

MINUTES

CEDAR FALLS PUBLIC LIBRARY (CFPL)

MEETING

BOARD OF TRUSTEES

October 3rd , 2018 4:00 PM

Cedar Falls Public Library

Conference Room

Attendees:, Mike Sulentic, James Kenyon, Seth Chadwick, Katelyn Browne, Cynthia Snell, Molly Cormaney, Evan Renfro, Glynis Worthington

Staff: Amy Stuenkel, Kimberly Nicholson, Kelly Stern, Erin Thompson

Guests: Ron Gaines, Sheri Huber Otting, Jennifer Rodenbeck, Sheryl McGovern

I. Call to Order--Mike Sulentic

II.. Agenda: Corrections/additions/deletions/approval

- a. Motion: Molly Cormaney
- b. Second: James Kenyon
- c. Passed

III.Minutes: Corrections and approval

- a. Motion: Molly Cormaney
- b. Second: James Kenyon
- c. Passed

IV. Communication from Officers: Action appropriate to the communications

V. Bills: Corrections/additions/deletions/approval Molly Katelyn, passed

- a. General Fund, Levy Fund, Grant Funds
- b. Financial Reports (General, Levy, Grants, Foundation Funds)

VI. Usage Report

VII. Hearst Center/Library Collaboration

- a. Ron Gaines: Describes potential City Restructure
- b. Hearst Director would report to the Library Director--Concerns
 1. Extra work load-board meetings, supervisory activities
 2. Expertise required
 3. How hierarchy would work
 4. Potential conflicts of interest
 5. How to combine library director/hearst supervisor job direction
 6. Supplemental Library Board Meeting: October 17th

VIII.Directors report

- a. CoLab update--Construction has started
- b. Miscellaneous

IX. Misc. Information reports from Department Heads

- a. Public Services

- i. New Circulation Desk installed
- ii. Furniture round 2 is complete
- iii. Tom Connors-Cemetery program
- iv. Frankentoy/Make-do lab upcoming
- b. Youth Department
 - i. 100 at Artapalooza puppet show
 - ii. Puppet Show Fri Oct 5th in mtg room
 - iii. Bookworm walk: family fun day
 - iv. Frankentoy/Make-do workshop
 - v. Trick or treating
- c. Technology Librarian
 - i. New server installation in process
 - ii. Decommissioned old pcs
 - iii. removing ICN hardware
 - iv. New FotL computer installed
 - v. Annual LitCon display going up

X. Referred for Board action

- a. Collection Agency Use- at \$75 debt
 - i. Motion: James Kenyon
 - ii. Second: Glynis Worthington
 - iii. Passed -one abstention Katelyn Browne
- b. Hiring Library Director--starting search
 - i. Committee Members: Katelyn Browne, Evan Renfro, James Kenyon, Gretchen Behm, Molly Cormaney, Sue Doody, Sheryl McGovern, Erin Thompson, Mike Welch and possibly Dave Deaver
 - ii. Hopefully will have director chosen by Feb 1st
 - iii. First meeting in 2.5 weeks, Brenda is updating salary for ad
 - iv. Ad will run for 30 days
 - v. Skype interviews in December
 - vi. On site Interview
 - vii. Public Presentation
 - viii. Recommendation by February Board Mtg
 - 1. Motion to move forward: Seth Chadwick
 - 2. Second: Katelyn Browne
 - 3. Passed

XI. Reports of Standing and Special Committees: Action appropriate to the reports

- a. Friends of the Library--potential salad luncheon, cataloging of art
- b. Finance- Fee structure endowment presentation Oct 24th at 4pm
- c. Personnel-no Sept mtg
- d. Library Art Committee

XI. Unfinished Business

XII. New Business

XIII. Public Forum: docketed items

XIV. Adjournment

- a. Motion:James Kenyon
- b. Second: Katelyn Browne
- c. Passed

Respectfully Submitted,
Kimberly Nicholson