

MINUTES

CEDAR FALLS PUBLIC LIBRARY (CFPL)

MEETING

FINANCE COMMITTEE

Tuesday, August 28, 2018 - 4pm

Cedar Falls Public Library – Director’s Office

Present: Mike Sulentic, Seth Chadwick, Jay Robinson

I. Call to Order - Mike Sulentic

II. Agenda: Corrections/additions/deletions/approval

III. Safety glass installation

- a. Inspected the current railing on the mezzanine
- b. Acknowledged the safety hazard, with at least two near-misses recently
- c. So would like to address this problem as soon as possible
- d. The tempered-glass solution is taken as the most effective one, preventing foot-purchase on the railing
- e. To recommend to the Board to approve this work and request Building Fund grant from CFCF to cover it

XI. Collection agency consideration

- a. As of July there were 418 customers owing \$150 or more
- b. Waterloo Public has had good success with revenue-neutral cost-recovery, using a collection agency
- c. Discussed this technique generally, the vendor Waterloo uses specifically, and sample amounts to start (e.g., \$50, \$75, \$100, \$150)
- d. More info: find out who the City uses, and also how many customers are at the different thresholds
- e. To recommend to the board to use a collection agency; which one and for how much, to be determined

XII. Security system consideration -

- . Heads-up that there will be three options presented for cameras/security system at next Board meeting
- a. There are capital equipment funds (bolstered by state funding annually) that could apply toward costs

XIII. Adjournment

Respectfully Submitted,
Jay Robinson