

MINUTES

CEDAR FALLS PUBLIC LIBRARY (CFPL)

MEETING

BOARD OF TRUSTEES

August 1st , 2018 4:00 PM

Cedar Falls Public Library

Conference Room

In Attendance: Mike Sulentic, Gretchen Behm, Glynis Worthington, Even REnfro, Molly Cormaney, James Kenyon, Seth Chadwick, Cynthia Snell

Staff: Jay Robinson, Amy Stuenkel, Erin Thompson, Kelly Stern, Kimberly Nicholson

Guest: Jennifer Rodenbeck, Dan Ehanner

- I. Call to Order-Mike Sulentic
- II. Agenda: Corrections/additions/deletions/approval
 - a. Move "referred for board action" to after co-lab update
 - b. New Emeritus status for New Business
 - c. Motion to approve as amended:Gretchen Behm, Evan Renfro, passed
- III. Minutes: Corrections and approval
 - a. Add Jay to attendees
 - b. Glynis (sp)
 - c. Farewell was held in "Great Reading room"
 - d. "Nnew cell phones issued" in Directors Report
 - e. Motion to approve as amended: Gretchen, Molly, passed
- IV. Communication from Officers: Action appropriate to the communications
- V. Bills: Corrections/additions/deletions/approval
 - a. Motion: Gretchen Behm, Jim Kenyon,, passed
 1. General Fund, Levy Fund, Grant Funds
 2. Financial Reports (General, Levy, Grants, Foundation Funds)
- VI. Usage Report
- VII. Selection of board officers, for FY19
 - a. Mike Sulentic -President
 - b. Molly Cormaney-Vice President
 - c. Cynthia Snell-Secretary
 - d. Motion to accept Gretchen Behm, Jim Kenyon, passed
- VIII. Directors report
 - a. CoLab update
 1. Timeline-today: Dan Channer Work estimate \$130,000 from Structure blueprint overview/approval
 - a) Work estimated cost \$130,000 for construction
 - b) Estimated construction completion date December 14, 2018
 - c) Construction will affect second floor usage
 - d) Architect distributes plans for bids
 - e) August 22 pre-bid opening meeting at the Library facilitated by Structure
 2. Referred for Board action -- CoLab floor plan/specifications-discuss,approve
 - a) Motion: Approval of plans as presented ,Gretchen Behm, Jim Kenyon, passed
 3. Timeline-broad
 - a) August 30, bid opening
 - b) Sept. 5, Library Board chooses contractor
 - c) Chosen bid sent to City Council Sept 17 for approval
 - d) Sept. 18 work can begin with chosen contractor
 - b. Tuesday, July 13, Makerspace workshop at AEA--Jay & Erin attended, lots of ideas gathered

- c. CVLC update
 - 1. Consortium to become more informal in nature
 - 2. Make consortium more available to library staff, especially through networking events across the different libraries
 - 3. Replace director board and committees with a Coordinating Council made up of representatives from each library
 - d. Miscellaneous
- IX. Misc. Information reports from Department Heads
 - a. Public Services
 - 1. Financial literacy events continues to be popular
 - 2. Ladybird--attendance record!
 - 3. Hollywood through posters event
 - 4. League of Women voters registering voters
 - 5. Civility and decorum event seeking speaker
 - b. Youth Department
 - 1. Record breaking participation 1536, for Summer Library Program
 - 2. 1700 Books given
 - 3. No storytimes in August
 - 4. Homeschool get together in August 30th
 - c. Technology Librarian
 - 1. Maker Meetup--"make-do"s
 - 2. Hot spots very popular, five new hotspots added
 - 3. New website still under construction, September expected completion
 - 4. ILA Leadership Institute- Erin will present at All Staff
- VII. Reports of Standing and Special Committees: Action appropriate to the reports
 - a. Friends of the Library N/A
 - b. Finance--Tentatively scheduled to meet with US Bank and CFCF August 22nd to discuss investment strategy
 - c. Personnel
 - 1. Met on the 25th, no change to bereavement policy
 - 2. Jay--Submitted letter of resignation effective October 1st
 - 3. Molly expressed Board's thanks for Jays contributions to the library in his time here.
 - 4. Gretchen Behm moves with regret to accept Jay's resignation, Molly Cormaney seconds, passed
 - 5. Committee members: Molly Cormaney, Gretchen Behm, Evan Renfro
 - d. Library Art Committee N/A

XI. Unfinished Business

XII. New Business

- a. Emeritus status for Lynn Blair-Broeker
- b. Amy Stuenkel looking at bricks for her
- c. Motion for Library to purchase brick for Lynn Blair-Broeker: Molly Cormaney, Evan Renfro, passed

XIII. Public Forum: docketed items

XIV. Adjournment

- a. Motion: Evan Renfro, Gretchen Behm, passed

Respectfully Submitted,
Kimberly Nicholson

