons, but the staff has been good at explaining the differences with patrons.

b. Youth Librarian

Librarian Hosford noted that since the Fable plushies have arrived, she will be doing a scavenger hunt to find where Fable has been hidden in the library. She noted that the plushies will also be sold in the Book Nook as well. Librarian Hosford noted that she is hoping to change out the storywalk tomorrow. She noted that Cedar Valley's Youth Read is next month on April 25th and 26th.

XI. Referred for Board Action

a. Approve extending the library mask policy

Director Stern noted that an email was sent out by the HR department after the packet was created which ended the requirements that were in place due to the CDC guideline changes. She noted that due to that email, this policy might not have to be extended. The consensus was it was time to retire the policy.

MOTION: (Bessman Taylor, Chadwick) to approve removing the library mask policy. Passed.

XII. Reports of Standing and Special Committees: Action appropriate to the reports

a. Friends of the Library

Member Edelnant noted that they are looking forward to helping the library celebrate 20 years. She noted that they also provided snacks for Director Stern's annual presentation. Member Edelnant noted that their annual meeting will be on April 10th at 4:30 PM in the meeting room.

b. Finance: No meeting needed in March

President Sulentic noted that the meeting noted earlier is scheduled for March 27th.

c. Personnel

Member Bessman Taylor noted that they should meet with Director Stern prior to sending out the survey.

d. Library Art

Member Green noted that no meeting is needed. President Sulentic inquired about when the new art installation will happen. Director Stern noted that it will happen in the next few weeks.

XIII. Unfinished business

None

XIV. New business

Member Bessman Taylor asked if anything more was known regarding the financing of the library. Director Stern noted that the budget for FY25 was submitted by Director Rodenbeck, and it included 100% of what the library asked to receive for the upcoming fiscal year. Director Rodenbeck noted that this was correct, but FY26 might be different due to changes happening in that fiscal year.

XV. Adjournment

Motion to adjourn (Blair-Broeker, Cormaney). Passed. Meeting adjourned at 4:29.

Respectfully submitted,
Timothy Daniels, Secretary Pro-Tem

LIBRARY BILL REPORT
4/3/2024

FUND	VENDOR NAME	ACCOUNT #	AMOUNT	DESCRIPTION 1	DESCRIPTION 2
GENERAL	ARAMARK	86-01	\$ 23.55	LIBRARY MAT SERVICE	
GENERAL	ARAMARK	86-01	\$ 23.55	LIBRARY MAT SERVICE	
	ARAMARK Total		<u>\$ 47.10</u>		
LEVY	BAKER & TAYLOR BOOKS	89-21	\$ 7.98	YOUNG ADULT BOOKS	
GENERAL	BAKER & TAYLOR BOOKS	31-21	\$ 8.97	YOUTH BOOKS (IEEE STEM)	
LEVY	BAKER & TAYLOR BOOKS	89-20	\$ 15.96	ADULT BOOKS	
LEVY	BAKER & TAYLOR BOOKS	89-20	\$ 16.53	ADULT BOOKS	
LEVY	BAKER & TAYLOR BOOKS	89-37	\$ 17.57	YOUNG ADULT MP3S	
LEVY	BAKER & TAYLOR BOOKS	89-23	\$ 18.60	LARGE PRINT BOOKS	
LEVY	BAKER & TAYLOR BOOKS	89-23	\$ 19.20	LARGE PRINT BOOKS	
LEVY	BAKER & TAYLOR BOOKS	89-24	\$ 19.24	ADULT CD BOOKS	
LEVY	BAKER & TAYLOR BOOKS	89-22	\$ 20.50	YOUTH BOOKS	
LEVY	BAKER & TAYLOR BOOKS	89-24	\$ 21.99	ADULT CD BOOKS	
LEVY	BAKER & TAYLOR BOOKS	89-21	\$ 25.63	YOUNG ADULT BOOKS	
LEVY	BAKER & TAYLOR BOOKS	89-24	\$ 25.84	ADULT CD BOOKS	
LEVY	BAKER & TAYLOR BOOKS	89-20	\$ 26.59	ADULT BOOKS	
LEVY	BAKER & TAYLOR BOOKS	89-21	\$ 28.48	YOUNG ADULT BOOKS	
LEVY	BAKER & TAYLOR BOOKS	89-23	\$ 32.72	LARGE PRINT BOOKS	
LEVY	BAKER & TAYLOR BOOKS	89-20	\$ 33.61	ADULT BOOKS	
LEVY	BAKER & TAYLOR BOOKS	89-20	\$ 50.16	ADULT BOOKS	
LEVY	BAKER & TAYLOR BOOKS	89-23	\$ 52.32	LARGE PRINT BOOKS	
LEVY	BAKER & TAYLOR BOOKS	89-21	\$ 59.64	YOUNG ADULT BOOKS	
LEVY	BAKER & TAYLOR BOOKS	89-20	\$ 61.41	ADULT BOOKS	
LEVY	BAKER & TAYLOR BOOKS	89-23	\$ 67.98	LARGE PRINT BOOKS	
LEVY	BAKER & TAYLOR BOOKS	89-22	\$ 80.00	YOUTH BOOKS	
GENERAL	BAKER & TAYLOR BOOKS	89-33	\$ 82.50	FOTL:ADULT-ADULT BOOKS	
LEVY	BAKER & TAYLOR BOOKS	89-22	\$ 88.32	YOUTH BOOKS	
LEVY	BAKER & TAYLOR BOOKS	89-21	\$ 89.92	YOUNG ADULT BOOKS	
LEVY	BAKER & TAYLOR BOOKS	89-23	\$ 110.97	LARGE PRINT BOOKS	
LEVY	BAKER & TAYLOR BOOKS	89-20	\$ 119.52	ADULT BOOKS	

LEVY	BAKER & TAYLOR BOOKS	89-20	\$ 125.57	ADULT BOOKS	
LEVY	BAKER & TAYLOR BOOKS	89-22	\$ 127.44	YOUTH BOOKS	
LEVY	BAKER & TAYLOR BOOKS	89-21	\$ 198.98	YOUNG ADULT BOOKS	
LEVY	BAKER & TAYLOR BOOKS	89-20	\$ 200.79	ADULT BOOKS	
LEVY	BAKER & TAYLOR BOOKS	89-20	\$ 202.47	ADULT BOOKS	
LEVY	BAKER & TAYLOR BOOKS	89-20	\$ 235.51	ADULT BOOKS	
LEVY	BAKER & TAYLOR BOOKS	89-20	\$ 289.98	ADULT BOOKS	
LEVY	BAKER & TAYLOR BOOKS	89-22	\$ 292.80	YOUTH BOOKS	
LEVY	BAKER & TAYLOR BOOKS	89-22	\$ 325.55	YOUTH BOOKS	
LEVY	BAKER & TAYLOR BOOKS	89-20	\$ 370.30	ADULT BOOKS	
LEVY	BAKER & TAYLOR BOOKS	89-22	\$ 446.73	YOUTH BOOKS	
LEVY	BAKER & TAYLOR BOOKS	89-20	\$ 450.98	ADULT BOOKS	
LEVY	BAKER & TAYLOR BOOKS	89-22	\$ 453.95	YOUTH BOOKS	
LEVY	BAKER & TAYLOR BOOKS	89-20	\$ 471.23	ADULT BOOKS	
LEVY	BAKER & TAYLOR BOOKS	89-22	\$ 530.38	YOUTH BOOKS	
LEVY	BAKER & TAYLOR BOOKS	89-22	\$ 533.59	YOUTH BOOKS	
LEVY	BAKER & TAYLOR BOOKS	89-22	\$ 571.86	YOUTH BOOKS	
LEVY	BAKER & TAYLOR BOOKS	89-22	\$ 627.63	YOUTH BOOKS	
LEVY	BAKER & TAYLOR BOOKS	89-22	\$ 649.28	YOUTH BOOKS	
LEVY	BAKER & TAYLOR BOOKS	89-20	\$ 776.29	ADULT BOOKS	
LEVY	BAKER & TAYLOR BOOKS	89-22	\$ 988.43	YOUTH BOOKS	
GENERAL	BAKER & TAYLOR BOOKS	89-34	\$ 2,677.74	RAY 2RMB BRIDGE 2 READNG-	YOUTH BOOKS
	BAKER & TAYLOR BOOKS Total		<u>\$ 12,749.63</u>		
LEVY	BAKER & TAYLOR ENTERTAINMENT	89-25	\$ 65.77	ADULT VIDEOS	
LEVY	BAKER & TAYLOR ENTERTAINMENT	89-25	\$ 76.94	ADULT VIDEOS	
LEVY	BAKER & TAYLOR ENTERTAINMENT	89-25	\$ 97.94	ADULT VIDEOS	
LEVY	BAKER & TAYLOR ENTERTAINMENT	89-25	\$ 117.51	ADULT VIDEOS	
LEVY	BAKER & TAYLOR ENTERTAINMENT	89-25	\$ 150.43	ADULT VIDEOS	
	BAKER & TAYLOR ENTERTAINMENT Total		<u>\$ 508.59</u>		
LEVY	BRODART CO.	71-11	\$ 381.38	12" BOOK COVER ROLL (X8)	
	BRODART CO. Total		<u>\$ 381.38</u>		
GENERAL	CEDAR FALLS UTILITIES	85-01	\$ 4,521.44	LIBRARY UTILITIES	
	CEDAR FALLS UTILITIES Total		<u>\$ 4,521.44</u>		

LEVY	CENTER POINT LARGE PRINT	89-23	<u>\$ 49.14</u>	LARGE PRINT BOOKS	
	CENTER POINT LARGE PRINT Total		<u>\$ 49.14</u>		
GENERAL	CITY LAUNDERING CO.	86-01	<u>\$ 63.18</u>	FIRST AID SUPPLY SERVICE-	LIBRARY
	CITY LAUNDERING CO. Total		<u>\$ 63.18</u>		
GENERAL	CLIMB THEATRE INC.	89-34	<u>\$ 650.00</u>	BERG 2 RMB SLP '24-FEE 4	PLAY
	CLIMB THEATRE INC. Total		<u>\$ 650.00</u>		
LEVY	COMPUTYPE, INC. - 139154	71-11	<u>\$ 132.39</u>	INK ROLLS FOR LABEL	PRINTERS
	COMPUTYPE, INC. - 139154 Total		<u>\$ 132.39</u>		
LEVY	DEMCO, INC	71-11	<u>\$ 55.03</u>	NEW LABEL TAPE & 2" BOOK	TAPE
LEVY	DEMCO, INC	71-11	<u>\$ 68.00</u>	1/4" FILAMENT TAPE & NEW	LABELS
	DEMCO, INC Total		<u>\$ 123.03</u>		
LEVY	EBSCO INFORMATION SERVICE	89-31	<u>\$ 5.50</u>	FINE WOODWORKING PRICE	ADJUSTMENT
LEVY	EBSCO INFORMATION SERVICE	89-31	<u>\$ 5.50</u>	MOTOR TREND PRICE	ADJUSTMENT
	EBSCO INFORMATION SERVICE Total		<u>\$ 11.00</u>		
LEVY	ENVISIONWARE, INC	93-01	<u>\$ 667.49</u>	RFID READERS (X2)	
LEVY	ENVISIONWARE, INC	93-01	<u>\$ 16,335.00</u>	SELF-CHECK MACHINES (X3)	
	ENVISIONWARE, INC Total		<u>\$ 17,002.49</u>		
LEVY	GORDON FLESCH COMPANY INC	81-91	<u>\$ 977.87</u>	COPIER CONTRACT	020-1483981-000
	GORDON FLESCH COMPANY INC Total		<u>\$ 977.87</u>		
GENERAL	HAPPY FACES ENTERTAINMENT	89-34	<u>\$ 400.00</u>	BERG 2 RMB SLP '24-FEE	REMAINDER FOR PROGRAM
	HAPPY FACES ENTERTAINMENT Total		<u>\$ 400.00</u>		
GENERAL	KRAMER, KARL ALLAN	89-33	<u>\$ 100.00</u>	FOL:YOUNG ADULT-FEE FOR	MINI PAINTING CLASS
GENERAL	KRAMER, KARL ALLAN	89-33	<u>\$ 180.00</u>	FOL:YOUNG ADULT-FEE FOR	DUNGEON MASTERY CLASSES
GENERAL	KRAMER, KARL ALLAN	89-33	<u>\$ 200.00</u>	FOL:ADULT-DUNGEON MASTERY	CLASS FEE
	KRAMER, KARL ALLAN Total		<u>\$ 480.00</u>		
GENERAL	LAKESHORE LEARNING	89-33	<u>\$ 1,156.84</u>	FOTL:YOUTH-CHAIRS, DRESS-	UP CENTER, INK PADS
	LAKESHORE LEARNING Total		<u>\$ 1,156.84</u>		

LEVY	LAKEVIEW BOOKS	89-22	\$ 611.36	YOUTH BOOKS	
	LAKEVIEW BOOKS Total		<u>\$ 611.36</u>		
LEVY	LYNGSOE SYSTEMS INC.	81-91	\$ 6,809.00	AMH EQUIP.MAINT.RENEW.1YR	01/01/24-12/31/24
	LYNGSOE SYSTEMS INC. Total		<u>\$ 6,809.00</u>		
GENERAL	MICHAELS, ERIC	89-34	\$ 400.00	BERG 2 RMB SLP '24-FEE 4	MAGIC SHOW
	MICHAELS, ERIC Total		<u>\$ 400.00</u>		
LEVY	MIDWEST TAPE, LLC	89-25	\$ 12.74	ADULT VIDEOS	
LEVY	MIDWEST TAPE, LLC	89-25	\$ 144.68	ADULT VIDEOS	
LEVY	MIDWEST TAPE, LLC	89-42	\$ 40,000.00	HOOPLA ADVANCE PAYMENT	
	MIDWEST TAPE, LLC Total		<u>\$ 40,157.42</u>		
GENERAL	OFFICE EXPRESS OFFICE PRO	71-01	\$ 142.43	STAPLES, REMOVABLE &	MAGIC TAPE
	OFFICE EXPRESS OFFICE PRO Total		<u>\$ 142.43</u>		
LEVY	OVERDRIVE, INC.	89-42	\$ 25.87	ADULT E-BOOKS	
LEVY	OVERDRIVE, INC.	89-42	\$ 40.87	ADULT E-BOOKS	
LEVY	OVERDRIVE, INC.	89-42	\$ 59.99	ADULT AUDIO BOOKS	
LEVY	OVERDRIVE, INC.	89-42	\$ 65.00	ADULT AUDIO BOOKS	
LEVY	OVERDRIVE, INC.	89-42	\$ 69.94	ADULT AUDIO BOOKS	
LEVY	OVERDRIVE, INC.	89-42	\$ 81.99	ADULT ADUIO BOOKS	
LEVY	OVERDRIVE, INC.	89-42	\$ 87.49	ADULT E-BOOKS	
LEVY	OVERDRIVE, INC.	89-42	\$ 95.00	ADULT AUDIO BOOKS	
LEVY	OVERDRIVE, INC.	89-42	\$ 109.04	ADULT AUDIO BOOKS	
LEVY	OVERDRIVE, INC.	89-42	\$ 110.00	ADULT E-BOOKS	
LEVY	OVERDRIVE, INC.	89-42	\$ 115.48	ADULT E-BOOKS	
LEVY	OVERDRIVE, INC.	89-42	\$ 115.99	ADULT AUDIO BOOKS	
LEVY	OVERDRIVE, INC.	89-42	\$ 117.06	ADULT AUDIO BOOKS	
LEVY	OVERDRIVE, INC.	89-42	\$ 140.86	ADULT E-BOOKS	
LEVY	OVERDRIVE, INC.	89-42	\$ 154.24	ADULT E-BOOKS	
LEVY	OVERDRIVE, INC.	89-46	\$ 157.98	YOUTH E-BOOKS	
LEVY	OVERDRIVE, INC.	89-46	\$ 189.92	YOUTH AUDIO BOOKS	
LEVY	OVERDRIVE, INC.	89-42	\$ 223.48	ADULT E-BOOKS	
LEVY	OVERDRIVE, INC.	89-44	\$ 227.86	YOUNG ADULT AUDIO BOOKS	

LEVY	OVERDRIVE, INC.	89-44	\$ 274.79	YOUNG ADULT AUDIO BOOKS	
LEVY	OVERDRIVE, INC.	89-44	\$ 306.45	YOUNG ADULT E-BOOKS	
LEVY	OVERDRIVE, INC.	89-44	\$ 334.49	YOUNG ADULT E-BOOKS	
LEVY	OVERDRIVE, INC.	89-42	\$ 348.60	ADULT AUDIO BOOKS	
LEVY	OVERDRIVE, INC.	89-42	\$ 391.73	ADULT AUDIO BOOKS	
LEVY	OVERDRIVE, INC.	89-42	\$ 537.32	ADULT E-BOOKS	
LEVY	OVERDRIVE, INC.	89-42	\$ 651.83	ADULT E-BOOKS	
	OVERDRIVE, INC. Total		<u>\$ 5,033.27</u>		
LEVY	PLAYAWAY PRODUCTS	89-24	\$ 24.99	ADULT PLAYAWAY AUDIO	
LEVY	PLAYAWAY PRODUCTS	89-24	\$ 71.24	ADULT PLAYAWAYS	
LEVY	PLAYAWAY PRODUCTS	89-35	\$ 89.99	YOUTH PLAYAWAYS	
LEVY	PLAYAWAY PRODUCTS	89-24	\$ 213.71	ADULT PLAYAWAYS	
LEVY	PLAYAWAY PRODUCTS	89-36	\$ 797.95	YOUTH LAUNCHPADS	
	PLAYAWAY PRODUCTS Total		<u>\$ 1,197.88</u>		
GENERAL	QUADIENT FINANCE USA, INC	72-99	\$ 300.00	POSTAGE	
	QUADIENT FINANCE USA, INC Total		<u>\$ 300.00</u>		
GENERAL	QUADIENT, INC.	86-01	\$ 60.00	QUADIENT METER RENTAL	04/16/24-07/15/24
	QUADIENT, INC. Total		<u>\$ 60.00</u>		
GENERAL	SCHOLASTIC, INC.	89-33	\$ 1,830.60	FOTL:YOUTH-YOUTH BOOKS	(KINDERGARTEN ROUNDUP)
	SCHOLASTIC, INC. Total		<u>\$ 1,830.60</u>		
GENERAL	SHRED-IT USA	86-01	\$ 51.52	SHRED SERVICE	
	SHRED-IT USA Total		<u>\$ 51.52</u>		
LEVY	SMART APPLE MEDIA	89-22	\$ 625.55	YOUTH BOOKS	
	SMART APPLE MEDIA Total		<u>\$ 625.55</u>		
GENERAL	STOREY KENWORTHY	89-34	\$ 790.00	BERG 2RMB BRNDNG ROLLOUT-	BRANDED BUSINESS CARDS
	STOREY KENWORTHY Total		<u>\$ 790.00</u>		
GENERAL	WATERLOO PUBLIC LIBRARY	89-20	\$ 17.95	ADULT BOOKS (LOST BOOK)	
	WATERLOO PUBLIC LIBRARY Total		<u>\$ 17.95</u>		

GENERAL	WORKSPACE INC.	89-33	\$ 2,000.00	FOTL:CO-LAB-TABLES
GENERAL	WORKSPACE INC.	89-33	\$ 2,540.12	FOTL:ADULT-TABLES
	WORKSPACE INC. Total		<u>\$ 4,540.12</u>	
LEVY	WORLD BOOK SCHOOL AND LIB	89-22	\$ 199.99	YOUTH BOOKS
LEVY	WORLD BOOK SCHOOL AND LIB	89-22	\$ 639.96	YOUTH BOOKS
	WORLD BOOK SCHOOL AND LIB Total		<u>\$ 839.95</u>	
	Total Vendor Payments		<u>\$ 102,661.13</u>	

FUND	VENDOR NAME	ACCOUNT #	AMOUNT	DESCRIPTION 1	DESCRIPTION 2
LEVY	US BANK	89-19	\$ 98.51	AMAZON.COM	IRON & IRONING BOARD
LEVY	US BANK	89-22	\$ 30.75	AMAZON.COM	YOUTH BOOKS
LEVY	US BANK	89-20	\$ 51.99	AMAZON.COM	ADULT BOOKS
LEVY	US BANK	89-20	\$ 33.98	AMAZON.COM	ADULT BOOKS
LEVY	US BANK	89-21	\$ 19.99	AMAZON.COM	YOUNG ADULT BOOKS
LEVY	US BANK	89-20	\$ 26.00	AMAZON.COM	ADULT BOOKS
LEVY	US BANK	89-22	\$ 18.99	AMAZON.COM	YOUTH BOOKS
LEVY	US BANK	89-21	\$ (210.00)	AMAZON.COM	YOUNG ADULT BOOKS REFUND
LEVY	US BANK	89-22	\$ 9.90	AMAZON.COM	YOUTH BOOKS
LEVY	US BANK	89-22	\$ 18.49	AMAZON.COM	YOUTH BOOKS
GENERAL	US BANK	89-33	\$ 38.37	AMAZON.COM	FOTL:YOUTH-YOUTH BOOKS
LEVY	US BANK	89-22	\$ 31.36	AMAZON.COM	YOUTH BOOKS
LEVY	US BANK	89-20	\$ 28.11	AMAZON.COM	ADULT BOOKS
LEVY	US BANK	89-22	\$ 24.82	AMAZON.COM	YOUTH BOOKS
LEVY	US BANK	89-21	\$ 210.00	AMAZON.COM	YOUNG ADULT BOOKS
LEVY	US BANK	89-22	\$ 27.98	AMAZON.COM	YOUTH BOOKS
GENERAL	US BANK	89-33	\$ 33.78	AMAZON.COM	FOTL:YA-SEED STARTING MIX
GENERAL	US BANK	71-01	\$ 63.76	AMAZON.COM	SWIFFER DUSTERS & PAINTER
LEVY	US BANK	89-36	\$ 6.99	AMAZON.COM	YOUTH VIDEOS
LEVY	US BANK	89-25	\$ 81.92	AMAZON.COM	ADULT VIDEOS
GENERAL	US BANK	89-33	\$ 68.95	AMAZON.COM	FOTL:ADULT-ADULT BOOKS
LEVY	US BANK	89-20	\$ 38.90	AMAZON.COM	ADULT BOOKS
LEVY	US BANK	89-22	\$ 14.99	AMAZON.COM	YOUTH BOOKS
LEVY	US BANK	89-21	\$ 29.99	AMAZON.COM	YOUNG ADULT BOOKS
GENERAL	US BANK	89-33	\$ 43.84	AMAZON.COM	FOTL:YOUTH-POSTERBOARD

LEVY	US BANK	89-20	\$	15.32	AMAZON.COM	ADULT BOOKS
LEVY	US BANK	89-22	\$	11.79	AMAZON.COM	YOUTH BOOKS
LEVY	US BANK	89-22	\$	23.95	AMAZON.COM	YOUTH BOOKS
LEVY	US BANK	89-25	\$	13.84	AMAZON.COM	ADULT VIDEOS
			\$	<u>907.26</u>	AMAZON.COM Total	
LEVY	US BANK	89-21	\$	(210.00)	AMZN MKTP US	YOUNG ADULT BOOKS REFUND
LEVY	US BANK	89-26	\$	82.20	AMZN MKTP US	ADULT VIDEO GAMES
LEVY	US BANK	89-26	\$	322.43	AMZN MKTP US	YOUNG ADULT VIDEO GAMES
GENERAL	US BANK	89-33	\$	28.18	AMZN MKTP US	FOTL:COLAB-BLENDING BRUSH
LEVY	US BANK	89-22	\$	16.25	AMZN MKTP US	YOUTH BOOKS
LEVY	US BANK	89-20	\$	137.25	AMZN MKTP US	ADULT BOOKS
LEVY	US BANK	89-21	\$	210.00	AMZN MKTP US	YOUNG ADULT BOOKS
LEVY	US BANK	89-22	\$	19.99	AMZN MKTP US	YOUTH BOOKS
GENERAL	US BANK	89-33	\$	22.69	AMZN MKTP US	FOTL:COLAB-OXIDE INK
LEVY	US BANK	89-20	\$	24.88	AMZN MKTP US	ADULT BOOKS
GENERAL	US BANK	71-01	\$	41.26	AMZN MKTP US	GARBAGE CAN DOLLY
GENERAL	US BANK	71-01	\$	71.98	AMZN MKTP US	GARBAGE CAN
LEVY	US BANK	89-22	\$	16.43	AMZN MKTP US	YOUTH BOOKS
LEVY	US BANK	89-22	\$	48.39	AMZN MKTP US	YOUTH BOOKS
LEVY	US BANK	89-26	\$	69.99	AMZN MKTP US	YOUNG ADULT VIDEO GAMES
LEVY	US BANK	89-22	\$	14.47	AMZN MKTP US	YOUTH BOOKS
LEVY	US BANK	89-36	\$	5.00	AMZN MKTP US	YOUTH VIDEOS
LEVY	US BANK	89-22	\$	19.49	AMZN MKTP US	YOUTH BOOKS
GENERAL	US BANK	89-33	\$	19.99	AMZN MKTP US	FOTL:YOUTH-POKEMON CARDS
LEVY	US BANK	89-22	\$	34.94	AMZN MKTP US	YOUTH BOOKS
GENERAL	US BANK	89-33	\$	119.99	AMZN MKTP US	FOTL:YOUTH-BOOKSHELF
LEVY	US BANK	89-22	\$	46.10	AMZN MKTP US	YOUTH BOOKS
LEVY	US BANK	89-22	\$	12.13	AMZN MKTP US	YOUTH BOOKS
LEVY	US BANK	89-26	\$	114.84	AMZN MKTP US	YOUNG ADULT VIDEO GAMES
LEVY	US BANK	89-22	\$	14.11	AMZN MKTP US	YOUTH BOOKS
LEVY	US BANK	89-22	\$	13.44	AMZN MKTP US	YOUTH BOOKS
LEVY	US BANK	89-22	\$	22.41	AMZN MKTP US	YOUTH BOOKS
LEVY	US BANK	89-22	\$	174.90	AMZN MKTP US	YOUTH BOOKS
			\$	<u>1,513.73</u>	AMZN MKTP US Total	
GENERAL	US BANK	89-33	\$	<u>142.65</u>	COPYWORKS CEDAR FALLS	FOTL:YOUTH-CVYR POSTERS &

			<u>\$ 142.65</u>	COPYWORKS CEDAR FALLS Total	
GENERAL	US BANK	89-33	\$ 13.01	HY-VEE CEDAR FALLS 1052	FOTL:YA-SOUP INGREDIENTS
GENERAL	US BANK	89-33	\$ 24.64	HY-VEE CEDAR FALLS 1052	FOTL:YA-SNACKS & POP
GENERAL	US BANK	89-33	\$ 35.51	HY-VEE CEDAR FALLS 1052	FOTL:ADULT-SNACKS & POP
			<u>\$ 73.16</u>	HY-VEE CEDAR FALLS 1052 Total	
GENERAL	US BANK	89-34	\$ 303.18	ILLINOIS LIBRARY ASSOC	BERG 2 RMB SLP '24-PROMO
			<u>\$ 303.18</u>	ILLINOIS LIBRARY ASSOC Total	
GENERAL	US BANK	81-91	\$ 90.00	INTUIT *QBOOKS ONLINE	QUICKBOOKS MONTHLY SUB.
			<u>\$ 90.00</u>	INTUIT *QBOOKS ONLINE Total	
GENERAL	US BANK	89-34	\$ (170.24)	NASA-JSC/NSSC	BERG 2 RMB SLP '24-NASA
			<u>\$ (170.24)</u>	NASA-JSC/NSSC Total	
GENERAL	US BANK	93-01	\$ 359.98	NEWEGG MARKETPLACE	STANDING DESKS
			<u>\$ 359.98</u>	NEWEGG MARKETPLACE Total	
GENERAL	US BANK	83-06	\$ 749.00	NICHE ACADEMY	RYAN DOWD TRAINING SUB.
			<u>\$ 749.00</u>	NICHE ACADEMY Total	
GENERAL	US BANK	81-91	\$ 19.07	RAPID WEB SERVICES	WEBSITE BACKUP 1YR RENEWL
GENERAL	US BANK	81-91	\$ 99.00	RAPID WEB SERVICES	SSL CERTIFICATE RENEWAL
			<u>\$ 118.07</u>	RAPID WEB SERVICES Total	
GENERAL	US BANK	71-01	\$ 538.41	SANDEE'S	NAME TAGS
			<u>\$ 538.41</u>	SANDEE'S Total	
GENERAL	US BANK	89-33	\$ 36.97	SQ *AQUATICS AND EXOTICS	FOTL:YA-HEATER, FISH FOOD
			<u>\$ 36.97</u>	SQ *AQUATICS AND EXOTICS Total	
GENERAL	US BANK	89-33	\$ 12.78	WAL-MART #0753	FOTL:YOUTH-CANDY
			<u>\$ 12.78</u>	WAL-MART #0753 Total	
GENERAL	US BANK	81-91	\$ 300.00	WORDPRESS FBMCN0A7KD	WEBSITE DOMAIN 1 YR. SUB.
			<u>\$ 300.00</u>	WORDPRESS FBMCN0A7KD Total	

USBank Total

\$ 4,974.95

Final Payment Total

\$ 107,636.08

3934

The Black Hawk Hotel
115 Main Street
Cedar Falls IA 50613

Phone: (319) 277-1161
booking@theblackhawkhotel.com
www.theblackhawkhotel.com

Tax Invoice (USD)

Invoice No:

Billed To:

Date: 22 Mar 2024
Room Details: 204
Adults: 1
Arrive Date:
Depart Date:
Account No:
Reservation No:
Cashier:

164.00 89-33 FOTL: Adult

Date	Detail	Amount
	Rack Rate -	\$164.00

NET	\$164.00
Total	\$164.00
Balance	\$164.00

Thank you for your payment, we hope you enjoy your stay!

71236

**INFLATABLE
OFFICE**

JP Party Rentals

Phone: 515-444-2302

Mailing Address: 2401 SE Tones Dr. Ste 7, Ankeny, IA 50021

Pick Up Address: 2302 SE Creekview Dr. Ste 1, Ankeny, IA 50021

Invoice:
Order Date: 3/11/2024

Cedar Falls Public Library \$1,131.63 89-34

Kelly Stern

Cell: (319) 268-5541

Event Location

Cedar Falls Public Library

524 Main St

Cedar Falls, IA 50613

Start Date: 7/12/2024 3:30pm

End Date: 7/12/2024 5:30pm

Delivery Method: Delivery/Set Up/Tear Down

Name	Qty	Total
 Double Axe Throw	1	500.00
 Hippo Chow Down	1	450.00
 King of the Hill	1	125.00
 Ring Toss	1	125.00
 Fish Bowl Frenzy	1	100.00
 Basketball Connect 4	1	300.00
 Leaping Lizards	1	125.00

Rentals subtotal		\$1,725.00
Delivery	E	\$337.50
Damage Waiver	E	\$120.75
Surface Fee	E	\$80.00
Sales Tax	Exempt 0%	\$0.00
Total		\$2,263.25
Deposit Due		\$1,131.63
Amount Paid		\$0.00
Balance Due		\$2,263.25

Event time 3:30 - 5:30 PM at the Cedar Falls Public Library. Delivery anytime after 12pm.

Anna Love

4113

INVOICE

1

Bill To:

Cedar Falls Public Library

Date: Mar 20, 2024

Payment Terms: due at or before event

Due Date: Jul 12, 2024

Balance Due: \$225.00

\$ 225.00 89-34

Item	Quantity	Rate	Amount
First hour of face painting	1	\$125.00	\$125.00
additional hour(s) of face painting	1	\$100.00	\$100.00

Subtotal: \$225.00

Tax (0%): \$0.00

Total: \$225.00

Notes:

Thank you!

REVENUE GUIDELINE
FOR FISCAL YEAR 2024
FOR THE MONTH OF FEBRUARY 2024

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ANNUAL REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	% RECEIVED
GENERAL FUND						
PROPERTY TAXES						
101-1061-311.06-00	LIBRARY LEVY	558,610.00	2,475.11	299,827.06	258,782.94	54
*	PROPERTY TAXES	558,610.00	2,475.11	299,827.06	258,782.94	54
INTERGOVERNMENTAL						
101-1199-343.02-00	LIBRARY GRANTS	25,000.00	.00	11,746.45	13,253.55	47
*	INTERGOVERNMENTAL	25,000.00	.00	11,746.45	13,253.55	47
CHARGES FOR SERVICES						
101-1060-356.71-00	LIBRARY-COPY MACHINE	7,000.00	753.60	6,158.00	842.00	88
101-1060-356.72-00	LIBRARY-COUNTY TAX	32,000.00	.00	34,139.00	2,139.00-	107
101-1060-356.73-00	LIBRARY-FINES & FEES	.00	264.00	1,316.50	1,316.50-	0
101-1060-356.74-00	LIBRARY-LOST & PAID BOOKS	2,500.00	244.00	2,670.64	170.64-	107
101-1060-356.75-00	LIBRARY-OPEN ACCESS FUNDS	20,000.00	.00	22,909.53	2,909.53-	115
101-1060-356.76-00	LIBRARY-REIMBURSEMENTS	.00	.00	.00	0.00	0
101-1060-356.78-00	LIBRARY-GIFTS & MEMORIALS	.00	320.00	1,348.00	1,348.00-	0
101-1060-356.79-00	LIBRARY-OUTSIDE FUNDING	.00	.00	392.50	392.50-	0
101-1060-356.79-01	LIBRARY-ENDOWMENTS	60,000.00	.00	92,118.37	32,118.37-	154
101-1060-356.79-02	FRIENDS OF THE LIBRARY	30,000.00	1,339.29	16,038.26	13,961.74	53
101-1060-356.81-00	LIBRARY-CO-LAB FEES	.00	24.40	176.85	176.85-	0
*	CHARGES FOR SERVICES	151,500.00	2,945.29	177,267.65	25,767.65-	117
**	GENERAL FUND	735,110.00	5,420.40	488,841.16	246,268.84	66

REVENUE GUIDELINE
FOR FISCAL YEAR 2024
FOR THE MONTH OF FEBRUARY 2024

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ANNUAL REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	% RECEIVED
LIBRARY RESERVE						
294-0000-356.78-00	LIBRARY-GIFTS & MEMORIALS	.00	.00	300,000.00	300,000.00-	0
		.00	.00	300,000.00	300,000.00-	0
USE OF MONEY & PROPERTY						
294-0000-361.01-00	CHECKING ACCT INTEREST	.00	133.99	429.42	429.42-	0
294-0000-361.03-00	CD/INVESTMENT INTEREST	.00	405.23	1,186.80	1,186.80-	0
*	USE OF MONEY & PROPERTY	.00	539.22	1,616.22	1,616.22-	0
**	LIBRARY RESERVE	.00	539.22	301,616.22	301,616.22-	0

REVENUE GUIDELINE
FOR FISCAL YEAR 2024
FOR THE MONTH OF FEBRUARY 2024

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ANNUAL REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	% RECEIVED
		865,910.00	6,659.62	796,107.38	69,802.62	92

EXPENDITURE GUIDELINE
FOR FISCAL YEAR 2024
FOR THE MONTH OF FEBRUARY 2024

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ANNUAL REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	% RECEIVED
GENERAL FUND						
FINANCE & BUSINESS OPER.						
LIBRARY						
TRANSFERS						
101-1060-423.50-01	TRANSFERS TO GENERAL FUND	217,450.00	.00	.00	217,450.00	0
*	TRANSFERS	217,450.00	.00	.00	217,450.00	0
PERSONAL SERVICES						
101-1060-423.61-01	FULL-TIME	643,240.00	56,697.52	467,814.21	175,425.79	73
101-1060-423.61-02	PART-TIME	452,370.00	31,171.13	242,010.00	210,360.00	53
101-1060-423.62-01	PAYROLL	2,810.00	234.17	1,873.32	936.68	67
101-1060-423.62-02	SEVERANCE	10,390.00	865.83	6,926.68	3,463.32	67
101-1060-423.64-01	HEALTH INS. PREMIUMS	108,490.00	9,779.41	74,376.65	34,113.35	69
101-1060-423.64-02	HEALTH INS. REIMBURSEMENT	2,200.00	69.69	464.17	1,735.83	21
101-1060-423.64-03	LIFE INSURANCE	1,450.00	133.23	1,023.26	426.74	71
101-1060-423.64-04	LTD INSURANCE	1,910.00	174.02	1,336.59	573.41	70
101-1060-423.64-05	WORKMAN'S COMP. INS.	2,360.00	196.67	1,573.32	786.68	67
101-1060-423.65-01	F.I.C.A.	84,180.00	6,589.19	53,166.87	31,013.13	63
101-1060-423.66-01	I.P.E.R.S.	103,870.00	8,294.80	65,618.20	38,251.80	63
*	PERSONAL SERVICES	1,413,270.00	114,205.66	916,183.27	497,086.73	63
COMODITIES						
101-1060-423.71-01	OFFICE SUPPLIES	10,000.00	178.82	1,861.02	8,138.98	19
101-1060-423.72-19	PRINTING	2,000.00	.00	.00	2,000.00	0
101-1060-423.72-75	DISPLAY	2,000.00	.00	2,021.00	21.00-	101
101-1060-423.72-76	PUBLIC RELATIONS	1,200.00	.00	3,277.45	2,077.45-	273
101-1060-423.72-99	POSTAGE	17,500.00	321.04	9,848.77	7,651.23	56
101-1060-423.73-06	BUILDING REPAIR	4,000.00	.00	.00	4,000.00	0
*	COMODITIES	36,700.00	499.86	17,008.24	19,691.76	46
CONTRACTED SERVICES						
101-1060-423.81-01	PROFESSIONAL SERVICES	5,000.00	.00	195.00	4,805.00	4
101-1060-423.81-12	COMPUTER SERVICES	84,620.00	7,051.67	56,413.32	28,206.68	67
101-1060-423.81-91	LICENSES & SERVICE CONTRT	33,000.00	1,067.87	21,095.83	11,904.17	64
101-1060-423.82-01	TELEPHONE	4,000.00	121.79	936.50	3,063.50	23
101-1060-423.83-05	TRAVEL (FOOD/MILEAGE/LOD)	1,000.00	91.91	2,120.71	1,120.71-	212
101-1060-423.83-06	EDUCATION	6,000.00	805.00	2,019.00	3,981.00	34
101-1060-423.84-01	OPERATING INSURANCE	30,720.00	2,560.00	20,480.00	10,240.00	67
101-1060-423.85-01	UTILITIES	105,000.00	4,618.68	38,135.01	66,864.99	36
101-1060-423.86-01	REPAIR & MAINTENANCE	7,000.00	801.58	3,794.39	3,205.61	54
101-1060-423.89-19	CO-LAB MATERIALS	.00	.00	70.61	70.61-	0
101-1060-423.89-20	ADULT BOOKS	.00	33.95	295.87	295.87-	0
101-1060-423.89-22	YOUTH BOOKS	.00	.00	.00	0.00	0
101-1060-423.89-24	ADULT AUDIO	.00	.00	24.74	24.74-	0
101-1060-423.89-26	NON-PRINT RESOURCES	.00	.00	20.00	20.00-	0
101-1060-423.89-33	FRIENDS SUPPORTED PROGRAM	30,000.00	1,444.50	16,025.49	13,974.51	53
101-1060-423.89-34	ENDOWMENT SUPPORTED PROG.	60,000.00	7,616.65	14,057.27	45,942.73	23
*	CONTRACTED SERVICES	366,340.00	26,213.60	175,683.74	190,656.26	48
CAPITAL OUTLAY						
101-1060-423.92-01	STRUCTURE IMPROV & BLDGS	.00	.00	.00	0.00	0
101-1060-423.93-01	EQUIPMENT	.00	.00	1,813.86	1,813.86-	0
*	CAPITAL OUTLAY	.00	.00	1,813.86	1,813.86-	0
**	LIBRARY	2,033,760.00	140,919.12	1,110,689.11	923,070.89	55

EXPENDITURE GUIDELINE
FOR FISCAL YEAR 2024
FOR THE MONTH OF FEBRUARY 2024

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ANNUAL REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	% RECEIVED
LIBRARY LEVY						
PERSONAL SERVICES						
101-1061-423.61-01	FULL-TIME	171,970.00	8,366.11	81,972.75	89,997.25	48
101-1061-423.61-02	PART-TIME	20,190.00	1,154.61	8,920.45	11,269.55	44
101-1061-423.62-01	PAYROLL	620.00	51.67	413.32	206.68	67
101-1061-423.62-02	SEVERANCE	2,270.00	189.17	1,513.32	756.68	67
101-1061-423.64-01	HEALTH INS. PREMIUMS	12,000.00	879.36	10,479.47	1,520.53	87
101-1061-423.64-02	HEALTH INS. REIMBURSEMENT	460.00	.00	.00	460.00	0
101-1061-423.64-03	LIFE INSURANCE	320.00	16.65	180.54	139.46	56
101-1061-423.64-04	LTD INSURANCE	420.00	21.84	236.57	183.43	56
101-1061-423.64-05	WORKMAN'S COMP. INS.	330.00	27.50	220.00	110.00	67
101-1061-423.65-01	F.I.C.A.	12,200.00	724.75	6,890.02	5,309.98	56
101-1061-423.66-01	I.P.E.R.S.	15,060.00	898.73	8,481.98	6,578.02	56
*	PERSONAL SERVICES	235,840.00	12,330.39	119,308.42	116,531.58	56
COMODITIES						
101-1061-423.71-11	TECHNICAL PROCESSING SUPP	30,000.00	3,143.26	20,181.71	9,818.29	67
*	COMODITIES	30,000.00	3,143.26	20,181.71	9,818.29	67
CONTRACTED SERVICES						
101-1061-423.81-12	COMPUTER SERVICES	10,000.00	833.33	6,666.68	3,333.32	67
101-1061-423.81-91	LICENSES & SERVICE CONTRT	66,000.00	18,847.36	56,069.07	9,930.93	85
101-1061-423.81-92	TECHNOLOGY SERVICES	.00	.00	.00	0.00	0
101-1060-423.83-06	EDUCATION	.00	.00	.00	0.00	0
101-1061-423.89-19	CO-LAB MATERIALS	2,000.00	37.03	262.12	1,737.88	13
101-1061-423.89-20	ADULT BOOKS	52,500.00	5,411.19	35,091.65	17,408.35	67
101-1061-423.89-21	YOUNG ADULT BOOKS	18,000.00	816.43	12,738.78	5,261.22	71
101-1061-423.89-22	YOUTH BOOKS	48,000.00	4,781.50	33,989.57	14,010.43	71
101-1061-423.89-23	LARGE PRINT BOOKS	6,000.00	645.18	4,860.68	1,139.32	81
101-1061-423.89-24	ADULT AUDIO	8,000.00	237.53	3,413.32	4,586.68	43
101-1061-423.89-25	ADULT VIDEO	41,000.00	712.76	5,310.06	35,689.94	13
101-1061-423.89-26	NON-PRINT RESOURCES	29,000.00	3,718.98	28,465.42	534.58	98
101-1061-423.89-29	NEWSPAPERS	2,300.00	769.50	1,800.90	499.10	78
101-1061-423.89-31	PERIODICALS	7,300.00	1,678.00	5,726.52	1,573.48	78
101-1061-423.89-35	YOUTH AUDIO	8,800.00	227.03	1,001.28	7,798.72	11
101-1061-423.89-36	YOUTH VIDEO	10,500.00	127.45	3,162.54	7,337.46	30
101-1061-423.89-37	YOUNG ADULT AUDIO	2,000.00	263.46	1,827.06	172.94	91
101-1061-423.89-38	YOUNG ADULT VIDEO	1,000.00	.00	62.98	937.02	6
101-1061-423.89-42	ADULT E-MATERIALS	40,000.00	4,476.91	47,317.79	7,317.79-	118
101-1061-423.89-44	YOUNG ADULT E-MATERIALS	2,500.00	255.97	4,588.14	2,088.14-	184
101-1061-423.89-46	YOUTH E-MATERIALS	6,700.00	1,751.50	6,811.39	111.39-	102
101-1061-423.89-47	LIBRARY OF THINGS	2,500.00	30.13	355.35	2,144.65	14
*	CONTRACTED SERVICES	364,100.00	45,621.24	259,521.30	104,578.70	71
CAPITAL OUTLAY						
101-1061-423.92-01	STRUCTURE IMPROV & BLDGS	.00	.00	.00	0.00	0
101-1061-423.93-01	EQUIPMENT	.00	.00	1,105.79	1,105.79-	0
*	CAPITAL OUTLAY	.00	.00	1,105.79	1,105.79-	0
**	LIBRARY LEVY	629,940.00	61,094.89	400,117.22	229,822.78	64
***	FINANCE & BUSINESS OPER.	2,663,700.00	202,014.01	1,510,806.33	1,152,893.67	57

EXPENDITURE GUIDELINE
 FOR FISCAL YEAR 2024
 FOR THE MONTH OF FEBRUARY 2024

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ANNUAL REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	% RECEIVED
ADMINISTRATIVE						
ADMIN/LEGAL						
TRANSFERS						
101-1199-421.31-20	GRANTS - LIBRARY	25,000.00	.00	.00	25,000.00	0
101-1199-421.31-21	GRANTS - LIBRARY STATE AID	.00	.00	75.64	75.64-	0
*	TRANSFERS	25,000.00	.00	75.64	24,924.36	0
**	ADMIN/LEGAL	25,000.00	.00	75.64	24,924.36	0
***	ADMINISTRATIVE	25,000.00	.00	75.64	24,924.36	0
****	GENERAL FUND	2,688,700.00	202,014.01	1,510,881.97	1,177,818.03	56

EXPENDITURE GUIDELINE
 FOR FISCAL YEAR 2024
 FOR THE MONTH OF FEBRUARY 2024

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ANNUAL REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	% RECEIVED
DATA PROCESSING FUND						
FINANCE & BUSINESS OPER.						
DATA PROCESSING						
CONTRACTED SERVICES						
606-1078-441.81-43	LIBRARY COMPUTER SERVICES	35,000.00	10.00	85.00	34,915.00	0
*	CONTRACTED SERVICES	35,000.00	10.00	85.00	34,915.00	0
**	DATA PROCESSING	35,000.00	10.00	85.00	34,915.00	0
***	FINANCE & BUSINESS OPER.	35,000.00	10.00	85.00	34,915.00	0
****	DATA PROCESSING FUND	35,000.00	10.00	85.00	34,915.00	0

EXPENDITURE GUIDELINE
FOR FISCAL YEAR 2024
FOR THE MONTH OF FEBRUARY 2024

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ANNUAL REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	% RECEIVED
		2,854,500.00	206,793.63	1,543,058.24	1,311,441.76	54

The assets of this fund were received through donations from the community to “the Cedar Falls Community Foundation for the Cedar Falls Public Library” to construct and maintain a new Cedar Falls Public Library facility. The fund shall be used solely to benefit the Library for purposes which include capital projects that benefit the facility and its programming (but not for salaries or to support the regular operating budget of the Library).

Budget Year	Date	Fair Market Value	Percent to Spend	Earned/ (Expended)	Underspent / (Overspent) Annual	Total Underspent / (Overspent)	Expended
2005	31-Jul-05 No distributions	\$707,087.62	4%	\$28,283.50			
					\$28,283.50	\$28,283.50	\$0.00
2006	31-Dec-05 No distributions	\$796,531.38	4%	\$31,861.26			
					\$31,861.26	\$60,144.76	\$0.00
2007	31-Dec-06 Nov-07 MTM (Microfilm Workstation)	\$945,707.00	4%	\$37,828.28 (\$9,125.00)			
					\$28,703.28	\$88,848.04	(\$9,125.00)
2008	31-Dec-07 Nov-07 WiFi Computer Lab Nov-07 Newspaper/Paperback Shelving	\$1,069,972.81	4%	\$42,798.91 (\$26,651.00) (\$4,534.00)			
					\$11,613.91	\$100,461.95	(\$31,185.00)
2009	31-Dec-08 Jul-09 Art Purchase	\$762,741.36	4%	\$30,509.65 (\$4,000.00)			
					\$26,509.65	\$126,971.61	(\$4,000.00)
2010	31-Dec-09 Allocation for 2010 May-10 Library Space Consultant Jan-10 Library Space Consultant	\$956,698.81 \$926,140.39	4%	\$37,045.62 (average of 12/31/06, 12/31/07, 12/31/08 FMV) (\$1,235.00) (\$2,765.00)			
					\$33,045.62	\$160,017.22	(\$4,000.00)
2011	31-Dec-10 Allocation for 2011 May-10 Library Space Consultant Jan-10 Space Reallocation Project May-10 Youth/YA Audio Visual Equipment Jan-10 Young Adult Area Furnishings	\$1,070,226.31 \$929,804.33	4%	\$37,192.17 (average of 12/31/07, 12/31/08, 12/31/09 FMV) (\$980.55) (\$12,572.00) (\$10,395.99) (\$22,108.05)			
					(\$8,864.42)	\$151,152.81	(\$46,056.59)
2012	31-Dec-11	\$1,000,669.64					

Allocation for 2012	\$929,888.83	4%	\$37,195.55 (average of 12/31/08, 12/31/09, 12/31/10 FMV)			
Nov-12 Youth, YA & 2nd Floor Wiring			(\$9,126.00)			
Sep-12 Final Payment: YA Room Construction			(\$2,900.00)			
				\$25,169.55	\$176,322.36	(\$12,026.00)
2013 31-Dec-12	\$1,111,721.58					
Allocation for 2013	\$1,009,198.25	4%	\$40,367.93 (average of 12/31/09, 12/31/10, 12/31/11 FMV)			
Apr-14 RFID Conversion Project			(\$110,000.00)			
Apr-14 Youth Space Efficiency			(\$1,065.00)			
Apr-14 Automated Materials Handler (\$10,000 to \$54,000)			(\$20,000.00)			
				(\$90,697.07)	\$85,625.29	(\$131,065.00)
2014 31-Dec-13	\$1,280,930.28					
Allocation for 2014	\$1,060,872.51	4%	\$42,434.90 (average of 12/31/10, 12/31/11, 12/31/12 FMV)			
Jul-15 Art in the Atrium			(\$42,500.00)			
				(\$65.10)	\$85,560.19	(\$42,500.00)
2015 31-Dec-14	\$1,171,915.01					
Allocation for 2015	\$1,131,107.17	4%	\$45,244.29 (average of 12/31/11, 12/31/12, 12/31/13 FMV)			
Sep-15 Atrium Furniture			(\$1,783.57)			
Jul-15 Art in the Atrium (Additional Insurance)			(\$5,000.00)			
Jan-17 Youth Space Efficiency, Part 2			(\$9,293.55)			
Jan-17 Space Needs Assessment: 2nd Floor			(\$5,690.00)			
Mar-17 Building Maintenance (Interior Paint)			(\$24,391.45)			
				(\$914.28)	\$84,645.91	(\$46,158.57)
2016 31-Dec-15	\$1,153,308.00					
Allocation for 2016	\$1,188,188.96	4%	\$47,527.56 (average of 12/31/12, 12/31/13, 12/31/14 FMV)			
Jan-17 Young Adult Shelving & Furniture			(\$7,158.40)			
Jan-17 Migration to New Integrated Library System (ILS)			(\$39,842.00) revised anticipated expenditure			
				\$527.16	\$85,173.06	(\$47,000.40)
2017 31-Dec-16	\$1,205,471.94					
Allocation for 2017	\$1,202,051.10	4%	\$48,082.04 (average of 12/31/13, 12/31/14, 12/31/15 FMV)			
Selfchecks & eCommerce			(\$21,758.80) spent			
Aug-17 HVAC Project			(\$9,000.00)			
				\$17,323.24	\$102,496.31	(\$30,758.80)
2018 31-Dec-17	\$1,291,707.90					
Allocation for 2018	\$1,176,898.32	4%	\$47,075.93 (average of 12/31/14, 12/31/15, 12/31/16 FMV)			
Circulation Desk Replacement			(\$16,189.00) spent			
Safety Glass for the Upstairs Railing			(\$9,983.00) spent			

Co-Lab Construction				(\$38,445.92) spent				
						(\$17,541.99)	\$84,954.32	(\$64,617.92)
2019	31-Dec-18	\$1,179,619.76						
	Allocation for 2019	\$1,216,829.28	4%	\$48,673.17	(average of 12/31/15, 12/31/16, 12/31/17 FMV)			
	Furniture			(\$12,856.70)	spent			
	Mamava Nursing Pod			(\$15,700.00)	spent			
	Scooter			(\$1,650.00)	spent			
CANCEL	Library Carts			(\$2,500.00)	cancelled			
CANCEL	Canceled Library Carts			\$2,500.00	cancelled			
	<u>Miscellaneous (budgeted: \$7,000)*</u>			(\$4,825.00)	unspent			
	Unspent anticipated programming requests			\$4,825.00	unspent			
CANCEL	*Mamava Increase			(\$1,000.00)	cancelled			
CANCEL	*Mamava Increase			\$1,000.00	cancelled			
	*Burgeon Group Addition			(\$2,175.00)	spent			
						\$16,291.47	\$101,245.79	(\$32,381.70)
2020	31-Dec-19	\$1,357,543.53						
	Allocation for 2020	\$1,225,599.87	4%	\$49,023.99	(average of 12/31/16, 12/31/17, 12/31/18 FMV)			
	No requests for 2020							
						\$49,023.99	\$150,269.79	\$0.00
2021	31-Dec-20	\$1,493,993.61						
	Allocation for 2021	\$1,276,290.40	4%	\$51,051.62	(average of 12/31/17, 12/31/18, 12/31/19 FMV)			
	CIP Library Carpet Project 2021			(\$202,300.63)	spent			
	Reupholstery Project 2021			(\$8,670.00)	spent			
						(\$159,919.01)	(\$9,649.23)	(\$210,970.63)
2022	31-Dec-21	\$1,373,467.22						
	Allocation for 2022	\$1,343,718.97	4%	\$53,748.76	(average of 12/31/18, 12/31/19, 12/31/20 FMV)			
	Privacy Room 2022			(\$5,752.00)	spent			
						\$47,996.76	\$38,347.53	(\$5,752.00)
2023	31-Dec-22	\$1,105,713.14						
	Allocation for 2023	\$1,408,334.79	4%	\$56,333.39	(average of 12/31/19, 12/31/20, 12/31/21 FMV)			

ENC Atrium Windows 2023 (\$17,500.00)
 ENC Library Automated Materials Handler (\$103,000.00)

(\$64,166.61) (\$25,819.08) (\$120,500.00)

2024 31-Dec-23 \$1,245,699.06
Allocation for 2024 \$1,324,391.32 4% **\$52,975.65 (average of 12/31/20, 12/31/21, 12/31/22 FMV)**

\$52,975.65 \$27,156.58 \$0.00

2025 31-Dec-24
Allocation for 2025 \$1,241,626.47 4% **\$49,665.06 (average of 12/31/21, 12/31/22, 12/31/23 FMV)**

\$49,665.06 \$76,821.63 \$0.00

Mentioned in Long Range Financial Plan		Year	Amount				
PLAN	planning stage; no written request						
REQ	request has been written and submitted to Finance Committee, Library Board, Foundation Board for approval						
ENC	request has been approved by Library Board and Foundation Board						

The assets of this fund were received through a bequest under the Will of Kathryn L. Ray to "the Cedar Falls Community Foundation for the Cedar Falls Public Library." These funds shall be used solely to benefit the Library for purposes which include but are not limited to the preservation of the existing collection, building and enhancing the collection through the acquisition of new books, supporting special library programming, and capital projects that benefit the facility (but not for salaries or to support the regular operating budget of the Library).

Budget Year	Date	Fair Market Value	Percent to Spend	Earned/ (Expended)	Underspent / (Overspent) Annual	Total Underspent / (Overspent)	Expended
2005	4-Jan-05	\$305,046.74	4%	\$12,201.87			
	No distributions						
					\$12,201.87	\$12,201.87	\$0.00
2006	31-Dec-05	\$384,261.42	4%	\$15,370.46			
	Nov-06 Cedar Valley's Youth Read Project			(\$10,000.00)			
					\$5,370.46	\$17,572.33	(\$10,000.00)
2007	31-Dec-06	\$411,481.00	4%	\$16,459.24			
	Aug-07 Cedar Valley's Youth Read Project			(\$3,000.00)			
	Nov-07 Angela Ruggiero Hockey Program			(\$2,300.00)			
					\$11,159.24	\$28,731.57	(\$5,300.00)
2008	31-Dec-07	\$433,611.49	4%	\$17,344.46			
	Aug-07 Cedar Valley's Youth Read Project			(\$4,000.00)			
	Nov-07 The High Strung (YA Program)			(\$1,500.00)			
	Nov-07 WiFi Computer Lab (1st Installment)			(\$6,000.00)			
					\$5,844.46	\$34,576.03	(\$11,500.00)
2009	31-Dec-08	\$305,509.17	4%	\$12,220.37			
	Apr-09 Cedar Valley's Youth Read Project			(\$4,850.00)			
	Mar-09 Murder Mystery @ CFPL			(\$2,374.69)			
	Jul-09 Youth Summer Program Request			(\$4,790.40)			
	Nov-09 WiFi Computer Lab (2nd Installment)			(\$6,000.00)			
	Nov-09 Poet Laureate: Mary Swander			(\$521.20)			
					(\$6,315.92)	\$28,260.10	(\$18,536.29)
2010	31-Dec-09	\$364,989.17					
	Allocation for 2010	\$383,533.89	4%	\$15,341.36	(average of 12/31/06, 12/31/07, 12/31/08 FMV)		
	Jan-10 Genealogy Month			(\$924.79)			
	Sep-11 Cedar Valley's Youth Read Project			(\$5,000.00)			
	May-10 Murder Mystery 2010			(\$2,697.33)			
	Sep-10 WiFi Computer Lab (3rd Installment)			(\$6,000.00)			
	Oct-10 Geology Bus Trip			(\$1,019.00)			

2010	Anticipated programming requests balance of \$10,000 budget				(\$358.88)			
2010	Unspent anticipated programming requests				\$358.88			
						(\$299.76)	\$27,960.34	(\$15,641.12)
2011	31-Dec-10	\$399,417.36						
	Allocation for 2011	\$368,036.61	4%	\$14,721.46	(average of 12/31/07, 12/31/08, 12/31/09 FMV)			
May-11	Genealogy Month				(\$725.67)			
May-11	Young Adult Author-In-Residence				(\$6,400.38)			
May-11	Cedar Valley's Youth Read Project				(\$4,079.66)			
May-12	Murdery Mystery 4				(\$2,031.35)			
2011	Anticipated programming requests balance of \$15,000 budget				(\$1,762.94)			
2011	Unspent anticipated programming requests				\$1,762.94			
						\$1,484.40	\$29,444.74	(\$13,237.06)
2012	31-Dec-11	\$374,970.59						
	Allocation for 2012	\$356,638.57	4%	\$14,265.54	(average of 12/31/08, 12/31/09, 12/31/10 FMV)			
May-12	Cedar Valley's Youth Read Project				(\$4,520.00)			
Jun-13	Traveling Tales				(\$4,984.34)			
	<u>Other Library Programming/Projects (budgeted: \$20,000)*</u>				(\$12,264.02)			
	Unspent anticipated programming requests				\$12,264.02			
Mar-12	*Adult Winter Crafts (part of other library programming)				(\$1,050.00)			
Mar-12	*Genealogy Month (part of other library programming)				(\$396.40)			
Nov-12	*Circulating E-readers (part of other library programming)				(\$4,489.58)			
Nov-12	*Adult Winter Crafts (part of other library programming)				(\$1,800.00)			
						(\$2,974.78)	\$26,469.97	(\$17,240.32)
2013	31-Dec-12	\$406,434.22						
	Allocation for 2013	\$379,792.37	4%	\$15,191.69	(average of 12/31/09, 12/31/10, 12/31/11 FMV)			
May-13	Genealogy Month				(\$1,130.00)			
Jun-13	Cedar Valley's Youth Read Project				(\$3,515.00)			
May-13	Murder Mystery 5				(\$1,834.75)			
Jun-14	WCFSO Ensembles in Schools				(\$4,000.00)			

	<u>Other Library Programming/Projects (budgeted: \$20,000)*</u>				(\$15,501.47)			
	Unspent anticipated programming requests				\$15,501.47			
Nov-13	*Hunger Games (part of other library programming)				(\$2,063.82)			
Nov-13	*Cedar Valley of the Zombies (part of other library programming)				(\$830.00)			
Nov-13	*Author: Jennifer Chiaverini (part of other library programming)				(\$1,604.71)			
						\$213.41	\$26,683.38	(\$14,978.28)
2014	31-Dec-13	\$453,255.20						
	Allocation for 2014	\$393,607.39	4%	\$15,744.30	(average of 12/31/10, 12/31/11, 12/31/12 FMV)			
Apr-15	Cedar Valley's Youth Read Project				(\$3,228.41)			
Jun-14	Murder Mystery VI				(\$2,362.10)			
	<u>Other Library Programming/Projects (budgeted: \$30,000)*</u>				(\$24,017.33)			
	Unspent anticipated programming requests				\$24,017.33			
Jun-14	*Genealogy Month (part of other library programming)				(\$1,287.32)			
Apr-15	*Portable Sound System (part of other library programming)				(\$2,583.60)			
Apr-15	*Geology Bus Trip (part of other library programming)				(\$1,186.75)			
Apr-15	*Matt de la Pena, Author (part of other library programming)				(\$925.00)			
						\$4,171.12	\$30,854.50	(\$11,573.18)
2015	31-Dec-14	\$455,780.79						
	Allocation for 2015	\$411,553.34	4%	\$16,462.13	(average of 12/31/11, 12/31/12, 12/31/13 FMV)			
Jan-17	Summer Library Program				(\$21,165.35)			
Mar-15					(\$1,872.98)			
Jan-17	STEAM Events				(\$4,900.48)			
Jul-15	Wizard World ComiCon 2015 Bus Trip				(\$3,400.00)			
	Murder Mystery 2015				(\$500.00)			
	<u>Other Library Programming/Projects (budgeted: \$25,000)*</u>				(\$17,900.96)			
	Unspent anticipated programming requests				\$17,900.96			unspent

	*1,000 Books B4 Kindergarten (\$2,500-Part of Miscellaneous)				(\$998.42) spent			
	*WCF Symphony & Lollipop Concert (\$2,000-Part of Miscellaneous)				(\$2,000.00) spent			
						\$126.79	\$27,549.20	(\$17,782.89)
2019	31-Dec-18	\$443,402.04						
	Allocation for 2019	\$459,391.70	4%		\$18,375.67 (average of 12/31/15, 12/31/16, 12/31/17 FMV)			
	LitCon 2019				(\$10,592.29) spent			
	Miscellaneous (budgeted: \$4,000)*				(\$664.01) unspent			
	*Unspent Miscellaneous				\$664.01 unspent			
	*Adventure Pass Program (\$1,559-Part of Miscellaneous)				(\$1,559.00) reimbursed			
	*Entrepreneurship Collection (\$2,000-Part of Miscellaneous)				(\$1,776.99) spent			
						\$4,447.39	\$31,996.59	(\$13,928.28)
2020	31-Dec-19	\$503,427.70						
	Allocation for 2020	\$461,836.71	4%		\$18,473.47 (average of 12/31/16, 12/31/17, 12/31/18 FMV)			
	Cedar Valley's Youth Read 2020				(\$2,313.59) spent			
CANCEL	Library Murder Mystery XI				(\$3,000.00) cancelled			
CANCEL	Library Murder Mystery XI				\$3,000.00 cancelled			
	Gardening/Seed programs & raised garden beds				(\$878.92) spent			
CANCEL	2020 Waterloo/Cedar Falls Symphony Lollipop Concert				(\$1,500.00) cancelled			
CANCEL	2020 Waterloo/Cedar Falls Symphony Lollipop Concert				\$1,500.00 cancelled			
	Miscellaneous (budgeted: \$6,600)*				(\$5,287.64) unspent			
	*Unspent Miscellaneous				\$5,287.64 unspent			
	*Letter Writing Series 2020 (\$2,000-Part of Miscellaneous)				(\$1,312.36) spent			
						\$13,968.60	\$45,965.18	(\$4,504.87)
2021	31-Dec-20	\$533,108.47						
	Allocation for 2021	\$479,186.54	4%		\$19,167.46 (average of 12/31/17, 12/31/18, 12/31/19 FMV)			
	Adventure Pass Program 2021				(\$1,400.00) spent			
	Bridge to Reading 2021				(\$3,064.00) spent			
	Imagination Library 2021				(\$30,000.00) spent			

PLAN	planning stage; no written request							
REQ	request has been written and submitted to Finance Committee, Library Board, Foundation Board for approval							
ENC	request has been approved by Library Board and Foundation Board							

The assets of this fund were received through a bequest under the Will of Shirley Berg to "the Cedar Falls Community Foundation for the Cedar Falls Public Library." These funds shall be used solely to benefit the Library for purposes which include but are not limited to the preservation of the existing collection, building and enhancing the collection through the acquisition of new books, supporting special library programming, and capital projects that benefit the facility (but not for salaries or to support the regular operating budget of the Library).

Budget Year	Date	Fair Market Value	Percent to Spend	Earned/ (Expended)	Underspent / (Overspent) Annual	Total Underspent / (Overspent)	Expended
2008	31-May-08	\$653,896.21		\$0.00			
					\$0.00	\$0.00	\$0.00
2009	31-Dec-08	\$992,442.72	4%	\$39,697.71			
	Nov-09 Jacquelyn Mitchard grant			(\$19,710.27)			
					\$19,987.44	\$19,987.44	(\$19,710.27)
2010	31-Dec-09	\$1,156,261.55	4%	\$46,250.46			
	Jul-10 YA Author Visit Sonya Sones			(\$4,252.00)			
	Jan-11 Murder Mystery III			(\$1,916.81)			
	2010 Anticipated programming requests balance of \$10,000 budget			(\$3,148.00)			
	2010 Unspent anticipated programming requests			\$3,148.00			
					\$40,081.65	\$60,069.09	(\$6,168.81)
2011	31-Dec-10	\$1,286,373.84	4%	\$51,454.95			
	Mar-12 Audio Visual Collection Enhancement			(\$20,000.00)			
	Mar-11 Chicago Bus Trip			(\$4,706.00)			
	Mar-11 AAUW Author Kent Nerbum			(\$2,500.00)			
	Apr-11 AAF&CS Author: Dan Buettner			(\$7,500.00)			
	Mar-12 Harry Potter Program			(\$1,500.00)			
					\$15,248.95	\$75,318.04	(\$36,206.00)
2012	31-Dec-11	\$1,236,962.59					
	Allocation for 2012	\$1,145,026.04	4%	\$45,801.04	(average of 12/31/08, 12/31/09, 12/31/10 FMV)		
	Oct-13 Computer Classes			(\$8,000.00)			
	Sep-12 Summer Library Programs			(\$10,330.15)			
	May-13 Teen Room Computers			(\$6,559.11)			
	May-13 Interactive Youth Stations (FOTL matching)			(\$15,000.00)			
	Other Library Programming (budgeted: \$10,000)*			(\$3,025.00)			
	Unspent anticipated programming requests			\$3,025.00			

Apr-15	*Summer Library Program, Part 2 (part of other library programming)				(\$5,668.14)
Apr-14	*Bridge to Reading Awards Kits (part of other library programming)				(\$2,122.49)
Apr-14	*10 Year Anniversary Celebration (part of other library programming)				(\$1,400.00)
Apr-14	*Claudia Kolker, Author (part of other library programming)				(\$1,400.56)
	*Author Visit by N.D. Wilson, actually Gary Schmidt (part of other library programming)				(\$4,989.85) spent
					\$15,216.37 \$74,448.76 (\$36,452.93)
<hr/>					
2015	31-Dec-14				\$1,486,222.92
	Allocation for 2015				\$1,349,753.21
			4%		\$53,990.13 (average of 12/31/11, 12/31/12, 12/31/13 FMV)
ENC	Meeting Room AV Upgrade (revised)				(\$17,000.00)
Jan-17	Children's Literature Festival 2015				(\$6,200.29)
Jun-15	Cedar Valley's Youth Read 2015				(\$6,075.00)
	Audio Visual Collection Enhancement (year 2 of 5)				(\$18,695.67) spent
	<u>Other Library Programming/Projects (budgeted: \$30,000)*</u>				(\$7,600.02)
	Unspent anticipated programming requests				\$7,600.02 unspent
Aug-15	*Seed Savers Exchange Bus Trip (part of other library programming)				(\$1,374.00)
Apr-15	*ReadSquared (Summer Program Software) (part of other library programming)				(\$1,575.00)
	*Bike Friendly Library (part of other library programming)				(\$7,000.00) reimbursed
	*E-materials Promotion (part of other library programming)				(\$5,000.00)
Mar-16	*Kent Nerburn, Author Visit (part of other library programming)				(\$3,200.00)
Jun-15	*LittleBits & MakerCamp (part of other library programming)				(\$2,500.00)
	*Purchasing Promotional Items, Including Building a Robot (part of other library programming)				(\$1,750.98) spent

				(\$16,380.81)	\$58,067.95	(\$70,370.94)
2016	31-Dec-15	\$1,441,600.00				
	Allocation for 2016	\$1,432,839.99	4%	\$57,313.60	(average of 12/31/12, 12/31/13, 12/31/14 FMV)	
	Audio Visual Collection Enhancement (year 3 of 5)			(\$6,980.09)	spent	
Apr-16	Cedar Valley's Youth Read 2016			(\$3,492.43)		
Apr-16	Children's Literature Festival 2016			(\$8,205.72)	(partially funded through Guernsey Foundation)	
	Youth Summer Library Program 2016			(\$20,520.25)		
Jan-17	Adult Summer Library Program 2016			(\$1,712.49)		
	1,000 Books Before Kindergarten			(\$1,974.88)		
	STEAM Events			(\$3,208.87)		
	Cedar Falls Times Microfilm			(\$2,100.00)	spent	
Jan-17	LitCon 2016			(\$5,063.29)		
	<u>Other Library Programming/Projects*</u>					
				\$4,055.58	\$62,123.53	(\$53,258.02)
2017	31-Dec-16	\$1,498,375.10				
	Allocation for 2017	\$1,462,752.90	4%	\$58,510.12	(average of 12/31/13, 12/31/14, 12/31/15 FMV)	
Jun-17	Audio Visual Collection Enhancement (per year for 5 years, year 4 of 5)			(\$11,821.65)	spent	
Mar-17	Murder Mystery 2017			(\$2,103.00)	spent	
Apr-17	Children's Book Festival 2017			(\$8,862.82)	spent	
Apr-17	Garth Stein (author, Book Club Bonanza)			(\$8,000.00)	reimbursed	
Apr-17	Cedar Valley Youth Reads 2017			(\$4,300.24)	spent	
Apr-17	SLP 2017			(\$25,000.00)	reimbursed	
	MakerSpace Equipment			(\$10,216.46)	spent	
Apr-18	Library Furniture			(\$20,000.00)	reimbursed	
Apr-18	Ematerials			(\$9,980.15)	spent	
	Miscellaneous (budgeted: \$5,000)*			(\$2,395.03)	unspent	
	*Unspent Miscellaneous			\$2,395.03	unspent	
	*Virtual Reality Equipment (\$3,000-Part of Miscellaneous)			(\$1,604.97)	spent	
Apr-18	*Bridge to Reading (\$1,000-Part of Miscellaneous)			(\$1,000.00)	spent	
				(\$44,379.17)	\$17,744.36	-\$102,889.29
2018	31-Dec-17	\$1,676,829.14				

CANCEL	2020 Cedar Valley Children's Book Festival			(\$11,000.00)	cancelled			
CANCEL	2020 Cedar Valley Children's Book Festival			(\$11,000.00)	cancelled			
CANCEL	2020 Summer Fest			(\$3,500.00)	cancelled			
CANCEL	2020 Summer Fest			\$3,500.00	cancelled			
	2020 Bridge to Reading Project			(\$3,292.00)	spent			
CANCEL	Storywalk			(\$7,000.00)	cancelled			
CANCEL	Storywalk			\$7,000.00	cancelled			
	<u>Miscellaneous (budgeted: \$13,900)*</u>			(\$13,900.00)	cancelled			
	*Unspent Miscellaneous			\$13,900.00	cancelled			
				\$24,875.49		\$37,237.25		(\$37,122.59)
<hr/>								
2021	31-Dec-20	\$1,714,066.54						
	Allocation for 2021	\$1,589,127.56	4%	\$63,565.10	(average of 12/31/17, 12/31/18, 12/31/19 FMV)			
	2021 Summer Library Program			(\$14,625.46)	spent			
	Storywalk 2021			(\$8,292.34)	spent			
	Youth Browsing Bins			(\$62,994.60)	spent			
				(\$22,347.30)		\$14,889.95		(\$85,912.40)
<hr/>								
2022	31-Dec-21	\$1,853,298.98						
	Allocation for 2022	\$1,601,540.03	4%	\$64,061.60	(average of 12/31/18, 12/31/19, 12/31/20 FMV)			
	Adventure Pass 2022			(\$2,107.90)	spent			
	Summer Library Program 2022			(\$18,870.54)	spent			
	SummerFest 2022			(\$4,012.20)	spent			
	Library Branding			(\$45,000.00)	spent			
				(\$5,929.04)		\$8,960.91		(\$69,990.64)
<hr/>								
2023	31-Dec-22	\$1,409,285.61						
	Allocation for 2023	\$1,727,755.68	4%	\$69,110.23	(average of 12/31/19, 12/31/20, 12/31/21 FMV)			
	Adventure Pass 2023			(\$2,373.00)	spent			
	Cedar Valley's Youth Read 2023			(\$10,553.49)	spent			
	Summer Library Program 2023			(\$20,818.22)	spent			
ENC	Branding Rollout 2023			(\$30,000.00)				
				\$5,365.52		\$14,326.43		(\$63,744.71)
<hr/>								
2024	31-Dec-23	\$1,609,751.97						
	Allocation for 2024	\$1,574,964.06	4%	\$62,998.56	(average of 12/31/20, 12/31/21, 12/31/22 FMV)			

ENC Cedar Valley's Youth Read 2024 (\$11,000.00)
 ENC Summer Library Program 2024 (\$24,000.00)

\$27,998.56 \$42,324.99 (\$35,000.00)

2025 31-Dec-24

Allocation for 2025

\$1,624,112.19 4% **\$64,964.49 (average of 12/31/21, 12/31/22, 12/31/23 FMV)**

\$64,964.49 \$107,289.48 \$0.00

Mentioned in Long Range Financial Plan	Year	Amount					
PLAN	planning stage; no written request						
REQ	request has been written and submitted to Finance Committee, Library Board, Foundation Board for approval						
ENC	request has been approved by Library Board and Foundation Board						

Budget Year	Date	Fair Market Value	Percent to Spend	Earned/ (Expended)	Underspent / (Overspent) Annual	Total Underspent / (Overspent)	Expended
2012	2/15/2012 (original deposit) 8/8/2012 (additional deposit)	\$43,841.56		\$310.30	\$310.30	\$310.30	\$0.00
2013	31-Dec-12	\$45,880.97	4%	\$1,835.24			
	Feb-13 Beckman Estate (additional deposit) Distribution for 2013			\$171.43 (\$483.90)			
	Jun-13 Deposited distribution back into fund			\$483.90	\$2,006.67	\$2,316.97	\$0.00
2014	31-Dec-13	\$52,021.66	4%	\$2,080.87			
	Distribution for 2014			(\$1,702.91)			
	May-14 Deposited distribution back into fund			\$1,702.91	\$2,080.87	\$4,397.84	\$0.00
2015	31-Dec-14	\$53,829.89	4%	\$2,153.20			
					\$2,153.20	\$6,551.03	\$0.00
2016	31-Dec-15	\$53,006.00	4%	\$2,120.24			
					\$2,120.24	\$8,671.27	\$0.00
2017	31-Dec-16	\$55,707.39	4%	\$2,228.30			
					\$2,228.30	\$10,899.57	\$0.00
2018	31-Dec-17	\$64,379.56	4%	\$2,575.18			
					\$2,575.18	\$13,474.75	\$0.00
2019	31-Dec-18	\$58,900.73	4%	\$2,356.03			
					\$2,356.03	\$15,830.78	\$0.00
2020	31-Dec-19	\$63,823.59	4%	\$2,552.94			

				\$2,552.94	\$18,383.72	\$0.00
2021	31-Dec-20	\$63,856.37	4%	\$2,554.25		
				\$2,554.25	\$20,937.98	\$0.00
2022	31-Dec-21	\$71,159.63	4%	\$2,846.39		
				\$2,846.39	\$23,784.36	\$0.00
2023	31-Dec-22	\$57,142.55	4%	\$2,285.70		
				\$2,285.70	\$26,070.06	\$0.00
2024	31-Dec-23	\$64,763.54	4%	\$2,590.54		
				\$2,590.54	\$28,660.61	\$0.00
2025	31-Dec-24		4%	\$0.00		
				\$0.00	\$28,660.61	\$0.00

Mentioned in Long Range Financial Plan	Year	Amount					
PLAN	planning stage; no written request						
REQ	request has been written and submitted to Finance Committee, Library Board, Foundation Board for approval						
ENC	request has been approved by Library Board and Foundation Board						

Budget Year	Date	Fair Market Value	Percent to Spend	Earned/ (Expended)	Underspent / (Overspent) Annual	Total Underspent / (Overspent)	Expended
2021	31-Dec-20	\$70,468.56		\$70,468.56			
					\$70,468.56	\$70,468.56	\$0.00
2022	31-Dec-21	\$78,575.26		\$78,575.26			
	Dolly Parton's Imagination Library			(\$10,000.00) spent			
	Youth Browsing Bins			(\$41,996.40) spent			
					\$26,578.86	\$97,047.42	(\$51,996.40)
2023	31-Dec-22	\$16,277.34		\$16,277.34			
					\$16,277.34	\$113,324.76	\$0.00
2024	31-Dec-23	\$17,418.76		\$17,418.76			
					\$17,418.76	\$130,743.52	\$0.00
2025	31-Dec-24			\$0.00			
					\$0.00	\$130,743.52	\$0.00

Mentioned in Long Range Financial Plan	Year	Amount					
PLAN	planning stage; no written request						

REQ	request has been written and submitted to Finance Committee, Library Board, Foundation Board for approval					
ENC	request has been approved by Library Board and Foundation Board					

	23-Oct	23-Nov	23-Dec	24-Jan	24-Feb	FY24
Customer Count	13,883	13,188	13,482	12,962	14,550	114,431
Hours Open	278	250	258	238	261	2,072
Total Circulation	33,886	32,957	33,127	34,808	31,082	275,109
Adult	11,978	10,910	12,267	12,180	10,129	94,631
Young Adult	1,526	1,360	1,593	1,727	1,466	12,953
Youth	12,895	13,220	11,577	12,750	12,018	106,158
Interlibrary Loan (cf to other)	206	148	147	132	136	1,275
<i>Interlibrary Loan (other to cf)</i>	121	110	91	111	84	826
<i>CFPL@UNI</i>	44	21	22	30	33	192
WPL	1,324	907	1,297	1,141		8,555
Library of Things	70	67	61	70	69	585
Total Physical Circulation	26,399	25,490	25,437	26,657	23,613	213,742
<i>Overdrive</i>	5,489	5,418	5,588	6,120	5,460	44,887
<i>Hoopla</i>	997	1,056	1,059	1,118	991	8,200
<i>Freegal Downloadable Music</i>	1,001	993	1,043	913	1,018	8,280
Total eResource Circulation	7,487	7,467	7,690	8,151	7,469	61,367
County	317	335	256	390	241	2,534
Open Access	4,966	4,602	4,635	5,379	4,026	38,701
Reference Service	481	455	383	459	431	3,707
Reference Desk	222	192	135	208	134	1,553
Youth Desk	225	221	215	226	270	1,905
YA Desk	0	0	0	0	0	0
Circulation	34	42	33	25	27	249
Titles Added	1,098	740	853	611	773	5,952
Items Added	1,253	833	985	682	872	7,034
Items Withdrawn	741	622	1,106	663	843	5,834
Meeting Room Use	36	47	47	32	32	290
Conference Room	9	16	14	11	9	93
Meeting Room	13	9	11	10	6	75
Co-Lab Room	14	22	22	11	17	122
YA/Youth Area	0	0	0	0	0	0
Youth Programs						
Events/Programs	59	46	35	29	42	307
Event Attendance	1,591	852	1,309	893	984	8,745
Outreach Services	1	1	1	2	2	16
Outreach Attendance	28	22	28	32	35	339
Teacher Units	20	18	18	25	17	162

Adult Programs						
Outreach Services	6	4	4	5	5	43
Outreach Attendance	34	15	32	34	21	1,021
Library Attendance	92	121	117	94	253	893
Library Activities	13	9	10	9	14	95
Young Adult Programs						
Library Attendance	13	36	41	39	21	482
Library Activities	10	11	11	11	8	82
Computer Usage	1,773	1,854	2,150	2,146	2,452	15,747
Netbook/iPad Circulation	3	2	8	4	1	45

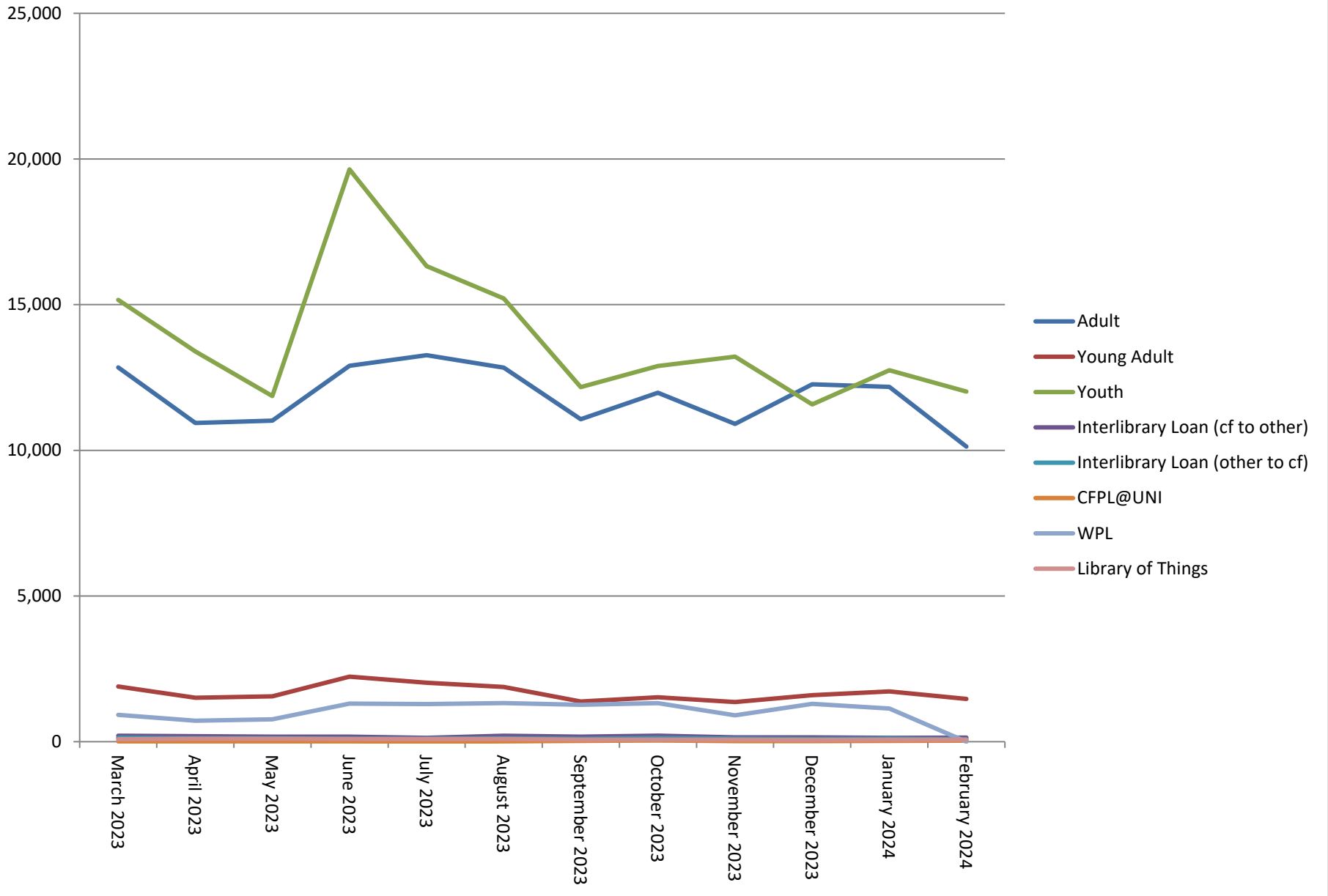
	23-Feb	24-Feb	24-Jan
Customer Count	12,287	14,550	12,962
Hours Open	241	261	238
Total Circulation	32,562	31,082	34,808
Adult	11,063	10,129	12,180
Young Adult	1,356	1,466	1,727
Youth	13,815	12,018	12,750
Interlibrary Loan (cf to other)	187	136	132
<i>Interlibrary Loan (other to cf)</i>	102	84	111
<i>CFPL@UNI</i>	16	33	30
WPL	785		1,141
<i>Library of Things</i>	77	69	70
Physical Circulation	26,234	23,613	26,657
<i>Overdrive</i>	4,624	5,460	6,120
<i>Hoopla</i>	675	991	1,118
<i>Freegal Downloadable Music</i>	1,029	1,018	913
Resources Circulation	6,328	7,469	8,151
County	338	241	390
Open Access	4,899	4,026	5,379
Reference Service	568	431	459
Reference Desk	213	134	208
Youth Desk	305	270	226
YA Desk	0	0	0
Circulation	50	27	25
Titles Added	714	773	611
Items Added	785	872	682
Items Withdrawn	844	843	663
Meeting Room Use	27	32	32
Conference Room	13	9	11
Meeting Room	7	6	10
Co-Lab Room	7	17	11
YA/Youth Area	0	0	0
Youth Programs			
Events/Programs	41	42	29
Event Attendance	750	984	893
Outreach Services	2	2	2
Outreach Attendance	90	35	32
Teacher Units	25	17	25

Adult Programs			
Outreach Services	4	5	5
Outreach Attendance	28	21	34
Library Attendance	133	253	94
Library Activities	5	14	9
Young Adult Programs			
Library Attendance	9	21	39
Library Activities	5	8	11
Computer Usage	1,193	2,452	2,146
Netbook/iPad Circulation	2	1	4

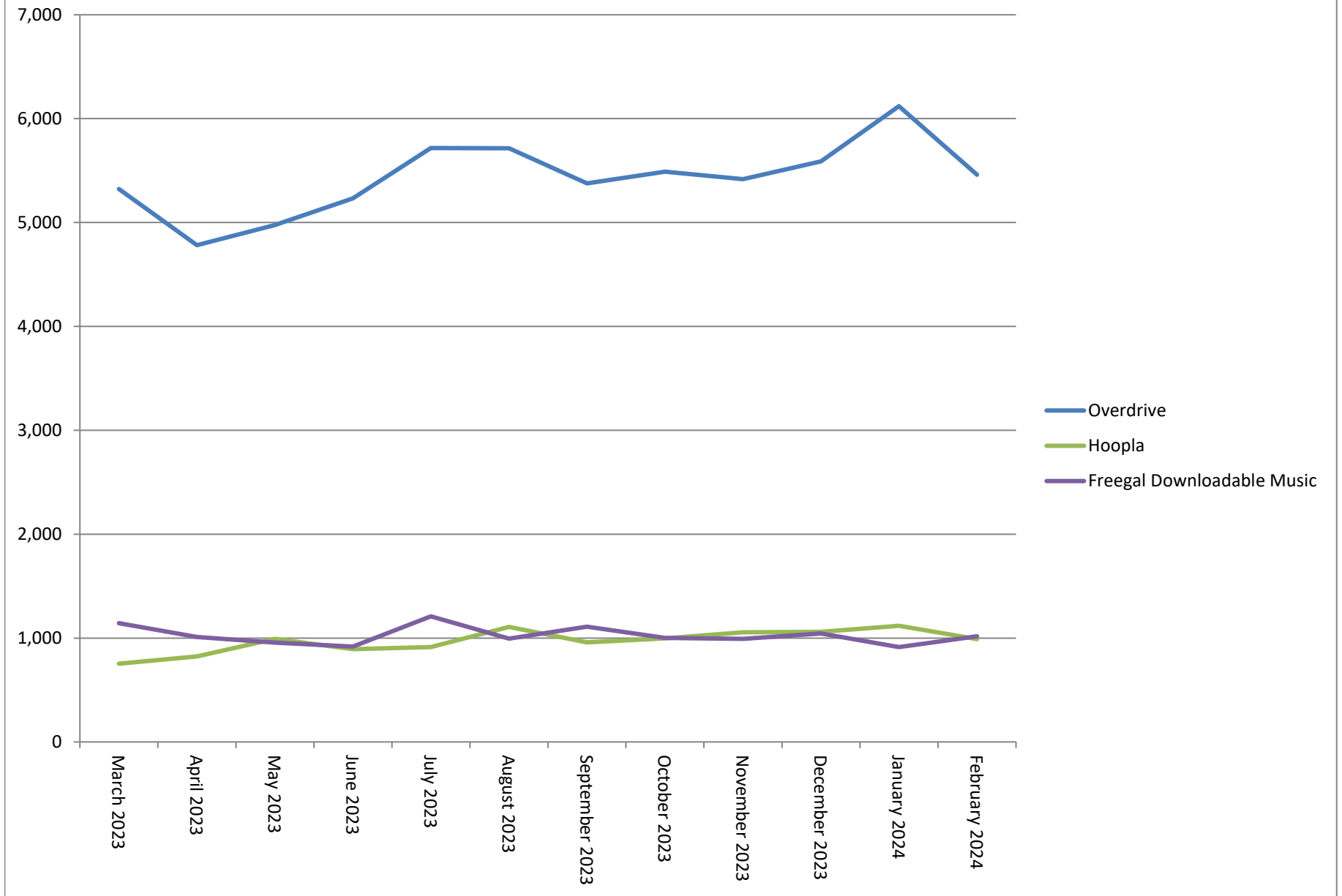
		African American Museum	Blank Park Zoo	Botanical of Des Moines	Figge Art Museum	Grout Museum District	Quad Cities Fun Bundle	Science Center of Iowa
2021	November		3			2		2
	December			1		3		2
2022	January			1		2		
	February					3		2
	March		5	3	3	4	4	
	April		3			3		2
	May		10	3	1		4	3
	June		16	7	1	2	3	3
	July		16	4		8	2	6
	August		16	2		1	4	4
	September		8	4	1		4	3
	October		9	2		2	2	3
	November		1			4		1
	December					3		
2023	January		2	1	1	2	1	2
	February		1	3				2
	March		7	6	5	3	3	7
	April		8	8		2		6
	May		13	6		1	1	3
	June		18	6		2	1	4
	July		19	5		4	6	5
	August		19	4		6	6	5
	September		13	5		1	1	5
	October		4			1	2	2
	November		2	1	1		1	1
December		2	2		1	1	2	
2024	January					1		2
	February		2					2

Date	Day of Week	Patron Count	
		Curbside	Building
3/1/2024	Friday	0	564
3/2/2024	Saturday	0	668
3/3/2024	Sunday		279
3/4/2024	Monday	0	587
3/5/2024	Tuesday	0	559
3/6/2024	Wednesday	0	615
3/7/2024	Thursday	0	484
3/8/2024	Friday	0	700
3/9/2024	Saturday	0	668
3/10/2024	Sunday		213
3/11/2024	Monday	0	717
3/12/2024	Tuesday	0	552
3/13/2024	Wednesday	0	633
3/14/2024	Thursday	0	505
3/15/2024	Friday	0	682
3/16/2024	Saturday	0	586
3/17/2024	Sunday		280
3/18/2024	Monday	0	618
3/19/2024	Tuesday	0	560
3/20/2024	Wednesday	0	642
3/21/2024	Thursday	0	398
3/22/2024	Friday	0	449
3/23/2024	Saturday	0	633
3/24/2024	Sunday		154
3/25/2024	Monday	0	607
3/26/2024	Tuesday	0	485
3/27/2024	Wednesday	1	830
3/28/2024	Thursday	1	400
3/29/2024	Friday		
3/30/2024	Saturday		
3/31/2024	Sunday		
Total		2	15,068

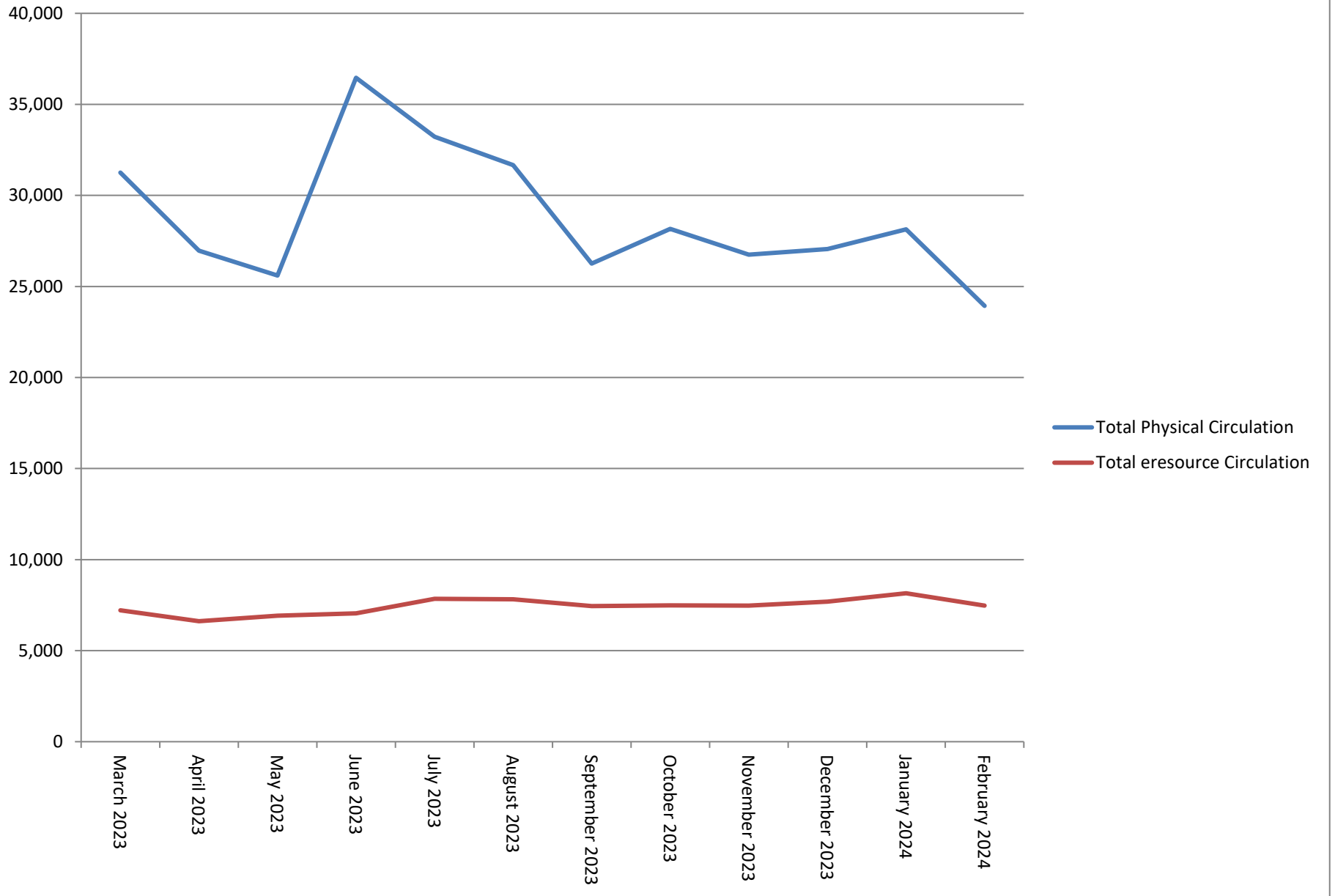
Physical Collection



eResource Collection



Physical VS eResource



Request for funds from the Cedar Falls Community Foundation

Name of staff member requesting funds: Kelly Stern

Title of the project: 20th Anniversary Celebration 2024 (Ray)

Amount requested (Please be as specific as you can, listing individual costs and the total needed for the project.): \$5,000

These funds will be used for rented carnival games, including inflatable games, for a foam party for children, for balloon twisters, face painters, and for prizes for the games. Most of the volunteer labor will come from the Friends of the Library.

Description of the project (up to 10,000 characters):

2024 marks the 20th anniversary of the current library building, so we would like to host a program that celebrates both that anniversary and our summer library program with a carnival event in our parking lot. We hosted a similar event two years ago, and the event was well-attended and well-received. The event will include games, a foam party, face painters, balloon twisters, and treats provided by the Friends of the Library.

Anticipated project dates: Friday, July 12, 2024

Request for funds from the Cedar Falls Community Foundation

Name of staff member requesting funds: Rebekah Hosford

Title of the project: Music Garden 2025 (Building Fund)

Amount requested (Please be as specific as you can, listing individual costs and the total needed for the project.): \$30,000

Cavatina	\$3,885
Music Book	\$2,820
Cattails A-Minor	\$4,180
Cyclone	\$2,090
Inspired by Nature Ensemble (Harmony Bells, Sunflower Petal Drum, Liberty Bells)	\$10,660
Delivery	\$2,836.20
Cement and installation by Public Works	\$1,000 (an estimate)

Description of the project (up to 10,000 characters):

Currently, the green space behind the library is under-utilized. It isn't big enough to host programs, and there isn't much to it. Adding outdoor musical instruments to the space will create an area that will foster family engagement, encourage creativity, and engage the senses. The instruments chosen were "designed to be played by people with diverse abilities and to encourage inter-generational play" (Percussion Play FAQ), which would make our Music Garden a destination not just for families but for everyone.

Anticipated project dates: Spring 2025