

AGENDA
CEDAR FALLS PUBLIC LIBRARY (CFPL)
MEETING
BOARD OF TRUSTEES
January 3, 2024 4:00 PM
Cedar Falls Public Library
Conference Room

- I. Call to order
- II. Agenda: Corrections/additions/deletions/approval
- III. Minutes: Corrections and approval
- IV. Public Forum
- V. Board Training update
- VI. Communication from Officers: Action appropriate to the communications
- VII. Bills: Corrections/additions/deletions/approval
 - a. General Fund, Levy Fund, Grant Funds
 - b. Financial Reports (General, Levy, Grants, Foundation Funds)
- VIII. Usage Report
- IX. Director's Report
 - a. Annual evaluation of the Library Director
 - b. U.S. Bank fund report requested for February
 - c. Staff ILS training Thursday, Jan. 18
 - d. Staffing update
 - e. Miscellaneous
- X. Reports from Department Heads
 - a. Public Services Librarian
 - b. Youth Librarian
- XI. Referred for Board Action
 - a. CFCF requests and financial plan
 - i. Financial plan for calendar year 2024
 - ii. Adventure Passes 2024
 - iii. Bridge to Reading 2024

iv. CVYR 2024

v. SLP 2024

XII. Reports of Standing and Special Committees: Action appropriate to the reports

a. Friends of the Library

b. Finance: No meeting needed in January

c. Personnel

d. Library Art: Meeting in January (TBD)

XIII. Unfinished business

XIV. New business

XV. Adjournment

MINUTES
CEDAR FALLS PUBLIC LIBRARY (CFPL)
MEETING
BOARD OF TRUSTEES
December 6, 2023 4:00 PM
Cedar Falls Public Library
Conference Room

Members present: Blair-Broeker, Chadwick, Cormaney, Edelnant, Graziano, Green, Roelofse; Members attending remotely: Bessman Taylor; Staff present: Daniels, Hosford, Stern.

- I. Vice President Cormaney called the meeting to order at 4:00.
- II. Agenda: Corrections/additions/deletions/approval
MOTION: (Blair-Broeker, Graziano) to approve the agenda as presented. Passed.
- III. Minutes: Corrections and approval
MOTION: (Edelnant, Blair-Broeker) to approve the minutes as presented. Passed.
- IV. Public Forum
None
- V. Board Training update
None
- VI. Communication from Officers: Action appropriate to the communications
None
- VII. Bills: Corrections/additions/deletions/approval
Member Blair-Broeker asked about the item listed as deep freeze on the bill report. Director Stern noted that it is software on the public computers that resets them once patrons log off so none of their information is saved on the computer. Member Graziano asked about the data processing portion of the budget. Director Stern gave an explanation of this section.
MOTION: (Blair-Broeker, Chadwick) to approve the November bills. Passed.
 - a. General Fund, Levy Fund, Grant Funds
None
 - b. Financial Reports (General, Levy, Grants, Foundation Funds)
None
- VIII. Usage Report
Member Blair-Broeker noted that it looks like the curbside number is picking up. Director Stern noted that it is now that it is getting colder outside. Member Blair-Broeker noted that it looks like there is growth in patron use compared to last month and this time last year.

IX. Director's Report

a. Staffing update

Director Stern noted that Assistant Schupbach is now full-time. She noted that there are two part-time positions that need to be filled, and the library will be fully staffed once those positions are filled.

b. Aspen Discovery (ILS) staff training in January

Director Stern noted that between the 16th and 18th of January, a set of staff trainings will be needed since the library will be switching to a different ILS. She noted that currently she is looking at the library being closed in the mornings for the trainings, and opening in the afternoon.

c. Revisions to Collection Development Policy and Collection Inquiry form

This policy and form was discussed during Section XI below.

d. Miscellaneous

Director Stern discussed the series of goal setting meetings that are happening currently, and that HF 718 was brought up. She noted that due to this, the change to the funding of the library due to the passage of HF 718 was discussed. Director Stern noted that a consensus was reached regarding the funding of the library going forward. She noted that nothing is official until a vote is held, but this is a good sign.

Director Stern noted that she had previously received approval to replace the AMH, but held off once HF 718 came out. Due to this she looked into the cost of renting the equipment instead, and gave an overview of the cost to rent compared to the cost of purchasing. Director Stern noted that she inquired with the Foundation about renting, and they would like the AMH to be purchased. She noted that they said some of our funds can be used for the service agreement if necessary.

X. Reports from Department Heads

a. Public Services Librarian

Librarian Pagel was not present, and Director Stern did not have a report to share.

b. Youth Librarian

Librarian Hosford noted that part of the branding project has been creating a mascot for the library. She noted that she put in an order for Fable the Fox stuffed animals. Librarian Hosford noted that the minimum order is 100, so some will be kept for library desks and programs. She noted that she has inquired about getting a Fable the Fox costume as well.

XI. Library advocacy discussion

Director Stern noted that she printed out the WPL's letter regarding submitting a statement of concern. She pointed out the information regarding the limitations on which patrons can submit a request, and that a statement of concern regarding an item cannot be submitted again for three years. Director Stern noted that it might be a good idea to add limitations like this to the policy rather than the letter. A discussion was then held regarding the limitation on which patrons can submit a statement of concern, and how long before a statement can be submitted for the same item. Member Blair-Broecker suggested passing the policy with Cedar Falls and rural Black Hawk County residents only allowed to submit a statement of concern, and a statement of concern cannot be submitted for the same item until five years have passed.

- XII. Referred for Board Action
- a. Approve Collection Development Policy as revised
MOTION: (Bla-Broeker, Chadwick) to approve Collection Development Policy as revised. Passed.
 - b. Approve closing half or full day (TBD) in January for staff Aspen Discovery (ILS) training
MOTION: (Chadwick, Edelnant) to approve closing half or full day (TBD) in January for staff Aspen Discovery (ILS) training. Passed.
- XIII. Reports of Standing and Special Committees: Action appropriate to the reports
- a. Friends of the Library
Member Edelnant noted that they will not be meeting in December. She also gave information about her discussion with the owner of The Nook.
 - b. Finance: Meeting Wed., Dec. 27 at 4 p.m. in the conference room
Director Stern noted that a meeting will be needed.
 - c. Personnel
None
 - d. Library Art: Meeting in January (TBD)
Director Stern noted that she has received a couple of submissions since extending the due date.
- XIV. Unfinished business
None
- XV. New business
None
- XVI. Adjournment
Motion to adjourn (Edelnant, Roelofse). Passed. Meeting adjourned at 4:39.

Respectfully submitted,
Timothy Daniels, Secretary Pro-Tem

LIBRARY BILL REPORT
1/3/2024

FUND	VENDOR NAME	ACCOUNT #	AMOUNT	DESCRIPTION 1	DESCRIPTION 2
GENERAL	ADVANCED BUSINESS SYSTEMS	86-01	\$ 275.00	ANNUAL MAINTENANCE FEE	12/26/23-12/25/24
GENERAL	ADVANCED BUSINESS SYSTEMS	93-01	\$ 1,481.00	IX-3 POSTAGE MACHINE	
	ADVANCED BUSINESS SYSTEMS Total		<u>\$ 1,756.00</u>		
LEVY	AMERICAN LIBRARY ASSOCIATION	89-31	\$ 80.00	SUBSCRIPTION RENEWAL 1 YR	01/01/2024-12/31/2024
	AMERICAN LIBRARY ASSOCIATION Total		<u>\$ 80.00</u>		
GENERAL	ARAMARK	86-01	\$ 23.55	LIBRARY MAT SERVICE	
GENERAL	ARAMARK	86-01	\$ 23.55	LIBRARY MAT SERVICE	
	ARAMARK Total		<u>\$ 47.10</u>		
GENERAL	BAKER & TAYLOR BOOKS	89-20	\$ 8.97	ADULT BOOKS(MEM STUENKEL)	
LEVY	BAKER & TAYLOR BOOKS	89-21	\$ 15.58	YOUNG ADULT BOOKS	
LEVY	BAKER & TAYLOR BOOKS	89-24	\$ 19.25	ADULT CD BOOKS	
LEVY	BAKER & TAYLOR BOOKS	89-22	\$ 19.97	YOUTH BOOKS	
LEVY	BAKER & TAYLOR BOOKS	89-23	\$ 20.40	LARGE PRINT BOOKS	
LEVY	BAKER & TAYLOR BOOKS	89-21	\$ 21.59	YOUNG ADULT BOOKS	
LEVY	BAKER & TAYLOR BOOKS	89-24	\$ 21.99	ADULT CD BOOKS	
LEVY	BAKER & TAYLOR BOOKS	89-24	\$ 21.99	ADULT CD BOOKS	
LEVY	BAKER & TAYLOR BOOKS	89-21	\$ 23.40	YOUNG ADULT BOOKS	
LEVY	BAKER & TAYLOR BOOKS	89-24	\$ 24.74	ADULT CD BOOKS	
LEVY	BAKER & TAYLOR BOOKS	89-24	\$ 24.75	ADULT CD BOOKS	
LEVY	BAKER & TAYLOR BOOKS	89-21	\$ 27.53	YOUNG ADULT BOOKS	
LEVY	BAKER & TAYLOR BOOKS	89-23	\$ 29.52	LARGE PRINT BOOKS	
LEVY	BAKER & TAYLOR BOOKS	89-37	\$ 30.79	YOUNG ADULT CD BOOKS	
LEVY	BAKER & TAYLOR BOOKS	89-22	\$ 31.91	YOUTH BOOKS	
LEVY	BAKER & TAYLOR BOOKS	89-20	\$ 31.92	ADULT BOOKS	
LEVY	BAKER & TAYLOR BOOKS	89-21	\$ 33.62	YOUNG ADULT BOOKS	
LEVY	BAKER & TAYLOR BOOKS	89-22	\$ 35.92	YOUTH BOOKS	
LEVY	BAKER & TAYLOR BOOKS	89-23	\$ 35.99	LARGE PRINT BOOKS	
LEVY	BAKER & TAYLOR BOOKS	89-23	\$ 37.20	LARGE PRINT BOOKS	

LEVY	BAKER & TAYLOR BOOKS	89-22	\$	39.85	YOUTH BOOKS
LEVY	BAKER & TAYLOR BOOKS	89-23	\$	39.99	LARGE PRINT BOOKS
LEVY	BAKER & TAYLOR BOOKS	89-24	\$	41.24	ADULT CD BOOKS
LEVY	BAKER & TAYLOR BOOKS	89-21	\$	42.16	YOUNG ADULT BOOKS
LEVY	BAKER & TAYLOR BOOKS	89-24	\$	43.98	ADULT CD BOOKS
LEVY	BAKER & TAYLOR BOOKS	89-20	\$	51.68	3RD AGE BOOKS
LEVY	BAKER & TAYLOR BOOKS	89-37	\$	54.98	YOUNG ADULT MP3S
LEVY	BAKER & TAYLOR BOOKS	89-23	\$	55.39	LARGE PRINT BOOKS
GENERAL	BAKER & TAYLOR BOOKS	89-33	\$	72.16	FOTL:ADULT-ADULT BOOKS
LEVY	BAKER & TAYLOR BOOKS	89-23	\$	74.98	LARGE PRINT BOOKS
LEVY	BAKER & TAYLOR BOOKS	89-23	\$	83.18	LARGE PRINT BOOKS
LEVY	BAKER & TAYLOR BOOKS	89-22	\$	90.42	YOUTH BOOKS
LEVY	BAKER & TAYLOR BOOKS	89-22	\$	114.91	YOUTH BOOKS
LEVY	BAKER & TAYLOR BOOKS	89-21	\$	118.90	YOUNG ADULT BOOKS
LEVY	BAKER & TAYLOR BOOKS	89-23	\$	120.23	LARGE PRINT BOOKS
LEVY	BAKER & TAYLOR BOOKS	89-20	\$	126.52	ADULT BOOKS
LEVY	BAKER & TAYLOR BOOKS	89-20	\$	160.23	ADULT BOOKS
LEVY	BAKER & TAYLOR BOOKS	89-24	\$	178.13	ADULT CD BOOKS
LEVY	BAKER & TAYLOR BOOKS	89-23	\$	193.03	LARGE PRINT BOOKS
LEVY	BAKER & TAYLOR BOOKS	89-20	\$	196.86	ADULT BOOKS
LEVY	BAKER & TAYLOR BOOKS	89-20	\$	245.72	ADULT BOOKS
LEVY	BAKER & TAYLOR BOOKS	89-22	\$	298.46	YOUTH BOOKS
LEVY	BAKER & TAYLOR BOOKS	89-20	\$	309.63	ADULT BOOKS
LEVY	BAKER & TAYLOR BOOKS	89-21	\$	330.55	YOUNG ADULT BOOKS
LEVY	BAKER & TAYLOR BOOKS	89-20	\$	471.79	ADULT BOOKS
LEVY	BAKER & TAYLOR BOOKS	89-20	\$	528.90	ADULT BOOKS
LEVY	BAKER & TAYLOR BOOKS	89-20	\$	538.69	ADULT BOOKS
LEVY	BAKER & TAYLOR BOOKS	89-20	\$	550.04	ADULT BOOKS
LEVY	BAKER & TAYLOR BOOKS	89-20	\$	725.15	ADULT BOOKS
LEVY	BAKER & TAYLOR BOOKS	89-20	\$	784.72	ADULT BOOKS
LEVY	BAKER & TAYLOR BOOKS	89-22	\$	925.19	YOUTH BOOKS
LEVY	BAKER & TAYLOR BOOKS	89-22	\$	1,011.63	YOUTH BOOKS
LEVY	BAKER & TAYLOR BOOKS	89-21	\$	1,066.93	YOUNG ADULT BOOKS
LEVY	BAKER & TAYLOR BOOKS	89-22	\$	1,105.06	YOUTH BOOKS
	BAKER & TAYLOR BOOKS Total			<u>\$ 11,308.31</u>	
LEVY	BAKER & TAYLOR ENTERTAINMENT	89-24	\$	11.89	ADULT CD MUSIC

LEVY	BAKER & TAYLOR ENTERTAINMENT	89-24	\$ 12.73	ADULT CD MUSIC	
LEVY	BAKER & TAYLOR ENTERTAINMENT	89-25	\$ 17.49	ADULT VIDEOS	
LEVY	BAKER & TAYLOR ENTERTAINMENT	89-25	\$ 72.76	ADULT VIDEOS	
LEVY	BAKER & TAYLOR ENTERTAINMENT	89-25	\$ 92.32	ADULT VIDEOS	
LEVY	BAKER & TAYLOR ENTERTAINMENT	89-25	\$ 108.45	ADULT VIDEOS	
LEVY	BAKER & TAYLOR ENTERTAINMENT	89-25	\$ 164.39	ADULT VIDEOS	
LEVY	BAKER & TAYLOR ENTERTAINMENT	89-25	\$ 185.42	ADULT VIDEOS	
LEVY	BAKER & TAYLOR ENTERTAINMENT	89-25	\$ 227.27	ADULT VIDEOS	
	BAKER & TAYLOR ENTERTAINMENT Total		<u>\$ 892.72</u>		
LEVY	BRODART CO.	71-11	<u>\$ 659.14</u>	9.5X6" BOOK COVERS & 12"	BOOK COVER ROLLS
	BRODART CO. Total		<u>\$ 659.14</u>		
GENERAL	CEDAR FALLS UTILITIES	85-01	<u>\$ 3,959.52</u>	LIBRARY UTILITIES	
	CEDAR FALLS UTILITIES Total		<u>\$ 3,959.52</u>		
LEVY	CENTER POINT LARGE PRINT	89-23	<u>\$ 49.14</u>	LARGE PRINT BOOKS	
	CENTER POINT LARGE PRINT Total		<u>\$ 49.14</u>		
GENERAL	CHICAGO DISTRIBUTION CENT	89-33	<u>\$ 15.74</u>	FOTL:ADULT-ALA BOOKMARKS	
	CHICAGO DISTRIBUTION CENT Total		<u>\$ 15.74</u>		
LEVY	DEMCO, INC	71-11	<u>\$ 7,957.11</u>	BOOK CARTS & DSPLAY SIGNS	
	DEMCO, INC Total		<u>\$ 7,957.11</u>		
LEVY	GAZETTE COMMUNICATIONS, I	89-29	<u>\$ 452.40</u>	THE GAZETTE 1 YEAR SUB.	
	GAZETTE COMMUNICATIONS, I Total		<u>\$ 452.40</u>		
GENERAL	GORDON FLESCH COMPANY INC	81-91	<u>\$ 977.87</u>	COPIER CONTRACT	015-1483981-000
	GORDON FLESCH COMPANY INC Total		<u>\$ 977.87</u>		
LEVY	INGRAM ENTERTAINMENT INC.	89-26	\$ 145.42	ADULT VIDEO GAMES	
LEVY	INGRAM ENTERTAINMENT INC.	89-26	<u>\$ 740.65</u>	YOUNG ADULT VIDEO GAMES	
	INGRAM ENTERTAINMENT INC. Total		<u>\$ 886.07</u>		
LEVY	MIDWEST TAPE, LLC	89-36	\$ 5.24	YOUTH VIDEOS	
LEVY	MIDWEST TAPE, LLC	89-36	\$ 44.98	YOUTH VIDEOS	

LEVY	MIDWEST TAPE, LLC	89-36	\$ 125.18	YOUTH VIDEOS	
	MIDWEST TAPE, LLC Total		<u>\$ 175.40</u>		
GENERAL	OFFICE EXPRESS OFFICE PRO	71-01	\$ 46.35	AA & AAA BATTERIES, DRY	ERASE MARKERS & ERASER
	OFFICE EXPRESS OFFICE PRO Total		<u>\$ 46.35</u>		
LEVY	OVERDRIVE, INC.	89-42	\$ 17.99	ADULT E-BOOKS	
LEVY	OVERDRIVE, INC.	89-42	\$ 27.98	ADULT E-BOOKS	
LEVY	OVERDRIVE, INC.	89-44	\$ 43.99	YOUNG ADULT E-BOOKS	
LEVY	OVERDRIVE, INC.	89-42	\$ 45.00	ADULT AUDIO BOOKS	
LEVY	OVERDRIVE, INC.	89-42	\$ 65.00	ADULT AUDIO BOOKS	
LEVY	OVERDRIVE, INC.	89-44	\$ 79.99	YOUNG ADULT AUDIO BOOKS	
LEVY	OVERDRIVE, INC.	89-42	\$ 80.48	ADULT E-BOOKS	
LEVY	OVERDRIVE, INC.	89-42	\$ 103.00	ADULT AUDIO BOOKS	
LEVY	OVERDRIVE, INC.	89-42	\$ 124.50	ADULT E-BOOKS	
LEVY	OVERDRIVE, INC.	89-42	\$ 140.35	ADULT AUDIO BOOKS	
LEVY	OVERDRIVE, INC.	89-42	\$ 146.63	ADULT E-BOOKS	
LEVY	OVERDRIVE, INC.	89-42	\$ 195.87	ADULT E-BOOKS	
LEVY	OVERDRIVE, INC.	89-42	\$ 196.73	ADULT E-BOOKS	
LEVY	OVERDRIVE, INC.	89-42	\$ 245.32	ADULT E-BOOKS	
LEVY	OVERDRIVE, INC.	89-42	\$ 277.32	ADULT AUDIO BOOKS	
LEVY	OVERDRIVE, INC.	89-42	\$ 284.42	ADULT E-BOOKS	
LEVY	OVERDRIVE, INC.	89-42	\$ 323.28	ADULT AUDIO BOOKS	
LEVY	OVERDRIVE, INC.	89-42	\$ 335.47	ADULT E-BOOKS	
LEVY	OVERDRIVE, INC.	89-42	\$ 341.36	ADULT E-BOOKS	
LEVY	OVERDRIVE, INC.	89-42	\$ 352.09	ADULT AUDIO BOOKS	
LEVY	OVERDRIVE, INC.	89-44	\$ 404.50	YOUNG ADULT AUDIO BOOKS	
LEVY	OVERDRIVE, INC.	89-42	\$ 455.96	ADULT E-BOOKS	
LEVY	OVERDRIVE, INC.	89-42	\$ 464.19	ADULT AUDIO BOOKS	
LEVY	OVERDRIVE, INC.	89-44	\$ 546.43	YOUNG ADULT E-BOOKS	
LEVY	OVERDRIVE, INC.	89-42	\$ 711.12	ADULT AUDIO BOOKS	
LEVY	OVERDRIVE, INC.	89-42	\$ 1,156.04	ADULT E-BOOKS	
LEVY	OVERDRIVE, INC.	89-42	\$ 1,192.92	ADULT AUDIO BOOKS	
LEVY	OVERDRIVE, INC.	89-42	\$ 2,148.83	ADULT AUDIO BOOKS	
	OVERDRIVE, INC. Total		<u>\$ 10,506.76</u>		
LEVY	PLAYAWAY PRODUCTS	89-37	\$ 224.99	YOUNG ADULT PLAYAWAYS	

LEVY	PLAYAWAY PRODUCTS	89-36	\$ 736.20	YOUTH LAUNCHPADS	
	PLAYAWAY PRODUCTS Total		<u>\$ 961.19</u>		
GENERAL	PRINT INNOVATIONS	89-33	\$ 260.00	FOTL:YOUTH-CFPL LOGO	WINDOW SCREENS
	PRINT INNOVATIONS Total		<u>\$ 260.00</u>		
GENERAL	QUADIENT FINANCE USA, INC	72-99	\$ 310.00	POSTAGE	
	QUADIENT FINANCE USA, INC Total		<u>\$ 310.00</u>		
GENERAL	QUADIENT, INC.	86-01	\$ 60.00	QUADIENT METER RENTAL	01/16/24-04/15/24
	QUADIENT, INC. Total		<u>\$ 60.00</u>		
GENERAL	SCHOLASTIC, INC.	89-33	\$ 2,662.40	FOTL:YOUTH-CVYR BOOKS	
	SCHOLASTIC, INC. Total		<u>\$ 2,662.40</u>		
LEVY	SHOWCASES	71-11	\$ 61.25	PLAYSTATION 4 CASES	
LEVY	SHOWCASES	71-11	\$ 400.14	12 DISC CD ALBUMS (X50)	
LEVY	SHOWCASES	71-11	\$ 767.24	2-DISC, 3-DISC, & 4-DISC	DVD CASES
LEVY	SHOWCASES	71-11	\$ 926.00	12 CD ALBUMS (X100) &	DOUBLE CD PAGES (X500)
	SHOWCASES Total		<u>\$ 2,154.63</u>		
Total Vendor Payments			<u>\$ 46,177.85</u>		

FUND	VENDOR NAME	ACCOUNT #	AMOUNT	DESCRIPTION 1	DESCRIPTION 2
LEVY	US BANK	89-21	\$ 9.99	AMAZON	YOUNG ADULT BOOKS
LEVY	US BANK	89-22	\$ 27.50	AMAZON	YOUTH BOOKS
LEVY	US BANK	89-35	\$ 59.27	AMAZON	YOUTH CD BOOKS
			\$ 96.76	AMAZON Total	
LEVY	US BANK	89-26	\$ (0.94)	AMAZON.COM	VIDEO GAMES REFUND
LEVY	US BANK	89-26	\$ 139.98	AMAZON.COM	YOUNG ADULT VIDEO GAMES
LEVY	US BANK	89-20	\$ 18.99	AMAZON.COM	ADULT BOOKS
LEVY	US BANK	89-25	\$ 16.48	AMAZON.COM	ADULT VIDEOS
LEVY	US BANK	89-22	\$ 16.99	AMAZON.COM	YOUTH BOOKS
LEVY	US BANK	89-22	\$ 24.97	AMAZON.COM	YOUTH BOOKS
LEVY	US BANK	89-26	\$ 220.94	AMAZON.COM	YOUNG ADULT VIDEO GAMES
LEVY	US BANK	89-26	\$ 59.99	AMAZON.COM	YOUNG ADULT VIDEO GAMES

LEVY	US BANK	89-22	\$	14.99	AMAZON.COM	YOUTH BOOKS
LEVY	US BANK	89-24	\$	15.57	AMAZON.COM	ADULT CD MUSIC
LEVY	US BANK	89-21	\$	24.99	AMAZON.COM	YOUNG ADULT BOOKS
LEVY	US BANK	89-37	\$	30.66	AMAZON.COM	YOUNG ADULT CD BOOKS
LEVY	US BANK	89-20	\$	16.99	AMAZON.COM	ADULT BOOKS
GENERAL	US BANK	89-33	\$	97.11	AMAZON.COM	FOTL:YA-YOUNG ADULT BOOKS
LEVY	US BANK	89-25	\$	16.96	AMAZON.COM	ADULT VIDEOS
LEVY	US BANK	89-20	\$	27.00	AMAZON.COM	ADULT BOOKS
GENERAL	US BANK	89-33	\$	10.00	AMAZON.COM	FOTL:ADULT-GIFT CARD
LEVY	US BANK	89-20	\$	15.00	AMAZON.COM	ADULT BOOKS
LEVY	US BANK	89-24	\$	20.88	AMAZON.COM	ADULT CD MUSIC
LEVY	US BANK	89-24	\$	13.99	AMAZON.COM	ADULT CD MUSIC
LEVY	US BANK	89-26	\$	44.92	AMAZON.COM	YOUNG ADULT VIDEO GAMES
GENERAL	US BANK	89-33	\$	25.86	AMAZON.COM	FOTL:ADULT-ADULT BOOKS
LEVY	US BANK	89-20	\$	24.99	AMAZON.COM	ADULT BOOKS
LEVY	US BANK	89-25	\$	17.49	AMAZON.COM	ADULT VIDEOS
			\$	914.80	AMAZON.COM Total	

GENERAL	US BANK	89-33	\$	12.25	AMZN MKTP US	FOTL:COLAB-NEDLES & PAPER
GENERAL	US BANK	89-33	\$	16.68	AMZN MKTP US	FOTL:COLAB-EMBROIDERY
LEVY	US BANK	89-36	\$	6.69	AMZN MKTP US	YOUTH VIDEOS
LEVY	US BANK	89-22	\$	38.94	AMZN MKTP US	YOUTH BOOKS
LEVY	US BANK	89-36	\$	21.98	AMZN MKTP US	YOUTH VIDEOS
GENERAL	US BANK	89-33	\$	15.82	AMZN MKTP US	FOTL:YOUTH-BUBLE SOLUTION
LEVY	US BANK	89-47	\$	47.21	AMZN MKTP US	ZIPLOC BAGS & GUITAR
LEVY	US BANK	93-01	\$	58.90	AMZN MKTP US	DELL 256 GB HARD DRIVE
GENERAL	US BANK	89-33	\$	23.50	AMZN MKTP US	FOTL:YA-SALT
GENERAL	US BANK	89-33	\$	26.99	AMZN MKTP US	FOTL:YA-WINDOW MARKERS
LEVY	US BANK	89-22	\$	19.17	AMZN MKTP US	YOUTH BOOKS
LEVY	US BANK	89-22	\$	13.38	AMZN MKTP US	YOUTH BOOKS
LEVY	US BANK	71-11	\$	576.80	AMZN MKTP US	DEWEY DECIMAL CLASSIFY
GENERAL	US BANK	89-33	\$	33.99	AMZN MKTP US	FOTL:YOUTH-FIDGET TOYS
GENERAL	US BANK	71-01	\$	36.25	AMZN MKTP US	2" TAPE DISPENSER
GENERAL	US BANK	89-33	\$	56.00	AMZN MKTP US	FOTL:COLAB-COTTON SWABS,
GENERAL	US BANK	89-33	\$	12.89	AMZN MKTP US	FOTL:YOUTH-TEA CUPS
GENERAL	US BANK	89-33	\$	78.32	AMZN MKTP US	FOTL:YOUTH-TEA CUPS,
GENERAL	US BANK	89-33	\$	219.76	AMZN MKTP US	FOTL:YOUTH-TREE TRIM

GENERAL	US BANK	89-33	\$ 71.98	AMZN MKTP US	FOTL:YA-CANDLE MAKNG KITS
GENERAL	US BANK	89-33	\$ 17.46	AMZN MKTP US	FOTL:YOUTH-PAINT
GENERAL	US BANK	89-33	\$ 39.99	AMZN MKTP US	FOTL:YA-KEYBOARD & MOUSE
LEVY	US BANK	89-21	\$ 59.99	AMZN MKTP US	YOUNG ADULT BOOKS
LEVY	US BANK	89-21	\$ 187.34	AMZN MKTP US	YOUNG ADULT BOOKS
			<u>\$ 1,692.28</u>	AMZN MKTP US Total	
GENERAL	US BANK	89-33	\$ 31.79	CHICAGO BOOKS & JOURNALS	FOTL:YOUTH-ALA CALENDAR
			<u>\$ 31.79</u>	CHICAGO BOOKS & JOURNALS Total	
GENERAL	US BANK	89-34	\$ 450.00	GROUT MUSEUM OF HISTO	BERG 2RMB ADVENTURE PASS-
			<u>\$ 450.00</u>	GROUT MUSEUM OF HISTO Total	
GENERAL	US BANK	83-05	\$ 18.00	HYATT REGENCY ST.LOUIS F	DINNER ON 11/10
			<u>\$ 18.00</u>	HYATT REGENCY ST.LOUIS F Total	
GENERAL	US BANK	89-33	\$ 17.98	HY-VEE CEDAR FALLS 1052	FOTL:ADULT-SODA
GENERAL	US BANK	89-33	\$ 33.82	HY-VEE CEDAR FALLS 1052	FOTL:YA-CUPS, COFFEE, &
			<u>\$ 51.80</u>	HY-VEE CEDAR FALLS 1052 Total	
GENERAL	US BANK	81-91	\$ 90.00	INTUIT *QBOOKS ONLINE	QUICKBOOKS MONTHLY SUB.
			<u>\$ 90.00</u>	INTUIT *QBOOKS ONLINE Total	
GENERAL	US BANK	89-33	\$ 92.73	JOANN STORES #2208	FOTL:COLAB-FABRIC
			<u>\$ 92.73</u>	JOANN STORES #2208 Total	
GENERAL	US BANK	83-05	\$ 8.03	LOVE'S #0669 INSIDE	DINNER ON 11/12
			<u>\$ 8.03</u>	LOVE'S #0669 INSIDE Total	
GENERAL	US BANK	83-05	\$ 30.35	LOVE'S #0669 OUTSIDE	GASOLINE
			<u>\$ 30.35</u>	LOVE'S #0669 OUTSIDE Total	
GENERAL	US BANK	89-33	\$ 6.98	PET SUPPLIES PLUS 4077	FOTL:YA-FISH
			<u>\$ 6.98</u>	PET SUPPLIES PLUS 4077 Total	
GENERAL	US BANK	83-05	\$ 14.58	PY *8TH ST STL SAUCE ON T	LUNCH ON 11/11
			<u>\$ 14.58</u>	PY *8TH ST STL SAUCE ON T Total	

GENERAL	US BANK	83-05	\$ 42.00	QUIKPARK GARAGE	PARKING FEE
			<u>\$ 42.00</u>	QUIKPARK GARAGE Total	
GENERAL	US BANK	89-33	\$ 88.35	SP TOTE-BAG-FACTORY	FOTL:ADULT-TOTE BAGS
			<u>\$ 88.35</u>	SP TOTE-BAG-FACTORY Total	
GENERAL	US BANK	83-05	\$ 12.45	SQ *CAFE DE BLAIRE LLC	BREAKFAST ON 11/11
GENERAL	US BANK	83-05	\$ 13.00	SQ *CAFE DE BLAIRE LLC	BREAKFAST ON 11/12
			<u>\$ 25.45</u>	SQ *CAFE DE BLAIRE LLC Total	
GENERAL	US BANK	89-33	\$ 51.34	TEA CELLAR	FOTL:YA-TEA
			<u>\$ 51.34</u>	TEA CELLAR Total	
GENERAL	US BANK	83-05	\$ 313.20	THE BLACK HAWK HOTEL	HOTEL:CANDIDATE-PUB.SERV.
			<u>\$ 313.20</u>	THE BLACK HAWK HOTEL Total	
GENERAL	US BANK	83-05	\$ 18.76	THE GRANGE PUBLIC HOUSE	LUNCH ON 11/10
			<u>\$ 18.76</u>	THE GRANGE PUBLIC HOUSE Total	
GENERAL	US BANK	89-33	\$ 342.27	THE WEBSTaurant STORE INC	FOTL:COLAB-PLATES
			<u>\$ 342.27</u>	THE WEBSTaurant STORE INC Total	
GENERAL	US BANK	89-33	\$ 25.74	WAL-MART #0753	FOTL:YOUTH-SNACKS
			<u>\$ 25.74</u>	WAL-MART #0753 Total	
GENERAL	US BANK	89-33	\$ 117.70	WM SUPERCENTER #753	FOTL:YOUTH-CANDY
			<u>\$ 117.70</u>	WM SUPERCENTER #753 Total	
USBank Total			<u>\$ 4,522.91</u>		
Final Payment Total			<u><u>\$ 50,831.44</u></u>		

REVENUE GUIDELINE
FOR FISCAL YEAR 2024
FOR THE MONTH OF NOVEMBER 2023

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ACCOUNTING PERIOD 5/2024

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ANNUAL REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	% RECEIVED
GENERAL FUND						
PROPERTY TAXES						
101-1061-311.06-00	LIBRARY LEVY	558,610.00	17,760.63	283,774.04	274,835.96	51
<hr/>						
*	PROPERTY TAXES	558,610.00	17,760.63	283,774.04	274,835.96	51
INTERGOVERNMENTAL						
101-1199-343.02-00	LIBRARY GRANTS	25,000.00	.00	9,927.01	15,072.99	40
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*	INTERGOVERNMENTAL	25,000.00	.00	9,927.01	15,072.99	40
CHARGES FOR SERVICES						
101-1060-356.71-00	LIBRARY-COPY MACHINE	7,000.00	540.95	3,547.85	3,452.15	51
101-1060-356.72-00	LIBRARY-COUNTY TAX	32,000.00	.00	17,070.00	14,930.00	53
101-1060-356.73-00	LIBRARY-FINES & FEES	.00	53.82	900.85	900.85-	0
101-1060-356.74-00	LIBRARY-LOST & PAID BOOKS	2,500.00	244.00	1,703.69	796.31	68
101-1060-356.75-00	LIBRARY-OPEN ACCESS FUNDS	20,000.00	.00	.00	20,000.00	0
101-1060-356.76-00	LIBRARY-REIMBURSEMENTS	.00	.00	.00	0.00	0
101-1060-356.78-00	LIBRARY-GIFTS & MEMORIALS	.00	290.00	930.00	930.00-	0
101-1060-356.79-00	LIBRARY-OUTSIDE FUNDING	.00	.00	392.50	392.50-	0
101-1060-356.79-01	LIBRARY-ENDOWMENTS	60,000.00	.00	2,500.00	57,500.00	4
101-1060-356.79-02	FRIENDS OF THE LIBRARY	30,000.00	1,723.61	9,980.23	20,019.77	33
101-1060-356.81-00	LIBRARY-CO-LAB FEES	.00	13.80	114.80	114.80-	0
<hr/>						
*	CHARGES FOR SERVICES	151,500.00	2,866.18	37,139.92	114,360.08	25
**	GENERAL FUND	735,110.00	20,626.81	330,840.97	404,269.03	45

REVENUE GUIDELINE
FOR FISCAL YEAR 2024
FOR THE MONTH OF NOVEMBER 2023

PAGE 3
ACCOUNTING PERIOD 5/2024

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ANNUAL REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	% RECEIVED
LIBRARY RESERVE						
USE OF MONEY & PROPERTY						
294-0000-361.01-00	CHECKING ACCT INTEREST	.00	26.50	79.75	79.75-	0
294-0000-361.03-00	CD/INVESTMENT INTEREST	.00	104.37	382.77	382.77-	0
*	USE OF MONEY & PROPERTY	.00	130.87	462.52	462.52-	0
**	LIBRARY RESERVE	.00	130.87	462.52	462.52-	0

REVENUE GUIDELINE
FOR FISCAL YEAR 2024
FOR THE MONTH OF NOVEMBER 2023

PAGE 4
ACCOUNTING PERIOD 5/2024

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ANNUAL REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	% RECEIVED
		865,910.00	20,757.68	335,053.49	530,856.51	39

EXPENDITURE GUIDELINE
FOR FISCAL YEAR 2024
FOR THE MONTH OF NOVEMBER 2023

PAGE 1
ACCOUNTING PERIOD 5/2024

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ANNUAL REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	% RECEIVED
GENERAL FUND						
FINANCE & BUSINESS OPER.						
LIBRARY						
TRANSFERS						
101-1060-423.50-01	TRANSFERS TO GENERAL FUND	217,450.00	.00	.00	217,450.00	0
*	TRANSFERS	217,450.00	.00	.00	217,450.00	0
PERSONAL SERVICES						
101-1060-423.61-01	FULL-TIME	643,240.00	52,334.17	270,298.54	372,941.46	42
101-1060-423.61-02	PART-TIME	452,370.00	30,150.15	142,130.84	310,239.16	31
101-1060-423.62-01	PAYROLL	2,810.00	234.17	1,170.81	1,639.19	42
101-1060-423.62-02	SEVERANCE	10,390.00	865.83	4,329.19	6,060.81	42
101-1060-423.64-01	HEALTH INS. PREMIUMS	108,490.00	9,409.28	45,038.54	63,451.46	42
101-1060-423.64-02	HEALTH INS. REIMBURSEMENT	2,200.00	7.84	380.33	1,819.67	17
101-1060-423.64-03	LIFE INSURANCE	1,450.00	124.10	623.57	826.43	43
101-1060-423.64-04	LTD INSURANCE	1,910.00	162.09	814.53	1,095.47	43
101-1060-423.64-05	WORKMAN'S COMP. INS.	2,360.00	196.67	983.31	1,376.69	42
101-1060-423.65-01	F.I.C.A.	84,180.00	6,158.97	30,864.54	53,315.46	37
101-1060-423.66-01	I.P.E.R.S.	103,870.00	7,605.41	37,672.69	66,197.31	36
*	PERSONAL SERVICES	1,413,270.00	107,248.68	534,306.89	878,963.11	36
COMODITIES						
101-1060-423.71-01	OFFICE SUPPLIES	10,000.00	1,092.20	1,552.10	8,447.90	16
101-1060-423.72-19	PRINTING	2,000.00	.00	.00	2,000.00	0
101-1060-423.72-75	DISPLAY	2,000.00	.00	2,021.00	21.00-	101
101-1060-423.72-76	PUBLIC RELATIONS	1,200.00	894.00	3,277.45	2,077.45-	273
101-1060-423.72-99	POSTAGE	17,500.00	328.35	8,737.92	8,762.08	50
101-1060-423.73-06	BUILDING REPAIR	4,000.00	.00	.00	4,000.00	0
*	COMODITIES	36,700.00	2,314.55	15,588.47	21,111.53	42
CONTRACTED SERVICES						
101-1060-423.81-01	PROFESSIONAL SERVICES	5,000.00	195.00	195.00	4,805.00	4
101-1060-423.81-12	COMPUTER SERVICES	84,620.00	7,051.67	35,258.31	49,361.69	42
101-1060-423.81-91	LICENSES & SERVICE CONTRT	33,000.00	3,372.10	11,445.68	21,554.32	35
101-1060-423.82-01	TELEPHONE	4,000.00	124.66	567.07	3,432.93	14
101-1060-423.83-05	TRAVEL (FOOD/MILEAGE/LOD)	1,000.00	.00	345.41	654.59	35
101-1060-423.83-06	EDUCATION	6,000.00	549.00	1,214.00	4,786.00	20
101-1060-423.84-01	OPERATING INSURANCE	30,720.00	2,560.00	12,800.00	17,920.00	42
101-1060-423.85-01	UTILITIES	105,000.00	5,948.00	24,706.89	80,293.11	24
101-1060-423.86-01	REPAIR & MAINTENANCE	7,000.00	122.74	2,021.59	4,978.41	29
101-1060-423.89-19	CO-LAB MATERIALS	.00	70.61	70.61	70.61-	0
101-1060-423.89-20	ADULT BOOKS	.00	71.98	174.88	174.88-	0
101-1060-423.89-22	YOUTH BOOKS	.00	.00	.00	0.00	0
101-1060-423.89-24	ADULT AUDIO	.00	.00	24.74	24.74-	0
101-1060-423.89-26	NON-PRINT RESOURCES	.00	11.50	20.00	20.00-	0
101-1060-423.89-33	FRIENDS SUPPORTED PROGRAM	30,000.00	1,246.96	9,297.60	20,702.40	31
101-1060-423.89-34	ENDOWMENT SUPPORTED PROG.	60,000.00	.00	3,879.12	56,120.88	6
*	CONTRACTED SERVICES	366,340.00	21,324.22	102,020.90	264,319.10	28
CAPITAL OUTLAY						
101-1060-423.92-01	STRUCTURE IMPROV & BLDGS	.00	.00	.00	0.00	0
101-1060-423.93-01	EQUIPMENT	.00	.00	94.86	94.86-	0
*	CAPITAL OUTLAY	.00	.00	94.86	94.86-	0
**	LIBRARY	2,033,760.00	130,887.45	652,011.12	1,381,748.88	32

EXPENDITURE GUIDELINE
FOR FISCAL YEAR 2024
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ACCOUNTING PERIOD 5/2024

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ANNUAL REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	% RECEIVED
LIBRARY LEVY						
PERSONAL SERVICES						
101-1061-423.61-01	FULL-TIME	171,970.00	9,454.80	52,762.67	119,207.33	31
101-1061-423.61-02	PART-TIME	20,190.00	1,207.69	4,776.26	15,413.74	24
101-1061-423.62-01	PAYROLL	620.00	51.67	258.31	361.69	42
101-1061-423.62-02	SEVERANCE	2,270.00	189.17	945.81	1,324.19	42
101-1061-423.64-01	HEALTH INS. PREMIUMS	12,000.00	1,249.44	7,841.39	4,158.61	65
101-1061-423.64-02	HEALTH INS. REIMBURSEMENT	460.00	.00	.00	460.00	0
101-1061-423.64-03	LIFE INSURANCE	320.00	25.78	130.59	189.41	41
101-1061-423.64-04	LTD INSURANCE	420.00	33.77	171.05	248.95	41
101-1061-423.64-05	WORKMAN'S COMP. INS.	330.00	27.50	137.50	192.50	42
101-1061-423.65-01	F.I.C.A.	12,200.00	808.35	4,349.19	7,850.81	36
101-1061-423.66-01	I.P.E.R.S.	15,060.00	1,006.52	5,333.45	9,726.55	35
*	PERSONAL SERVICES	235,840.00	14,054.69	76,706.22	159,133.78	35
COMODITIES						
101-1061-423.71-11	TECHNICAL PROCESSING SUPP	30,000.00	179.00	1,694.29	28,305.71	6
*	COMODITIES	30,000.00	179.00	1,694.29	28,305.71	6
CONTRACTED SERVICES						
101-1061-423.81-12	COMPUTER SERVICES	10,000.00	833.33	4,166.69	5,833.31	42
101-1061-423.81-91	LICENSES & SERVICE CONTRT	66,000.00	299.00	36,981.71	29,018.29	56
101-1061-423.81-92	TECHNOLOGY SERVICES	.00	.00	.00	0.00	0
101-1060-423.83-06	EDUCATION	.00	.00	.00	0.00	0
101-1061-423.89-19	CO-LAB MATERIALS	2,000.00	57.50	225.09	1,774.91	11
101-1061-423.89-20	ADULT BOOKS	52,500.00	6,314.19	18,948.47	33,551.53	36
101-1061-423.89-21	YOUNG ADULT BOOKS	18,000.00	3,398.50	8,307.62	9,692.38	46
101-1061-423.89-22	YOUTH BOOKS	48,000.00	5,957.68	18,501.24	29,498.76	39
101-1061-423.89-23	LARGE PRINT BOOKS	6,000.00	1,117.15	2,316.02	3,683.98	39
101-1061-423.89-24	ADULT AUDIO	8,000.00	269.76	1,983.28	6,016.72	25
101-1061-423.89-25	ADULT VIDEO	41,000.00	695.71	2,672.28	38,327.72	7
101-1061-423.89-26	NON-PRINT RESOURCES	29,000.00	323.96	22,853.74	6,146.26	79
101-1061-423.89-29	NEWSPAPERS	2,300.00	.00	579.00	1,721.00	25
101-1061-423.89-31	PERIODICALS	7,300.00	30.00	339.44	6,960.56	5
101-1061-423.89-35	YOUTH AUDIO	8,800.00	138.72	612.72	8,187.28	7
101-1061-423.89-36	YOUTH VIDEO	10,500.00	125.73	1,711.32	8,788.68	16
101-1061-423.89-37	YOUNG ADULT AUDIO	2,000.00	1,044.83	1,044.83	955.17	52
101-1061-423.89-38	YOUNG ADULT VIDEO	1,000.00	.00	62.98	937.02	6
101-1061-423.89-42	ADULT E-MATERIALS	40,000.00	6,230.81	25,729.89	14,270.11	64
101-1061-423.89-44	YOUNG ADULT E-MATERIALS	2,500.00	1,128.12	2,886.87	386.87-	115
101-1061-423.89-46	YOUTH E-MATERIALS	6,700.00	230.43	4,205.93	2,494.07	63
101-1061-423.89-47	LIBRARY OF THINGS	2,500.00	19.57	218.03	2,281.97	9
*	CONTRACTED SERVICES	364,100.00	28,214.99	154,347.15	209,752.85	42
CAPITAL OUTLAY						
101-1061-423.92-01	STRUCTURE IMPROV & BLDGS	.00	.00	.00	0.00	0
101-1061-423.93-01	EQUIPMENT	.00	.00	1,046.89	1,046.89-	0
*	CAPITAL OUTLAY	.00	.00	1,046.89	1,046.89-	0
**	LIBRARY LEVY	629,940.00	42,448.68	233,794.55	396,145.45	37
***	FINANCE & BUSINESS OPER.	2,663,700.00	173,336.13	885,805.67	1,777,894.33	33

EXPENDITURE GUIDELINE
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ACCOUNTING PERIOD 5/2024

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ANNUAL REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	% RECEIVED
ADMINISTRATIVE						
ADMIN/LEGAL						
TRANSFERS						
101-1199-421.31-20	GRANTS - LIBRARY	25,000.00	.00	.00	25,000.00	0
101-1199-421.31-21	GRANTS - LIBRARY STATE AID	.00	9.70	9.70	9.70-	0
*	TRANSFERS	25,000.00	9.70	9.70	24,990.30	0
**	ADMIN/LEGAL	25,000.00	9.70	9.70	24,990.30	0
***	ADMINISTRATIVE	25,000.00	9.70	9.70	24,990.30	0
****	GENERAL FUND	2,688,700.00	173,345.83	885,815.37	1,802,884.63	33

EXPENDITURE GUIDELINE
FOR FISCAL YEAR 2024
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ACCOUNTING PERIOD 5/2024

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ANNUAL REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	% RECEIVED
DATA PROCESSING FUND						
FINANCE & BUSINESS OPER.						
DATA PROCESSING						
CONTRACTED SERVICES						
606-1078-441.81-43	LIBRARY COMPUTER SERVICES	35,000.00	10.00	55.00	34,945.00	0
*	CONTRACTED SERVICES	35,000.00	10.00	55.00	34,945.00	0
**	DATA PROCESSING	35,000.00	10.00	55.00	34,945.00	0
***	FINANCE & BUSINESS OPER.	35,000.00	10.00	55.00	34,945.00	0
****	DATA PROCESSING FUND	35,000.00	10.00	55.00	34,945.00	0

EXPENDITURE GUIDELINE
FOR FISCAL YEAR 2024
FOR THE MONTH OF NOVEMBER 2023

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ACCOUNTING PERIOD 5/2024

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ANNUAL REVISED BUDGET	MTD ACTUAL	YTD ACTUAL	REMAINING BALANCE	% RECEIVED
		2,854,500.00	178,242.18	902,284.72	1,952,215.28	32

The assets of this fund were received through donations from the community to "the Cedar Falls Community Foundation for the Cedar Falls Public Library" to construct and maintain a new Cedar Falls Public Library facility. The fund shall be used solely to benefit the Library for purposes which include capital projects that benefit the facility and its programming (but not for salaries or to support the regular operating budget of the Library).

Budget Year	Date	Fair Market Value	Percent to Spend	Earned/ (Expended)	Underspent / (Overspent) Annual	Total Underspent / (Overspent)	Expended
2005	31-Jul-05	\$707,087.62	4%	\$28,283.50			
	No distributions						
					\$28,283.50	\$28,283.50	\$0.00
2006	31-Dec-05	\$796,531.38	4%	\$31,861.26			
	No distributions						
					\$31,861.26	\$60,144.76	\$0.00
2007	31-Dec-06	\$945,707.00	4%	\$37,828.28			
	Nov-07 MTM (Microfilm Workstation)			(\$9,125.00)			
					\$28,703.28	\$88,848.04	(\$9,125.00)
2008	31-Dec-07	\$1,069,972.81	4%	\$42,798.91			
	Nov-07 WiFi Computer Lab			(\$26,651.00)			
	Nov-07 Newspaper/Paperback Shelving			(\$4,534.00)			
					\$11,613.91	\$100,461.95	(\$31,185.00)
2009	31-Dec-08	\$762,741.36	4%	\$30,509.65			
	Jul-09 Art Purchase			(\$4,000.00)			
					\$26,509.65	\$126,971.61	(\$4,000.00)
2010	31-Dec-09	\$956,698.81					
	Allocation for 2010	\$926,140.39	4%	\$37,045.62	(average of 12/31/06, 12/31/07, 12/31/08 FMV)		
	May-10 Library Space Consultant			(\$1,235.00)			
	Jan-10 Library Space Consultant			(\$2,765.00)			
					\$33,045.62	\$160,017.22	(\$4,000.00)
2011	31-Dec-10	\$1,070,226.31					
	Allocation for 2011	\$929,804.33	4%	\$37,192.17	(average of 12/31/07, 12/31/08, 12/31/09 FMV)		
	May-10 Library Space Consultant			(\$980.55)			
	Jan-10 Space Reallocation Project			(\$12,572.00)			
	May-10 Youth/YA Audio Visual Equipment			(\$10,395.99)			
	Jan-10 Young Adult Area Furnishings			(\$22,108.05)			
					(\$8,864.42)	\$151,152.81	(\$46,056.59)
2012	31-Dec-11	\$1,000,669.64					

Allocation for 2012	\$929,888.83	4%	\$37,195.55 (average of 12/31/08, 12/31/09, 12/31/10 FMV)		
Nov-12 Youth, YA & 2nd Floor Wiring			(\$9,126.00)		
Sep-12 Final Payment: YA Room Construction			(\$2,900.00)		
				\$25,169.55	\$176,322.36 (\$12,026.00)
2013 31-Dec-12	\$1,111,721.58				
Allocation for 2013	\$1,009,198.25	4%	\$40,367.93 (average of 12/31/09, 12/31/10, 12/31/11 FMV)		
Apr-14 RFID Conversion Project			(\$110,000.00)		
Apr-14 Youth Space Efficiency			(\$1,065.00)		
Apr-14 Automated Materials Handler (\$10,000 to \$54,000)			(\$20,000.00)		
				(\$90,697.07)	\$85,625.29 (\$131,065.00)
2014 31-Dec-13	\$1,280,930.28				
Allocation for 2014	\$1,060,872.51	4%	\$42,434.90 (average of 12/31/10, 12/31/11, 12/31/12 FMV)		
Jul-15 Art in the Atrium			(\$42,500.00)		
				(\$65.10)	\$85,560.19 (\$42,500.00)
2015 31-Dec-14	\$1,171,915.01				
Allocation for 2015	\$1,131,107.17	4%	\$45,244.29 (average of 12/31/11, 12/31/12, 12/31/13 FMV)		
Sep-15 Atrium Furniture			(\$1,783.57)		
Jul-15 Art in the Atrium (Additional Insurance)			(\$5,000.00)		
Jan-17 Youth Space Efficiency, Part 2			(\$9,293.55)		
Jan-17 Space Needs Assessment: 2nd Floor			(\$5,690.00)		
Mar-17 Building Maintenance (Interior Paint)			(\$24,391.45)		
				(\$914.28)	\$84,645.91 (\$46,158.57)
2016 31-Dec-15	\$1,153,308.00				
Allocation for 2016	\$1,188,188.96	4%	\$47,527.56 (average of 12/31/12, 12/31/13, 12/31/14 FMV)		
Jan-17 Young Adult Shelving & Furniture			(\$7,158.40)		
Jan-17 Migration to New Integrated Library System (ILS)			(\$39,842.00) revised anticipated expenditure		
				\$527.16	\$85,173.06 (\$47,000.40)
2017 31-Dec-16	\$1,205,471.94				
Allocation for 2017	\$1,202,051.10	4%	\$48,082.04 (average of 12/31/13, 12/31/14, 12/31/15 FMV)		
Selfchecks & eCommerce			(\$21,758.80) spent		
Aug-17 HVAC Project			(\$9,000.00)		
				\$17,323.24	\$102,496.31 (\$30,758.80)
2018 31-Dec-17	\$1,291,707.90				
Allocation for 2018	\$1,176,898.32	4%	\$47,075.93 (average of 12/31/14, 12/31/15, 12/31/16 FMV)		
Circulation Desk Replacement			(\$16,189.00) spent		
Safety Glass for the Upstairs Railing			(\$9,983.00) spent		

Co-Lab Construction				(\$38,445.92) spent		
				(\$17,541.99)	\$84,954.32	(\$64,617.92)
2019	31-Dec-18	\$1,179,619.76				
	Allocation for 2019	\$1,216,829.28	4%	\$48,673.17	(average of 12/31/15, 12/31/16, 12/31/17 FMV)	
	Furniture			(\$12,856.70) spent		
	Mamava Nursing Pod			(\$15,700.00) spent		
	Scooter			(\$1,650.00) spent		
CANCEL	Library Carts			(\$2,500.00) cancelled		
CANCEL	Canceled Library Carts			\$2,500.00 cancelled		
	<u>Miscellaneous (budgeted: \$7,000)*</u>			(\$4,825.00) unspent		
	Unspent anticipated programming requests			\$4,825.00 unspent		
CANCEL	*Mamava Increase			(\$1,000.00) cancelled		
CANCEL	*Mamava Increase			\$1,000.00 cancelled		
	*Burgeon Group Addition			(\$2,175.00) spent		
					\$16,291.47	\$101,245.79 (\$32,381.70)
2020	31-Dec-19	\$1,357,543.53				
	Allocation for 2020	\$1,225,599.87	4%	\$49,023.99	(average of 12/31/16, 12/31/17, 12/31/18 FMV)	
	No requests for 2020					
					\$49,023.99	\$150,269.79 \$0.00
2021	31-Dec-20	\$1,493,993.61				
	Allocation for 2021	\$1,276,290.40	4%	\$51,051.62	(average of 12/31/17, 12/31/18, 12/31/19 FMV)	
	CIP Library Carpet Project 2021			(\$202,300.63) spent		
	Reupholstery Project 2021			(\$8,670.00) spent		
					(\$159,919.01)	(\$9,649.23) (\$210,970.63)
2022	31-Dec-21	\$1,373,467.22				
	Allocation for 2022	\$1,343,718.97	4%	\$53,748.76	(average of 12/31/18, 12/31/19, 12/31/20 FMV)	
	Privacy Room 2022			(\$5,752.00) spent		
					\$47,996.76	\$38,347.53 (\$5,752.00)
2023	31-Dec-22	\$1,105,713.14				
	Allocation for 2023	\$1,408,334.79	4%	\$56,333.39	(average of 12/31/19, 12/31/20, 12/31/21 FMV)	

ENC	Atrium Windows 2023	(\$17,500.00)
ENC	Library Automated Materials Handler	(\$103,000.00)

(\$64,166.61) (\$25,819.08) (\$120,500.00)

2024 31-Dec-23					
Allocation for 2024		\$1,324,391.32	4%	\$52,975.65	(average of 12/31/20, 12/31/21, 12/31/22 FMV)

\$52,975.65 \$27,156.58 \$0.00

Mentioned in Long Range Financial Plan		Year		Amount				
PLAN	planning stage; no written request							
REQ	request has been written and submitted to Finance Committee, Library Board, Foundation Board for approval							
ENC	request has been approved by Library Board and Foundation Board							

The assets of this fund were received through a bequest under the Will of Kathryn L. Ray to "the Cedar Falls Community Foundation for the Cedar Falls Public Library." These funds shall be used solely to benefit the Library for purposes which include but are not limited to the preservation of the existing collection, building and enhancing the collection through the acquisition of new books, supporting special library programming, and capital projects that benefit the facility (but not for salaries or to support the regular operating budget of the Library).

Budget Year	Date	Fair Market Value	Percent to Spend	Earned/ (Expended)	Underspent / (Overspent) Annual	Total Underspent / (Overspent)	Expended
2005	4-Jan-05 No distributions	\$305,046.74	4%	\$12,201.87			
					\$12,201.87	\$12,201.87	\$0.00
2006	31-Dec-05 Nov-06 Cedar Valley's Youth Read Project	\$384,261.42	4%	\$15,370.46 (\$10,000.00)	\$5,370.46	\$17,572.33	(\$10,000.00)
2007	31-Dec-06 Aug-07 Cedar Valley's Youth Read Project Nov-07 Angela Ruggiero Hockey Program	\$411,481.00	4%	\$16,459.24 (\$3,000.00) (\$2,300.00)	\$11,159.24	\$28,731.57	(\$5,300.00)
2008	31-Dec-07 Aug-07 Cedar Valley's Youth Read Project Nov-07 The High Strung (YA Program) Nov-07 WiFi Computer Lab (1st Installment)	\$433,611.49	4%	\$17,344.46 (\$4,000.00) (\$1,500.00) (\$6,000.00)	\$5,844.46	\$34,576.03	(\$11,500.00)
2009	31-Dec-08 Apr-09 Cedar Valley's Youth Read Project Mar-09 Murder Mystery @ CFPL Jul-09 Youth Summer Program Request Nov-09 WiFi Computer Lab (2nd Installment) Nov-09 Poet Laureate: Mary Swander	\$305,509.17	4%	\$12,220.37 (\$4,850.00) (\$2,374.69) (\$4,790.40) (\$6,000.00) (\$521.20)	(\$6,315.92)	\$28,260.10	(\$18,536.29)
2010	31-Dec-09 Allocation for 2010 Jan-10 Genealogy Month Sep-11 Cedar Valley's Youth Read Project May-10 Murder Mystery 2010 Sep-10 WiFi Computer Lab (3rd Installment) Oct-10 Geology Bus Trip	\$364,989.17 \$383,533.89	4%	\$15,341.36 (\$924.79) (\$5,000.00) (\$2,697.33) (\$6,000.00) (\$1,019.00)	(average of 12/31/06, 12/31/07, 12/31/08 FMV)		

2010	Anticipated programming requests balance of \$10,000 budget				(\$358.88)			
2010	Unspent anticipated programming requests				\$358.88			
						(\$299.76)	\$27,960.34	(\$15,641.12)
2011	31-Dec-10	\$399,417.36						
	Allocation for 2011	\$368,036.61	4%	\$14,721.46	(average of 12/31/07, 12/31/08, 12/31/09 FMV)			
May-11	Genealogy Month				(\$725.67)			
May-11	Young Adult Author-In-Residence				(\$6,400.38)			
May-11	Cedar Valley's Youth Read Project				(\$4,079.66)			
May-12	Murder Mystery 4				(\$2,031.35)			
2011	Anticipated programming requests balance of \$15,000 budget				(\$1,762.94)			
2011	Unspent anticipated programming requests				\$1,762.94			
						\$1,484.40	\$29,444.74	(\$13,237.06)
2012	31-Dec-11	\$374,970.59						
	Allocation for 2012	\$356,638.57	4%	\$14,265.54	(average of 12/31/08, 12/31/09, 12/31/10 FMV)			
May-12	Cedar Valley's Youth Read Project				(\$4,520.00)			
Jun-13	Traveling Tales				(\$4,984.34)			
	<u>Other Library Programming/Projects (budgeted: \$20,000)*</u>				(\$12,264.02)			
	Unspent anticipated programming requests				\$12,264.02			
Mar-12	*Adult Winter Crafts (part of other library programming)				(\$1,050.00)			
Mar-12	*Genealogy Month (part of other library programming)				(\$396.40)			
Nov-12	*Circulating E-readers (part of other library programming)				(\$4,489.58)			
Nov-12	*Adult Winter Crafts (part of other library programming)				(\$1,800.00)			
						(\$2,974.78)	\$26,469.97	(\$17,240.32)
2013	31-Dec-12	\$406,434.22						
	Allocation for 2013	\$379,792.37	4%	\$15,191.69	(average of 12/31/09, 12/31/10, 12/31/11 FMV)			
May-13	Genealogy Month				(\$1,130.00)			
Jun-13	Cedar Valley's Youth Read Project				(\$3,515.00)			
May-13	Murder Mystery 5				(\$1,834.75)			
Jun-14	WCFSO Ensembles in Schools				(\$4,000.00)			

<u>Other Library Programming/Projects (budgeted: \$20,000)*</u>					(\$15,501.47)
Unspent anticipated programming requests					\$15,501.47
Nov-13	*Hunger Games (part of other library programming)				(\$2,063.82)
Nov-13	*Cedar Valley of the Zombies (part of other library programming)				(\$830.00)
Nov-13	*Author: Jennifer Chiaverini (part of other library programming)				(\$1,604.71)
				\$213.41	\$26,683.38 (\$14,978.28)
2014	31-Dec-13	\$453,255.20			
Allocation for 2014		\$393,607.39	4%	\$15,744.30	(average of 12/31/10, 12/31/11, 12/31/12 FMV)
Apr-15	Cedar Valley's Youth Read Project				(\$3,228.41)
Jun-14	Murder Mystery VI				(\$2,362.10)
<u>Other Library Programming/Projects (budgeted: \$30,000)*</u>					(\$24,017.33)
Unspent anticipated programming requests					\$24,017.33
Jun-14	*Genealogy Month (part of other library programming)				(\$1,287.32)
Apr-15	*Portable Sound System (part of other library programming)				(\$2,583.60)
Apr-15	*Geology Bus Trip (part of other library programming)				(\$1,186.75)
Apr-15	*Matt de la Pena, Author (part of other library programming)				(\$925.00)
				\$4,171.12	\$30,854.50 (\$11,573.18)
2015	31-Dec-14	\$455,780.79			
Allocation for 2015		\$411,553.34	4%	\$16,462.13	(average of 12/31/11, 12/31/12, 12/31/13 FMV)
Jan-17	Summer Library Program				(\$21,165.35)
Mar-15					(\$1,872.98)
Jan-17	STEAM Events				(\$4,900.48)
Jul-15	Wizard World ComiCon 2015 Bus Trip				(\$3,400.00)
	Murder Mystery 2015				(\$500.00)
<u>Other Library Programming/Projects (budgeted: \$25,000)*</u>					(\$17,900.96)
Unspent anticipated programming requests					\$17,900.96 unspent

Apr-15	*Bridge to Reading 2015 (part of other library programming)				(\$2,716.00)			
Sep-15	*Author: Bill Dedman (part of other library programming)				(\$2,383.04)			
Jan-17	*WCF Symphony & Lollipop Concert (part of other library programming)				(\$2,000.00)			
					(\$22,475.72)	\$8,378.78		(\$38,937.85)
2016	31-Dec-15	\$436,067.00						
	Allocation for 2016	\$438,490.07	4%	\$17,539.60	(average of 12/31/12, 12/31/13, 12/31/14 FMV)			
Mar-16	Murder Mystery 2016				(\$2,312.48)			
CANCEL	Youth Nooks				(\$2,600.00)			
	Canceled Youth Nooks				\$2,600.00			
Jan-17	SummerFest 2016				(\$2,432.37)			
Jan-17	WCF Symphony & Lollipop Concert				(\$2,000.00)	spent		
					\$10,794.75	\$19,173.53		(\$6,744.85)
2017	31-Dec-16	\$451,378.20						
	Allocation for 2017	\$448,367.66	4%	\$17,934.71	(average of 12/31/13, 12/31/14, 12/31/15 FMV)			
Apr-18	LitCon 2017				(\$2,902.04)			
	Miscellaneous (budgeted: \$10,000)*				(\$3,216.21)	unspent		
	*Unspent Miscellaneous				\$3,216.21	unspent		
Apr-18	*WCF Symphony & Lollipop Concert (\$2,000-Part of Miscellaneous)				(\$2,000.00)	spent		
	*Traveling Tales 2017 (\$2,000-Part of Miscellaneous)				(\$710.07)	spent		
	*Laser Tag 2017 (\$3,500-Part of Miscellaneous)				(\$2,175.00)	spent		
	*Bridge to Reading (\$2,000-Part of Miscellaneous)				(\$1,898.72)	spent		
					\$8,248.88	\$27,422.41		(\$9,685.83)
2018	31-Dec-17	\$490,729.89						
	Allocation for 2018	\$447,742.00	4%	\$17,909.68	(average of 12/31/14, 12/31/15, 12/31/16 FMV)			
	LitCon 2018				(\$12,684.47)	spent		
	Murder Mystery 2018				(\$2,100.00)	spent		
	Miscellaneous (budgeted: \$10,000)*				(\$7,001.58)	unspent		
	*Unspent Miscellaneous				\$7,001.58	unspent		

	*1,000 Books B4 Kindergarten (\$2,500-Part of Miscellaneous)			(\$998.42) spent			
	*WCF Symphony & Lollipop Concert (\$2,000-Part of Miscellaneous)			(\$2,000.00) spent			
					\$126.79	\$27,549.20	(\$17,782.89)
2019	31-Dec-18	\$443,402.04					
	Allocation for 2019	\$459,391.70	4%	\$18,375.67 (average of 12/31/15, 12/31/16, 12/31/17 FMV)			
	LitCon 2019			(\$10,592.29) spent			
	Miscellaneous (budgeted: \$4,000)*			(\$664.01) unspent			
	*Unspent Miscellaneous			\$664.01 unspent			
	*Adventure Pass Program (\$1,559-Part of Miscellaneous)			(\$1,559.00) reimbursed			
	*Entrepreneurship Collection (\$2,000-Part of Miscellaneous)			(\$1,776.99) spent			
					\$4,447.39	\$31,996.59	(\$13,928.28)
2020	31-Dec-19	\$503,427.70					
	Allocation for 2020	\$461,836.71	4%	\$18,473.47 (average of 12/31/16, 12/31/17, 12/31/18 FMV)			
	Cedar Valley's Youth Read 2020			(\$2,313.59) spent			
CANCEL	Library Murder Mystery XI			(\$3,000.00) cancelled			
CANCEL	Library Murder Mystery XI			\$3,000.00 cancelled			
	Gardening/Seed programs & raised garden beds			(\$878.92) spent			
CANCEL	2020 Waterloo/Cedar Falls Symphony Lollipop Concert			(\$1,500.00) cancelled			
CANCEL	2020 Waterloo/Cedar Falls Symphony Lollipop Concert			\$1,500.00 cancelled			
	Miscellaneous (budgeted: \$6,600)*			(\$5,287.64) unspent			
	*Unspent Miscellaneous			\$5,287.64 unspent			
	*Letter Writing Series 2020 (\$2,000-Part of Miscellaneous)			(\$1,312.36) spent			
					\$13,968.60	\$45,965.18	(\$4,504.87)
2021	31-Dec-20	\$533,108.47					
	Allocation for 2021	\$479,186.54	4%	\$19,167.46 (average of 12/31/17, 12/31/18, 12/31/19 FMV)			
	Adventure Pass Program 2021			(\$1,400.00) spent			
	Bridge to Reading 2021			(\$3,064.00) spent			
	Imagination Library 2021			(\$30,000.00) spent			

				(\$15,296.54)	\$30,668.65	(\$34,464.00)
2022	31-Dec-21	\$586,789.86				
	Allocation for 2022	\$493,312.74	4%	\$19,732.51	(average of 12/31/18, 12/31/19, 12/31/20 FMV)	
	Cedar Valley's Youth Read 2022			(\$10,000.00)	spent	
	Bridge to Reading 2022			(\$3,402.00)	spent	
				\$6,330.51	\$36,999.16	(\$13,402.00)
2023	31-Dec-22	\$435,675.96				
	Allocation for 2023	\$541,108.68	4%	\$21,644.35	(average of 12/31/19, 12/31/20, 12/31/21 FMV)	
ENC	Bridge to Reading 2023			(\$3,500.00)		
ENC	Cedar Valley Children's Book Festival			(\$15,000.00)		
ENC	Drive-up Book Return Replacement 2023			(\$3,100.00)		
				\$44.35	\$37,043.50	(\$21,600.00)
2024	31-Dec-23					
	Allocation for 2024	\$518,524.76	4%	\$20,740.99	(average of 12/31/20, 12/31/21, 12/31/22 FMV)	
				\$20,740.99	\$57,784.49	\$0.00

Mentioned in Long Range Financial Plan		Year		Amount				
PLAN	planning stage; no written request							
REQ	request has been written and submitted to Finance Committee, Library Board, Foundation Board for approval							
ENC	request has been approved by Library Board and Foundation Board							

The assets of this fund were received through a bequest under the Will of Shirley Berg to "the Cedar Falls Community Foundation for the Cedar Falls Public Library." These funds shall be used solely to benefit the Library for purposes which include but are not limited to the preservation of the existing collection, building and enhancing the collection through the acquisition of new books, supporting special library programming, and capital projects that benefit the facility (but not for salaries or to support the regular operating budget of the Library).

Budget Year	Date	Fair Market Value	Percent to Spend	Earned/ (Expended)	Underspent / (Overspent) Annual	Total Underspent / (Overspent)	Expended
2008	31-May-08	\$653,896.21		\$0.00			
					\$0.00	\$0.00	\$0.00
2009	31-Dec-08	\$992,442.72	4%	\$39,697.71			
	Nov-09 Jacquelyn Mitchard grant			(\$19,710.27)			
					\$19,987.44	\$19,987.44	(\$19,710.27)
2010	31-Dec-09	\$1,156,261.55	4%	\$46,250.46			
	Jul-10 YA Author Visit Sonya Sones			(\$4,252.00)			
	Jan-11 Murder Mystery III			(\$1,916.81)			
	2010 Anticipated programming requests balance of \$10,000 budget			(\$3,148.00)			
	2010 Unspent anticipated programming requests			\$3,148.00			
					\$40,081.65	\$60,069.09	(\$6,168.81)
2011	31-Dec-10	\$1,286,373.84	4%	\$51,454.95			
	Mar-12 Audio Visual Collection Enhancement			(\$20,000.00)			
	Mar-11 Chicago Bus Trip			(\$4,706.00)			
	Mar-11 AAUW Author Kent Nerbum			(\$2,500.00)			
	Apr-11 AAF&CS Author: Dan Buettner			(\$7,500.00)			
	Mar-12 Harry Potter Program			(\$1,500.00)			
					\$15,248.95	\$75,318.04	(\$36,206.00)
2012	31-Dec-11	\$1,236,962.59					
	Allocation for 2012	\$1,145,026.04	4%	\$45,801.04	(average of 12/31/08, 12/31/09, 12/31/10 FMV)		
	Oct-13 Computer Classes			(\$8,000.00)			
	Sep-12 Summer Library Programs			(\$10,330.15)			
	May-13 Teen Room Computers			(\$6,559.11)			
	May-13 Interactive Youth Stations (FOTL matching)			(\$15,000.00)			
	Other Library Programming (budgeted: \$10,000)*			(\$3,025.00)			
	Unspent anticipated programming requests			\$3,025.00			

May-12	*Kent Nerbum Visit (part of other library programming)				(\$2,500.00)			
Nov-12	*Drum Program (part of other library programming)				(\$1,475.00)			
May-13	*Youth Programming Enhancements (part of other library programming)				(\$3,000.00)			
					(\$1,063.22)	\$74,254.83		(\$46,864.26)
2013	31-Dec-12	\$1,351,861.27						
	Allocation for 2013	\$1,226,532.66	4%	\$49,061.31	(average of 12/31/09, 12/31/10, 12/31/11 FMV)			
PLAN	Young Adult Author Visit				(\$15,000.00)			
CANCEL	Young Adult Author Visit				\$15,000.00			
Jun-13	Newspaper Preservation				(\$1,148.67)			
Oct-13	Audio Visual Collection Enhancement				(\$29,945.43)			
Oct-13	Audio Visual Area Remodel				(\$13,302.00)			
	<u>Other Library Programming/Projects (budgeted: \$32,000)*</u>				(\$12,312.36)			
	Unspent anticipated programming requests				\$12,312.36			
Jun-13	*Cinco de Mayo (part of other library programming)				(\$1,153.00)			
Nov-13	*Summer Library Programs (part of other library programming)				(\$8,082.00)			
Nov-13	*Circulating E-readers (part of other library programming)				(\$4,427.40)			
Nov-13	*Chasing4Life (part of other library programming)				(\$6,025.24)			
					(\$15,022.43)	\$59,232.39		(\$64,083.74)
2014	31-Dec-13	\$1,460,435.78						
	Allocation for 2014	\$1,291,732.57	4%	\$51,669.30	(average of 12/31/10, 12/31/11, 12/31/12 FMV)			
Jun-17	Audio Visual Collection Enhancement (per year for 5 years, year 1 of 5)				(\$1,000.00)	spent		
Jun-14	Cinco de Mayo				(\$1,376.50)			
	Traveling Tales				(\$3,894.33)			
Apr-15	Summer Library Programs				(\$14,601.06)			
	<u>Other Library Programming/Projects (budgeted: \$20,000)*</u>				(\$4,418.96)			
	Unspent anticipated programming requests				\$4,418.96			

Apr-15	*Summer Library Program, Part 2 (part of other library programming)				(\$5,668.14)			
Apr-14	*Bridge to Reading Awards Kits (part of other library programming)				(\$2,122.49)			
Apr-14	*10 Year Anniversary Celebration (part of other library programming)				(\$1,400.00)			
Apr-14	*Claudia Kolker, Author (part of other library programming)				(\$1,400.56)			
	*Author Visit by N.D. Wilson, actually Gary Schmidt (part of other library programming)				(\$4,989.85)	spent		
					\$15,216.37	\$74,448.76	(\$36,452.93)	
2015	31-Dec-14				\$1,486,222.92			
	Allocation for 2015				\$1,349,753.21	4%	\$53,990.13	(average of 12/31/11, 12/31/12, 12/31/13 FMV)
ENC	Meeting Room AV Upgrade (revised)				(\$17,000.00)			
Jan-17	Children's Literature Festival 2015				(\$6,200.29)			
Jun-15	Cedar Valley's Youth Read 2015				(\$6,075.00)			
	Audio Visual Collection Enhancement (year 2 of 5)				(\$18,695.67)	spent		
	<u>Other Library Programming/Projects (budgeted: \$30,000)*</u>				(\$7,600.02)			
	Unspent anticipated programming requests				\$7,600.02	unspent		
Aug-15	*Seed Savers Exchange Bus Trip (part of other library programming)				(\$1,374.00)			
Apr-15	*ReadSquared (Summer Program Software) (part of other library programming)				(\$1,575.00)			
	*Bike Friendly Library (part of other library programming)				(\$7,000.00)	reimbursed		
	*E-materials Promotion (part of other library programming)				(\$5,000.00)			
Mar-16	*Kent Nerburn, Author Visit (part of other library programming)				(\$3,200.00)			
Jun-15	*LittleBits & MakerCamp (part of other library programming)				(\$2,500.00)			
	*Purchasing Promotional Items, Including Building a Robot (part of other library programming)				(\$1,750.98)	spent		

				(\$16,380.81)	\$58,067.95	(\$70,370.94)
2016	31-Dec-15	\$1,441,600.00				
	Allocation for 2016	\$1,432,839.99	4%	\$57,313.60	(average of 12/31/12, 12/31/13, 12/31/14 FMV)	
	Audio Visual Collection Enhancement (year 3 of 5)			(\$6,980.09)	spent	
Apr-16	Cedar Valley's Youth Read 2016			(\$3,492.43)		
Apr-16	Children's Literature Festival 2016			(\$8,205.72)	(partially funded through Guernsey Foundation)	
	Youth Summer Library Program 2016			(\$20,520.25)		
Jan-17	Adult Summer Library Program 2016			(\$1,712.49)		
	1,000 Books Before Kindergarten			(\$1,974.88)		
	STEAM Events			(\$3,208.87)		
	Cedar Falls Times Microfilm			(\$2,100.00)	spent	
Jan-17	LitCon 2016			(\$5,063.29)		
	<u>Other Library Programming/Projects*</u>					
				\$4,055.58	\$62,123.53	(\$53,258.02)
2017	31-Dec-16	\$1,498,375.10				
	Allocation for 2017	\$1,462,752.90	4%	\$58,510.12	(average of 12/31/13, 12/31/14, 12/31/15 FMV)	
Jun-17	Audio Visual Collection Enhancement (per year for 5 years, year 4 of 5)			(\$11,821.65)	spent	
Mar-17	Murder Mystery 2017			(\$2,103.00)	spent	
Apr-17	Children's Book Festival 2017			(\$8,862.82)	spent	
Apr-17	Garth Stein (author, Book Club Bonanza)			(\$8,000.00)	reimbursed	
Apr-17	Cedar Valley Youth Reads 2017			(\$4,300.24)	spent	
Apr-17	SLP 2017			(\$25,000.00)	reimbursed	
	MakerSpace Equipment			(\$10,216.46)	spent	
Apr-18	Library Furniture			(\$20,000.00)	reimbursed	
Apr-18	Ematerials			(\$9,980.15)	spent	
	Miscellaneous (budgeted: \$5,000)*			(\$2,395.03)	unspent	
	*Unspent Miscellaneous			\$2,395.03	unspent	
	*Virtual Reality Equipment (\$3,000-Part of Miscellaneous)			(\$1,604.97)	spent	
Apr-18	*Bridge to Reading (\$1,000-Part of Miscellaneous)			(\$1,000.00)	spent	
				(\$44,379.17)	\$17,744.36	-\$102,889.29
2018	31-Dec-17	\$1,676,829.14				

Allocation for 2018		\$1,475,399.34	4%	\$59,015.97 (average of 12/31/14, 12/31/15, 12/31/16 FMV)		
	Audio Visual Collection Enhancement (per year for 5 years, year 5 of 5)			(\$8,178.35) spent		
	Apr-18 SLP 2018			(\$22,227.76) spent		
	Apr-18 Children's Book Festival			(\$7,796.79) spent		
	Co-Lab Construction			(\$20,000.00) reimbursed		
	Apr-18 Library Furniture			(\$18,048.67) spent		
	Ematerials 2018			(\$10,000.00) spent		
				(\$27,235.60)	(\$9,491.24)	(\$86,251.57)
2019	31-Dec-18	\$1,474,652.02				
Allocation for 2019		\$1,538,934.75	4%	\$61,557.39 (average of 12/31/15, 12/31/16, 12/31/17 FMV)		
	SLP 2019			(\$19,941.49) spent		
	Harry Potter Programming			(\$3,074.79) spent		
	Cedar Valley's Youth Read 2019			(\$2,295.87) spent		
CANCEL	Library Branding			(\$8,000.00) cancelled		
CANCEL	Canceled Library Branding			\$8,000.00 cancelled		
ENC	Miscellaneous (budgeted: \$16,000)*			(\$1,607.75) unspent		
	*Unspent Miscellaneous			\$1,607.75 unspent		
ENC	*Bridge to Reading (\$3,500-Part of Miscellaneous)			(\$3,392.25) spent		
	*Minecraft and Teen Nights (\$2,000-Part of Miscellaneous)			(\$2,000.00) spent		
ENC	*Community Center Outreach (\$4,000-Part of Miscellaneous)			(\$4,000.00) spent		
	*Downloadable Music (\$5,000-Part of Miscellaneous)			(\$5,000.00) spent		
CANCEL	*Mamava Increase (\$1,000-Part of Miscellaneous)			(\$1,000.00) cancelled		
CANCEL	*Mamava Increase (\$1,000-Part of Miscellaneous)			\$1,000.00 cancelled		
				\$21,852.99	\$12,361.75	(\$39,704.40)
2020	31-Dec-19	\$1,615,901.53				
Allocation for 2020		\$1,549,952.09	4%	\$61,998.08 (average of 12/31/16, 12/31/17, 12/31/18 FMV)		
	2020 Summer Library Program			(\$11,830.59) spent		

CANCEL	2020 Cedar Valley Children's Book Festival			(\$11,000.00) cancelled		
CANCEL	2020 Cedar Valley Children's Book Festival			(\$11,000.00) cancelled		
CANCEL	2020 Summer Fest			(\$3,500.00) cancelled		
CANCEL	2020 Summer Fest			\$3,500.00 cancelled		
	2020 Bridge to Reading Project			(\$3,292.00) spent		
CANCEL	Storywalk			(\$7,000.00) cancelled		
CANCEL	Storywalk			\$7,000.00 cancelled		
	<u>Miscellaneous (budgeted: \$13,900)*</u>			(\$13,900.00) cancelled		
	*Unspent Miscellaneous			\$13,900.00 cancelled		
					\$24,875.49	\$37,237.25 (\$37,122.59)
2021	31-Dec-20	\$1,714,066.54				
	Allocation for 2021	\$1,589,127.56	4%	\$63,565.10 (average of 12/31/17, 12/31/18, 12/31/19 FMV)		
	2021 Summer Library Program			(\$14,625.46) spent		
	Storywalk 2021			(\$8,292.34) spent		
	Youth Browsing Bins			(\$62,994.60) spent		
					(\$22,347.30)	\$14,889.95 (\$85,912.40)
2022	31-Dec-21	\$1,853,298.98				
	Allocation for 2022	\$1,601,540.03	4%	\$64,061.60 (average of 12/31/18, 12/31/19, 12/31/20 FMV)		
	Adventure Pass 2022			(\$2,107.90) spent		
	Summer Library Program 2022			(\$18,870.54) spent		
	SummerFest 2022			(\$4,012.20) spent		
ENC	Library Branding			(\$50,000.00)		
					(\$10,929.04)	\$3,960.91 (\$74,990.64)
2023	31-Dec-22	\$1,409,285.61				
	Allocation for 2023	\$1,727,755.68	4%	\$69,110.23 (average of 12/31/19, 12/31/20, 12/31/21 FMV)		
ENC	Adventure Pass 2023			(\$2,600.00)		
ENC	Cedar Valley's Youth Read 2023			(\$11,000.00)		
ENC	Summer Library Program 2023			(\$24,000.00)		
ENC	Branding Rollout 2023			(\$30,000.00)		
					\$1,510.23	\$5,471.14 (\$67,600.00)
2024	31-Dec-23					
	Allocation for 2024	\$1,574,964.06	4%	\$62,998.56 (average of 12/31/20, 12/31/21, 12/31/22 FMV)		

\$62,998.56 \$68,469.70 \$0.00

Mentioned in Long Range Financial Plan		Year		Amount				
PLAN	planning stage; no written request							
REQ	request has been written and submitted to Finance Committee, Library Board, Foundation Board for approval							
ENC	request has been approved by Library Board and Foundation Board							

Budget Year	Date	Fair Market Value	Percent to Spend	Earned/ (Expended)	Underspent / (Overspent) Annual	Total Underspent / (Overspent)	Expended
2012	2/15/2012 (original deposit) 8/8/2012 (additional deposit)	\$43,841.56		\$310.30	\$310.30	\$310.30	\$0.00
2013	31-Dec-12 Feb-13 Beckman Estate (additional deposit) Distribution for 2013 Jun-13 Deposited distribution back into fund	\$45,880.97	4%	\$1,835.24 \$171.43 (\$483.90) \$483.90	\$2,006.67	\$2,316.97	\$0.00
2014	31-Dec-13 Distribution for 2014 May-14 Deposited distribution back into fund	\$52,021.66	4%	\$2,080.87 (\$1,702.91) \$1,702.91	\$2,080.87	\$4,397.84	\$0.00
2015	31-Dec-14	\$53,829.89	4%	\$2,153.20	\$2,153.20	\$6,551.03	\$0.00
2016	31-Dec-15	\$53,006.00	4%	\$2,120.24	\$2,120.24	\$8,671.27	\$0.00
2017	31-Dec-16	\$55,707.39	4%	\$2,228.30	\$2,228.30	\$10,899.57	\$0.00
2018	31-Dec-17	\$64,379.56	4%	\$2,575.18	\$2,575.18	\$13,474.75	\$0.00
2019	31-Dec-18	\$58,900.73	4%	\$2,356.03	\$2,356.03	\$15,830.78	\$0.00
2020	31-Dec-19	\$63,823.59	4%	\$2,552.94			

				\$2,552.94	\$18,383.72	\$0.00
2021	31-Dec-20	\$63,856.37	4%	\$2,554.25		
				\$2,554.25	\$20,937.98	\$0.00
2022	31-Dec-21	\$71,159.63	4%	\$2,846.39		
				\$2,846.39	\$23,784.36	\$0.00
2023	31-Dec-22	\$57,142.55	4%	\$2,285.70		
				\$2,285.70	\$26,070.06	\$0.00
2024	31-Dec-23		4%	\$0.00		
				\$0.00	\$26,070.06	\$0.00

Mentioned in Long Range Financial Plan		Year		Amount				
PLAN	planning stage; no written request							
REQ	request has been written and submitted to Finance Committee, Library Board, Foundation Board for approval							
ENC	request has been approved by Library Board and Foundation Board							

Budget Year	Date	Fair Market Value	Percent to Spend	Earned/ (Expended)	Underspent / (Overspent) Annual	Total Underspent / (Overspent)	Expended
2021	31-Dec-20	\$70,468.56		\$70,468.56			
					\$70,468.56	\$70,468.56	\$0.00
2022	31-Dec-21	\$78,575.26		\$78,575.26			
	Dolly Parton's Imagination Library			(\$10,000.00) spent			
	Youth Browsing Bins			(\$41,996.40) spent			
					\$26,578.86	\$97,047.42	(\$51,996.40)
2023	31-Dec-22	\$16,277.34		\$16,277.34			
					\$16,277.34	\$113,324.76	\$0.00
2024	31-Dec-23			\$0.00			
					\$0.00	\$113,324.76	\$0.00

Mentioned in Long Range Financial Plan	Year		Amount				
PLAN	planning stage; no written request						
REQ	request has been written and submitted to Finance Committee, Library Board, Foundation Board for approval						
ENC	request has been approved by Library Board and Foundation Board						

	23-Jul	23-Aug	23-Sep	23-Oct	23-Nov	FY24
Customer Count	17,107	16,066	13,193	13,883	13,188	73,437
Hours Open	264	283	240	278	250	1,315
Total Circulation	39,448	37,737	32,064	33,886	32,945	176,080
Adult	13,266	12,835	11,066	11,978	10,910	60,055
Young Adult	2,022	1,877	1,382	1,526	1,360	8,167
Youth	16,320	15,208	12,170	12,895	13,220	69,813
Interlibrary Loan (cf to other)	132	203	171	206	148	860
<i>Interlibrary Loan (other to cf)</i>	96	117	96	121	110	540
<i>CFPL@UNI</i>	2	11	29	44	21	107
WPL	1,291	1,325	1,270	1,324	907	6,117
Library of Things	91	89	68	70	67	385
Total Physical Circulation	31,608	29,920	24,618	26,399	25,490	138,035
<i>Overdrive</i>	5,718	5,716	5,378	5,489	5,418	27,719
<i>Hoopla</i>	913	1,107	959	997	1,056	5,032
<i>Freegal Downloadable Music</i>	1,209	994	1,109	1,001	981	5,294
Total eresource Circulation	7,840	7,817	7,446	7,487	7,455	38,045
County	400	379	216	317	335	1,647
Open Access	5,403	5,190	4,500	4,966	4,602	24,661
Reference Service	509	544	445	481	455	2,434
Reference Desk	195	254	213	222	192	1,076
Youth Desk	280	258	210	225	221	1,194
YA Desk	0	0	0	0	0	0
Circulation	34	32	22	34	42	164
Titles Added	564	577	736	1,098	740	3,715
Items Added	724	786	899	1,253	833	4,495
Items Withdrawn	332	849	678	741	622	3,222
Meeting Room Use	29	30	37	36	47	179
Conference Room	15	10	9	9	16	59
Meeting Room	5	9	12	13	9	48
Co-Lab Room	9	11	16	14	22	72
YA/Youth Area	0	0	0	0	0	0
Youth Programs						
Events/Programs	35	22	39	59	46	201
Event Attendance	1,799	439	878	1,591	852	5,559
Outreach Services	7	1	1	1	1	11
Outreach Attendance	152	19	23	28	22	244
Teacher Units	30	14	20	20	18	102

Adult Programs						
Outreach Services	6	7	6	6	4	29
Outreach Attendance	37	821	27	34	15	934
Library Attendance	126	58	32	92	121	429
Library Activities	18	10	12	13	9	62
Young Adult Programs						
Library Attendance	201	101	30	13	36	381
Library Activities	16	9	6	10	11	52
Computer Usage	2,118	2,023	1,231	1,773	1,854	8,999
Netbook/iPad Circulation	2	0	25	3	2	32

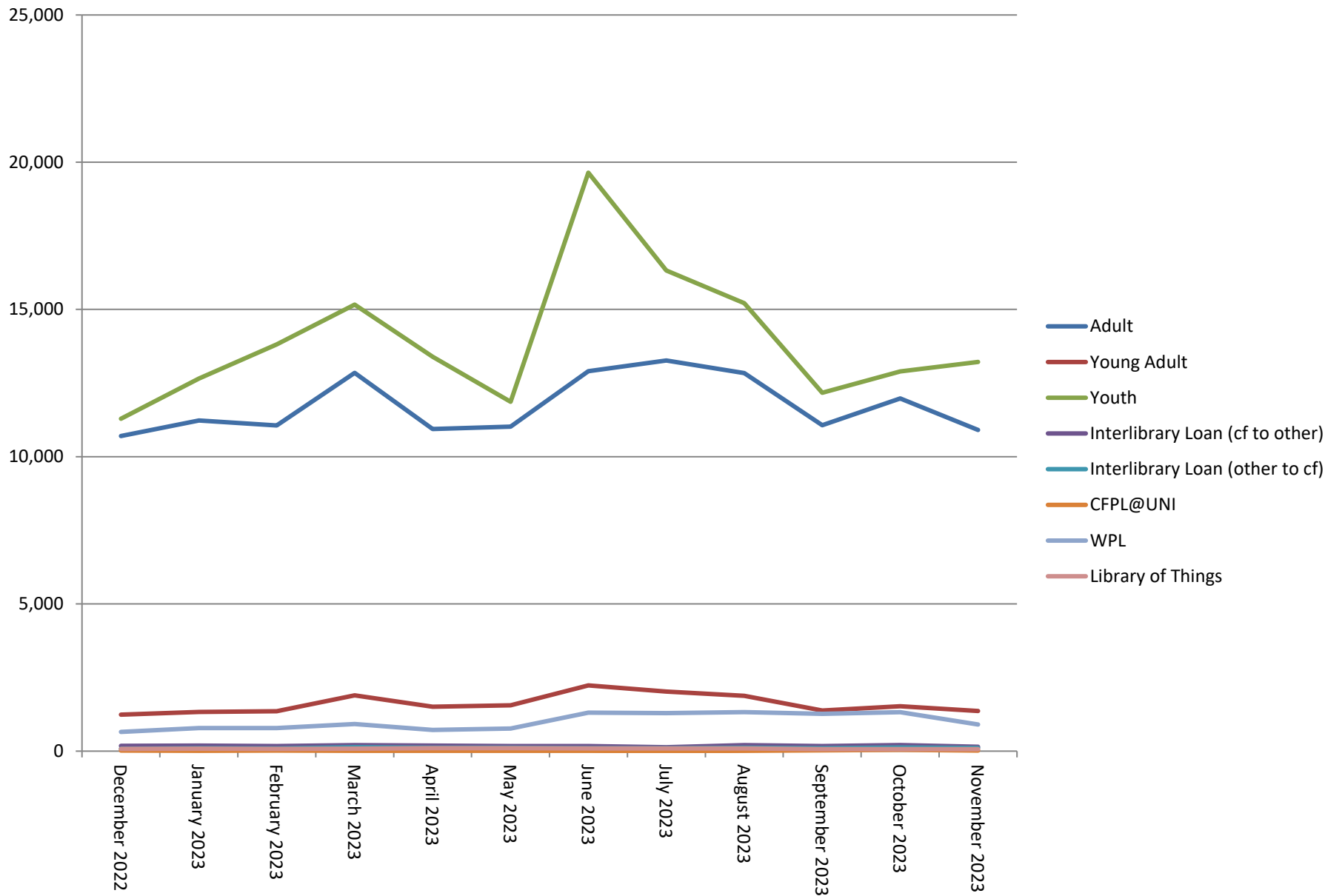
	22-Nov	23-Nov	23-Oct
Customer Count	11,972	13,188	13,883
Hours Open	252	250	278
Total Circulation	32,669	32,945	33,886
Adult	11,177	10,910	11,978
Young Adult	1,397	1,360	1,526
Youth	14,118	13,220	12,895
Interlibrary Loan (cf to other)	178	148	206
<i>Interlibrary Loan (other to cf)</i>	90	110	121
<i>CFPL @UNI</i>	19	21	44
WPL	739	907	1,324
<i>Library of Things</i>	108	67	70
Physical Circulation	26,692	25,490	26,399
<i>Overdrive</i>	4,401	5,418	5,489
<i>Hoopla</i>	637	1,056	997
<i>Freegal Downloadable Music</i>	939	981	1,001
ereources Circulation	5,977	7,455	7,487
County	275	335	317
Open Access	5,344	4,602	4,966
Reference Service	845	455	481
Reference Desk	432	192	222
Youth Desk	370	221	225
YA Desk	0	0	0
Circulation	43	42	34
Titles Added	389	740	1,098
Items Added	494	833	1,253
Items Withdrawn	798	622	741
Meeting Room Use	32	47	36
Conference Room	11	16	9
Meeting Room	9	9	13
Co-Lab Room	12	22	14
YA/Youth Area	0	0	0
Youth Programs			
Events/Programs	39	46	59
Event Attendance	866	852	1,591
Outreach Services	1	1	1
Outreach Attendance	30	22	28
Teacher Units	21	18	20

Adult Programs			
Outreach Services	5	4	6
Outreach Attendance	26	15	34
Library Attendance	19	121	92
Library Activities	3	9	13
Young Adult Programs			
Library Attendance	3	36	13
Library Activities	1	11	10
Computer Usage	1,928	1,854	1,773
Netbook/iPad Circulation	0	2	3

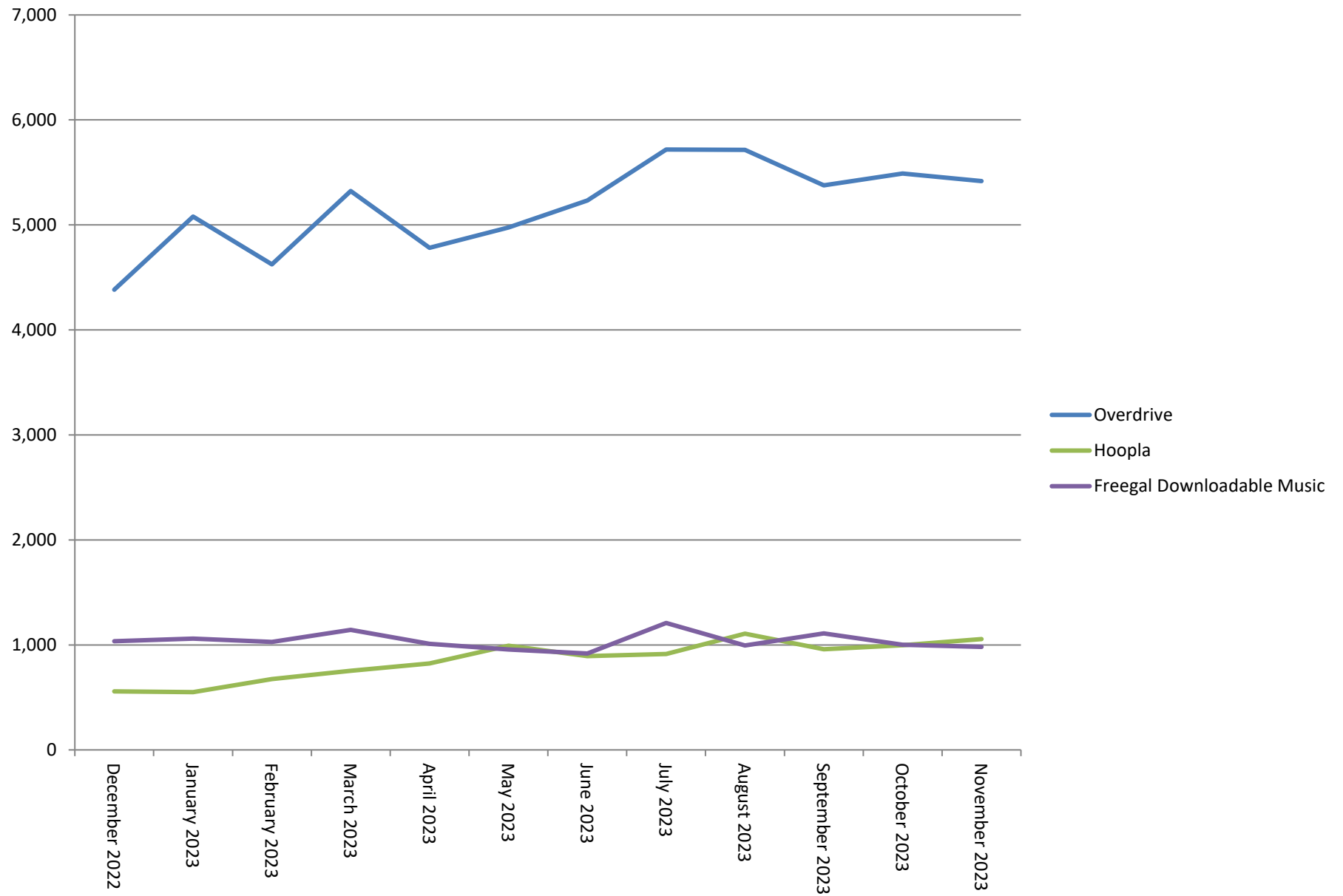
		African American Museum	Blank Park Zoo	Botanical of Des Moines	Figge Art Museum	Grout Museum District	Quad Cities Fun Bundle	Science Center of Iowa
2021	November		3			2		2
	December			1		3		2
2022	January			1		2		
	February					3		2
	March		5	3	3	4	4	
	April		3			3		2
	May		10	3	1		4	3
	June		16	7	1	2	3	3
	July		16	4		8	2	6
	August		16	2		1	4	4
	September		8	4	1		4	3
	October		9	2		2	2	3
	November		1			4		1
	December					3		
2023	January		2	1	1	2	1	2
	February		1	3				2
	March		7	6	5	3	3	7
	April		8	8		2		6
	May		13	6		1	1	3
	June		18	6		2	1	4
	July		19	5		4	6	5
	August		19	4		6	6	5
	September		13	5		1	1	5
	October		4			1	2	2
	November		2	1	1		1	1
	December							

Date	Day of Week	Patron Count	
		Curbside	Building
12/1/2023	Friday	0	559
12/2/2023	Saturday	0	584
12/3/2023	Sunday		297
12/4/2023	Monday	0	551
12/5/2023	Tuesday	1	472
12/6/2023	Wednesday	0	591
12/7/2023	Thursday	0	435
12/8/2023	Friday	0	463
12/9/2023	Saturday	0	528
12/10/2023	Sunday		200
12/11/2023	Monday	0	493
12/12/2023	Tuesday	0	432
12/13/2023	Wednesday	0	537
12/14/2023	Thursday	0	397
12/15/2023	Friday	0	490
12/16/2023	Saturday	0	491
12/17/2023	Sunday		304
12/18/2023	Monday	0	454
12/19/2023	Tuesday	0	506
12/20/2023	Wednesday	0	538
12/21/2023	Thursday	1	378
12/22/2023	Friday	0	579
12/23/2023	Saturday	0	379
12/24/2023	Sunday		
12/25/2023	Monday		
12/26/2023	Tuesday	0	497
12/27/2023	Wednesday	0	537
12/28/2023	Thursday	0	508
12/29/2023	Friday		
12/30/2023	Saturday		
12/31/2023	Sunday		
Total		2	12,200

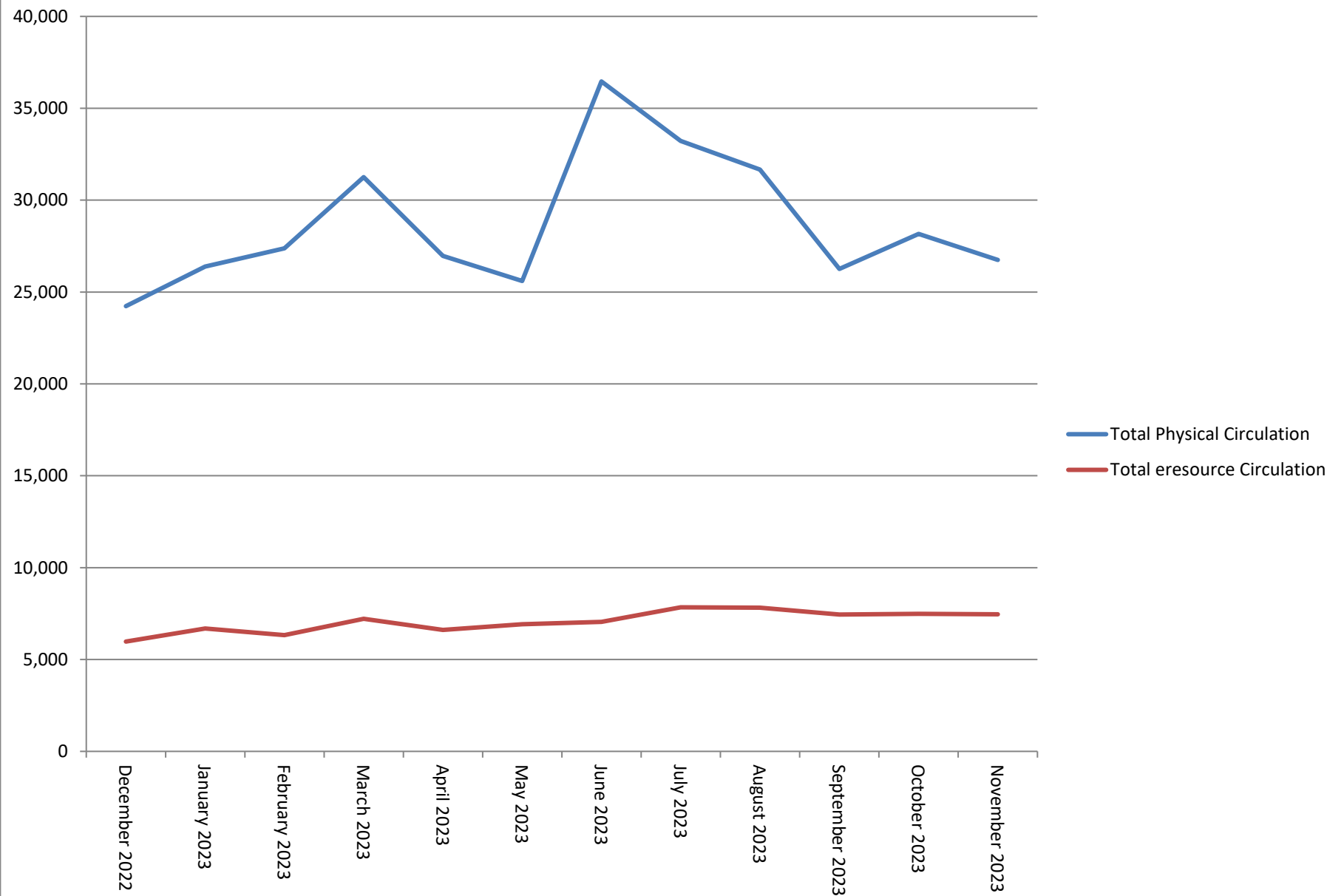
Physical Collection



eResource Collection



Physical VS eResource



**Financial Plan of the Cedar Falls Public Library Regarding Funds
at the Cedar Falls Community Foundation**

January 1, 2024-December 31, 2024

- ❖ Short and Long Term Observations Related to Investments, Portfolio Performance, and Fund Growth:
 - Investments and Portfolio Performance – short and long term financial objectives for the investments are
 - 1. Safety – safety and preservation of principal in the overall portfolio is the foremost investment objective
 - 2. Liquidity – maintaining the necessary liquidity to match expected liabilities. In order to have funds available when needed for programs, the investments should have maturity dates that coincide with the projects that will be funded with the investments.
 - 3. Return – obtaining the best return while maintaining the safety of the investment.
 - 4. Fund growth – Expenditures from the funds are limited to 4% of the average of the fair market values of the Fund as of December 31 of the 3 immediately preceding years. The hope is that the funds will grow at least 4% on average in order to at least maintain the principal balance.
- ❖ Fair Market Value as of December 31, 2022:
 - Building Fund: \$1,105,713.14
 - Kathryn Ray Fund: \$435,675.96
 - Robert & Shirley Berg Fund: \$1,409,285.61
 - Mary Beckman Endowment: \$57,142.55
 - Friends of the Library Fund: \$16,277.34
- ❖ Anticipated Withdrawals for calendar year 2024:
 - Library Building Endowment: The anticipated allocation for use in 2024 is \$52,975.65. In 2024, we anticipate that the library will not request any withdrawals from this endowment except projects carried over from 2023.
 - Kathryn Ray Fund: The anticipated allocation for use in 2024 is \$20,740.99. In 2024, the library will seek approval for funding for Bridge to Reading 2024 (\$4,000) and Adventure Passes 2024 (\$2,000). Other potential projects may be requested at a later date if the library's general fund budget requests are approved by City Council at 100%.
 - Robert & Shirley Berg Fund: The anticipated allocation for 2024 is \$62,998.56. In 2024, the library will seek approval for Cedar Valley's Youth Read 2024 (\$11,000), Summer

Library Program 2024 (amount to be determined after the FY24 library general fund budget is approved by City Council). Other potential projects may be requested at a later date if the library's general fund budget requests are approved by City Council at 100%.

- Mary G. Beckman Endowment: The fair market value at the end of 2022 was \$57,142.55. No income disbursements are requested for 2024.
- Friends of the Library Fund: The fair market value at the end of 2022 was \$16,277.34. In 2024, no income disbursements are anticipated to be requested.

Request for funds from the Cedar Falls Community Foundation

Name of staff member requesting funds: Rebekah Hosford

Title of the project: Adventure Passes 2024 (Ray)

Amount requested (Please be as specific as you can, listing individual costs and the total needed for the project.):

2024-2025					
Vendor	fee	Qty.	Amt.	# of people	Column1
Grimes Public Library FOTL-admin	\$225	1	\$225		
Blank Park Zoo	\$250 for first pass, \$200 for second pass	2	\$450	2 adults, 2 children per pass	
Greater Des Moines Botanical Gardens	\$150	2	\$300	2 adults, 2 children per pass	
Grout Museum District Buildings	\$200	2	\$400	2 adults, 2 children per pass	
Science Center of Iowa	\$250 for 1st pass, \$200 for 2nd pass	2	\$450	2 adults, 2 children per pass	
Total			\$1,825		

In case any of the membership fees go up in price, I would like to request \$2,000.

Description of the project (up to 10,000 characters):

Adventure Pass is a partnership between Iowa libraries and museums, parks, and other Iowa venues. It allows our patrons to check out tickets to various venues from us, which can lead to enriching experiences for children and families. Entrance fees to these venues can be expensive, and not every family can afford to spend their money on such a luxury. By offering the Adventure Pass program, we can help bridge that socio-economic gap and provide equitable access to these venues. This service has been greatly utilized in the past few years, and it is a service I would like to continue to offer.

Anticipated project dates: This is a yearly membership. Most of our memberships are up for renewal in June/July/August.

Email your completed form to Kelly at director@cedarfallslibrary.org. Please submit it as a Word doc rather than a .pdf.

Request for funds from the Cedar Falls Community Foundation

Name of staff member requesting funds: Rebekah Hosford

Title of the project: Bridge to Reading 2024 (Ray)

Amount requested (Please be as specific as you can, listing individual costs and the total needed for the project.):

25 copies of 10 books. The titles are announced in March.

Based on the cost of this program from previous years, I am requesting \$4,000.

Description of the project (up to 10,000 characters):

This project encourages participation in the Bridge to Reading Picture Book Award by providing a set of the 2024 nominees to our Traveling Tales sites and Cedar Falls Schools' elementary libraries for kindergarteners via our Traveling Tales Program. This amounts to 25 sets of (10) books. It will also promote the literacy development of preschoolers and kindergarteners in Cedar Falls and support the Grade Level Reading initiative at the early literacy level.

Grant funds will be used to purchase twenty-five sets of the 10 nominated books that will be distributed to participating daycares, preschools, and elementary schools. School/daycare workers/school librarians will, sometime between April and July 2023, read all ten books to their classes, record each child's vote for her/his favorite, and submit their votes on the Bridge to Reading website. A web site with teacher resources relating to the books will be shared with the preschool teachers as well, so that they can do classroom activities to extend children's experiences with the books.

Anticipated project dates:

March –July 2024

Email your completed form to Kelly at director@cedarfallslibrary.org. Please submit it as a Word doc rather than a .pdf.

Request for funds from the Cedar Falls Community Foundation

Name of staff member requesting funds: Rebekah Hosford

Title of the project: Cedar Valley's Youth Read 2024 (Berg)

Amount requested (Please be as specific as you can, listing individual costs and the total needed for the project.):

We are asking for **\$11,000**.

Item	Expense	Fund
Author Fee + Travel	\$9,880	Cedar Falls Community Foundation
Hotel	\$800	Cedar Falls Community Foundation
Book Plates	\$100	Friends of the Library
Featured Book (~500 copies)	\$4,000	Friends of the Library
Book Kit	\$120	General Book Fund
Total	\$14,900	

Description of the project (up to 10,000 characters):

Cedar Valley's Youth Read author-in-residence program brings a children's author to the Cedar Valley for 2 ½ days to meet with all fifth grade classes in Cedar Falls. Fifth grade classes are bused to the library for one-hour sessions with the author, during which the author discusses his/her writing process, inspiration, and advice for young writers and readers. In April 2024, Jennifer Nielsen will be our author-in-residence.

CVYR also provides every fifth grade teacher and student in Cedar Falls with a copy of the feature book to read in advance of the author's visit so that every child attending a session is familiar with at least one of the author's books. One evening during the week, the author makes a presentation that is free and open to the public. This program serves about 500 fifth graders, a dozen teachers, and about 100 library patrons who attend his public session. Fifth grade really is the ideal year in which to do this program, just before children start middle school or junior high, when typically for many children, school and social activities become more of a priority and students spend less time reading for recreation. The academic gap between struggling readers and proficient readers continues to widen when they enter high school.

We hope that this program, as we've seen evidence of in the past, will spark or renew an interest in literacy in our area children at this crucial point in their lives. For at-risk and low socioeconomic children who are often not privileged with the same literacy experiences as middle and upper class children, an inspiring author could have an even greater impact on their motivation to read.

Anticipated project dates: April 24th-27, 2023

Email your completed form to Kelly at director@cedarfallslibrary.org. Please submit it as a Word doc rather than a .pdf.

Request for funds from the Cedar Falls Community Foundation

Name of staff member requesting funds: Rebekah Hosford

Title of the project: Summer Library Program 2024

Amount requested (Please be as specific as you can, listing individual costs and the total needed for the project.):

See attached spreadsheets

Tier A: \$24,000		
Giveaway	Paperback books from B&T	\$4,000
Teen Incentives	Books	\$1,500
Adult Program	Incentives & Programming	\$3,000
Staff Shirts & Pins	from iRead website	\$250
Promotional Items	from iRead website	\$500
Printing	Brochures, Flyers, Posters, Logs, etc.	\$500
Beanstack Subscription	Digital Platform	\$1,695
Weekly Crafts	Crafting Supplies	\$1,000
Performers		\$7,000
Other Program Supplies	Supplies	\$500
Network Nirvana	Minecraft	\$1,675
Teen Supplies		\$450
	Total	\$22,070

Tier B: \$8,000		
Giveaway	Paperback books from B&T	\$1,500
Teen Incentives	Books	\$1,500
Adult Program	Incentives & Programming	\$500
Promotional Items	from iRead website	\$200

Printing	Brochures, Flyers, Posters, Logs, etc.	\$500
Beanstack Subscription	Digital Platform	\$1,695
Weekly Crafts	Crafting Supplies	\$500
Performers		\$1,500
Other Program Supplies	Supplies	\$500
	Total	\$7,395

Tier C: \$4,500		
Weekly Crafts/Program Supplies		\$500
Adult Program	Incentives & Programming	\$500
Performers		\$1,000
Printing	Logs, flyers, promo bookmarks	\$500
Beanstack Subscription	Digital Platform	\$1,695
	Total	\$4,195

Description of the project (up to 10,000 characters):

The youth summer library program provides summer reading and learning opportunities for children aged birth through 6th grade, and it encourages lifelong learning, reading, and provides recreational activities and events to families.

For school-aged children, the program helps to prevent the “summer slide” or loss of reading levels that occurs during summer vacations if children do not read then.

Grant funds will be used for special performances, for books to give as incentives (children can earn up to 3 books during the program—one for every 15 days they read). The giveaway books are an important component of nearly every library’s youth summer library program—we are encouraging children to choose their own books/reading material, which research shows increases their motivation to read.

Anticipated project dates: May 2024-August 2024

Email your completed form to Kelly at director@cedarfallslibrary.org. Please submit it as a Word doc rather than a .pdf.