

MINUTES  
CEDAR FALLS PUBLIC LIBRARY  
FINANCE COMMITTEE  
November 30, 2022 4:00 PM  
Cedar Falls Public Library  
524 Main Street  
Cedar Falls, IA 50613  
Conference Room

Members present: Blair-Broeker, Cormaney, Sulentic; Staff: Daniels, Stern, Guest: Rodenbeck.

Meeting called to order at 4:01 PM.

1. Financial updates

Director Stern noted that a space assessment was originally going to be part of the requests, but is now being put on hold until 2024. Member Blair-Broeker inquired if there were any other requests currently planned for 2024 and beyond. Director Stern noted that LitCon will be happening in 2024 as it is planned to happen every other year opposite the Cedar Valley Children's Book Festival. Member Blair-Broeker inquired if any capital projects were planned. Director Stern noted that nothing is currently planned, but Bekah is hoping to get a new desk to replace the one currently used as the youth service desk.

2. Grant Requests

a. CFPL Foundation Financial Plan for Calendar Year 2023

MOTION: (Blair-Broeker, Cormaney) to approve presenting the CFPL Foundation Financial Plan for Calendar Year 2023 to the Board. Passed.

b. Adventure Passes 2023 (Berg)

President Sulentic inquired about if the locations listed are the same as usual. Director Stern noted that the list is the same as last year. Member Blair-Broeker inquired about how much the passes are being used for each location. Assistant Daniels noted that he will send out the statistics after the meeting, and will include them with the request if this is approved to be sent to the Board.

MOTION: (Cormaney, Blair-Broeker) to approve presenting the funding request to the Board. Passed.

c. Atrium Windows 2023 (Building Fund)

Member Cormaney inquired if this is just for replacing the windows that are worn out. Director Stern noted that this was correct.

MOTION: (Blair-Broeker, Cormaney) to approve presenting the funding request to the Board. Passed.

d. Bridge to Reading 2023 (Ray)

Member Cormaney inquired if this is just for public schools. Director Stern noted that she believes this request will provide books to any elementary school with students in the age range listed, but will double check with Librarian Hosford.

MOTION: (Cormaney, Blair-Broeker) to approve presenting the funding request to the Board.  
Passed.

e. Cedar Valley Children's Book Festival 2023 (Ray)

MOTION: (Blair-Broeker, Cormaney) to approve presenting the funding request to the Board.  
Passed.

f. Cedar Valley's Youth Read 2023 (Berg)

Member Cormaney inquired about the difference in the total for the event and the amount requested. Director Stern noted that the Friends of the Library cover some of the costs.

MOTION: (Cormaney, Blair-Broeker) to approve presenting the funding request to the Board.  
Passed.

g. Library Automated Materials Handler 2023 (Building Fund)

Member Blair-Broeker noted that it looks like this type of equipment is not cheap. Member Cormaney inquired if this is to replace the one that the library currently uses. Director Stern noted that it is as new ones have a smaller footprint and better software. Member Blair-Broeker inquired about what the equipment will do. Director Stern noted that it allows patrons to return books from the outside, and then determines what the item is and sorts them into different bins accordingly.

MOTION: (Blair-Broeker, Cormaney) to approve presenting the funding request to the Board.  
Passed.

h. Summer Library Program 2023 (Berg)

MOTION: (Cormaney, Blair-Broeker) to approve presenting the funding request to the Board.  
Passed.

i. Branding Rollout 2023 (Berg)

Member Blair-Broeker inquired if this request was to purchase branded items. Director Stern noted that it is to purchase items like a tent, tablecloth, etc. for when the library attends outreach events.

MOTION: (Blair-Broeker, Cormaney) to approve presenting the funding request to the Board.  
Passed.

### 3. Miscellaneous

None

Meeting adjourned (Cormaney, Blair-Broeker) at 4:22 PM.

Respectfully submitted,

Timothy Daniels, Secretary Pro-Tem